

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
April 6, 2004**

Chair Gilmore called the regular meeting of the Brookings Planning Commission to order at 7:05 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Commissioners Present:

Jim Collis	Bob Gilmore
Bill Dundom	Randy Gorman
Ted Freeman	Bruce Nishioka
	Bill Smith

Staff Present:

John Bischoff, Planning Director
Cathie Mahon, Community Development Secretary

Media:

Curry Coastal Pilot reporter, Brian Bullock

Other:

Councilor Mickelson
Approximately 25 citizens in the audience

CHAIRPERSON ANNOUNCEMENTS

None.

MINUTES

By a 7-0 vote (motion: Commissioner Gorman) the Planning Commission approved the minutes from the regular March 2, 2004, meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. The Planning Commission reviewed the request for an exemption from Section 172.060 A, which states *sidewalks shall be required for all proposal development along streets*, to allow a deferred improvement agreement for a partition to create a lot to be sold to Habitat for Humanity; Assessor's Map 41-13-06, CA, Tax Lot 1302; located at 1123 Rowland Lane; Michael Thornton, property owner; Habitat for Humanity, applicant.

No decision was made at this meeting.

The action was taken following questions and comments regarding the request from the following.

Michael Thornton, property owner	1123 Rowland Lane	Brookings, OR
Marilyn Durham, President of the Curry County Habitat for Humanity,		
827 Ransom Avenue		Brookings, OR
Barbara Nystead	427 Buena Vista Loop	Brookings, OR
Paul Heiss	P. O. Box 4156	Brookings, OR

Entered into the record were letters received from the following:

Bill Fulton, Executive Director,	Florence Habitat for Humanity
Sheila Ward, Executive Director,	Coos Bay Habitat for Humanity
Cheryl Ewing, Coordinator	Lincoln County Habitat for Humanity
Leroy Blodgett, City Manager for the City of Brookings	

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 6-1 vote (motion: Commissioner Smith; Commissioners Collis, Dundom, Freeman, Gilmore, Nishioka, and Smith voted in the affirmative with Commissioner Gorman voting against the request), the Planning Commission approved an application for a subdivision to be known as *Sherwood Forest*, to divide a 1.78 acre parcel into four lots and the extension of Arch Lane; Assessor's Map 40-14-36 A, Tax Lots 400 and 401; R-2 (Two-family Residential) zone; Kurt Kessler, applicant; File No. **SUB-3-04**.

The conditions of approval were amended to include:

- A stop sign will be installed at the intersection of Arch Lane and Seacrest Lane.

Before the hearing began Commissioner Freeman declared he had conducted business with the applicant but stated he could hear the case without bias.

Commissioners Freeman, Dundom, and Gorman declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Don Hoag	17156 Mountain Drive	Brookings, OR
Bruce Barrett	1722 Arch Lane	Brookings, OR

The applicant waived his right to seven (7) days in which to submit written argument.

2. By a 7-0 vote (Motion: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. **SUB-3-04**.

A recess was declared at 8:15 to put a new bulb in the projector. The meeting reconvened at 8:21 p.m. with the same 7 members present.

The action was taken following questions and comments regarding the requests from the following:
Jim Capp P. O. Box 2711 Harbor, OR

Entered into the record was a letter from:
Charles & Gerry Livingston Kocher P. O. Box 6878 Brookings, OR 97415

UNSCHEDULED PUBLIC APPEARANCES

None.

REPORT OF THE PLANNING DIRECTOR

Planning Director Bischoff reminded the Commission of two meetings in April.

- On April 12th, an hour “ethics” meeting will be conducted by John Trew, City Attorney, in Council Chambers at 6:00 p.m.
- Tuesday, April 20th, a training session will be held by Mr. Dale Jordon, North Coast Regional Representative for the Department of Land Conservation and Development. The session will begin at 6:00 p.m. and is expected to end at 8:00 p.m. Sandwiches and beverages will be provided.

PROPOSITIONS AND COMMISSIONERS COMMENTS:

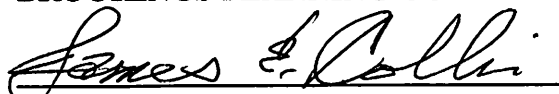
Commissioner Gorman directed a question to Planning Director Bischoff about requiring lights in parking lots. Bischoff responded he will research it. Commissioner Freeman asked the status of the sheriff’s satellite office on Railroad. Several members responded it is being used for storage of emergency equipment.

ADJOURNMENT

With no further business before the Planning Commission, the meeting adjourned at 9:35 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



R. Gilmore, Chair

