

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
September 1, 1998**

The regular meeting of the Brookings Planning Commission was called to order by Vice Chair Ted Freeman at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Sandy Hislop	Marv Lindsey	John Bischoff, Planning Director
Earl Breuer	Rick Dentino	Linda Barker, Secretary
Ted Freeman		

Commissioners Krebs and Ciapusci and Ex-officio Commissioner Ball were not present.

CHAIRPERSON ANNOUNCEMENTS

Vice Chair Freeman reported on the meeting held between City Manager Tom Weldon, Planning Director John Bischoff, Planning Commission Chair Judi Krebs and himself regarding enforcement of conditions of approval.

The date of the November meeting was changed from the 3rd to the 10th. The change was necessary as the Council Chambers will be in use on the 3rd for the General Election.

MINUTES

By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved the minutes of the August 4, 1998, meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

Lundeen Lane will be improved from Old County Road to the easterly end of their property by Shelter Resources, Inc. which is building an apartment complex on the north side of the street. Improvements will be curb, gutter and sidewalk on the north side with no parking for the first 500 feet. Street width has been set at 20 feet.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved (File No. SUB-2-93/Replat) a request for a replat of the original subdivision to divide an existing 31,123 sq. ft. lot into two lots of 15,416 and 15,707 sq. ft in size; located on the southeast side of Jodee Lane and on the north side of Hassett Street approximately 450 feet east of Fifth Street; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); Hillcrest Subdivision, Inc, applicant; Dee Stringham, representative.

Before the hearing was opened the following Commissioners declared ex parte contact as a

result of a site visit: Commissioners Freeman, Lindsey and Dentino. Commissioner Freeman also declared that he had done business with the applicant in the past but this caused no bias. Commissioner Breuer declared he was acquainted with the applicant but again this caused no bias. No member of the audience challenged any commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Dee Stringham 00308 Winchuck Road Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved the Final ORDER and Findings of Fact for File No. SUB-2-93/Replat.
3. By a 5-0 vote (motion: Commissioner Hislop, second: Commissioner Breuer) the Planning Commission approved (File No. MP-1-98) a request for a major partition to create three lots accessed by a new cul-de-sac street extending west from Fourth Street; located on the west side of Fourth Street approximately 130 feet south of Ransom Avenue; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); P. John Kim, applicant; Lloyd Matlock, representative.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Freeman, Lindsey and Dentino. Commissioner Freeman also declared that he had done business with the applicant in the past but this caused no bias. No member of the audience challenged any Commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

Lloyd Matlock PO Box 8026 Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

4. By a 5-0 vote (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved the Final ORDER and Findings of Fact for File No. MP-1-98.
5. By a 5-0 vote (motion: Commissioner Lindsey, second: Commissioner Breuer) the Planning Commission approved (File No. VAR-3-98) a request for a 9 ft., 4 in. front yard setback variance to allow a greenhouse to remain where it has been constructed; located on the west side of Highway 101 in the northwest corner of the highway and Crissey Circle, more specifically 1339 Crissey Circle; zoned R-1-6 (Single-family Residential, 6,000 sq. ft. minimum lot size); G. Kelly Sievers, applicant.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Freeman, Lindsey, Dentino, Hislop and Breuer. Commissioner Freeman also declared that the applicant had been a customer and that this caused no bias. Commissioner Hislop declared she had done business with the applicant in the past and that this caused no bias. No member of the audience challenged any commissioner for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

G. Kelly Sievers 1339 Crissey Circle Brookings OR

The applicant waived his right to seven (7) additional days in which to submit written argument.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

The Deferred Improvement Agreement Committee held an organizational meeting August 19. The next meeting will be September 8 at 3:00 p.m. in the Council Chambers.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

The Hillside Development Standards report was delayed until the October meeting as the city attorney has been working on other city-related matters and has not reviewed the proposed ordinance change at this time.

Director Bischoff reported the Urban Growth Boundary (UGB) defendants had been awarded costs in the appeal of the UGB by 1000 Friends of Oregon. The city's portion of the award is \$675.20. City and county staff are continuing to work on the remand issues of the UGB.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

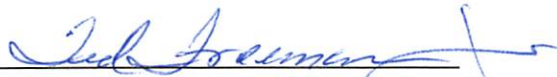
Commissioner Breuer asked about a street cut on Ransom Avenue above Paradise Lane that needs repair.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION



Ted Freeman, Jr. Vice Chair