

**Minutes**  
City of Brookings  
**Economic Development Committee (EDC)**  
Council Chambers 898 Elk Drive December 9, 2004 7:00 p.m.

**I. Call to Order**

Chair John Zia called the meeting to order at 7:00 p.m.

**II. Roll Call/Introductions**

The following committee members were in attendance at the meeting: Dave Gordon, Frances Johns Kern, David Freeman, Don Mitchell, Elizabeth Smith, Jay Patel, Shelly Eaton, and John Zia. City staff in attendance were: Economic and Urban Development Director Ed Wait, Assistant Planner Dianne Snow and Administrative Secretary Linda Barker.

Committee members absent were: Toni Mefford, Dorothy Garvin, Chris Nichols, Rick Bishop, Peggy Goergen, and Jeremy McVeety.

Kathy McCourt introduced herself. She will be replacing Dave Gordon as the Committee's representative from the Chamber of Commerce. Gordon will be sworn-in as Brookings City Councilor in January and resigned as Chamber representative to dedicate himself to the Council.

Also present were Judi Krebs and Curry Coastal Pilot reporter Brian Bullock

**III. Review and Approval of Previous Meeting's Minutes**

Mitchell moved, a second followed, and by voice vote the committee approved the minutes of the November 18, 2004, regular meeting. Gordon abstained as he was not present at the meeting.

**IV. Addition of items to agenda if needed**

No items were added to the agenda.

**V. Scheduled Appearances**

None

**VI. Unscheduled Public Appearances**

None

**VII. Staff Reports/Updates/Information**

- A. *Dianne Snow, Assistant Planner*  
*Measure 37 Update*

Snow presented an update on the recently passed state measure No. 37. The City of Brookings adopted an ordinance (No. 04-O-566) that allows for property compensation. She explained that according to the ordinance fees will be based on actual costs incurred in processing the claim. The ordinance requires written notification to neighbors and a public hearing before the City Council for claims received. Also included in the ordinance are provisions for civil suits by neighbors whose land may be devalued by Measure 37 claims. The City has not received any Measure 37 claims or inquiries at this time. There was committee discussion on possible scenarios that Measure 37 would impact.

Snow reported that due to Measure 37's passing there is a recommendation to hold off on all new actions that make use of development overlays. Therefore, the proposed Downtown Business District Zone has been tabled.

*B. Ed Wait, Economic and Urban Development Director  
EDC Appointments*

Wait reported the EDC had received a letter from Committee Secretary Nichols asking to be relieved of her secretarial duties due to increased work load since becoming Superintendent of Schools. He also noted that Vice Chair Gordon would be leaving the Committee due to his recent election to the City Council.

In reading Nichols letter Chair Zia thought Nichols wished to resign from the Committee and the Committee agreed to accept her resignation.

It was decided that the staff-provided recording secretary, Linda Barker, will take over all secretarial duties for the committee.

Nominations were opened for a new vice chair. After receiving nominations for Bishop and Mefford the nominations were closed. Secret balloting resulted in a tie vote so the flip of a coin determined that Rick Bishop will be the vice chair of the EDC.

Gordon's replacement on the Downtown Subcommittee will be chosen at the January EDC meeting.

**VIII. Sub-committee Reports**

Wait reported the tree lighting ceremony was well attended and 40 cases of food were collected for the Elks Christmas Basket Program. He commended Mefford and Bishop for their work on the event and mentioned the cooperation of Coos-Curry Electric, Charter Communications, Verizon, and Curry Coastal Pilot.

**IX. Old Business**

There was discussion on ODOT's appearance at last month's EDC meeting. Wait said ODOT representative Mark Leedom will be at the City Council meeting

December 13. At that meeting Johns Kern will restate the EDC's unanimous recommendation of an evening work schedule for the reconstruction of Highway 101 (Chetco Avenue).

Work by the Downtown Subcommittee will continue on the signage and parking components of the Downtown Business Overlay Zone so that when Measure 37 ramifications have been sorted out the wording for the new zone will be ready to present to the Planning Commission. There was discussion about fires in existing businesses that would prevent them from being rebuilt under the new zone regulations because of their square footage. The Committee agreed there was value in the subcommittee moving ahead with verbiage for the new district.

## **X. New Business**

### **A. *Prioritize suggestions for future subcommittees***

Each committee member present told their top priority from a list of top economic concerns that had been developed during previous EDC meetings:

Mitchell—SWOCC campus

Patel—healthcare

Smith—better downtown parking

Gordon—SWOCC and healthcare

Johns Kern—adult recreational opportunities including the swimming pool

Freeman—annexation of area south of Brookings

Eaton—affordable housing

Snow—welcome signs

Wait—healthcare

McCourt—expansion of local airport

Zia—development of lands south of Chetco River

Barker—park use fees and non-residents use fees

Bullock—port assuming control of airport

In a second round of prioritizing the committee focused on three topics for future informational meetings: healthcare (February), annexation (March) and affordable housing (April).

Wait suggested sub-committees be formed to explore these topics. Smith, Eaton, McCourt and Patel said they would be on the healthcare subcommittee. Johns Kern and Freeman will work on the annexation subcommittee with Freeman being chair. Absent EDC members will be asked to be on the subcommittees. Meeting dates for the new subcommittees will be set at the next EDC meeting.

## **XI. General Discussion/Committee Comments**

It was decided that since School District representation is required in EDC membership Wait will encourage Nichols to remain on the committee or appoint another representative from the schools.

**XII. Work Items for next or future meetings**

During the January 13, 2005, meeting Snow will report on welcome signs, Barker on current park use fees and Johns Kern will give a summary of work done by the former Swim All Year (SAY) Committee.

**XIII. Next Meeting Date**

The next meeting will be held January 13, 2005.

**XIII. Summary of Action Items**

None

**XV. Adjournment**

With no further business before it the meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Linda Barker  
Administrative Secretary