

**MINUTES  
BROOKINGS PLANNING COMMISSION  
SPECIAL MEETING  
August 16, 1994**

The special meeting of the Brookings Planning Commission was called to order at 7:00 p.m. in the Council Chambers at Brookings City Hall on the above date with the following Commission members and staff in attendance.

Ted Freeman	Earl Breuer
Judi Krebs	Dan Ambrose
Marv Lindsey	John Bischoff, Planning Director
Mary O'Holleran	Denise Wood, Clerk
George Ciapusci	

**MINUTES**  
None

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE WRITTEN REQUESTS AND COMMUNICATIONS**  
None

**THE PLANNING COMMISSION TOOK THE FOLLOWING ACTION IN THE PUBLIC HEARINGS**

1. By a unanimous vote, (motion: Commissioner Breuer, second: Commissioner Lindsey) the Planning Commission approved [File No. M3-11-94] a request for a minor partition to create two lots of 7,478.06 and 9,770.46 sq. ft. in size, located on the west side of Del Norte Lane extending through to North Hazel St.; Zoned R-1-6; Robert and Donna Corrigan, applicants.

This action was taken following questions or comments regarding the request from the following people:

a) Robert Corrigan 233 Del Norte Ln.

1A. By a 7-0 vote, (motion: Commissioner Breuer, second: Commissioner Ambrose) the Planning Commission approved the Final ORDER and Findings of Fact Document for File No. M3-11-94.

2. By a 6-1 vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved [File No. CUP-6-94] a request for a Conditional Use Permit to allow a business office for a commercial insurance wholesale company, located on the north east corner of Pacific Ave. and Railroad St. The motion included approval of the revised parking plan provided it met all state and federal safety codes; Zoned I-P; EVE Insurance Agency, Inc., applicant.

This action was taken following questions or comments regarding the request from the following people:

- a) Don Bishop Applicant, 947 3rd St.
- b) Bill Jones Southern OR Health Care

2A. By a 6-1 vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission approved the Final ORDER and Findings of Fact Document with the above stated changes for File No. CUP-6-94.

3. By a unanimous vote, (motion: Commissioner Krebs, second: Commissioner Breuer) the Planning Commission denied the request for an appeal of the Site Plan Committee decision denying a sign permit for the applicant's property. Specifically, a second free standing sign, located at 600 Chetco Ave. (northwest corner of Highway 101 and Fern St.). This was denied due to there being no testimony provided by the applicant as stated on the Planning Commission cover sheet guidelines. Gerrid Joy, applicant.

4. By a 7-0 vote, (motion: Commissioner Lindsey, second: Commissioner O'Holleran) the Planning Commission approved [File No. M3-12-94] a request for a minor partition to create two lots of 8,556.31 and 33,651.53 sq. ft. in size, located on the west side of South Passley Rd. approximately 130 feet south of Dawson Rd.; Zoned R-1-6; Victor and Susan Williams, applicants.

This action was taken following questions or comments regarding the request from the following people:

- a) Denny Crow Stuntzner Engineering
- b) Darryl Niemi 17225 Mountain Dr., Brookings

4A. By a unanimous vote, (motion: Commissioner Ciapusci, second: Commissioner Ambrose) the Planning Commission approved the Final ORDER and Findings of Fact Document for File No. M3-12-94.

5. By a 7-0 vote, (motion: Chairman Freeman, second: Commissioner Lindsey) the Planning Commission approved a request for a minor partition to create three lots of 21,000, 24,662 and 67,728 sq. ft. located in the southeast corner of Fifth St. and Hassett St.; Zoned R-2; William and Leslie Wood, applicants.

5A. The Final ORDER was delayed to allow staff to make necessary change to the conditions of approval.

### UNSCHEDULED PUBLIC APPEARANCES

None

## REPORT OF THE CITIZENS ADVISORY COMMITTEE

None

#### **MESSAGES AND PAPERS FROM THE MAYOR**

None

#### **MESSAGES AND PAPERS FROM THE CITY MANAGER**

None

#### **REPORT OF THE PLANNING DIRECTOR**

None

#### **PROPOSITIONS AND REMARKS FROM COMMISSION MEMBERS**

Commissioner Ambrose announced that due to the number of meetings that he had missed, Chair Freeman had asked that he resign from the Commission. He stated that the meetings he had missed were due to business conflicts and since the situation was not likely to change, he had agreed to resign.

Commissioner O'Holleran asked if the Hillside Development Standards have been adopted. The Planning Director explained that the standards had been adopted but the Council was investigating the possibility of amending the standards to require a bond.

Commissioner O'Holleran asked about the status of the Urban Growth Boundary expansion. The Planning Director explained that the city had interviewed candidates for the consultant to finish the findings and justification process. The interview committee consisted of Councilor Curry, Commissioner Breuer, Acting City Manager Lightle, County Planning Director Chuck Nordstrom and himself. The committee has made a selection that would be taken to the City Council the next Monday (August 22, 1994) for confirmation. Some discussion followed.

Commissioner Krebs stated that the County Commissioners have asked for volunteers to reactivate the Committee For Citizens Involvement and that it would be a fifteen member committee appointed geographically with five members from the Brookings Harbor area. This is a result of the county just entering periodic review. She went on to say that the deadline to apply was August 31, 1994.

Commissioner Krebs called attention to the new front cover of the agenda packet which spells out the hearing procedure and states that the applicant or representative must present the case and not just stand up and agree with the staff report. She went on to say that the bottom half of the sheet [where it talks about testimony must relate to the criteria and that failure to raise an issue prevents appeal on that issue] is state law and not just something that they had thought up and she wanted everyone to understand why it is on there and that it keeps us legal.

Commissioner Krebs stated that the day that the press calls her at home to ask why she was not at a meeting is the day they should be taken to task. There was no press representation at this special meeting. She stated that she serves because she cares enough about it and is sure that everyone else does also and that it is not their (the press) place to call and ask why they were not at the

meeting. If the Mayor or the Planning Chairperson wants to call that's fine but it is not the press's place to do so. Commissioner Breuer said that the next time the press calls him at 10:00 at night because they must meet a deadline [because they did not attend a meeting] he would tell them goodnight .

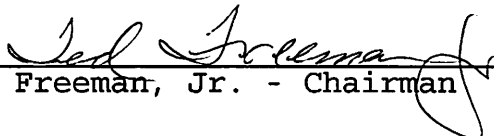
The Planning Director pointed out that since the city's appeal process was a de novo hearing, the clause in the procedure that relates to failure to raise an issue prevents appeal based on that issue is moot, because de novo means a brand new hearing as if no other hearing had been held. The clause would apply to an appeal to LUBA but not an appeal of a Commission action to the City Council. Some discussion followed.

**ADJOURNMENT**

There being no further business before the Planning Commission, the meeting was adjourned at 10:01 p.m.

Respectfully submitted,

**BROOKINGS PLANNING COMMISSION**

  
Ted Freeman, Jr. - Chairman