

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
December 2, 1997**

The regular meeting of the Brookings Planning Commission was called to order by Chair George Ciapusci at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

George Ciapusci
Judi Krebs
Keith Pepper
Earl Breuer

Marv Lindsey
Rick Dentino
Ted Freeman
Mary Ball

John Bischoff, Planning Director
Linda Barker, Secretary

CHAIRPERSON ANNOUNCEMENTS

Chair Ciapusci introduced the new student representative to the Planning Commission, Ex-Officio Commissioner Mary Ball.

The tentative agenda for the joint Planning Commission/City Council meeting of December 8 was announced. Items to be discussed include the activation of the committee on Deferred Improvements Agreements and forming a new citizens review board for code enforcement. The City Manager will report on the ongoing talks with Post Office officials regarding a new Post Office and parking.

MINUTES

By a 5-0 vote (motion: Commissioner Krebs, second: Commissioner Lindsey; voting for: Commissioners Dentino, Lindsey, Pepper, Krebs, Ciapusci; abstaining: Commissioners Breuer and Freeman) the Planning Commission approved the minutes of the November 4, 1997 meeting as corrected.

By a 3-0 vote (motion: Commissioner Dentino, second: Commissioner Lindsey; voting for: Commissioners Lindsey, Ciapusci, Dentino; abstaining: Commissioners Krebs, Breuer, Freeman, and Pepper) the Planning Commission approved the minutes of the November 10, 1997 meeting.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON FINAL ORDERS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. By a 7-0 vote (motion: Commissioner Breuer; second: Commissioner Freeman) the Planning Commission approved (File No. MC-1-97) a request for a minor change to an existing conditional use permit to allow construction of a 50' x 124' addition to the existing church building to provide Sunday school, meeting and storage space; located on the south side of Easy Street east of Highway 101, specifically 1200 Easy Street; zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Trinity Lutheran Church, applicant; Gordon

Myrah, representative. The approval included a change in the conditions of approval to require an additional 57 paved and striped parking spaces including the required number of handicapped spaces.

Before the hearing was opened the following Commissioners declared ex parte contact as a result of a site visit: Commissioners Krebs, Dentino and Freeman and Ex-Officio Commissioner Ball. No member of the audience challenged any Planning Commission member for bias or conflict of interest.

This action was taken following questions or comments regarding the request from the following people:

a) Gordon Myrah	PO Box 1199	Brookings OR
b) Mary O'Holleran	640 Mardon Court	Brookings OR
c) Jerry Lahtinen	PO Box 8034	Brookings OR
d) Larry Carter	1302 English Court	Brookings OR
e) Crystal Scott	1201 East Mar Vista	Brookings OR
f) Jane Lant	PO Box 525	Brookings OR

No one participating in the hearing asked for additional time to keep the record open. The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a 7-0 vote (motion: Commissioner Krebs, second: Commissioner Freeman) the Planning Commission approved the Final ORDER and Findings of Fact for File No. MC-1-97 with the above change to the conditions of approval.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

Planning Director Bischoff reported the next phase of the Public Facilities Services Plan Project will be starting up in early 1998 with funding from the Oregon Department of Land Conservation and Development.

MESSAGES AND PAPERS FROM THE CITY MANAGER

None

MESSAGES AND PAPERS FROM THE MAYOR

None

REPORT OF THE PLANNING DIRECTOR

Director Bischoff reminded the Commission of the Annual Report which is presented to the City Council each January. Commissioners Krebs and Lindsey volunteered to work on this year's report.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Chair Ciapusci commended Commissioner Krebs for her mentoring of Ex-Officio Commissioner Ball.

Commissioner Krebs requested the Commission receive copies of the Transportation System Study that had been alluded to during the public hearing this evening.

Commissioner Krebs moved and Commissioner Breuer seconded a motion to change the wording in Section 6 of Brookings Ordinance No. 91-O-483. The amended wording would read: **Section 6. Election of chairperson and vice-chairperson.** At its first last meeting of each calendar year, the commission shall elect a chairperson and vice-chairperson to serve a one year term. The chairperson and vice-chairperson shall be eligible for re-election and shall be elected from among the voting members of the commission. The newly elected officers will take their seat at the first meeting of the next calendar year. The motion passed by a 7-0 vote. Director Bischoff will take this wording to the City Council at the next scheduled Council meeting.


Election of the chair and vice-chair will take place at the January 6, 1998 meeting.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:29 p.m.

At the adjournment of the public meeting the Planning Commission opened a work session regarding the recommendations from the recently completed Infill and Redevelopment Study.

Respectfully submitted,
BROOKINGS PLANNING COMMISSION


George L. Ciapusci, Chairman

1997 Annual Report

Brookings Planning Commission

Earl Breuer • Ted Freeman • Rick Dentino • Keith Pepper
Marvin Lindsey • Judi Krebs • Jessica Babin (Ex-Officio)
George Ciapusci—Chairman

The four joint meetings with the City Council in 1997, resulting in positive action towards the solution of the long-standing problems of Deferred Improvement Agreements and Post Office parking, contribute to the brevity of this report. The Planning Commission thanks the Council for their attention.

The Commission had 35 applications, a heavier than normal load. Of these, seven were County Referrals.

Keith Pepper joined the Commission and volunteered to be our liaison to the Parks and Recreation Committee. In addition, two other members of the Planning Commission volunteered to meet with Parks and Rec regarding planning of the future.

In the past we have had difficulty in making decisions on County Referrals due to lack of information. Following a meeting with the County Planning staff, our Chair and Vice-Chair and John Bischoff, there is much clearer understanding of what our Planning Commission feels is needed information. We feel this problem has been resolved by better communicating.

We had our first ex-officio student member of the Commission, which presented a challenge to explain land use, zoning, and the public hearing process. We feel this is an important addition to plan for our city for future generations.


George L. Ciapusci, Chairman