

MINUTES of the BROOKINGS PLANNING COMMISSION

November 1, 2011

The regular meeting of the Brookings Planning Commission was called to order by Chair McMahan at 7:00 in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present: Jerry Wulkowicz, Cheryl McMahan, Hedda Markham, Kelly McClain, Curtis Williams, Bryan Tillung

Commissioners Absent: Ken Bryan

Staff Present: Planning Director, Dianne Morris, Sr. Planner Donna Colby-Hanks, Secretary Alex Carr-Frederick, City Manager Gary Milliman, Police Chief Chris Wallace

Other: three members of the public

CHAIR ANNOUNCEMENTS:

Chair McMahan welcomed Commissioner Bryan Tillung who volunteered to fill vacant Position No. 3.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

At 7:02 p.m., Chair McMahan opened the quasi-judicial hearing regarding File No. **VAR-1-11**, a request for approval of a variance to the front yard setback requirement to allow for the siting of a proposed Emergency Operations Center at 898 Elk Dr., a 2.4 acre parcel located on Map 41-13-06AC; tax lot 2901; Applicant, City of Brookings. The subject property is zoned Public/ Open Space (P/OS) The criteria used to decide this matter is found in Chapter 17.40, P/OS and 17.132, Variances, of the Brookings Municipal Code (BMC).

Planning Director Dianne Morris presented the staff report. Gary Milliman, Brookings City Manager, and Tony Baron, architect were available for questions regarding the application. Terry Hanscam, representing the Elks Club of 800 Elk Drive expressed concerns about the Elks Dining Rooms view easement being impaired by the new building. Mr. Baron assured him that the building would not encroach on the view easement. Public testimony was closed without objection at 7:20 pm. With minimal discussion, Commissioner Markham moved to recommend approval of File No. VAR-1-11. Commissioner Wulkowicz seconded and the motion carried 6-0.

Commissioner Markham then made a motion to approve the final order, Commissioner McClain seconded and the motion carried 6-0.

Sr. Planner Colby-Hanks presented the staff report for File No. **SUB-2-11**, a request for final approval of a 2-lot subdivision and private street creation, Otter Terrace. The applicant, Zoltan Gyurko, of 19 Tanbark Road was available for questions. Commissioner Markham made and Commissioner McClain seconded a motion to approve File No. SUB-1-11. Motion carried 6-0.

APPROVAL of MINUTES

With a vote of 5-0, (Commissioner Tillung abstained) the Planning Commission approved the minutes from the 10/4/11 meeting (Motion: Chair McMahan, 2nd: Commissioner McClain).

COMMENTS from the PLANNING STAFF

Planning Director Morris reminded Chair McMahan that the annual report would be due at the next meeting and that the Citizen Surveys would be going out this month. She also announced that our TIGER 3 grant was submitted on time. DLCDC has appointed a new Director of their coastal program, Patty Snow. There will be a special meeting on November 29th, for a City initiated project, the Cove Road vacation and re-alignment. Sr. Planner Colby-Hanks mentioned

that the Joe Hall Creek project being moved forward by ODOT will be moving ahead in 2012.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting adjourned at 7:37 pm.

Respectfully submitted,



Hedda Markham, Vice-Chair (approved at 11/29/2011 meeting)