

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
October 2, 2001**

The regular meeting of the Brookings Planning Commission was called to order by Chair Richard Gyuro at 7:06 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Russ Fritz	Richard Gyuro	John Bischoff, Planning Director
Randy Gorman	Vikki Nuss	Linda Barker, Secretary
Ted Freeman, Jr.		

Commissioners Krebs and Collis were not present at the meeting.

Before the meeting began, the Planning Commission held a joint work/study session with the City Council. The hour-long session was dedicated to discussion of deferred improvement agreements (DIA): when and where they should be allowed, how, when and where they should be called in, and formation of local improvement districts or other methods for getting improvements done. Staff will continue its research into solutions to deferred improvement agreements and will schedule a longer session in the future.

CHAIRPERSON ANNOUNCEMENTS

Chair Gyuro welcomed new Commissioner Russ Fritz. Commissioner Fritz was appointed to the Commission in August but was unable to attend the September meeting as he was recouping from eye surgery.

MINUTES

By a 4-1 vote (motion: Commissioner Freeman, second: Commissioner Gorman; Commissioner Fritz abstaining as he was not present at the September 4, 2001 meeting) the Planning Commission approved the minutes of the September 4, 2001, regular meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. By a 5-0 vote (motion: Commissioner Nuss, second: Commissioner Freeman) the Planning Commission granted a one-year extension of time for the completion of the subject subdivision which was approved November 7, 2000 (SUB-1-00); located in the southwest corner of Ransom Avenue and Fourth Street; P. John Kimm, applicant.
2. By a 5-0 vote (motion: Commissioner Freeman, second: Commissioner Fritz) the Planning Commission approved a request for final map approval for Phase 2 of

and Chair Gyuro declared he knows the applicants socially. Each Commissioner said this caused no bias. There was no challenge from the audience as to the jurisdiction of the Commission to hear this request.

This action was taken following questions or comments regarding the request from the following:

Darryl Niemi 17225 Mountain Drive Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 7:58 p.m.

2. By a 5-0 vote (motion: Commissioner Freeman, second: Commissioner Nuss) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-6-01 as amended

The Planning Commission recessed from 8:00 p.m. to 8:05 p.m.

4. By a 4-1 vote (motion: Commissioner Nuss, second: Commission Gorman; voting for: Commissioners Freeman, Nuss, Fritz and Gorman; voting against: Chair Gyuro) the Planning Commission will send a favorable recommendation to the City Council on File No. LDC-2-01, a city-initiated amendment to the Land Development Code to add provisions regulating the use of “short term rentals” within the City of Brookings. In addition to forwarding staff’s recommendations to the City Council the motion included further conditions based on parking limits (one space per bedroom with a minimum of two parking spaces) and adopting option 2, making the approval of the conditional use an administrative decision after notification to and submissions from property owners with 250 feet of the subject property. Applications that generate concerns may be brought before the Planning Commission for decision.

Before the Public Hearing started Chair Gyuro summarized the history of the proposed Land Development Code amendment. Planning Director John Bischoff presented staff’s recommendations to the Commission and answered questions from the Commissioners.

This action was taken following questions or comments regarding the request from the following:

Genie Gilliam	PO Box 6912	Brookings Oregon
Bob Edwards	240 Memory Lane	Brookings Oregon
Jim Benson	315 Memory Lane	Brookings Oregon
Barbara Nysted	427 Buena Vista Loop	Brookings Oregon
Tiffany Hodge	521 Arnold Lane	Brookings Oregon
Don Nuss	808 Pioneer Road	Brookings Oregon
Dave Smith	429 Buena Vista Loop	Brookings Oregon

The public hearing was closed at 9:50 p.m.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

The city will have a college student working under the RARE (Resource Assistant for Rural Environments) Program. He will be helping on Planning projects, periodic review and the downtown committee.

The owner of the Exxon Station was contacted regarding landscaping at the station. He said it will be completed by Monday, October 8.

Director Bischoff will prepare a quarterly report to be given at the next meeting.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Chair Gyuro asked if anything had been done about site-obscuring fencings for industrial yards in the city such as Verizon Communications. There was no update on this.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting adjourned at 9:00 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Richard Gyuro, Chair