

**MINUTES  
BROOKINGS PLANNING COMMISSION  
REGULAR MEETING  
May 7, 2002**

The regular meeting of the Brookings Planning Commission was called to order by Chair Randy Gorman at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Russ Fritz	Craig Mickelson	John Bischoff, Planning Director
Randy Gorman	Tom Davis	Linda Barker, Secretary
Ernie Cofrances	Bruce Nishioka	Cathie Mahon, Secretary
Erin Gardner, Ex Officio Commissioner		

At the beginning of the meeting Commissioner Davis was absent, joining the meeting at 7: 30 p.m. Commission Freeman was absent.

Before the regular commission meeting, a Downtown Development presentation was presented by Susan Jackson and John Shetland, representatives from Urban Designers.

**CHAIRPERSON ANNOUNCEMENTS**

Chair Gorman introduced Bruce Nishioka, who was appointed to Commissioner Position No.6.and also introduced Cathie Mahon, who will be assuming the role of recording secretary.

**MINUTES**

By a 5-0 vote (motion: Commissioner Fritz.) the Planning Commission approved the minutes of the April 2, 2002, regular meeting as written.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS**

None

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS**

1. By a 5-0 vote (motion: Commissioner Mickelson) the Planning Commission granted a one-year extension for File No. SUB-2-01/EXT; for the completion of the subject subdivision which was approved February 6, 2001; located in the northeast corner of Azalea Park Road and Old Country Road; zoned R-2 (Two-family Residential); Richard Wilson, applicant.
2. By a 5-0 vote (motion: Commissioner Fritz) the Planning Commission granted a one-year extension for the completion of the subject subdivision for File No. SUB-2-97/PUD/EXT; for the completion of the subject subdivision which was approved March 4, 1997; located on the north side of Seacrest Lane, zoned R-1-6 (Single-family Residential); Larry Anderson, applicant.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a 5-0 vote (motion: Commissioner Mickelson) the Planning Commission approved (File No. CUP-3-02); a conditional use permit for a duplex building to be used as a short-term rental; located on the west side of Cypress Street; more specifically 213 and 215 Cypress Street; zoned R-2 (Two-family Residential); Larry and Cher Titus, applicants.

All Commissioners present declared ex parte contact due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The action was taken following questions or comments regarding the requests from the following:

Larry Titus	P.O. Box 467	Gold Beach OR 97444
Genie Gilliam	P. O. Box 572	Brookings OR 97415
Cher Titus	P. O. Box 467	Gold Beach OR 97444

The applicants waived their right to seven (7) additional days in which to submit written argument.

2. By a 5-0 vote (motion Commissioner Mickelson) the Planning Commission approved FINAL ORDER and Findings of Fact for File Document No. CUP-3-02.

Commissioner Davis entered the meeting at 7:30 p.m.

3. By a 6-0 vote (motion: Commissioner Mickelson) the Planning Commission approved (Case CUP-4-02); a conditional use permit to operate a daycare/preschool facility from an existing building located in the northeast corner of Alder Street and Spruce Drive; more specifically 299 Spruce Drive; zoned C-3 (General Commercial); Anne Marie Brouillette, applicant.

Conditions were placed on the motion stating that the Commission reserves the right to review the status of the Deferred Improvement Agreement for future street improvement on Alder Street and Spruce Drive within twelve months from the completion of work on Highway 101, and that the fence be constructed to connect the building to the playground.

All Commissioners present declared ex parte contact due to the site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The applicant waived her right to seven (7) additional days in which to submit written argument.

The action was taken following questions or comments regarding the requests from the following:

Anne Marie Brouillette	P.O. Box 6735	Brookings OR 97415
Don Nuss	808 Pioneer Road	Brookings OR 97415

Mary Jean James

403 Linden Lane

Brookings OR 97415

4. By a 6-0 vote (motion: Commissioner Davis) the Planning Commission approved FINAL ORDER and Findings of Fact for File No. CUP-4-02 as amended.

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS**

By a 6-0 vote (motion: Commissioner Davis) the Planning Commission granted a favorable recommendation for File No. CR-AD-0205; a request for a conditional use permit to place a single family house on an 11.28 acres parcel of land located on both sides of Crown Terrace Road, approximately in mile from South Bank Chetco River Road; zoned County Forest Grazing (FG); applicants Randall and Janet Gerlach.

**UNSCHEDULED PUBLIC APPEARANCES**

None

**REPORT OF THE CITIZENS ADVISORY COMMITTEE**

None

**MESSAGES AND PAPERS FROM THE CITY MANAGER**

None

**MESSAGES AND PAPERS FROM THE MAYOR**

None

**REPORT OF THE PLANNING DIRECTOR**

**PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS**

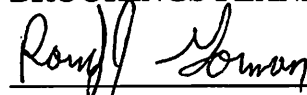
Commissioner Russ commented how nice it was to have a full board and welcome the new member, Bruce Nishioka.

**ADJOURNMENT**

There being no further business before the Planning Commission, the meeting adjourned at 8:20 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**



Randy J. Gorman, Chair