

MINUTES  
BROOKINGS PLANNING COMMISSION  
October 2<sup>nd</sup>, 2012

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00pm in the Council Chambers at the Brookings City Hall on the above date. The following Commission members and staff were in attendance:

Commissioners Present: Cheryl McMahan, Hedda Markham, Jerry Wulkowicz, Curtis Williams, Bryan Tillung, Marianne Padilla.

Commissioners Absent: None

Staff Present: City Manager - Gary Milliman; Planning Manager - Donna Colby-Hanks; GIS Tech./PWD Admin - Jordan Fanning

Others Present: 2 members of the public

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC**

**HEARINGS**

Chair Markham opened the quasi-judicial hearing regarding File NO. VAC-2-12 at 7:03 pm. Planning Manager Colby-Hanks presented the staff report. Applicant City Manager Gary Milliman, of 898 Elk Drive, made an explanatory statement regarding the City's desire to vacate the park lots in question. In brief, Milliman explained that the vacation was a part of a broader scoped project to reduce Parks and Recreation related expenditures on park lots that are under-utilized and/or non-functioning. At 7:20, public testimony was closed and Commissioner McMahan made a motion, seconded by Commissioner Wulkowicz that the Commission make a positive recommendation to the City Council regarding File No. VAC-2-12.

**APPROVAL of MINUTES**

By a 5-0 vote (motion: Chair Markham, 2<sup>nd</sup> Commissioner Williams,) the Planning Commission approved the minutes of the June 12, 2012 PC meeting. Commissioner Padilla abstained from the vote having not been assigned to the council during the June meeting.

**REPORT from the PLANNING STAFF & COMMISSION**

Colby-Hanks presented plat 2012-03 from the Otter Terrace Subdivision for Commissioner Review. Code updates were delivered to each of the Commissioners regarding updates to ordinances 12-O-701, passed August 15<sup>th</sup>, 2012. Colby-Hanks then had two recommendations on two county referrals. The first, County referral CR-Z-1203, a zone change from Rural R-5 to Rural R-2. The second item, County referral AD-1211 was a conditional use permit to operate a nano-brewery as a home occupation. Staff made a favorable recommendation in both instances.

**ADJOURNMENT**

With no further business before the Planning Commission, the meeting adjourned at 7:26 pm.

Respectfully submitted,



Hedda Markham, Chair (approved at the 11/06/12 meeting)