

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
November 7, 2000**

The regular meeting of the Brookings Planning Commission was called to order by Vice Chair Rick Dentino at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Jim Collis	Rick Dentino	John Bischoff, Planning Director
Fred Howe	Judi Krebs	Linda Barker, Secretary
Vikki Nuss		

Commissioners Gyuro and Freeman were not present at the meeting.

CHAIRPERSON ANNOUNCEMENTS

Item 7.1, a written request for relief from the internal walkway requirements within the first phase of the Claron Glen Subdivision was postponed and will not be considered at this meeting.

MINUTES

By a 3-0 vote (motion: Commissioner Howe, second: Commissioner Collis, Commissioners Krebs and Nuss abstaining as they were not present at the October 3 meeting) the Planning Commission approved the minutes of the October 3, 2000, regular meeting as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

1. In the matter of a Brookings Fire Department request to select a name for an unnamed private street intersecting the south side of Marine Drive approximately 1,100 feet east of Old County Road the Planning Commission voted 5-0 (motion: Commissioner Krebs, second: Commissioner Nuss) to direct staff to work with the property owners on the unnamed street to determine if an address sign paid for by the street's residents was feasible. Staff was also directed to contact the property owner on the corner of Marine Drive and the unnamed street to prune or remove the bush blocking visibility to the street. If the sign and the bush clean-up cannot be resolved by December 5 the issue will return to the Planning Commission for their decision.

Before discussion on the matter began Commissioners Collis, Nuss and Howe declared ex parte contact because of a site visit. Commissioner Collis also declared he received explanations from several residents but this caused no bias. No member of the audience challenged the Planning Commission's jurisdiction in this matter.

This action was taken following questions or comments regarding the request from the following:

Fire Chief Bill Sharp	898 Elk Drive	Brookings Oregon
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Edna Messer
Sonia Tozer
Ira Tozer

PO Box 825
244 Marine Drive
244 Marine Drive

Brookings Oregon
Brookings Oregon
Brookings Oregon

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 3-0 vote (motion: Commissioner Howe, second: Commissioner Collis; Commissioners Krebs and Nuss were not at the first part of this hearing held October 3 and did not participate in tonight's portion; Commissioner Nuss also declared ex parte contact and removed herself from the bench) the Planning Commission approved (File No. SUB-1-00) a request for a 7-lot subdivision on an 1.85 parent parcel located in the southwest corner of Ransom Avenue and Fourth Street; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); P. John Kimm, applicant; Don Hoag, representative.

This action was taken following questions or comments regarding the request from the following:

Don Hoag 17156 Mountain Drive Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:11 p.m.

2. By a 3-0 vote (motion: Commissioner Collis, second: Commissioner Howe) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-1-00 as written.

Commissioner Nuss returned to the bench at 8:15 p.m.

3. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss) the Planning Commission approved as written (File No. M3-6-00) a request for a minor partition to divide a 0.69 acre parent parcel into 3 lots; located on the east side of Second Street approximately 150 feet north of Easy Street, more specifically 712 Second Street; zoned R-1-6; Richard Wilson, applicant; Lloyd Matlock, representative.

Before the hearing began Commissioners Nuss, Krebs, Collis and Dentino declared ex parte contact resulting from a site visit. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Lloyd Matlock PO Box 8026 Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:35 p.m.

4. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Collis) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-6-00 as

written.

5. By a 5-0 vote (motion: Commissioner Collis, second: Commissioner Howe) the Planning Commission approved (File No. VAR-1-00) a request for a variance to allow a front yard setback of 8 feet instead of the required 10 feet due to the topography of the subject lot; located on the south side of the cul-de-sac at the east end of East Ocean Drive, more specifically 17422 East Ocean Drive; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); Stanley Baron, applicant.

Before the hearing began Commissioners Nuss, Krebs and Collis declared ex parte contact resulting from a site visit. No member of the audience challenged any member of the Commission for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following:

Stan Baron	PO Box 8151	Brookings Oregon
Eldon Gossett	PO Box 4610	Brookings Oregon

The applicant waived his right to seven (7) additional days in which to submit written argument. The public hearing was closed at 8:54 p.m.

6. By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Nuss) the Planning Commission approved the Final ORDER and Findings of Fact for File No. VAR-1-00 as written.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Howe) the Planning Commission will send a favorable recommendation on File No. CR-S-0002, a request for a replat of the Anderson subdivision to change the boundary to include Tax Lot 2400 which adjoins the subdivision on the south, and to divide Tax Lot 2400 (addressed as 16224 Chapman Lane) into two lots using a flag lot configuration; located on a 0.58 acre parcel located on the west and northwest side of Chapman Lane, approximately 260 feet north of East Hoffeldt Lane; zoned County R-2 (Residential Two); Richard Wilson, applicant; Rich Roberts, representative.

This action was taken following questions or comments regarding the request from the following:

Dick Wilson	117 Tanbark	Brookings Oregon
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UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

None

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Vice Chair Dentino reminded the Commissioners that elections for the calendar year 2001 Chair and Vice Chair will be held during the December meeting and they should be thinking of their nominees.

Commissioners Howe and Collis volunteered to prepare the draft annual report and present it to the Planning Commission at the December meeting.

Copies of a November 6, 2000, letter from Dave Perry DLCD regarding the remand items which will be the topic of the public meeting being held November 8 will be available to the Planning Commission. Also a copy of the flyer advertising the Oregon Downtown Development Association seminar to be held December 6 will be distributed to the Commissioners.

The final draft of the PROUD study will be considered by the City Council in December. Director Bischoff hopes to hold a special meeting of the Planning Commission to review the document before it is presented to the Council. Commissioner Krebs understood that this study would entail some Land Development Code changes and wondered if it would be coming to the Planning Commission for these changes. Director Bischoff said no, there would be no changes to the Land Development Code because of this study.

Commissioner Krebs brought up several items in past minutes that may still need to be addressed. These include:

1. whether the condition of a lot on Matot Street violates the nuisance ordinance.
2. lack of stop bars at the intersections of several streets in various areas of town.

Commissioner Nuss asked why Weaver Lane is unpaved. Director Bischoff responded this had never been done although there is a majority of the properties with deferred improvement agreements. Discussion ensued regarding calling in DIAs.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Rick Dentino, Vice Chair