

**MINUTES
BROOKINGS PLANNING COMMISSION
REGULAR MEETING
January 3, 1995**

The regular meeting of the Brookings Planning Commission was called to order at 7:02 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ted Freeman	George Ciapusci
Judi Krebs	Mary O'Holleran
Earl Breuer	John Bischoff, Planning Director
Marv Lindsey	Denise Wood, Clerk

Donna Lee was absent.

PLANNING COMMISSION CHAIRPERSON ANNOUNCEMENTS

By a 6-0 vote, (motion: Commissioner Krebs, second: Commissioner O'Holleran) the Planning Commission elected Commissioner Ciapusci as new Chair of the Planning Commission.

A motion was made by Commissioner Lindsey, seconded by Commissioner Krebs to elect Chairman Freeman as Vice Chair. A motion was made by Commissioner O'Holleran, seconded by Chairman Freeman to elect Commissioner Lindsey as Vice Chair. A tie vote resulted, and the Planning Commission postponed the election to next month when all members would be present.

MINUTES

By a unanimous vote, (motion: Commissioner O'Holleran, second: Commissioner Ciapusci) the Planning Commission approved the minutes of the November 15, 1994 Planning Commission work study meeting.

By a unanimous vote, (motion: Commissioner Krebs, second: Commissioner O'Holleran) the Planning Commission approved the minutes of the December 6, 1994 Planning Commission regular meeting, following corrections.

Chairman Freeman, in agreement with the Commissioners, chose to move discussion regarding Hillside Development Standards to this position on the agenda.

Questions or comments were heard regarding Hillside Development Standards from the following people:

- | | | |
|----|-----------------|------------------------|
| a) | Lucie Giampaoli | League of Women Voters |
| b) | Polly Keusink | 16883 Marine Dr |

The Planning Commission directed the Planning Director to come up with appropriate verbiage to present at the next meeting regarding amending the Land Development Code Book.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN FINAL ORDERS

1. By a unanimous vote, (motion: Commissioner Breuer, second: Commissioner Ciapusci) the Planning Commission approved the Final ORDER and Findings of Fact for File No. M3-17-94.

THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS

1. File No. SNC-1-95 was not heard due to the absence of the applicant's representative.

UNSCHEDULED PUBLIC APPEARANCES

None

REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

MESSAGES AND PAPERS FROM THE MAYOR

None

MESSAGES AND PAPERS FROM THE CITY MANAGER

Mr. Weldon offered three invitations to the Commission as follows: First an indentation to the City Council session considering staff's recommendations to the City Council to be included in the serial levy election in March. There were two items of interest to the Commission:

1. Elimination of the Utility Fund transfers to the General Funds.
2. An administrative assistant to the Community Development Department to help with the clerical help.

The City Council will meet this next Thursday night to discuss these items.

Discussion and questions followed.

Second, Mr. Weldon invited the Commission to the City Council goal setting session for the city on Saturday February 4, 1995 and that Public and explained the importance of the process.

Third, Mr. Weldon invited the Commission to the City's Volunteer night on January 28, 1995 at the Elks Club at 6:00 Pm.

REPORT OF THE PLANNING DIRECTOR

The Planning Director asked if any of the Commissioners had a problem getting their packet at the Police Department, except for Commissioner Ciapusci, who did have a problem. Chairman Freeman said that their names should be placed on the packet. Some discussion followed.

PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS

There were three items on this agenda as follows:

1. Should the Planning Director give a recommendation in the staff report. Commissioner Krebs gave some back ground as to why this item was on the agenda. Each of the Commissioners stated their opinion on the issue and Lucie Giampaoli commented from the audience on behalf of the League of Women Voters. After discussion, the commission decided to continue the recommendation in the staff report and gave the Planning Director the option to make no recommendation if he feels it is inappropriate.

2. The Annual Report. Chair Freeman said that Commissioner Ciapusci and he would prepare the report for the next meeting and asked for suggestions of content. Items currently on the list:

1. Why more joint work study sessions with the Council have not been held?

2. Why are there a number of streets with enough deferred improvement agreements to form a local improvement district but no action has been taken? After discussion it was decided that if any one had more items they would be sent to the chairman.

3. Letters concerning Hillside Development Standards. (Moved to an earlier position on the agenda).

Commissioner Krebs reported that two of the Commission Seats were up in April of this year, Commissioner O'Holleran and Commissioner Freeman, and stated that if they wanted to reapply on the Commission they needed to submit a letter to that extent.

Commissioner Krebs said that if the Council is to have the goal setting session on February 4, 1995, (the Commission would not meet again until after that date) and they are asking for input, this is a legislative year at the state and funds should be made available for Commissioner training of new land use legislation for next year.

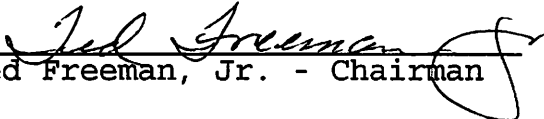
Councilor Brendlinger reported that the City Council was no longer holding work study sessions.

ADJOURNMENT

There being no further business before the Planning Commission, the meeting was adjourned at 8:22 p.m.

Respectfully submitted,

BROOKINGS PLANNING COMMISSION


Ted Freeman, Jr. - Chairman