# MINUTES BROOKINGS PLANNING COMMISSION REGULAR MEETING May 7, 1996

The regular meeting of the Brookings Planning Commission was called to order at 7:01 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Earl Breuer

**Chet Singleton** 

Linda Phillips, Secretary

Judi Krebs

Dave Ham

Mary Lindsey

John Bischoff, Planning Director

Commissioners Freeman and Ciapusci were absent.

#### **MINUTES**

By a unanimous vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the minutes of the April 2, 1996, Planning Commission regular meeting following corrections.

#### FINAL ORDERS

None

## THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON WRITTEN REQUESTS AND COMMUNICATIONS

None

### THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARING

By a unanimous vote, (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved (File No. M3-1-96) a request for a minor partition to divide a 0.41 acre parcel of land into two lots of 9,005.37 and 9,005.63 sq. ft. in size; located on the south side of Ransom Ave. approximately 142 feet west of Fourth St., zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Sarah M. Tennies, applicant.

This action was taken following questions or comments regarding the request from the following people:

a) Georgia Poole

222 Del Norte Lane

**Brookings** 

The applicant waived his right to seven (7) additional days in which to submit written argument.

2. By a unanimous vote, (motion: Commissioner Krebs, second: Commissioner Singleton) the Planning Commission approved (File No. M3-2-96) a request for a minor partition to divide a 0.41 acre parcel of land into two lots of 8,059.13 and 9,860.82 sq. ft. in size; located in the southwest corner of Ransom Ave. and Fourth Street, zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Tom Hayes, applicant.

This action was taken following questions or comments regarding the request from the following people:

a) Georgia Poole

222 Del Norte Lane

**Brookings** 

The applicant waived his right to seven (7) additional days in which to submit written argument.

- 3. In a unanimous vote (motion: Commissioner Krebs, second: Commissioner Lindsey,) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-1-96.
- 4. In a unanimous vote (motion: Commissioner Breuer, second: Commissioner Krebs,) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-2-96.
- 5. By a unanimous vote, (motion: Commissioner Lindsey, second: Commissioner Breuer) the Planning Commission approved (File No. VAR-1-96) a request for a variance for a side yard setback to allow the installation of a pitched roof on an existing house; located east of Tanbark Rd. and west of the south end of Seascape Ct. on a private road called Otter Terrace, more specifically 3 Otter Terrace; zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Alfred and Betsy Ingersoll, applicant.

This action was taken following questions or comments regarding the request from the following people:

a) Alfred Ingersoll

3 Otter Terrace

**Brookings** 

The applicant waived his right to seven (7) additional days in which to submit written argument.

- 6. In a unanimous vote (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. VAR-1-96.
- 7. By a 5-0 vote, (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved (File No. M3-3-96) a request for a minor partition to create two lots of 8,750 and 33,418 sq. ft. in size from a parcel of land totaling 0.97 acres; located on the west side of South Passley Rd. approximately 180 feet south of Dawson Road; zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Vic and Susan Williams, applicants; Denny Crow, representative.

This action was taken following questions or comments regarding the request from the following people:

a) Denny Crowe PO Box 2748 Harbor b) Vic Williams 1032 Marina Heights Brookings

The applicant waived his right to seven (7) additional days in which to submit written argument.

- 8. In a unanimous vote (motion: Commissioner Breuer, second: Chair Ham,) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-3-96.
- 9. By a 4-1 vote, (motion: Commissioner Lindsey, second: Commissioner Singleton) the Planning Commission approved (File No. M3-4-96) a request for a minor partition to divide a 17,078± sq. ft. parcel of land to create 2 lots of 8,321 and 8,757 sq. ft. in size, adding a condition that the applicant shall dedicate to the City for right-of-way purposes a five (5) foot wide strip along the Seventh St. frontage of the subject parent parcel, if necessary to obtain the required additional right-of-way; located in the northwest corner of Hassett St. and Seventh St; zoned R-1-6 (Single Family Residential, 6,000 sq. ft. minimum lot size); Fred Juarez, applicant.

This action was taken following questions or comments regarding the request from the following people:

a)	Fred Juarez	PO Box 1694	<b>Brookings</b>
b)	Reily Smith	PO Box 7276	<b>Brookings</b>
c)	Judi Schlem	PO Box 1791	Brookings
d)	Michael Cremarosa	845 Brook-Haven Drive	Brookings

The applicant waived his right to seven (7) additional days in which to submit written argument.

10. By a 4-1 vote, (motion: Commissioner Singleton, second: Commissioner Lindsey) the Planning Commission approved the Final ORDER and Findings of Fact for File Document No. M3-4-96 with the additional condition.

## THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION ON COUNTY REFERRALS

None

#### UNSCHEDULED PUBLIC APPEARANCES

Dr. Charles Harman, PO Box 4031, Brookings addressed the Commissioners regarding their decision on a county referral heard at the April 2, 1996 meeting.

#### REPORT OF THE CITIZENS ADVISORY COMMITTEE

The South Coast Transportation Study has been completed. The committee met for the last time on April 25, 1996. The report will be presented to the City Council at the Council meeting on May 28, 1996.

#### MESSAGES AND PAPERS FROM THE CITY MANAGER

None

#### MESSAGES AND PAPERS FROM THE MAYOR

None

#### REPORT OF THE PLANNING DIRECTOR

The Planning Director requested and received permission to cancel the July Planning Commission meeting so that he could go on vacation. Staff will notify the County Planning Department of this so no county referrals will be missed during July.

The Planning Director proposed a meeting between the County Planning Director, members of the Planning Commission and himself to discuss the county referral process. Chair Ham will meet with the Planning Director before a date is set.

#### PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

Commissioner Krebs stated that the burden of proof in land use cases is upon the proponent, however in several cases the applicant has made no presentation other than stating their name and address and saying they had nothing to add to City staff's report. Chair Ham responded that in cases of a simple nature, staff may have addressed all the points and that the applicant would have nothing to add. Commissioner Krebs added that the proposed brochure outlining applicants responsibilities would be helpful.

Commissioner Breuer requested that a Citizens Action Committee be appointed to look into Deferred Improvement Agreements. Chair Ham will take this under advice.

By a 4-0 vote (motion: Chair Ham, second: Commissioner Breuer) the Planning Commission voted to endorse the City of Brookings Tax Base Increase that will be on the ballot May 21, 1996. Commissioner Krebs abstained from voting as she lives outside the City limits.

#### **ADJOURNMENT**

There being no further business before the Planning Commission, the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION** 

C. D. Ham, Chair