

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
January 6, 2004**

Chair Gilmore called the regular meeting of the Brookings Planning Commission to order at 7:01 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Jim Collis	Bob Gilmore
Bill Dundom	Randy Gorman
Ted Freeman	Bruce Nishioka

Commissioners Absent:

Bill Smith

Staff Present:

John Bischoff, Planning Director
Cathie Mahon, Community Development Secretary

Media:

Curry Coastal Pilot reporter, Brian Bullock

Other:

Councilor Mickelson
Approximately 10 citizens in the audience

CHAIRPERSON ANNOUNCEMENTS

None.

MINUTES

By a 6-0 vote, the Planning Commission (motion: Commissioner Freeman) approved the minutes as amended from the December 2, 2003 meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. By 6-0 vote, (motion: Commissioner Freeman) the Planning Commission moved to continue the request for an extension of one year; File No. **CUP 8-02**, an application for a conditional use permit to build 8 duplexes on property located on the west side of Old County Road and south of Hassett Street; Assessor's Map 41-13-05 BB, Tax Lots 800 and 809; R-2 (Two-family Residential) zone; Peter Padilla, applicant.

The action was taken following questions and comments regarding the request from the following:

Mr. Peter Padilla

2943 Lexington Drive

Ventura, CA.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote (Motion: Commissioner Gorman) the Planning Commission will send a favorable recommendation to City Council for a Comprehensive Plan change and zone change involving a portion of four tax Lots, consisting of a zone change from R-1-6 (Single-family Residential) to R-2 (Two-family Residential) on Tax Lots 301, 400, and 401; a Comprehensive Plan change from Commercial to Residential and a zone change from C-4 (Tourist Commercial) to R-2 (Two-family Residential) on a portion of Tax Lot 301; and a Comprehensive Plan change from Residential to Commercial and a zone change from R-1-6 to C-4 on a portion of Tax Lot 200; located at 96707 East Harris Heights Avenue; Assessor's Map 40-14-36 A; Edward Hewitt, applicant, File No. **CPZ-4-03**.

Before the hearing began Commissioner Freeman declared bias and left the bench.

Commissioners Collis, Dundom, and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Eldon Gossett

703 Chetco Avenue

Brookings, OR

The applicant waived their right to seven (7) additional days in which to submit written argument.

2. By a 5-0 vote (Motion: Commissioner Nishioka) the Planning Commission approved an application for a subdivision to create seven (7) residential lots from a .90 acre parcel; located at the south side of Easy and Fifth Streets; Assessor's Map 41-13-06 AC, Tax Lot 200; R-3 (Multi-family Residential) zone; Rod Bodman, applicant, File No. **SUB-1-04**.

A condition was placed on the motion:

- All outdoor trash bins shall be provided with a fence screen of no less than six (6) feet height.

Commissioners Collis, Dundom, Gilmore and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request. Commissioner Freeman remained off the bench declaring bias.

The action was taken following questions and comments regarding the request from the following:

Ron Bodman

14615 Wollam Road

Brookings, OR.

The applicant waived his right to seven (7) days in which to submit written argument.

3. By a 5-0 vote (Motion: Commissioner Gorman) the Planning approved the Final ORDER and Findings of Fact for File No. SUB-1-04.

Commissioner Freeman returned to the bench for the following case.

4. By a 6-0 vote (Motion: Commissioner Gorman) the Planning Commission approved an application for a conditional use to establish a satellite office for the Curry County Sheriff's Department; located at 517 Railroad; Assessor's Map 41-13-05 CC, Tax Lot 1800; R-3 (Multi-family Residential) zone; Grant Young, director of Planning for Curry County, applicant, File No. CUP-1-04.

Commissioners Dundom, Freeman, and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following;

Grant Young, Director of Planning	P. O. Box 746	Gold Beach, OR
Mark Metcalf, Curry County Sheriff	P. O. Box 746	Gold Beach, OR

The applicants waived their right to seven (7) additional days in which to submit written argument.

5. By a 6-0 vote (Motion: Commissioner Gorman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-1-04.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None.

UNSCHEDULED PUBLIC APPEARANCES

Rex Atwell approached the podium to circulate a handout of his proposal for an ordinance that would require builders to clean up the property after completion of construction. He requested feedback from Commission members as to if the ordinance would be viable for consideration, and possibly forwarded to City Council for their consideration.

REPORT OF THE PLANNING DIRECTOR

Director of Planning Bischoff discussed a few items:

- He reminded Commissioner Dundom his term expires February 1, 2004 and to write a letter to City Council if he was interested in extending his term.
- He discussed the memo from City Manager Blodgett informing the Commission that a *Goal Setting Session* was scheduled for Saturday, January 31, 2004.

Discussion ensued on the Commission's interest in submitting goals to City Council for the goal session. The Commission decided to have a *work-study* session to discuss and formulate items and/or projects for City Council to consider. The meeting was scheduled for Tuesday, January 20, 2004.

PROPOSITIONS AND COMMISSIONERS COMMENTS:

2003 Annual Report:

The Commission unanimously approved the 2003 annual report for City Council. It was noted the report would be submitted by former Chair Gorman to City Council at their January 26, 2004 meeting.

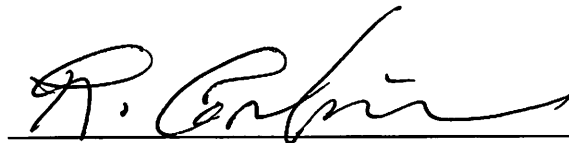
Commissioner Collis wondered when City Hall was last painted. He stated the front of the building is unattractive because of the areas of paint peeling off the building.

ADJOURNMENT

With no further business before the Planning Commission, the meeting adjourned at 8:35 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION

A handwritten signature in black ink, appearing to read "R. Gilmore", is written over a horizontal line.

R. Gilmore, Chair