

MINUTES
BROOKINGS PLANNING COMMISSION
January 7th, 2014

The regular meeting of the Brookings Planning Commission was called to order by Chair Hedda Markham at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Curtis Williams; Bryan Tillung; Betty Pomerleau; Cheryl McMahan; Hedda Markham
Commissioners Absent: Gerry Wulkowicz
Planning Staff Present: Planning Manager - Donna Colby-Hanks; Administrator - Jordan Fanning
Others Present: None.

THE FOLLOWING ACTIONS WERE TAKEN IN THE PUBLIC HEARINGS:

Public hearing procedures addressed by Chair Markham

- Chair Markham opened the quasi-judicial hearing regarding File No. LDC-1-14 at 7:01pm.

File Description: In the matter of File No. LDC-1-14, revisions to Chapter 17.52 General Commercial (C-3) and Chapter 17.56 Tourist Commercial (C-4) of the Brookings Municipal Code (BMC) to add limited light manufacturing. City initiated. The criteria used to decide this matter is found in Chapter 17.140 Amendments, of the BMC. This is a legislative hearing and the Planning Commission will make a recommendation to City Council on this matter.

No ex parte contact, bias, or conflict of interest was disclosed.

Planning Manager Colby-Hanks presented the staff report in full. No members of the public were present to comment on the matter. The public hearing portion of the file was closed at 7:10pm. Comments by the Commissioners were overwhelmingly positive. Commissioner McMahan made a motion to approve the application which was seconded by Chair Markham. The application was approved unanimously.

APPROVAL of MINUTES

By a 3-0 vote, abstention by Commissioner McMahan and Chair Markham (motion: Commissioner Williams, 2nd Commissioner Pomerleau) the Planning Commission approved the minutes of the January 7th, 2014 Planning Commission meeting.


REPORT FROM PLANNING STAFF

- Follow up on Cottage Industry text for the City Council as per suggestion from previous Planning Commission meeting.
- A chain of command clarification letter from the Brookings City Manager, Gary Milliman, was distributed to the Commission.
- Tokens of appreciation from the City Manager were distributed to the Commission Members for their service to the City.
- Commissioner Tillung's seat is set to expire in April and was he encouraged to reapply.
- The Lone Ranch DDP is up for extension and the matter will possibly be heard at the February Commission meeting.

ADJOURNMENT

Chair Markham, on behalf of the Commission, sent their thanks to Gary Milliman for supplying them with the handy keychain flashlights. With no further business before the Planning Commission the meeting adjourned at 7:15 pm.

Respectfully submitted,



Hedda Markham, Chairperson of the City of Brookings Planning Commission
(Approved at the 2/04/14 meeting)