

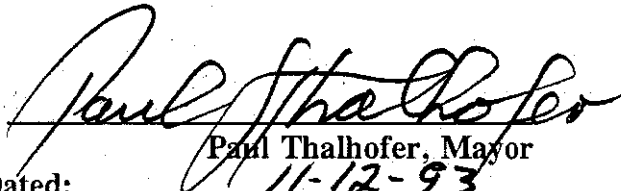


# CITY OF TROUTDALE

AGENDA  
TROUTDALE CITY COUNCIL - WORK SESSION  
COUNCIL CHAMBERS  
TROUTDALE CITY HALL  
104 SE KIBLING AVENUE  
TROUTDALE, OR 97060-2099

7:00 P.M. -- NOVEMBER 30, 1993

1. Discussion of Policy for Establishing City Commissions, Committee and Task Forces
2. Discussion of Council Rules
3. Adjourn

  
Paul Thalhofer, Mayor  
Dated: 11-12-93

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**MINUTES  
TROUTDALE CITY COUNCIL - WORK SESSION  
COUNCIL CHAMBERS  
TROUTDALE CITY HALL  
104 SE KIBLING AVENUE  
TROUTDALE, OR 97060-2099**

**7:00 P.M. -- NOVEMBER 30, 1993**

Mayor Thalhofer called the meeting to order at 7:10 p.m. verifying that there was a forum being present.

PRESENT: THALHOFER, SCHMUNK, RIPMA, THOMPSON, PRICKETT, LLOYD,  
BURGER-KIMBER

Staff: Christian, Raglione

Guests: Howard Hanson, Brian O'Grady

Mayor Thalhofer asked Christian to update Council on scheduled meetings.

Christian, December 7 - Charter Review Committee; December 9 and 16 - Multnomah County Roads; January 11 - Regular City Council; January 15 - Sylvia Rose, Visioning; January 18 - Joint Budget/Council; January 22 - Sylvia rose, Goal Setting; January 25 - Regular Council; February 5 - Four Cities quarterly meeting; February 8 - Regular Council; February 15 - City Administrator Evaluation; February 22 - Regular City Council.

Mayor Thalhofer asked that the Parks Advisory Committee applications accepted by 12/3/93 end of business day be made available to him.

1. Discussion of Policy for Establishing City Commissions, Committee and Task Forces

Councilor Prickett suggested that a change be made to Page 1 of Parks Advisory Committee Rules - add "Parks Advisory Committee will meet bi-monthly or more frequently if deemed necessary." Meetings will be held on a regular scheduled day....

Discussion of the number of Budget committee members needed was left until Sercombe could research the interpretation of 6 members since the Mayor doesn't vote.

Citizens Advisory Committee/Citizen's Involvement Committee - To address land use/planning issues as well as issues Council refers for study. Examples given were recent odor concerns in the WWTP area, and traffic concerns.

Mayor stated he had met with Brian O'Grady and Kristi DeSylvia to discuss suggested items to study [CAC/CIC]. They also suggested getting information regarding government structure to educate the group which would enhance their abilities when interested in applying for future committee vacancies.

Brian O'Grady was present and gave a brief run down of the CAC. O'Grady currently served as Chair of the CAC. In 1988 there was an amendment which established the CAC in order to provide citizen advice to Planning Commission and City Council regarding land use issues and liaison to neighborhoods and Council. There were 5 neighborhoods initially, 4 general interest areas; downtown commercial; commercial/industrial north of Columbia; 1 Natural Historic and Recreation interest; community service [schools/churches]. There were now 9 neighborhood areas; 5 at large; 4 designated special interest areas. The latest amendment 9/22/92 showed CAC having 14 total membership. There were many new neighborhoods developing in the City and the CAC was dealing with a somewhat rocky history. In terms of continuity there were problems with keeping the Committee active. O'Grady suggested making the CIP more stable by learning more about the community and keeping in touch with what was going on. Recruitment to the committee was currently needed. Educational items such as Community Policing - the Chief could talk to the group; establish a meaningful liaison with the school district and grow out of currently, only land use responsibility. Education and special areas to learn and understand the community needs better as a group was desired from the membership. If there was continuity to meetings and purpose of the group other than land use, when there were land use issues the group would be more informed and better able to act as an advisory body.

Mayor talked about leaving the name of the group as CAC but expand the responsibility to meet the growing community needs.

Discussion about the size of the group ensued. Per capita membership was discussed. Geographic representation was a concern voiced by Burger-Kimber.

Christian stated there needed to be distinction between the CAC and whatever else it may be called since there would need to be an amendment to the Comp Plan to change the CAC as it was currently defined in the Comp Plan. There could be a broader version but expand the group to a CIC also for responsibilities other than land use issues.

Mayor stated CIC could be composed of the same members as the CAC but assume different responsibilities. That would leave the Comp Plan in tact from requiring an amendment by changing the charge of the CAC.

Councilor Burger-Kimber stated as soon as the Comp Plan has been acknowledged, it could be on a work plan to amend it.

Mayor asked if there should be the same membership as the CAC? Consensus was that wasn't a problem. Mayor asked if there was any problem with assigning topics for study to the group, as well as taking into consideration topics they wish to study -- suggested by the group? Consensus was no problem as long as they didn't go off on their own without the authority given by Council blessing.

Discussion regarding budgeting and staffing the Committee were discussed.

Councilor Burger-Kimber stated by state law the City was to budget an amount to the CAC. That hadn't been done before. Burger-Kimber wished to see a separate line item in the budget for the CAC due to the expansion of the Committee. Councilor Ripma voiced concern about budgeting money for CAC and then the CAC trying to spend whatever amount was budgeted. Burger-Kimber stated the idea was to control costs.

Mayor stated in the beginning he preferred the group to staff themselves. If it came to the point that they couldn't, they could come before Council/Budget and make a request for staff assignment. The first few months the Committee could determine what type, if any, staff needs there may be.

Christian stated allocating funds required more than putting it in the budget. In the rules of conduct it should be addressed as to which department is responsible for approval of the expenditures. A process for the monies to be spent would need to be developed.

Christian stated in meeting with Sercombe and Sitzman they had both recommended leaving the membership alone at this point. Once there is acknowledgement of the Comp Plan, the membership could be increased.

Mayor Thalhofer stated the committee could be called the Troutdale Advisory Committee -- names could be discussed later.

Items to be addressed were: definition of membership, quorum; officers of the committee; and other guidelines for the Troutdale Advisory Committee could be different than the CAC subject to new guidelines. Criteria would need to be developed for the committees.

Councilor Schmunk suggested since being a new group [TAC] and trying to get established, they could come to Council with a more formal statement at the January 11 meeting as the Formation of the Troutdale Advisory Committee agenda item.

## 2. Discussion of Council Rules

Mayor asked if Councilors, due to the lateness of the hour, would like to delay this to another time?

There was no objection.

Any suggestions to Sercombe's draft of the Rules could be in writing and to the Mayor or City Administrator.

Mayor handed out 1994 holiday schedule for City employees. He preferred to have Council consensus. Mayor didn't support Martin Luther King as a paid holiday. A handout describing his accomplishments could be provided to the employees. He realized the City would get beat up over not closing. The decision was to leave floating holidays as they are, not designate Martin Luther King as a holiday to close City Hall - letting the Mayor make the final decision, he had the support of Council.

Christian stated anything to do with employees had to be at their own discretion it could not be mandated. Passing out literature caused concern with opposing information being allowed to be passed out.

Mayor asked Council and Council consensus was to do nothing different. The holiday schedule as presented was approved.

Eliminating roll call votes for the Consent Agenda and adjournment would be eliminated.

3. Adjourn

MOTION: Councilor Prickett moved to adjourn. Councilor Ripma seconded the motion.

YEAS: 6

Paul Thalsofer, Mayor  
Dated: \_\_\_\_\_

ATTEST:

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Valerie J. Raglione, CMC  
City Recorder  
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# CITY OF TROUTDALE

## PUBLIC ATTENDANCE RECORD

MEETING DATE 11/30/93 TYPE Work Session

PLEASE COMPLETE THE FOLLOWING

PRINT NAME	ADDRESS	PHONE#
BRIAN O'GRADY	27324 S.E. STARK ST. TROUTDALE	661-1077
HOWARD HANSON	2500 N.E. 201st Av. TROUTDALE, OR	665-1002