# MINUTES BROOKINGS PLANNING COMMISSION Regular Meeting February 1, 2005



Chair Gilmore called the meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at the Brookings City Hall on the above date with the following Commission members and staff in attendance.

### Commissioners Present:

Jim Collis Randy Gorman
Rick Dentino Bruce Nishioka
Bill Dundom Bill Smith

**Bob Gilmore** 

### Commissioners Absent:

Emily Parada Ex Officio Commissioner

# Staff Present:

John Bischoff, City Planner
Diane Snow, Senior Planner
Cathie Mahon, Community Development Secretary

#### Media:

Curry Coastal Pilot reporter, Brian Bullock

## Other:

Approximately 8 citizens in the audience.

# **CHAIRPERSON ANNOUNCEMENTS**

Chair Gilmore announced File No. **ANX-1-05** will not be heard. It has been postponed until further notice.

## **MINUTES**

By a 5-0-2 vote, the Planning Commission (motion: Commissioner Collis; Commissioners Dentino and Nishioka abstained due to absence) approved the minutes of December 7, 2004.

By a 6-0-1 vote, the Planning Commission (motion: Commissioner Smith; Commissioner Gilmore abstained due to absence) approved the minutes of January 11, 2005.

# THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 7-0 vote (motion: Commissioner Nishioka) the Planning Commission will send a favorable recommendation to City Council to approve File No. VAC-1-05, a request to vacate the southerly portion of Truman Lane, consisting of 2,100 square feet between Tax Lots 5900 and 6200; Assessor Map 41-13-06CB; zoned R-1-6, (6,000 square foot minimum lot size), Paul Sherman, applicant.

Commissioners Dentino and Dundom declared ex parte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions and comments regarding the request from the following:

Paul Sherman

P. O. Box 1140

Brookings, OR 97415

The applicant waived his right to seven (7) days in which to submit written argument.

2. By a 7-0 vote (motion: Commissioner Gorman) the Planning Commission approved an application to divide a 1.05 acre parcel of land into a five (5) lot subdivision, to be known as *Derr Subdivision*; located at Hassett Street and Old County Road; Assessor's Map 40-13-32CC, Tax Lot 1300; R-1-6, (6,000 square foot minimum lot size) zone; Gary and Julie Derr, applicants; File No. SUB-6-04.

This action was taken following questions or comments regarding the request from the following:

Gary Derr

508 Hassett Street

Brookings, OR 97415

George Sala

P. O. Box 2466

Harbor, OR 97415

All commissioners present declared ex parte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The applicant waived his right to seven (7) days in which to submit written argument.

3. By a 7-0 vote (motion: Commissioner Dundom) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-6-04.

# THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None.

# UNSCHEDULED PUBLIC APPEARANCES

Mr. Rex Atwell distributed a Job Site Requirements sheet stating as a member of Neighborhood Watch, he was pleased with the form. He stated he had been before the Commission with the items contractors must adhere to, and after a year the form was in place. The Commission and staff were not aware of the form. Discussion ensued as to who created the info sheet and who was responsible for enforcing the onsite items. The Commission thanked Mr. Atwell for bringing it to their attention.

# PLANNING STAFF COMMENTS

Senior Planner Snow reminded Commissioners Collis and Nishioka their terms expire in April and to complete an application if they are interested in continuing to serve.

City Planner Bischoff discussed County Referrals. He posed the question how they felt if the county referrals were handled administratively; ie, if the Brookings planning staff reviewed the cases and sent their recommendations and comments to the county. It would alleviate staff time, printing expenses,

and commissioner's time. Discussion ensued. It was decided to mull it over and continue cussion at the next meeting.

# PROPOSITIONS AND COMMISSIONERS COMMENTS

- Chair Gilmore reviewed the draft for the 2004 annual report to be forwarded to City Council.
- Discussion ensued regarding several areas of concern for completion of streets and sidewalks on Fifth Street, and Hassett.
- The commissioners also expressed interest in having a training workshop or attending a seminar.
- Several commissioners asked for follow-up on the Bruce Brothers Writ of Mandamus regarding Ransom Creek PUD-1-04. Bischoff stated the conditions will be mailed to them.
- Following discussion with the planning staff, the commission requested a quarterly report from the planning staff.

## MESSAGES AND PAPERS FROM THE MAYOR

None.

#### ADJOURNMENT:

With no further business before the Planning Commission, the meeting was adjourned at 8:56 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION** 

Bruce Nishioka, Vice-Chairperson