

MINUTES
BROOKINGS PLANNING COMMISSION
October 2, 2007

The regular meeting of the Brookings Planning Commission was called to order by Chair Markham at 7:00 in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Steve Bismarck Hedda Markham
Bill Dundom Bruce Nishioka
Randy Gorman

Commissioners Absent: Juliane Leighton and Richard Yock

Staff Present: Dianne Morris, Planning Director, and Cathie Mahon, Secretary.

Other: Approximately 10 participants in the audience

CHAIR ANNOUNCEMENTS

Chair Markham announced File No. **LDC-1-07** was still open and turned the matter over to Planner Morris.

WRITTEN REQUEST and COMMUNICATIONS

1. Planner Morris stated after discussing the DBD (Downtown Business District) zone with the Land Development Code committee and the City Manager, the City decided to withdraw the proposal. In conclusion, the proposed Downtown Business District is shelved at this time until further review of issues are addressed, such as the funding of infrastructure, and parking. She expressed the City's appreciation for the outpour of opinions from the business and property owners during the hearings. Morris added review of the business zone will take place in the future.

A motion was made by Commissioner Bismarck to withdraw File No. **LDC-1-07**. It was unanimously approved by a 5-0 vote. Commissioner Gorman asked staff to inform him when the review meetings start.

Rick Bishop, owner of Bishop Automotive, 365 Wharf Street and 625-28 Spruce Street, addressed the Commission and staff thanking them for listening to the business owners concerns.

2. Planner Morris announced Commissioner Leighton was absent due to the arrival of Gavin Alexander Leighton, who was born 3 days ago.
3. The *Planning Commission Procedure* was read into the record by Planner Morris. Discussion ensued.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote (Motion: Commissioner Nishioka) the Planning Commission approved an application for a conditional use, File No. **CUP-1-07**, a request to operate a short-term rental from a single-family residence; located at 21 Otter Terrace; Assessor's Map 41-13-08BB, Tax Lot 1801; Doreen Hinds, Karen Peterson, and Steven Thompson, applicants.

No ex parte contact, personal bias, personal interest, conflicts or objections were declared by the Commission. Chair Markham declared a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Doreen Hines, applicant and part owner 1834 Church Ave. San Mateo, CA

The applicant waived their right to seven (7) additional days in which to submit written testimony. The public hearing was closed at 7:25 p.m.

2. By a 5-0 vote (Motion: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. **CUP-1-07**.

MINUTES

By a 5-0 vote (Motion: Commissioner Markham) the Planning Commission approved the minutes of September 4, 2007 as amended.

By a 5-0 vote (Motion: Commissioner Markham) the Planning Commission approved the minutes of September 18th as amended.

COMMENTS by the DIRECTOR OF PLANNING-Dianne Morris

- Recently attended the *Oregon Planning Institute* and discussed some of the topics
- Discussed future training by DLCD (Department of Land and Conservation Department). It will be held in Gold Beach but the date is not definite. The commissioners will be notified of when the date is announced.
- Attended *Erosion Control* held on Saturday, the 29th. It was well attended with over 50 participants. DEQ gave a presentation and discussed 1200C permits.

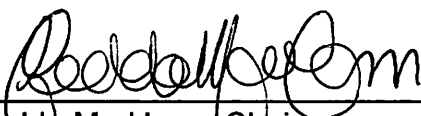
COMMISSIONERS COMMENTS

None.

ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed 7:47 p.m.

Respectfully submitted,



Hedda Markham, Chair
(approved at 11-6-07 meeting)