

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
October 1, 2002**

Chair Randy Gorman called the regular meeting of the Brookings Planning Commission to order at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Randy Gorman	Craig Mickelson	John Bishoff, Planning Director
Ted Freeman	Bruce Nishioka	Cathie Mahon, Secretary
Russ Fritz	Ernie Cofrances	

The Chair read a letter from Tom Davis resigning from the Commission.

CHAIRPERSON ANNOUNCEMENTS

None.

MINUTES

By a 6-0 vote, the Commission (motion: Commissioner Freeman, Commissioner Cofrances voted despite being absent for the September 3, 2002 meeting) approved the minutes of the September 3, 2002, regular meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-1 vote (motion: Commissioner Freeman; Commissioner Fritz voted against) the Planning Commission approved an application for a conditional use, File No. CUP-8-02, to place 8 duplex units establishing a 16 unit dwelling group; located west of Old County Road and south of Hassett Street; Map 41-13-05 CC, Tax Lot 808 and 809; R-2 (Two-family Residential) Zone; Peter Padilla, applicant; Lloyd Matlock, representative.

In addition to the general conditions (included in the packet) two additional conditions were placed on the motion:

- Placement of street lighting within the development
- "No Parking" signage on the twenty (20) foot easement

All Commissioners present declared ex parte due to a site visit. There was no challenge

from the audience as to the jurisdiction of the Commission to hear the request.

The action was taken following questions and comments regarding the request from the following:

Lloyd Matlock	P. O. Box 8026	Brookings, OR 97415
John Whittier	P. O. Box 303	Brookings, OR 97415
Sharron Merwin	614 Ransom Street	Brookings, OR 97415
(representative for her mother-Bea Batten, 812 Pioneer Brookings, OR 97415)		
Julie Derr	508 Hassett	Brookings, OR 97415

The applicants waived their right to seven (7) additional days in which to submit written argument.

2. By a 5-1 vote (motion: Commissioner Freeman, Commissioner Fritz voting against) the Planning Commission approved the Final ORDER and Findings of Fact for File No. CUP-08-02.
3. By a 6-0 vote (motion: Commissioner Fritz), the Planning Commission will send a favorable recommendation to City Council regarding File No. ANX 4-02, a request to annex an 11.50 acre parcel of land consisting of four tax lots into the city and rezone the property to the city's R-1-6 (Single-family Residential). The annexation also includes approximately 1.87 acres of the Parkview Drive right-of-way, which makes the connection to the existing city limits.

All commissioners present declared ex parte due to a site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The action was taken following questions and comments regarding the request from the following:

Jim Capp	P. O. Box 2937	Harbor, OR 97415
Rex Atwell	P. O. Box 6364	Brookings, OR 97415
Susan Wimberley	P. O. Box 239	Brookings, OR. 97415
Milt Gowman	96903 Gowman Lane	Brookings, OR 97415
Kurt Kessler	P. O. Box 6335	Brookings, OR 97415
Al & Karen Koepnick	17096 Parkview Dr.	Brookings, OR 97415

(letter from the Koepnick's was read into the record)

A recess was declared at 9:55 with the meeting reconvening at 10:05 p.m. with 5 members present.

4. By a 3-2 vote (motion: Commissioner Fritz; voting for: Commissioners Mickelson, Fritz and Freeman; voting against: Commissioners Cofrances and Gorman) the Planning Commission approved File No. SUB-03-02/MC-1, an application for a subdivision to divide a 1.99 acre parcel into 10-lots and including a new cul-de-sac street, located on the north side of Hassett Street and Old County Road; Assessor's Map 40-13-32-CC, Tax lot 1104 and a portion of 1102; Bruce Brothers Inc., applicants.

Before the public hearing began Commissioner Nishioka declared bias and left the bench and the meeting room. Commissioner Freeman stated he will be providing materials for this project but did not consider that a bias with the case. All remaining Commissioners present declared ex parte contact due to the site visit. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

The action was taken following questions and comments regarding the request from the following:

Noah Bruce	P. O. Box 61	Brookings, OR 97415
James Frerichs	510 Hassett Street	Brookings, OR 97415
Gail Anderson	510 Hassett Street	Brookings, OR 97415
Julie Derr	508 Hassett Street	Brookings, OR 97415

The applicants waived their right to seven (7) additional days in which to submit written argument.

5. The Planning Commission did not approve the Final ORDER and Findings of Fact for File No. SUB 03-02/MC-1 due to confusion about a quorum vote.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None.

UNSCHEDULED PUBLIC APPEARANCES

None.

COMMISSIONERS COMMENTS:

Chair Gorman asked Director Bischoff the status of the childcare facility. He also asked about the DIA's on Weaver Lane.

Planning Director Bischoff responded he contacted Anne Marie Brouillette; that nothing has been done to comply with the conditions placed on File No.CUP 4-02; and he will write a letter with stronger direction for them to comply. On the DIA's, he said he will continue trying to expedite action on them.

REPORT OF THE PLANNING DIRECTOR

Planning Director Bischoff discussed several items:

- Elections for Chair and Vice-Chair are scheduled for December.
- Advised the Commission the *annual report* will be due at the end of the year.
- An ad has been placed in the newspaper to fill the position by Tom Davis's resignation.

ADJOURNMENT

With no further business before the Planning Commission, the meeting adjourned at 11:45 p.m.

Respectfully submitted,
BROOKINGS PLANNING COMMISSION



Randy J. Gorman, Chair