

MINUTES
BROOKINGS PLANNING COMMISSION

January 4, 2011

The regular meeting of the Brookings Planning Commission was called to order by Chair McMahan at 7:00 in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present: Cheryl McMahan Hedda Markham Jerry Wulkowicz Steve Bismarck Kelly McClain Randy Gorman

Commissioners Absent: Ken Bryan

Staff Present: Planning Director Dianne Morris, Sr. Planner Donna Colby-Hanks and Secretary Alex Carr-Frederick *Others Present:* 1 member of the public, no press

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

At 7:02 p.m., Chair McMahan opened the legislative hearing on File No. CP-3-10, revisions to the Brookings Transportation System Plan (TSP) to include a Bicycle Master Plan. This Bicycle Master Plan will enable the City to be eligible to apply for additional grants.

Sr. Planner Colby-Hanks presented the staff report. Cody Erhart of PO Box 300 Brookings, spoke in support of the Plan and recommended the inclusion of Third Street from Easy Manor Park to Bud Cross Park. With minimal discussion, Commissioner Markham made a motion and Commissioner Gorman seconded that the Planning Commission recommend approval to the City Council of File No. CP-3-10 with a few minor changes. Motion passed 6-0.

At 7:41 Chair McMahan opened the legislative hearing for File No. LDC-5-10, revisions to the manufactured housing siting requirements in BMC 17.16.110, 17.20.100, 17.24.100, and 17.28.100. Wording regarding the insulation on manufactured houses did not properly belong in the Brookings Municipal Code, as it is addressed by the State Building Code. Commissioner Markham moved, Commissioner McClain seconded, and the File was recommended for approval by the City Council with a vote of 6-0.

APPROVAL of MINUTES

By a 5-0 vote (motion: Chair McMahan, 2nd Commissioner Markham, commissioner McClain abstained) the Planning Commission approved the minutes of the December 7, 2010 PC meeting.

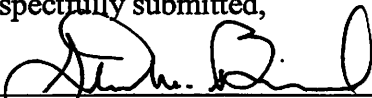
COMMENTS from the PLANNING STAFF

Director Morris reminded the Commission that Commissioner McMahan would be presenting the Planning Commission's Annual Report at the City Council meeting on the 10th of January and that the hearing regarding File No. DDP-1-10 would be continued on January 18th. The City Council is in the process of holding the hearing on File No. CP-2-10 which will be continued on January 24th. Director Morris also reminded all of the Commissioners to be mindful about their ex parte contacts regarding hearing matters and to be sure and disclose prior to the actual hearing.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed at 7:52 pm.

Respectfully submitted,



Steve Bismarck, Vice-Chairperson (approved at 2/1/2011 meeting)