

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
May 1, 2001**

The regular meeting of the Brookings Planning Commission was called to order by Chair Richard Gyuro at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Richard Gyuro	John Bischoff, Planning Director
Randy Gorman	Judi Krebs	Linda Barker, Secretary
Ted Freeman, Jr.	Vikki Nuss	
Fred Howe		

CHAIRPERSON ANNOUNCEMENTS

A moment of silence was observed for Doug Bales, former Brookings Building Official, who passed away unexpectedly last week.

After the minutes of April 3, 2001, were considered Chair Gyuro remarked on a memo the Commission had been given covering procedures for making motions following Roberts Rules of Order. A short discussion followed with the consensus that the Planning Commission has been following these guidelines and would continue to do so.

MINUTES

By a 7-0 vote (motion: Commissioner Freeman, second: Commissioner Krebs) the Planning Commission approved the minutes of the April 3, 2001, regular meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. Chair Gyuro announced that Agenda Item 8.1, M3-4-01, a request for a minor partition to divide a 1.67 acre subject property into two lots on the west end of North Drive in Oceanside Estates had been withdrawn by the applicant and would not be heard this evening.
2. By a 7-0 vote (motion: Commissioner Krebs, second: Commission Nuss) the Planning Commission will send a favorable recommendation to the City Council regarding ANX-01-01, a request to annex 3.06 acres of land to the City of Brookings; located

at and east of the north end of Fifth Street adjacent to the northerly boundary of the city; Steve and Laura Salisbury, applicants; Jim Capp, Western Land Use Services, representative.

Before the Public Hearing started Commissioners Krebs, Collis, Gyuro, Nuss and Gorman declared ex parte contact due to a site visit. No Commissioner declared bias. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions or comments regarding the request from the following:

Jim Capp PO Box 2937 Harbor Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 7:45 p.m.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

By a 7-0 vote (motion: Commissioner Krebs, second: Commission Collis) the Planning Commission will send a favorable recommendation to Curry County regarding CR-S-0102, a request for a replat of the Harbor View Subdivision to divide Lot 9 into two lots of 9,532.35 and 11,639.26 sq. ft. using a flag lot configuration and a variance to allow the existing house to be 5.68 feet from the new property line; located on the south side of Titus Lane approximately 512 feet west of West Hoffeldt Lane, more specifically 97848 Titus Lane; S. John and Linda Zia, applicants.

This action was taken following questions or comments regarding the request from the following:

John Zia 97848 Titus Lane Brookings Oregon

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

Several City and County officials will leave tomorrow afternoon to attend the LCDC hearing regarding the Urban Growth Boundary remand items.

Letters have been written to the Exxon service station regarding the landscaping on Alder and Spruce streets and to several business owners regarding portable signs they have displayed. Also Director Bischoff said he will be contacting the owner of a backhoe which has been parked along Chetco Avenue in the 1200 block.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

A short discussion was held about the UGB remand hearing.

Chair Gyuro asked if the committee had been established to address the outdoor sales issue. Director Bischoff said this will be on the City Council agenda May 21.

Commissioner Nuss commented that Key Title has been closed for some time but their sign is still present. She asked about vacation rentals that had been discussed at the last City Council meeting and whether they need business licenses or pay transit room tax. Director Bischoff said there is presently no ordinance dealing with vacation rentals but if we allow them they would be subject to both business license and room tax ordinances. At this time City staff is comparing vacation rental ordinances from several cities. The City Council will give direction on whether an ordinance change will be made regarding these rentals.

Commissioner Krebs asked about an ordinance regulating membrane structures in residential areas. Director Bischoff responded this will be considered by the Planning Commission at its June meeting.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:31 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Richard Gyuro, Chair