# MINUTES BROOKINGS PLANNING COMMISSION February 21, 2006

The regular meeting of the Brookings Planning Commission was called to order by Vice-Chair Collis at 7:07 p.m. in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Jim Collis

Randy Gorman

Rick Dentino

Ron Hedenskog

Bill Dundom

Commissioners Absent: Chair Bruce Nishioka

Staff Present: John Bischoff, City Planner, and Cathie Mahon, Secretary.

Other:

Student Ex Officio Skylar Shuford

Approximately 6 participants in the audience

#### VICE-CHAIR ANNOUNCEMENTS

None.

## THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote (motion: Commissioner Hedenskog) the Planning Commission approved File No. **CUP-4-06**, a request for a Conditional Use Permit to operate a short-term vacation rental from a single-family residence; located at 1331 Crissey Circle; Assessor's Map 41-13-06BC, Tax Lot 600; R-1-6, (6,000 square foot minimum lot size) zone; Carl Tinsley, applicant.

Commissioners Hedenskog and Collis declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following participants:

Carl Tinsley, applicant

3353 Lone Pine Road

Medford, OR 97504

Warren Krick

1347 Chetco Avenue

Brookings, OR

Barbara Nysted

427 Buena Vista Loop

Brookings, OR

A letter was read into the record from opponents of the request:

Donnis & Jerry Lausmann

1339 Crissey Circle

Brookings, OR

The hearing closed at 8:05 for testimony. Discussion ensued with the commission questioning what conditions were placed on a previous vacation rental granted on Crissey Circle. Also questioned was the mentioned of two vacation rentals as noted in the Lausmann's letter.

Planner Bischoff stated he thought only one vacation rental was approved. He added he would have to check the file because he recollected the commission approved one vacation rental.

At 8:15 a short recess was declared to allow Planner Bischoff to find the file. The meeting resumed at 8:20.

Planner Bischoff stated at the July 6, 2004, public hearing, <u>one</u> vacation rental was approved for Mr. Scott Titensor, property owner of 1326 Crissey Circle. The following conditions were placed with the approval:

- The name, address and telephone number of a local representative shall be provided to the City, placed in a prominent location in the dwelling and placed on a sign located outside the property in public view.
- No more that four (4) vehicles may be parked on the premises.

Commissioner Hedenskog amended the motion to include the following four conditions to the 8 included in the packet:

- 9) Occupancy of the residence shall be limited to a total of eight (8) people including visitors.
- 10) A maximum of 4 vehicles will be allowed on the subject property at any time including visitors vehicles
- 11) All landscaping, including litter pickup shall be maintained on the subject property.
- 12) A sign with the property management or agent name and telephone number shall be posted in the front yard in a location visible from the street.

The applicant waived their right to seven (7) additional days in which to submit written testimony.

- 2. By a 5-0 vote (motion: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact, as amended, for File No. **CUP-4-06.**
- 3. By a 5-0 vote (motion: Commissioner Dundom) the Planning Commission approved File No.M3-3-06, a request for a minor partition to divided a .34 acre parcel into two (2) parcels; located at 702 Pioneer Road; Assessor's Map 41-13-05BB, Tax Lot 4600; R-2 (Two-Family Residential) zone; James Macken, applicant.

Commissioners Dentino, Dundom, Gorman, and Hedenskog declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

James Macken, applicant 96400 Oceanside East Drive Brookings, OR Exhibit A was entered into the record by the applicant.

The motion was amended to include the following condition to the 11 original conditions:

 12) If a street light exists at the corner of Easy Street and Pioneer Road, the applicant shall install a street light at the southwest corner of the subject property.

The applicant waived their right to seven (7) additional days in which to submit written testimony.

4. By a 5-0 vote (motion: Commissioner Dentino) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-3-06.

#### COUNTY REFERRELS

None.

### **COMMENTS** by the PLANNING STAFF

- City Planner Bischoff announced the appointment of Richard Yock, as the new commissioner (replacing former Commissioner Smith).
- He mentioned at the March 7<sup>th</sup> meeting a review of <u>Section 80-Site Plan Approval</u>, will be one of the items
- Bischoff added a second public hearing is scheduled for March 21<sup>st</sup>.

#### COMMISSIONERS COMMENTS

Commissioner Hedenskog suggested a joint meeting with City Council for a review "short term rentals".

Commissioner Dundom mentioned when the *Sherwood Forest Subdivision* was heard, one of the conditions was a stop sign at Arch Lane and Seacrest. Planner Bischoff responded he would mention it to Public Works,

#### ADJOURNMENT:

With no further business before the Planning Commission, the meeting closed 9:50 p.m.

Respectfully submitted,

James Collis, Vice-Chair

(approved at <u>3-7-06</u> meeting)