

MINUTES of the BROOKINGS PLANNING COMMISSION

October 4, 2011

The regular meeting of the Brookings Planning Commission was called to order by Chair McMahan at 7:00 in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present: Jerry Wulkowicz, Cheryl McMahan, Hedda Markham, Kelly McClain, Ken Bryan, Curtis Williams

Commissioners Absent: Commission Position 3 is vacant

Staff Present: Sr. Planner Donna Colby-Hanks and Secretary Alex Carr-Frederick

Other: one member of the public

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

At 7:04 p.m., Chair McMahan opened the legislative hearing regarding File No. CP-1-11, Revisions to Chapter 7 of the Brookings Transportation System Plan (TSP), to include recently adopted street standards, City initiated. The criteria used to decide this matter are found in Chapter 17.140 Amendments, of the Brookings Municipal Code (BMC).

Sr. Planner Colby-Hanks presented the staff report. These revisions to the TSP are to include the new minimum street standards that were adopted by City Council in the spring. She also presented the Commission with a supplemental packet consisting of a letter from ODOT recommending additional TSP language regarding highway 101. At 7:27, Ian Horlacher, ODOT employee from White City, OR spoke in depth regarding these recommendations. He also had recommendations on how to make bikers and pedestrians safer. Public testimony was closed without objection at 7:34 pm. With discussion centering on the concept of *minimum* standards, Commissioner Wulkowicz moved to include language requiring a five foot easement in the minimum standards, and the motion died due to lack of a second. Commissioner Bryan moved to recommend approval of File No. CP-1-11. Commissioner Markham seconded and the motion carried 5-1, Commissioner Wulkowicz voting against.

APPROVAL of MINUTES

Staff researched the issue of approving minutes from past meetings when there is no longer a quorum of original attendees available to do the approving. Apparently, as long as a quorum of current members is available, past meeting minutes can be approved. With a vote of 6-0, minutes from the 5/3/11, 6/7/11 and 7/5/11 meetings were approved.

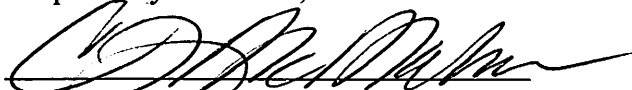
COMMENTS from the PLANNING STAFF

Sr. Planner Colby-Hanks asked the Commission to sign a letter in support of the City's TIGER 3 Grant application. With a vote of 6-0, motion, Commissioner Markham, second, Commissioner McClain, the Commission approved the letter and Chair McMahan signed it.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed at 7:47 pm.

Respectfully submitted,



Cheryl McMahan, Chair (approved at 11/1/2011 meeting)