

MINUTES
BROOKINGS PLANNING COMMISSION
January 6, 2009

At 6:00 p.m. the Planning Commission met for a workshop on Chapter 17.94-Landscaping, Tree Preservation and Replacement. A presentation on storm water drainage low impact development techniques was presented by Mr. Frank Burris, OSU (Oregon State University) extension agent.

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:05 p.m. in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Steve Bismarck	Hedda Markham
Ken Bryan	Cheryl McMahan
Randy Gorman	Bruce Nishioka

Commissioners Absent:

Juliane Leighton

Staff Present:

Planning Director Dianne Morris, Senior Planner Donna Colby-Hanks, and Secretary Cathie Mahon.

Other: Approximately 10 participants in the audience and Coastal Pilot reporter Arwyn Rice

CHAIR ANNOUNCEMENTS

None.

WRITTEN REQUEST and COMMUNICATIONS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-0 vote (Motion: Commissioner McMahan) the Planning Commission approved an application for File No. **CUP-2-08**, a request for a conditional Use Permit to approve a short-term vacation rental located at 302 Memory Lane; Assessor's Map 41-13-05CD, Tax Lot 6700; R-1-6 (Single-family Residential 6,000 sq. ft. minimum lots size) zone; John McClure, applicant; Monica Fisher, representative.

No ex parte contact, personal bias, personal interest, conflicts or objections were declared by the Commission. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Monica Fisher, representative	P. O. Box 2431	Harbor, OR
James Benson	315 Memory Lane	Brookings, OR
Larry Smith	221 Musser Street	Brookings, OR
Bob Edwards	240 Memory Lane	Brookings, OR
Paula Edwards	240 Memory Lane	Brookings, OR
Steven Shannon	239 Memory Lane	Brookings, OR
Jane Benson	315 Memory Lane	Brookings, OR

Exhibit B- 9 letters from neighbors was entered into the record:

James & Jane Benson	315 Memory Lane	Brookings, OR
Stephen Shannon	239 Memory Lane	Brookings, OR
Bob Edwards	240 Memory Lane	Brookings, OR
Paula Edwards	240 Memory Lane	Brookings, OR
Guy & C.G. McMahan	241 Memory Lane	Brookings, OR
Pauline Olsen	317 Memory Lane	Brookings, OR
Kathleen Tomko	318 Memory Lane	Brookings, OR
George Macfarlane	236 Memory Lane	Brookings, OR
Grace Lessard	313 Memory Lane	Brookings, OR

The applicant waived their right to seven (7) additional days in which to submit written testimony.

2. By a 6-0 vote (Motion: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. **CUP-2-08**.
3. The public hearing for File No. **LDC-1-09**, an amendment to Chapter 17.104-Home Occupations of the Brookings Municipal Code, was not opened due to lack of proper notification. Discussion ensued followed by the Chair announcing the hearing would take place at the February public hearing.

COUNTY REFERRELS

Planning Director Morris discussed County Referrals reviewed by staff and sent to Curry County:

1. CR-AD-0832-Conditional use of auto sales at Hwy.101 and Benham
2. CR-AD-0833-request for a variance of a setback for a single-family dwelling. Staff suggested denial because it does not pose hardship.
3. CR-AD-0826-Coos Curry Electric-new electric lines 17510 Carpenterville

APPROVAL of MINUTES

By a 5-0-1 vote (motion: Commissioner Bryan) the Planning Commission approved the minutes of December 2, 2008. Commissioner McMahan abstained due to absence.

COMMENTS by the PLANNING STAFF

Staff distributed a several hand-outs:

- The approved version of the C-3 (General Commercial) District
- An updated list of City of Brookings officials.
- Also distributed was the *Public Official Disclosure* for the 4th quarter of 2008. Commissioners can mail them or if they dropped them off at City Hall, Joyce from the City Manager's office will mail them in.
- Planning Director Morris asked the commissioners if the regularly scheduled meeting on February 3rd could be changed to February 10th. It was unanimously agreed.
- Annual Report by Chair Markham was unanimously approved. It will be part of the packet for the City Council meeting on January 12th.
- Zoning maps were distributed to each commissioner.
- Director Morris announced this was the last meeting for Cathie Mahon and presented her with a card and gift.

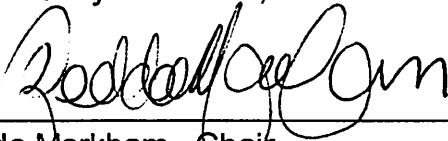
COMMISSIONERS COMMENTS

None.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed 8.30 p.m.

Respectfully submitted,



Hedda Markham, Chair
(approved at Feb 10, 2009 meeting)