

MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
November 5, 2002

Chair Randy Gorman called the regular meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	John Bischoff, Planning Director
Russ Fritz	Cathie Mahon, Secretary
Randy Gorman	Michael Carrillo, Ex Officio Commissioner
Craig Mickelson	

Commissioners Cofrances, and Nishioka, were not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

The Chairman announced the meeting could proceed with a quorum of 4 commissioners. The Chair welcomed Jim Collis back on the board (he resigned the beginning of 2002 to help his son-in law run for governor in Virginia).

MINUTES

By a 3-1 vote, the Commission (motion: Commissioner Mickelson, Commissioner Collis abstained) approved the minutes of the October 1, 2002, regular meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

1. By a 3-1 vote (Commissioners Fritz, Mickelson, and Gorman voted in the affirmative, with Commissioner Collis abstaining due to absence from the public hearing), the Planning Commission approved the application for a subdivision to divide a 1.99 acre parcel into 10 lots; located on Hassett Street and Pioneer Road; Assessor's Map 40-13-32 CC; Tax Lot 1104; R-1-6 (Single Family Residence) zone; Noah and Joshua Bruce, applicants.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

2. By a 4-0 vote (motion: Commissioner Mickelson) the Planning Commission will send a favorable recommendation to the county on File No. **CR-P-0206**; a request for a minor partition of a 49.8 acre parcel into 3 parcels; Assessor's Map 40-13-9 C, Tax Lot 100; a 4-acre parcel zoned C-1 (light commercial), a 19-acre parcel zoned R-2 (Residential), and a 26.8-acre parcel zoned AFD (agricultural farm district), located at 98126 West Benham Lane; Itzen Enterprises, applicants.

3. By a 4-0 vote (motion: Commissioner Mickelson) the Planning Commission will send a favorable recommendation to the county on File No. **CR-AD-0223**; a conditional use permit for a mobile home park on 19 acres, R-2 (Residential) zone; and 4 acres for commercial use, C-1 (Commercial) zone; Assessor's Map 40-13-9 C, Tax Lot 100; located at 98126 West Benham Lane; Itzen Enterprises.
4. By a 4-0 vote (motion: Chair Gorman) the Planning Commission will send a favorable recommendation to the county (a condition was placed on the motion), File No. **CR-CPZ-0202**; a zone change from R-2 (Residential) zone to C-1 (Commercial) zone; Assessor's Map 40-13-32-C, Tax Lot 208; located at 16920 Old County Road; Patrick and Teresita Wong, applicants.
The condition is:
 - To notify the City if additional commercial buildings are added to the existing business.
5. By a 4-0 vote (motion: Commission Mickelson) the Planning Commission will send a "no comment" to the county; File No. **CR-0224**, a variance to allow the construction of a garage which would encroach into the back yard setback by 1.5 feet; Assessor's Map 41-13-5 AA, Tax Lot 1800; located at 97869 Harbor View Circle; R-2 (Residential) zone; Raymond and Lauretta Newman, applicants.

UNSCHEDULED PUBLIC APPEARANCES

None.

COMMISSIONERS COMMENTS:

Chair Gorman introduced Michelle Carrillo, the new ex officio commissioner to the Planning Commission. Michelle is a sophomore student at Brookings-Harbor High School, who is active in school and community affairs. While it was explained ex officio members can vote on items before the Commission, their votes are non-binding.

The Chair welcomed the new media representative, David Courtland, Curry Coastal Pilot's reporter.

REPORT OF THE PLANNING DIRECTOR

Planning Director Bischoff discussed several items:

Update on File No. CUP 4-02(daycare/preschool):

He reported he spoke with Anne Marie Brouillette (the applicant) advising her of the consequences of failing to abide by the conditions of the approved condition use. He informed the commission she submitted a parking plan, and has contracted to have the fence in place.

Election of Officers:

He reminded the Commission to be thinking about the election of new officers for next month.

Annual report:

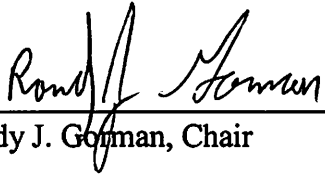
He reminded the Commission about its Annual Report due to the City Council in January. Chair Gorman asked the members to bring suggestions for the report to the December meeting.

ADJOURNMENT

With no further business before the Planning Commission, the meeting adjourned at 9:22 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Randy J. Gorman, Chair