

**MINUTES**  
**Troutdale City Council – Regular Meeting**  
**Troutdale City Hall – Council Chambers**  
**104 SE Kibling Avenue**  
**Troutdale, OR 97060-2099**

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**Tuesday, February 8, 2005**

**1. PLEDGE OF ALLEGIANCE, ROLL CALL, AGENDA UPDATE.**

Mayor Thalhofer called the meeting to order at 7:00pm.

**2. FLAG CEREMONY: Presentation of the Colors by Boy Scout Troop 174.**

Mayor Thalhofer stated we are ready for Troop 174 of the Boy Scouts of America to begin the flag ceremony.

The Boy Scouts presented the flags and led the Pledge of Allegiance.

**PRESENT:** Mayor Thalhofer, Councilor Gorsek, Councilor Thomas, Councilor Canfield, and Councilor Daoust.

**ABSENT:** Councilor Ripma (excused) and Councilor Kyle (excused).

**STAFF:** John Anderson, City Administrator; Jim Galloway, Public Works Director; Rich Faith, Community Development Director; Kathy Leader, Finance Director; Marnie Allen, City Attorney; Clyde Keebaugh, Parks and Facilities Superintendent; and Sarah Greif, Office Support Specialist.

**GUESTS:** See Attached List.

Mayor Thalhofer asked are there any agenda updates?

John Anderson, City Administrator, replied there are none from the staff.

**3. PROCLAMATION: Scout Month – February 2005**

Mayor Thalhofer read the proclamation.

**4. STATE OF THE CITY MESSAGE**

Mayor Thalhoffer stated this is going to take a little more time than I originally thought. I will read the State of the City Message at the February 22<sup>nd</sup> Council meeting.

**5. CONSENT AGENDA:**

**5.1 ACCEPT MINUTES:**

October 26, 2004 Regular Meeting  
October 26, 2004 Work Session  
December 14, 2004 Regular Meeting  
January 11, 2004 Regular Meeting

**MOTION:** Councilor Daoust moved to adopt the consent agenda. Seconded by Councilor Thomas with one change. On the January 11<sup>th</sup> meeting minutes, page 17, it lists the motion maker and the seconder as the same person. I believe I seconded that motion. The Council agreed to the change. Motion passed unanimously.

**6. PUBLIC COMMENT:** Please restrict comments to non-agenda items at this time.

None.

**7. PUBLIC HEARING / ORDINANCE (Introduced January 11, 2005):** An Ordinance pertaining to public contracts and purchasing procedures and amending Chapter 2.24 of the Troutdale Municipal Code.

Mayor Thalhoffer opened the public hearing at 7:10pm.

Jim Galloway, Public Works Director, stated this is a rewrite of the City's purchasing and contracting ordinance being done because of changes made in the last state legislature which was a rewrite of ORS Chapter 279. Most of the provisions in the Chapter remain the same, such as the Council being the Local Contract Review Board. We follow our own purchasing rules rather than the Attorney General's Model Rules. The City Administrator remains the purchasing officer and the dollar limits that we have as to when bidding is required would remain the same. The things that we've changed are that we've specifically named the Gresham Outlook as the local newspaper of general circulation. We've increased the procurement authority given to the City Administrator and Mayor in case of emergency. We've added a new provision, that's also a Department of State law, a Notice of Intent to Award for purchases over \$25,000. We've included in the procedures for protest of solicitation and protest of award that were not in the previous reading of the ordinance. As I mentioned at the last session, this is a considerably slimmed down version. Previously we tried to incorporate all of the items from the state law into our own ordinance. That required us to go back and make amendments quite frequently whenever the state legislature made changes. This time we're proposing a document that would only add implementing instructions or exercise certain options that we have under state law or when the state law has said local governments shall do something. Otherwise we would refer back to the state law and hopefully that will minimize the number of times that we have to come before you

and request changes. Two things that differ from the document that you saw at the last session are, we identified a proposed change in section 2.24.170 paragraph B, having to do with the time frame for protest to change from 5 to 7 days. We found that that would be consistent with the state. Secondly, because we didn't have a Council meeting at the last scheduled date and the desire to have this go into effect on March 1<sup>st</sup>, we've included an emergency clause. If all Councilors voting tonight approve of it, it would go into effect in less than 30 days on March 1<sup>st</sup>.

Councilor Daoust asked if we move using the suggested motion tonight, that means that the emergency clause is automatically in place?

Galloway replied that's correct. It's included in section 2 of the proposed ordinance.

Councilor Gorsek asked the limit that we have when we have to go to contracts is \$25,000?

Galloway replied that's correct.

Mayor Thalhoffer closed the public hearing at 7:15pm.

**MOTION: Councilor Gorsek proposed to adopt the Ordinance as is proposed by staff. Seconded by Councilor Canfield.**

**VOTE: Councilor Canfield – Yes; Councilor Daoust – Yes; Councilor Gorsek – Yes; Councilor Thomas – Yes; and Mayor Thalhoffer – Yes.**

## **8. STAFF COMMUNICATIONS**

John Anderson stated I have a couple of reminders. There is a Council Goals Work Session on the 15<sup>th</sup> at 6:30 at the CCB and you should have received a packet this evening. On the 17<sup>th</sup> is the 4 Cities meeting at 6:00 at Fairview City Hall. Finally you have a memorandum from our City Attorney updating you on the Dorrough litigation arbitration results.

Marnie Allen stated I encourage you to review the memo and contact me if you have any questions.

## **9. COUNCIL CONCERNS AND INITIATIVES**

Councilor Gorsek stated during the month of February and finishing on March 2<sup>nd</sup> on Wednesday evenings from 7:00pm to 9:00pm, Mt. Hood Community College will have a series of films related to Black History Month. A different film will be shown each Wednesday and they're free and open to the public.

Mayor Thalhoffer stated I'd like to thank the Boy Scouts and the Girl Scouts for all that they do in our community. We are really proud of them. They're fine young people and they do a lot for our community.

**10. ADJOURNMENT**

**MOTION: Councilor Thomas moved to adjourn. Seconded by Councilor Gorsek.  
Motion passed unanimously.**

Meeting adjourned at 7:20pm.

**Paul Thalhofer, Mayor**

**Approved March 8, 2005**

**ATTEST:**

**Sarah Greif, Office Support Specialist**