

MINUTES
Troutdale City Council – Regular Meeting
Troutdale City Hall – Council Chambers
104 SE Kibling Avenue
Troutdale, OR 97060-2099

Tuesday, October 28, 2003

1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE.

Mayor Thalhofer called the meeting to order at 7:01pm.

PRESENT: Mayor Thalhofer, Councilor Gorsek, Councilor Ripma, Councilor Thomas, Councilor Kyle, and Councilor Daoust.

ABSENT: Councilor Kight (excused)

STAFF: Erik Kvarsten, City Administrator; Jim Galloway, Public Works Director; Rich Faith, Community Development Director; Marnie Allen, City Attorney; and Debbie Stickney, City Recorder.

GUESTS: See Attached List.

Mayor Thalhofer asked are there any agenda updates?

Kvarsten replied we have no changes this evening.

2. PROCLAMATION: Mediation Month – November 2003

Mayor Thalhofer read the proclamation.

3. PUBLIC COMMENT: Please restrict comments to non-agenda items at this time.

None.

4. REPORT: Report from American Medical Response (AMR) on the 2004 River Safety Program at Glenn Otto Park.

Mike Christie of AMR briefed the Council on the 2003 River Safety Program. (A copy of the annual report is included in the packet.)

5. PUBLIC HEARING / ORDINANCE (Introduction): An Ordinance renaming NE Hensley Road as SW Hensley Road and renaming NE 262nd Avenue as SW Hensley Road.

Mayor Thalhofer read the ordinance title and opened the public hearing at 7:40pm.

Jim Galloway, Public Works Director stated back in 1995 an agreement was entered into with the County stating that arterial and collector streets serve a regional need and should belong to the county and those local streets that provide local access and access to the regional system should belong to the respective cities. Ultimately this led to the County transferring to the City NE Hensley Road and NE 262nd Avenue. At the time those streets were transferred from the County to the City there was no effort to change the name. However, recently upon review, and especially with the current development of Morgan Meadows subdivision, it seemed like an appropriate time to get those names to coincide with our system. The proposal is that the east/west road currently named NE Hensley in the County's system would be SW Hensley Road and that 262nd be renamed SW Hensley Road, which is how most residents have known it and the street sign reads that way. We did provide notice to all owners of record of all the parcels that abut either of these two roads. We also notified emergency service providers and the Troutdale Post Office. We have received no comments from any of the individuals that were notified.

Councilor Ripma asked so there was not a single resident that would have to change their address because of this change?

Jim Galloway replied that is correct.

Mayor Thalhofer asked is there anyone here that would like to speak to us on this issue?

No testimony received.

Mayor Thalhofer closed the public hearing at 7:49pm and stated that there will be a second public hearing on this issue at our November 18th meeting.

6. PUBLIC HEARING / ORDINANCE (Introduction): An Ordinance pertaining to public works services and amending Title 12 of the Troutdale Municipal Code.

Mayor Thalhofer read the ordinance title and opened the public hearing at 7:50pm.

Jim Galloway, Public Works Director reviewed his staff report, a copy is included in the packet.

Councilor Thomas asked do all residents have backflow devices?

Jim Galloway replied no. It is not a requirement for every single resident to have a backflow device. When there is a requirement to have one the Oregon Administrative Rule requires that our code have a provision that if they don't install a backflow device that their water service be turned off or if they have a backflow device and they don't have it tested periodically we are to turn their water off.

Councilor Thomas asked when does a resident need to have a backflow device?

Jim Galloway replied the most common reason would be an irrigation system. Most industrial and commercial uses are required to have one.

Mayor Thalhofler asked 12.01.070(e) reads, "it shall be unlawful for an account holder not to pay for a bill for utility service within 30 days after the end of a billing month". Is that a misdemeanor or a felony?

Marnie Allen, City Attorney replied it is a violation.

Mayor Thalhofler asked why is that language being added?

Jim Galloway replied I believe the thought there was that it gives us one more potential mechanism for collection.

Mayor Thalhofler asked is it really necessary to have a provision like that?

Jim Galloway replied we recommend it, whether it is absolutely necessary or not is obviously something you need to decide. I don't think it is a tool that we would use very often.

Marnie Allen stated the most likely place where this would be a more effective tool than the tools that the city already has, which is turning off the water service, is where you have an apartment building with several tenants that only has one water main. The city is not going to go in and turn off the water to that entire apartment building because one tenant has moved out and not paid their bill and the property owner is refusing to pay. That puts the city in a position of trying to foreclose on a lien on an apartment complex. That process of foreclosing on a lien is expensive and complicated and frankly a lot of times the city doesn't really want the outcome of having an interest in the property, we just want them to pay the bill. So this is seen as a tool to help us get at a property owner who refused to pay the bill for an apartment complex where we really don't have other effective tools.

Councilor Gorsek asked 12.01.080(b), where it says that each day in which the unlawful act is caused or permitted shall be a violation, does that mean that each day could be a \$1,000 fine potentially?

Jim Galloway replied I guess potentially it could.

Mayor Thalhofler asked is there anyone here that would like to speak to us on this issue?

No testimony received.

Mayor Thalhofler closed the public hearing at 8:07pm and stated that there will be a second public hearing on November 18th.

Mayor Thalhofler called for a break at 8:07pm and reconvened the meeting at 8:15pm.

7. PUBLIC HEARING / ORDINANCE (Introduced 10/14/03): An Ordinance amending Chapter 10 of the Troutdale Development Code relating to signs. (Text Amendment No. 34.)

Mayor Thalhofer read the ordinance title and opened the public hearing at 8:15pm.

Rich Faith, Community Development Director stated at the last meeting I reviewed the major changes being proposed. Tonight I want to focus on two of those changes that I think were the subject of most of your questions. The first of those had to do with prohibiting inflated signs or inflated devices as a specific type of sign. When this was first introduced to the citizens advisory committee (CAC) the standard was anything exceeding one cubic foot would be prohibited. The idea was not to prohibit or penalize someone that merely wanted to use a standard type of balloon that you might see attached to a sign. When this went before the planning commission there was discussion about whether that was too restrictive and they discussed increasing the size. The planning commission agreed to change it to anything exceeding five cubic feet would be prohibited. In conjunction with that, after the last council meeting the City Attorney pointed out to me that we were still silent in these amendments on how we would treat these inflated signs or devices that fell under that threshold. We were specifically prohibiting these types of signs if they were five cubic feet or larger but we were silent in terms of less than that. I felt it was appropriate that we address that in the code and specifically that those are exempt, meaning that there is no standard and no provision if it is less than five cubic feet in size. There is some additional language that I have included to be added to the amendments, if you agree that it should be incorporated as an exempt sign. The other provision of these amendments that I wanted to emphasize has to do with the addition of portable signs and specifically how those are addressed within the Central Business District (CBD). We currently allow throughout the city, except for the CBD, A-frame signs. The standard for those is that they cannot exceed 4' in height and they can be up to 10 square feet as far as the sign face. Now we are making a provision to allow for those same types of signs in the CBD but we are imposing more restriction on the size. In the CBD A-frame signs and other portable signs would now be allowed but the individual sign face or the cumulative area of more than one sign face, if there is more than one, cannot exceed ten square feet. That means if you are going to have an A-frame in the CBD one sign face could not be more than five square feet in area and the back side would be the other five square feet for a total of ten.

Councilor Ripma asked bundles of balloons, are they allowed to be up to five square feet or is each balloon separate?

Rich Faith replied the notion of bundling is one that the CAC came up with. It was not presented in our original draft amendments to them. They actually asked what if someone were to take multiple balloons that are individually exempt but they bundle them all together so that they create this large mass that exceeds the area that you have in mind. The CAC suggested that the language be modified so that by bundling individual balloons or inflatable devices such that collectively they exceed the five cubic feet would also be prohibited.

Councilor Thomas asked some of the informational signs that you see around the city, such as those advertising home loans, how are those restricted in the code or are they?

Rich Faith replied are referring to the signs that appear on stakes in vacant lots?

Councilor Thomas replied yes.

Rich Faith stated technically they are not permitted.

Councilor Thomas stated at the last meeting we talked about how to control sign clutter. I know we are restricted to one sign per business but I don't see anything on how we might control that so we don't have fifty A-frame signs in a row.

Rich Faith stated in those situations where each business is entitled to an A-frame sign, as long as it is placed somewhere within the boundaries of the development, we have no standard in terms of the spacing of those or maximum number. I wouldn't want to get into a situation where it is a first come first serve and only allow so many signs per development. To answer your question, we don't address that.

Councilor Thomas asked they are required to get a permit for the A-frames, correct?

Rich Faith replied yes, any portable sign that falls under the provision of 10.040 does require a permit.

Councilor Thomas asked is that a one-time permit fee?

Rich Faith replied yes.

Councilor Thomas asked is there any need of imposing a yearly maintenance fee to help pay for the enforcement?

Rich Faith replied we have never done that before. Whether it is a temporary sign like the A-frame or a more traditional permanent freestanding sign, you get your permit, the city reviews it for compliance to the standard in the code and once it is issued it is good for as long as you have the sign.

Mayor Thalhoffer asked is there anyone here to speak to us on this issue?

No testimony received.

Mayor Thalhoffer closed the public hearing at 8:30pm.

MOTION: Councilor Ripma moved to adopt the ordinance with the addition of new language in Section 10.025 that is recommended in the staff report. Seconded by Councilor Thomas

VOTE: Councilor Gorsek – Yes; Councilor Ripma – Yes; Councilor Thomas – Yes; Mayor Thalhofer – Yes; Councilor Kyle – Yes; Councilor Daoust – Yes.

Motion passed 6-0.

8. PUBLIC HEARING / ORDINANCE (Introduced 10/14/03): An Ordinance amending Chapter 2.20 of the Troutdale Municipal Code, Committees and Commissions.

Mayor Thalhofer read the ordinance title and opened the public hearing at 8:33pm.

Debbie Stickney, City Recorder stated the proposed changes are intended to reflect the current practice of the City Council with regards to appointing citizens to serve on city committees. The code currently reads that the mayor, one councilor and the chair of the respective committee serve as the selection committee with the councilor position on the committee rotating every six months. For the past two years the entire council, along with the chair of the respective committee, have served as the selection committee. We have added Section 2.20.100(b) to designate the Parks Advisory Committee as the City's Tree Board. In January of 1998 the Council passed Resolution 1362, which designated the Parks Advisory Committee as the City's Tree Board. The other amendments that are being proposed are to clarify the selection committee process, clarify that you must be a resident of the city to serve on a city committee and to update the descriptions of each of the committees.

Councilor Gorsek asked what is the history behind the change in the members of the selection committee?

Debbie Stickney replied the Council discussed this at a work session and decided that they would like the entire council to serve on the selection committee.

Councilor Gorsek asked section 2.20.010(c) reads that the mayor shall appoint members to non-city committees, which are those committees that are not created and appointed by the council, is that something like the Airport Noise Committee?

Debbie Stickney replied yes.

Councilor Ripma asked what was the reason for changing electors to residents?

Debbie Stickney replied elector means a registered voter of the city. We have had situations where a registered voter in Troutdale, who at the time of their appointment to a committee resided in the city. They then moved out of the city but remained on the committee because they were still a registered voter in Troutdale because they had not changed their voter registration.

Councilor Ripma asked aren't you required to change your voter registration when you move out of a city?

Erik Kvarsten, City Administrator replied as we learned all too well during the sewer treatment plant bond issue, what does truly establish an elector and what their intent is, as long as

someone is registered here and it is their intent to remain registered here they can live elsewhere for many years and still remain an elector in Troutdale, at least under the general interpretation of the statutes. In our discussion on this change we also thought that perhaps there could be an occasion where, for example, there is a high school student that is not yet of voting age that the council may deem appropriate to serve on the Parks Advisory Committee. So this would provide you with the opportunity to appoint someone to a committee who is a resident but for whatever reason is not an elector.

Councilor Ripma stated I think it is important that our committee members be registered voters.

Councilor Thomas stated I really think that to be on a committee you really need to be a resident of the city. The other concern I have is with having the entire city council as the selection committee. I think having eight people on each selection committee is a little overdone.

Councilor Kyle stated I think you can be a resident and an elector and still not live in the city. I am wondering if we need to add permanent or full-time resident?

Marnie Allen stated you can be treated as a permanent resident if you leave and intend to return. It is really up to the council to decide what you intend by resident. Maybe you could clarify it by saying elector and reside in Troutdale.

Councilor Kyle stated I think that the entire council serving as the selection committee seems like overkill to me.

Mayor Thalhoffer asked is there anyone here that would like to speak to us on this issue?

Ron Woodin stated I am on the Chamber of Commerce Board and I am a partner in a local business. I would personally like to propose to make a change in Section 2.20 to include local business owner or local community taxpayer. This would give more citizens of Troutdale the opportunity to volunteer their time to their community and benefit the city itself. I personally would like to volunteer on one of the committees. As a business owner I probably spend more time in Troutdale than I do at my house. I have lived and have had a business in Troutdale for 31 years. Currently I live outside of the city limits but I still work in the city and all of my community time is spent in Troutdale.

Mayor Thalhoffer closed the public hearing at 8:58pm.

MOTION: Councilor Ripma moved to adopt the ordinance changing the language throughout this chapter where it refers to “resident” change it to read “elector and person who resides in the City”.

Motion died due to lack of a second.

Councilor Gorsek stated I think the situation that Mr. Woodin brought up makes a lot of sense in terms of people who have a strong investment in the community. If you own a business in the City of Troutdale you are going to have a lot of desire to see Troutdale succeed. I don't think we should exclude people who are interested in that way. I think we have too many councilors sitting on the selection committee and I would like to change that. The idea of trying to capture the elusive voter who lives in the city is a really good idea. We want to get that person who lives here captured in a good legal definition.

Councilor Ripma stated these proposed changes capture what we discussed in a previous work session. The interviews run very smoothly the way they are done now. Each applicant comes before us for a few minutes to introduce themselves and we asked them a few questions. After serving on the council for several years there were many of the committee members that I had never met. I encourage the councilors that are having doubts about this process to at least try it this year so you can meet all of the citizens that will be serving on our committees. I feel strongly that we all serve on the selection committee. As far as having non-residents on the committees, Ron Woodin would be an excellent addition to any of our committees and he has demonstrated his willingness to attend meetings. He has been attending the council meetings for a couple of years now. However, these committees should be populated by citizens who have made a commitment to live here, who have kids in school and who pay the taxes. Business owners pay taxes also but their priorities are different from citizens who reside in a city. I don't think Ron would, but sometimes business owners care only about one item or one direction. I couldn't feel more strongly about this. I think it would be a serious mistake to change it to allow anyone who owns a business who could live in Hillsboro to become a voting member of one of our major city committees. I remind the council that at one time we did permit non-residents to serve on the committees and it was a mistake. The interest in the citizens of Troutdale, our well-being, our police, schools, taxes, our infrastructure are all completely different if you have an agenda that is different from a citizen. I invite Mr. Woodin to move back into the city.

Councilor Thomas stated I think Councilor Ripma's motion left out a couple of requests. One of those was how to deal with the committee selection process and the other has to do with the business owners. I have served on a couple of committees that have had business owners on them. I surely wouldn't want to restrict them in any way of being involved in what is happening in the city. I think it is a necessary piece to ensuring that we have a good city. I have to disagree with Councilor Ripma in regards to the selection committee. As far as meeting the members of the committee, we all have the option of attending the committee meetings. I think having eight or nine people interviewing potential committee members is somewhat overwhelming. Some of us have had the opportunity to speak in public, but the average citizen is more afraid of sitting in front of the microphone than they are of doing most anything else. I don't think it is fair to them or to the rest of us to require eight people to sit on the selection committee when it could be done with something less. The biggest reason I heard for changing had to do with the council rotation. Maybe instead of rotating one councilor per committee maybe we rotate a couple.

Mayor Thalsofer stated I think that electors, residents and business owners should be allowed to be on the committees. Business owners have a big stake in this community. How

to define a business owner is more of the problem I am having right now. Is a person who just owns a lot in a commercial area considered a business owner? Ms. Allen, do you have any suggestions?

Marnie Allen, City Attorney replied if I were asked to interpret the term business owner in an ordinance like this I would interpret it as being someone who's conducting business in the city and who had a city business license. So if they just owned a lot and were not doing any business and did not have a city business license I would probably say they don't qualify.

Mayor Thalhoffer stated with regards to the selection committee, I am not convinced that we should go back to the smaller selection committee yet. I think we ought to go through one more year with the whole council serving as the selection committee and see how it works. After we go through the process this year then we can revisit the issue.

Councilor Kyle stated I agree with the Mayor on who should be allowed to serve on the committees. I don't really want to support the entire council serving as the selection committee. However, I really don't want to vote on that issue until I have had the opportunity to experience it.

Councilor Daoust stated regarding who can serve on the committees, I favor an elector and resident or a Troutdale business owner. I don't think we need to get too refined in how we explain all of those terms because we have the interview process where you can simply ask the person if they live in Troutdale or do you own a business in Troutdale. You can take care of a lot of the uncertainty in the interview process and make the right decision on who you want on the committees. That is also an argument for having the entire council as the selection committee. I think it is important that the entire council be on the selection committee. We are only talking about one night per year. If the concern is it is too much of a time commitment, I don't think one night a year is too much of a time commitment. If the concern is overwhelming the applicants, I don't think they are overwhelmed. In fact I think they appreciate the fact that the entire council has shown up for their interview. I would favor adopting the ordinance and trying this process for another year. I think it is important for the council to meet the people that are stepping forward to volunteer.

Councilor Gorsek stated the one thing that I think is interesting is the perception that is held in the community by some people and a perception that could be taken with the entire city council serving as the selection committee is that we are micromanaging and that we don't trust our committee members to do their job. I think that has gotten us into public opinion problems in the past. I don't think it is a question of not wanting to be here for one night; I think it is a question of saying that we trust the people who make the selections and that we trust the chair of the committee and the council representative. I worry that we look like we can't hand things off to other people to do. I hear what you are all saying, but I also worry about the perception that we just can't let go.

Councilor Daoust stated that is a good point. I guess I put the selection of committee members on the same level as the budget committee. The entire council is expected to

participate on the budget committee along with the citizen committee. It is not that we don't trust the citizens of the committee it is just that we want to be a part of it.

Councilor Thomas stated my concern is that with the entire council serving on the selection committee you are taking away the ability of the chair to have a lot of influence on how his committee is made up. They are really the ones that have to work with the committee members.

MOTION: Councilor Daoust moved to adopt the ordinance amending Chapter 2.20 of the Troutdale Municipal Code, Committees and Commissions with one change to Exhibit A, which would replace the red underlined word "residents" with "residents and electors or a Troutdale business owner".

Motion died due to a lack of a second.

Council discussed the size of the selection committee and whether the chair of the committee should play a stronger role in the selection of the members that will serve on their committee.

MOTION: Councilor Daoust moved to adopt the ordinance amending Chapter 2.20 of the Troutdale Municipal Code, Committees and Commissions with one change to Exhibit A, which would replace the red underlined word "residents" with "residents and electors or a Troutdale business owner". Mayor Thalhofer seconded the motion.

Councilor Daoust stated I think it is clear who can serve on the committees. As far as who is on the selection committee, I guess I haven't heard any convincing arguments that we shouldn't be on it.

Mayor Thalhofer stated I favor the changed language of residents and electors or a Troutdale business owner. I would like for us to stay with the entire council being the selection committee. I would like us to try it again this year and we can revisit the issue after going through the process this year. I favor the motion.

Councilor Ripma stated I don't favor the motion because of the business owner addition for reasons that I stated. However, I will be willing to support this motion to allow business owners if one of the new councilors will support trying the interview process.

MOTION TO AMEND: Councilor Thomas moved to amend the motion to change the selection committee from the entire council to a minimum of four council members. Seconded by Councilor Gorsek.

Councilor Ripma asked for clarification. Your motion states a minimum of four councilors, that would allow for the entire council to participate.

Councilor Thomas stated my thinking is the chair would have some discretion on how many people he/she thought were necessary for the selection committee. What I was hoping to do is to have a minimum requirement of four councilors, which would be a five-member selection committee.

Councilor Ripma stated I think we should just leave it the way it is. Four members of the council constitutes a quorum.

Councilor Thomas stated what I would really like to see is a five-member selection committee.

MOTION TO AMEND WITHDRAWN: Councilor Thomas withdrew his motion to amend.

MOTION TO AMEND: Councilor Thomas moved to amend the motion to have the selection committee consist of four members of the council and the chair of the respective committee. Seconded by Councilor Gorsek.

Mayor Thalsofer stated I do not support the amendment. I think we should try the process this year and revisit it after the beginning of the year. I support the main motion.

Councilor Kyle stated I can't support the amendment. I would really like to put this off for now. My problem really is whether or not we defer to the chair of the respective committees. I think they are the ones working with the committee members and I think they should carry the biggest responsibility and their input should be considered. Until I have went through the committee selection process I am not comfortable with voting on making a change.

Councilor Daoust stated I am not in favor of the amendment because some of the most constructive discussions that this council has been involved in were during some of the committee interviews. I think it is helpful to get opinions from all of us. I think limiting it to only five people is just an artificial limitation that we need not have.

Mayor Thalsofer stated Councilor Daoust would you be amenable to amending your motion to have the chair of the respective committee be the chair of the selection committee instead of the mayor. That would give the chair of the selection committee more weight in the outcome.

Councilor Daoust replied yes.

Councilor Thomas stated based on those comments I would be willing to withdraw my motion to amend.

MOTION TO AMEND WITHDRAWN: Councilor Thomas withdrew his motion to amend. Seconded by Councilor Gorsek

MOTION WITHDRAWN: Councilor Daoust withdrew his original motion. Seconded by Mayor Thalhofer.

MOTION: Councilor Daoust moved to adopt the ordinance amending Chapter 2.20 of the Troutdale Municipal Code, Committees and Commissions with the following changes to Exhibit A, which would replace the red underlined word “residents” with “residents and electors or a Troutdale business owner” and to change the first sentence of Section 2.20.020(b) to read, “The selection committee is comprised of the City Council and the highest ranking officer of the respective committee, who will serve as the Chair of the Selection Committee”. Seconded by Mayor Thalhofer.

VOTE: Councilor Gorsek – Yes; Councilor Ripma – Yes; Councilor Thomas – Yes; Mayor Thalhofer – Yes; Councilor Kyle – Yes; Councilor Daoust – Yes.

Motion passed 6-0.

9. MOTION: A motion approving the City Administrator selection process.

Marnie Allen, City Attorney stated the council held a work session last week to discuss this process and we are now bringing back the job description, salary range and selection process for your adoption.

Councilor Kyle asked under the physical demands for the position, are we eliminating somebody with one arm? Is this a violation of the ADA laws?

Marnie Allen replied I don't think we would necessarily discriminate or exclude someone who applied for this position simply because they were not able to walk or because they only had one arm. I think this is more intended to just describe day-to-day functions that a person in this position typically has to perform. For example, if someone applied for this position and they could not hear, then we would accommodate their limitations and we would be required to make reasonable accommodations.

Councilor Kyle asked who is going to see this description?

Erik Kvarsten, City Administrator replied we have a job description for each position in the city, which are a public record. All job descriptions have a section where they talk about the physical demands of the jobs.

Marnie Allen stated I think part of the reason for including that language is to comply with ADA. By including the physical demands the applicant can let us know if we need to make a reasonable accommodation. It is not to eliminate them from being considered.

MOTION: Councilor Thomas moved to adopt the selection process, job description and starting salary range for the city administrator position. Seconded by Councilor Gorsek.

Councilor Thomas stated this is a good outline for selecting an excellent candidate.

Councilor Daoust asked how wide is the outreach for this position, is it nationwide or just the Portland Metro area?

Erik Kvarsten replied there is one national publication for the city manager profession, ICMA, which is published twice a month. We have included an advertisement in that publication. We are also publishing in the League of Oregon Cities and we are doing a direct mailing to a host of cities within Oregon.

VOTE: Councilor Gorsek – Yes; Councilor Ripma – Yes; Councilor Thomas – Yes; Mayor Thalhoffer – Yes; Councilor Kyle – Yes; Councilor Daoust – Yes.

Motion passed 6-0.

10. COUNCIL CONCERNS AND INITIATIVES:

Councilor Gorsek stated through November 7th Mt. Hood Community College is collecting items for the Bradley-Angle House Women's Shelter. One of the big items they are looking for are old cell phones that can be reprogrammed to call 9-1-1. Items can be brought to the Social Science department at the College.

Councilor Thomas stated the Mt. Hood Cable Regulatory Commission is celebrating their 10-year anniversary on November 17th at Fairview City Hall.

Mayor Thalhoffer stated our city administrator submitted his resignation. I have prepared a letter accepting Erik's resignation. (Mayor Thalhoffer read the letter) We will have a ceremony to honor Erik for his service to the City on December 9th. I sent each of you a fax recommending that we appoint Jim Galloway as acting city administrator.

MOTION: Councilor Gorsek moved to accept the appointment of Jim Galloway as Acting City Administrator from December 2nd until the position of City Administrator is filled. Seconded by Councilor Ripma.

VOTE: Councilor Gorsek – Yes; Councilor Ripma – Yes; Councilor Thomas – Yes; Mayor Thalhoffer – Yes; Councilor Kyle – Yes; Councilor Daoust – Yes.

Motion passed 6-0.

Mayor Thalhoffer stated the Metro Council, last Tuesday night, proposed that the ALCOA property be considered to be a regionally significant industrial area. That means we would have a difficult time entertaining any kind of development except industrial. We are leading

a campaign against that. Letters from Troutdale, Fairview, Wood Village and Gresham, signed by the Mayors, are being prepared and with the council's consent will be sent to Metro with a cover letter, that will be signed by all four mayors, urging Metro to not include us in the regionally significant industrial area.

Council agreed to send the letters.

Councilor Kyle reminded everyone to watch out for all the witches and goblins that will be out trick-or-treating on Friday night. Locations for trick-or-treaters to go include: Cherry Park Shopping Center between 3-7pm; Columbia Gorge Outlet Mall between 5-7pm; and Downtown Troutdale between 4-6pm.

11. ADJOURNMENT:

MOTION: Councilor Thomas moved to adjourn. Seconded by Councilor Gorsek. Motion passed unanimously.

Meeting adjourned at 10:08pm.

Paul Thalhofer, Mayor

Approved January 13, 2004

ATTEST:

Debbie Stickney, City Recorder