

**MINUTES**  
**Troutdale City Council – Regular Meeting**  
**Troutdale City Hall – Council Chambers**  
**104 SE Kibling Avenue**  
**Troutdale, OR 97060-2099**

**Tuesday, September 13, 2011**

**1. ROLL CALL, AGENDA UPDATE**

Mayor Kight called the meeting to order at 7:00pm.

**PRESENT:** Mayor Kight, Councilor Ripma, Councilor Anderson, Councilor Thomas, Councilor White, Councilor Allen, and Councilor Daoust.

**ABSENT:** None.

**STAFF:** Craig Ward, City Manager, Debbie Stickney, City Recorder; David Ross, City Attorney; Rich Faith, Community Development Director; Charlie Warren, Public Works Director; Travis Hultin, Chief Engineer.

**GUESTS:** See Attached

**2. CONSENT AGENDA:**

**2.1 ACCEPT MINUTES:** June 14, 2011 Regular Meeting, June 15, 2011 Work Session, June 21, 2011 Work Session, June 28, 2011 Regular Meeting, July 12, 2011 Regular Meeting and August 16, 2011 Work Session.

**2.2 RESOLUTION:** ~~A resolution declaring three hundred 2007 Troutdale Centennial Posters as surplus and authorizing disposal. Item 2.2 was pulled from the Consent Agenda and moved to the end of the regular meeting agenda (see below).~~

**MOTION:** Councilor Daoust moved to adopt the consent agenda. Seconded by Councilor Anderson.

Councilor Thomas stated I would like to propose a change to Item #2.2 to allocate the posters to the Troutdale Historical Society.

David Ross stated you can remove the item from the consent agenda and put it on the regular agenda if you want to discuss possible changes.

**MOTION WITHDRAWN:** Councilor Daoust withdrew his motion.

Councilor Thomas asked to have Item #2.2 pulled from the Consent Agenda and added to the end of the Regular Meeting Agenda to discuss.

Council agreed.

**MOTION: Councilor Anderson moved to approve Item #2.1 of the Consent Agenda. Seconded by Councilor Allen. Motion Passed Unanimously.**

**3. PUBLIC COMMENT:** Please restrict comments to non-agenda items at this time.

Ken Prickett, former Building Official for Troutdale and former Councilor, stated Paul Thalhofer recently approached me with some questions about the building code because I use to be the building official. During our discussions he asked me to look into a building that has been built by the Mayor. I prepared several reports for him, which I would like to present tonight to the City Council by giving them to the Clerk. One of the things that I found was that there were three building permits issued for the buildings called Shed A and Shed B. Shed A was built. Then Shed B's permit was cancelled. Then a permit was issued. What I am going to tell you I don't even think the Building Department or Planning even realized, but they issued a permit for a dwelling. Where it says Shed B is under the project name and has nothing to do with it. This means that the City has to deal with a problem. They now have two dwellings on the same lot by the same owner, which would be a violation of zoning regulations. Also, in August of 2011 there was an article in the paper where the Mayor said he has a business in there, which concerns me. A business is not allowed in a dwelling. That same building is in a zone which is residential. I admit that the article in the paper is only hearsay. I would like to submit this to the Clerk to put in the file so that you can address this at some time. I do not think that any employee made a mistake. I think what happened was that all the way through the process it was Shed A and Shed B, and it simply says on the application under the project name Shed B, which could have been project X or Jim's hideaway. The name is meaningless. If you had put Shed B under the description of work, that would be something different. What happened was that the builder, Western Cascade Development – Wade Johnson, took out this permit and I don't think he wanted to put any false information on it. He clearly marks it 1-2 family dwelling and in the area where it says valuation he said new dwelling area 1,016'. If it was a utility building that would be beyond the code because they can only be 1,000 feet, but being as a dwelling 1,016 feet would be okay. The valuation is \$110,804. I would like you to consider this and look it over. I don't believe that anybody is exactly at fault for anything, but I do think they were brainwashed in the sense that it was always saying Shed B, even in the inspection records. What actually happened was that a permit was issued for a dwelling. I would like, with your permission, to present this to the Clerk so that it can be an agenda item that is addressed by the City Council.

Mr. Prickett submitted a copy of his reports to the City Recorder (a copy was included in the meeting packet).

Dalton Williams, resident, stated I have three issues I would like to address tonight. The first is the plan to install the dog waste stations at the trailheads. I would assume that

these dog bags that are going to be hung on these posts will be policed and refilled when necessary, and that someone in the city will be assigned to pickup those that are left scattered around and those that are filled and left in the bushes. I would assume also that there would be a can next to that facility to put the bags in so there isn't a need to throw them in the bushes. It has been my observation that signs and things that are added to our parks are vandalized. A bag dispenser on that trail is begging for vandalism. I would like to know how much these cost. There are supposed to be hundreds of folks available as volunteers to install these, but I would like to know what it is costing the City to put those in, the cost to empty the cans and to police that activity.

The second item is a gate. Our park down there (Glenn Otto Park) is supposed to be closed at night and the gate keeps the people from going in there and using the parking lot at night after hours. I would like to see a gate put on the parking lot adjacent to the Harlow House to keep the nighttime traffic out of there. People come in there and they go up to the trail for whatever reason I don't know, then they come down a short time later and they leave. Sometimes they leave trash. The traffic at night is a concern.

The third item is the traffic speed on the street down there. It is about ¼ of a mile and a lot of the time it is a drag strip. I have also complained to you about the bus traffic and the speed that they travel. They haven't been quite as bad as in the past, but they are still like little hotrods going up and down the road because they are the shorter bus.

I would like to see the traffic addressed, a gate put on the parking lot at night, and I would like to know what the cost is of putting in all of these dog waste stations and what the maintenance schedule will be for emptying the cans.

Mike Goss, resident, stated I am here with the adult "Citizen of the Year" award that you (Jim Kight) didn't receive because the day that it was awarded two things were going on. It is your Sabbath and your wife was packing for you to go on a trip, and the Council President refused to give you this award. I am glad I ran into you tonight. The Chamber of Commerce and the SummerFest Committee think you are deserving of this. Maybe what you should do since the political attacks on you are not over yet, we heard a new one tonight and there will be new and creative ones to come, there is food in this basket and you might offer it as a peace offering to your fellow councilors.

John Wilson, resident, stated I really thought a lot of this was going to be over with the censure and we could move on. There was an article in the paper which I was very disappointed to see. As I went back through your work session notes one of the things that was stated by Mayor Kight was, "I am saying to stop it all; stop contacting the press and if they contact us don't talk about this subject." I am asking you to stop. It is not doing us any good and it is really affecting us as a city.

#### **4. REPORT: Metro update, including an update on the East Metro Connections Plan.**

Metro Councilor Shirley Craddick and Bridget Wieghart, Project Manager for the East Metro Connection Plan presented a PowerPoint Presentation to the Council covering the following topics: Metro Council redistricting; Chief Operating Officer (COO)

Recruitment; growth management decision; industrial and employment lands; Mt. Hood Community College Greenway project; Housing and Urban Development (HUD) grant application; Columbia River Crossing (CRC) decision; elected official survey; East Metro Connections Plan information and update. (A copy of the presentation is attached as Exhibit A.)

Councilor Daoust stated I appreciate Metro and the processes that you put us through; the Urban Growth Boundary process. When I travel around the United States there are very few large cities that go through the same thing that we go through. I always hold it up as an excellent example of controlling sprawl, which I see in a lot of other cities. This National Highway Freight designation, which route has that designation?

Bridget Wieghart replied it is currently designated on 181<sup>st</sup> to Burnside to Highway 26.

Councilor Daoust asked is that something that is going to drive, or have heavier weight, to try to coerce truck drivers to use that route?

Bridget Wieghart replied really all it has resulted in so far is two signs saying this is the designated freight route. There is no requirement that trucks only use this route; they in fact are allowed to use any other route. One of the issues that we are trying to get more informed on is what are the benefits and burdens of being the freight route. I am actually looking at whether or not we really need a national highway system route here because it is creating concern about where it is going to go and is it going to impact me, and it is not necessarily bringing much change. We are talking to ODOT and the Federal Highway Administration about that.

Councilor Daoust asked can we drop that designation?

Bridget Wieghart replied that is what we are looking into.

Councilor Allen stated my son is a truck driver and I would say that you have done your homework. The one thing that he reminds me of is when he is driving a large heavy truck on that designated route is that all of the pedestrian traffic makes him very nervous. He is always concerned about someone stepping out into a crosswalk in front of him and he can't stop fast enough. He won't travel that route because he considers it unsafe.

Councilor Ripma thanked Councilor Craddick and Ms. Wieghart for the update. You mentioned that the Steering Committee for this north/south study meets from time to time. Are those meeting records available on the Metro website?

Bridget Wieghart replied yes. The meetings are open to the public and you can be added to our distribution list if you would like.

Councilor Ripma stated yes, I would like to be added to that list. I spent many years on the East Multnomah County Transportation Committee and Metro Policy Advisory

Committee and this is the first time that I have heard the idea of just dropping the National Truck Route designation, because it is only just a couple of signs. That is an interesting idea that might avoid a lot of arguments about it. The trucks are going to kind of go wherever they want, or where they are allowed. I think that has probably worked well for us.

Councilor Anderson thanked both Councilor Craddick and Ms. Wieghart for coming in. I look forward to the input portion of what comes out of this. I appreciate the feedback as well, and keeping us informed as to what is happening at Metro. It is good to have this communication; I really appreciate it.

Councilor Thomas thanked Councilor Craddick and Mr. Wieghart for coming.

Mayor Kight asked are we at a point that we know what the project at Troutdale Road and Stark Street (Mt. Hood Community College) will cost, and what the investment is on the part of Metro?

Councilor Shirley Craddick replied that is probably a question for your staff. It is Metro property. The Natural Areas Bond Measure allowed Metro to purchase the property, but it is in the City of Troutdale. Your city is now using your share of the Natural Areas Bond Measure to make those improvements.

Rich Faith stated of our Metro Bond Measure Local Share dollars we have earmarked \$177,000 for this project. That has been supplemented by \$100,000 Oregon Parks and Recreation grant that I had secured earlier this year. The balance of the cost of the project will come from our Parks SDC Fund. Early on in the process our very sketchy estimate was about \$400,000 for this project. We have not received the final design yet to do a true engineers cost estimate.

Councilor Shirley Craddick stated I want to emphasize that the value of this corridor study is that it is really a change in the philosophy. The philosophy in our region is changing on how we fund projects. We don't know how much support we will receive from the Federal Government in the future with the downturn in the economy, and the political environment in Washington, D.C. We have to be more effective and efficient with how we fund these projects. There will be more emphasis on funding transportation projects that have regional significance. So the projects coming forth to the Joint Policy Advisory Committee in the future that will probably come to the top of the project list will be projects that are not necessarily in one particular city, but will be a project that is best for the east part of the Metro Region. That is what this project is all about; identifying those projects. We will move forward as a group to get financial support for these. I thank you for your willingness to do this. This project would not have been funded without your willingness and agreement to participate. We will probably be developing another agreement at the end of this regarding these projects. Just think how easy it will be in the future to distribute those regional flexible funds when we know what projects are most important.

**5. REPORT:** Report on implementation of the Citizens Advisory Committee recommendation for a City Committee Volunteer Recognition Policy.

Rich Faith, Community Development Director, stated this matter was brought to the Council on July 12, 2011 by the Citizens Advisory Committee (CAC) Vice-Chair Brian Sheets. Mr. Sheets submitted a letter to you at that meeting that had received the endorsement of the full CAC. The subject matter of that letter was recommending that the City establish a policy to recognize volunteer members of the various city committees once they step down. A copy of Mr. Sheets' letter is included as Exhibit A of my staff report. In his letter Mr. Sheets had suggested that amendments be made to Chapter 2.20 of the Troutdale Municipal Code, which is the chapter that governs city committees, and he provided proposed language for the amendment that would outline the policy for recognizing committee volunteers. At that time our City Attorney expressed some reservation about that approach to adopting a committee recognition policy and did not necessarily want to incorporate something into the Municipal Code. He asked the Council if staff could take a look at this and come back with a report and offer our own recommendation about how that policy/procedure should work.

Staff has studied this issue and we are recommending a policy that would establish both the criteria and procedure for formally recognizing our various volunteers who serve on these committees.

Rich Faith read the policy, which includes the criteria and the procedure (included in the staff report).

Councilor Thomas stated I like the idea. If someone has served less than 12 months but had to leave for a reason outside of their control, should we have an exception for those folks when there are extenuating circumstances as to why they could no longer serve on the committee? Sometimes policies need to show the exceptions.

Rich Faith replied there are a number of reasons why an individual might decide to resign from a committee, one of which is they are no longer a resident of the city, which is a requirement to serve on these committees. We recognize that in perhaps most instances when someone has resigned it is for a reason that is beyond their control. Rarely is it just because they don't like the committee and they are tired of serving on it. It is because they have moved, changed jobs, had a baby, etc. Those types of things come up all of the time. But if our purpose is to recognize people who have served and have put in their time, if a person was appointed and came to only one meeting and then they had to move or a situation came up that forced them to resign, for attending one meeting do we issue them a certificate.

Councilor Thomas stated that makes sense. Leave it as it is.

**MOTION: Councilor Thomas moved to accept the policy as presented. Seconded by Councilors Allen and White. Motion Passed Unanimously.**

Mayor Kight called for a break at 8:10pm and reconvened at 8:21pm.

**6. PUBLIC HEARING / ORDINANCE (Introduction):** An ordinance amending Troutdale Municipal Code Section 2.08.240, Council Expenses.

Councilor Daoust stated this has been going on for a couple of years but I think we are at an ending point now and have something that we can work with that is very clear and simple. We have discussed amendments to the Council Expenses, Section 2.08.240 of the Troutdale Municipal Code (TMC). We had made some changes in May of 2010 after a series of discussions that took place. Since May of 2010 there has still been issues with the wording; it is too ambiguous and there were some questionable reimbursements being made because the wording was not concise. We went at it again and came up with some intermediate products. There has been a lot of Council discussion, and discussion with staff, to get to the point where we are right now. In the past year we have had a lot of questions arising about which expenses incurred were eligible for reimbursement. We discussed it most recently at our July 12<sup>th</sup> meeting and at that meeting the Council seemed to all agree that further clarifications to Section 2.08.240 of the TMC were needed to provide clearer direction. We are only talking about expenses that would be reimbursed. We are in no way talking about which meetings you can go to and can't go to. We all receive a stipend. The Mayor receives a \$500/month stipend and Councilors that choose to receive it receive a \$50/month stipend. The stipend is meant to cover expenses like this. The ordinance only addresses the expenses that the City will reimburse. We went through a couple of iterations on whether to consider committees that everyone belongs to and reimbursing expenses for those meetings and that seemed to be a bit cumbersome to track who was on what committee and who would be reimbursed for a committee meeting if multiple people went. We started to list different meetings that we thought might be reimbursable, but eventually ended up saying that there are two definite meetings that we all agree to that should be reimbursable. The rest of them raised some questions because most of them are local meetings within a very short distance of Troutdale. There was a consensus among the subcommittee that these short trips to Fairview and Gresham should not be reimbursed by the City; they should come out of your stipend. When you take all of the short trips out of consideration it boils down to the longer trips and bigger meetings that we should all be reimbursed for to attend. There was some consideration also given to the amount of staff time it takes to administer this. We did not want staff to have to sit down and write a check to someone for \$5.38 because they took a trip to Fairview. That kind of staff time is not necessary. The Finance Director had some input as to how much time it takes to administer this program. This all came together to narrow down and refine the ordinance we have in front of us. It also emphasizes and follows the definition of the stipend and why we receive a stipend as a mayor and council members. This ordinance before us is fairly simple, easy for staff to administer and it is very clear. I don't think there is any ambiguity about the ordinance. The proposed ordinance reads:

*"The following expenses shall be reimbursed for the mayor and councilors: 1) registration, lodging, meals, parking and mileage for attending the League of Oregon Cities Annual Conference"* Councilor Daoust stated we have all agreed to this, and

these conferences are held around the state. "2) the mayor shall be reimbursed for registration, lodging, meals, parking and mileage for attending the Oregon Mayor's Association (OMA) Annual Conference." Councilor Daoust stated we all agree to that and we think that Jim should be reimbursed for going to those meetings. "3) No other expenses shall be reimbursed unless approved by the city council." Councilor Daoust stated that statement says that we all have the right to come before the Council and request specific reimbursement for a specific trip before the trip is taken. "The mayor and council shall follow the procedures for reimbursement of incurred expenses applicable to city employees. Expenses will only be reimbursed upon the approval of the finance director."

Councilor Daoust stated the Finance Director gets the final stamp of approval, but this makes it very clear for the Finance Director to feel very comfortable in approving all of the reimbursement requests because it is very clear and he/she doesn't have to make any judgments as to who should get reimbursed and who shouldn't and whether it is a valid trip or not.

Councilor Thomas stated when you were referring to number 3 of the recommended changes you talked about no other expenses would be reimbursed unless approved by the City Council and you wanted that to be done prior to the expense being made. I am wondering if we should add language like "unless preapproved by the City Council" to clarify that.

Councilor White stated I was thinking the same thing.

Mayor Kight stated I think that is a good idea.

Councilor Daoust stated that was the intent.

Councilor Ripma stated that would be clearer.

David Ross stated there may be instances, as just occurred, where you don't meet for several weeks. You may want to take that into consideration.

Mayor Kight asked is there a way that councilors could weigh in on a particular expense? We can't do it via email can we, so there is really no way to do that except for at a regular meeting.

David Ross replied if it requires a council vote that would be accurate.

Mayor Kight asked are you recommending that we don't put that in?

David Ross stated I am not recommending policy; I am just bringing up a situation.

Councilor Daoust stated if we did change the wording to pre-approved it would be an obligation of the person seeking reimbursement to do it in a timely manner knowing



what the schedule is for our council meetings. The intent is to have the expense pre-approved.

Councilor Allen stated my concern on the preapproval would be the instances that Representative Wand asked the Mayor to go to Salem to testify and there is usually not enough warning in advance to pre-approve that expense. I do like how simple this is and that there is no room for judgment; it is clear-cut.

Councilor Ripma stated that, in my opinion, is what the stipend is for. It is \$500/month for the Mayor and \$50/month for Councilors. Those things don't come up monthly, maybe once a year. My concern would be if we tried to make it part of an exception then we are putting another burden on the Finance Director to know whether this one qualifies or not. In the interest of simplicity, clarity, and also because we have these stipends, I don't favor that. I recognize the situation that you are talking about. It might come up once and awhile. I do not think any of us would be out any money for our efforts. If it turned out, for example, that it was going to be a series of trips down to Salem for something having to do with the City those could be pre-approved. The advantage of having it this way is that the Finance Director knows exactly what is okay.

Councilor Allen stated wouldn't the Finance Director wait until it was voted on before signing off on it.

Councilor Ripma stated I am favoring adding pre-approved to number 3 of the proposed text. Yes the Finance Director would be waiting to pay the expense until the proper paperwork is submitted per the ordinance.

Councilor Allen asked is the concern that the money is spent and then it is not approved for reimbursement?

Councilor Ripma stated my concern is a situation where one of us ends up saying I didn't have enough time to ask in advance for pre-approval to go somewhere and I needed to go or make a judgment call whether I go and I don't have time to ask for pre-approval, so can I have approval afterwards. I do not favor carving out some sort of exception where there wasn't time because that puts a burden on staff to decide if this was an occasion where there wasn't time to ask. We are trying to pass an ordinance that is nice and clear. My answer is that the stipend should be used for those occasions because they won't come up very often. I favor the way it is with the addition of pre-approval on number 3.

Councilor Anderson stated I can only speak for myself, but if a decision to go to Salem and testify on behalf of our city is decided upon \$47.50 of mileage reimbursement, that is a priority issue. I would use my stipend. What I don't want to have happen is have council meetings hijacked to go over \$5.38 for Councilor Ripma, \$9.12 for Councilor Thomas; that can tie up all kinds of our time and we have bigger issues to address. I think the ordinance is clearly written and it is very self-explanatory. We all get stipends should we elect to receive them and I say we move forward as written.

Councilor Allen stated I could agree with that.

Mayor Kight asked do we want to include the word pre-approved or leave it as it is?

Councilor Ripma stated I favor pre-approved and one reason is what Councilor Anderson just said.

Councilor Thomas stated I favor pre-approved.

Councilor Daoust stated it sounds like the majority agrees, if not everybody.

Mayor Kight opened the Public Hearing at 8:40pm and asked is there anyone here to speak to us on this issue?

Dalton Williams stated it is about time that we put a close to this.

Mayor Kight closed the Public Hearing at 8:41pm and stated that this will come back for a second hearing on September 27<sup>th</sup>.

**7. DISCUSSION:** An update regarding the Tri-Met downtown bus stops.

This item was heard after Agenda Item #8

**8. DISCUSSION:** Mt. Hood Scenic Byway matching grant program for a visitor center.

Charlie Warren, Public Works Director, stated this topic is being brought to you to discuss the possibility of a kiosk located in Troutdale. We have provided you with a handout of a PowerPoint Presentation that you will be seeing tonight (attached as Exhibit B). It is our desire that you hear the presentation tonight and at the pleasure of the Council we can discuss this further at a later date. Here this evening is Kristen Stallman who is the ODOT Columbia River Gorge National Scenic Area Coordinator, Jeannine Breshears with Clackamas County Tourism, and Gerald Kubiak, coordinator for the Mt. Hood Scenic Byway.

Jeannine Breshears stated we are here tonight to give you an overview of the Scenic Byway Program and a potential proposal that could have a positive impact for Troutdale.

Gerald Kubiak stated this is a continuation of a discussion that we had with Mayor Kight and at his suggestion he wanted us to make a presentation to the full Council. We want to do a quick overview of the two scenic Byways which intersect here in Troutdale. We are hoping to get your support for further consideration of a kiosk, or entry portal, that would serve both Byways, and talk about possible sites and designs. Lastly we want to touch on the National Scenic Byways grant program.

Jeannine Breshears, Kristen Stallman and Gerald Kubiak presented a PowerPoint Presentation to the Council (attached as Exhibit B).

Councilor Ripma stated this is a wonderful idea and would be an asset to Troutdale. I am sure we will figure out someplace to put it. How much money do you have to spend on this portal?

Kristen Stallman replied a lot of this is dictated by your match. It is a 20% local match, so it is not free money. When I do my grant applications I work from the match backwards.

Gerald Kubiak stated we come as Byway coordinating entities looking to encourage and help facilitate things, but not necessarily coming with resources that could be a part of this match.

Mayor Kight asked if property that is owned by the city is chosen as the location for the kiosk, is that piece of real estate considered part of our 20% match?

Kristen Stallman replied I would need to get verification from the Byway program on that. You would have to transfer the property to somebody; who would you be transferring the donated city property to? It has to go to some entity, so that would be the challenge.

Mayor Kight stated so you have to transfer title to somebody.

Kristen Stallman replied yes, to have it considered part of the match.

Councilor Daoust stated you can't just use the value of the property.

Gerald Kubiak stated that is a key point. We would be happy to dig into that more specific technical question over the next week or two and get you an answer.

Councilor Anderson asked so this can be on private property? It doesn't have to be on public land, is that correct?

Kristen Stallman replied yes.

Councilor Anderson asked if it is on public land who is responsible for maintenance and upkeep? Is that us?

Gerald Kubiak replied yes. Ideally this would be a city facility and it would be something that you folks would see an ongoing value in and it would sort of be a parks facility where you maintain the restrooms and do the other facility maintenance. It would be something that would be folded into your ongoing operations.

Councilor Anderson asked how is our Chamber of Commerce with this? Are they onboard, have they been approached?

Gerald Kubiak replied absolutely. The West Columbia Gorge Chamber of Commerce (WCGCC) is one of our sponsor partner agencies. They are excited about this and supportive of it. We weren't able to have a representative here this evening but they are behind this.

Councilor Anderson asked wouldn't this be somewhat of a duplication of efforts between what the WCGCC does and what this kiosk would do? Wouldn't it be redundant?

Gerald Kubiak replied I think the real value of a portal goes above and beyond what they can do in terms of providing an area where the Byways are the emphasis, and there are truly accessible restrooms, more space for interpretation and storytelling, and engaging folks with all the possibilities there are here.

Councilor Anderson stated without phones ringing.

Gerald Kubiak stated exactly right. The Chamber is a tourism and visitor information center, but it is also a lot of other things.

Kristen Stallman stated I don't know why it couldn't be combined with the Chamber.

Councilor Anderson stated that was my final question. The reason I say that is one of the biggest complaints that I hear about our Chamber is that it is not open on the weekends. Perhaps as part of this whole financial package it possibly could include a body to be funded to be at the Chamber on the weekends. At that point I think we are solving two major issues. We get the kiosk and we get a body at the Chamber that helps the City and our businesses. I would encourage you to approach the Chamber to see if it could be sited there.

Gerald Kubiak stated obviously the WCGCC is in a facility that is just down the road and I believe they have a long-term lease there. Making facility additions to that particular parcel may or may not work so well for them on a long-term basis. This particular concept that the ODOT folks put together (copy of the brochure was provided to the Council and is included in the packet) calls for the Chamber to possibly be co-located here. Maybe one of these other sites works better for that co-location.

Councilor Thomas stated I actually like that idea. When I am traveling I tend to stop at a kiosk more than I tend to go to buildings.

Councilor Daoust stated Mayors Square gets used a lot for different activities and I am kind of thinking that we wouldn't want to occupy space in Mayors Square with a building, especially one with restrooms. Knowing how that area is used at different times of the year it is fully occupied during events. That is my personal opinion. When I think of a kiosk I think of a place that has plenty of room for vehicles to pull off and visit

it. The old gas station meets that criteria. Other sites on both sides of the Troutdale Bridge fit that criteria also by allowing room for vehicles to pull off and view the kiosk/information, and you would have restrooms by the river. If we kind of give you a flavor that we like the gas station design, how do you approach property owners with something like that?

Kristen Stallman replied I was hoping that you would help us with that.

Councilor Allen stated I have friends and co-workers from around the globe that thoroughly enjoy the Scenic Byway. I recently read an article that I believe was in a Pennsylvania publication where they talked about the Troutdale Arch as being an inviting entry in their experience on the Scenic Byway. I think what you are working on would just improve that experience.

Gerald Kubiak stated this is an era of tight municipal finances, we totally recognize that. Hopefully this is something that is seen as not just a nice addition but really an investment and there is a return on investment. We can't plunk down a hard piece of analysis of what the return on investment would be, but this ought to be something that pays for itself in terms of the money that gets spent in the businesses in your community.

Councilor White stated I see in some of the designs that you are utilizing stonework. I would like to see an effort made to match the look of the stonework that is in the Gorge. I think that is one of the most striking features of the highway. I love the idea of having a public restroom in the downtown. I know that keeps folks in the downtown area longer and helps with customers spending more money in our town. You mentioned Kings Highway, is there a plan to change the name officially to that?

Kristen Stallman replied there was a book or brochure early on in the 1920's and they called it the King of Roads.

Councilor Daoust stated it sounded like the grant amount for this portal is unknown, or what you said is you start to see if you can get the 20% match first then you build on that. There has to be an amount that you request for the grant.

Kristen Stallman stated there is no maximum. I have received a grant for as much as \$800,000.

Jeannine Breshears stated the most that we have received is \$538,000 of federal funds.

Gerald Kubiak stated we all want to be practical and we would be happy to put some parameters on this for your decision making. We frankly haven't quite got to that stage yet. We are still looking at sites. But if it would help to continue the conversation we would be happy to come back to you with some tighter projections.

Jeannine Breshears stated we are here tonight to inform you of this opportunity. This would only be developed and moved forward at the interest of Troutdale. The Mt. Hood Scenic Byway and the Historic Columbia River Highway would not take the lead on this; Troutdale would take the lead. We would be available as a resource to assist you in the grant application and to work through the process. We are not coming forward and saying that we have a pool of money to contribute. This is basically information to let you know that this is an opportunity for Troutdale but there are deadlines for the grants. We wanted to come to you with enough lead time if you were interested in pursuing this.

Councilor Daoust stated that is very good information. That means that it is the City's responsibility, but you will write the grant.

Gerald Kubiak stated there is precedent for assisting other partners. We would certainly be able to help with writing the grants. We have experience, and a track record of writing successful proposals.

Councilor Daoust stated I think we all like the design and the idea of having it. One of the first questions to ask is how does the city come up with a 20% match if it is placed on city property.

Gerald Kubiak stated I think the presumption would be that the value of the real estate is just a portion of your match and there is a requirement of 20%, so presumably there would be some cash.

Councilor Anderson stated just so I am clear, this is our grant but you are going to help us write it. If it is on public property the value of the land can be used as a portion of that 20% local match, but it might not be the full 20%. We would have to maintain it. If it is on private property who would maintain it, the property owner?

Gerald Kubiak replied no.

Councilor Anderson asked if it is on private property does the city still have to come up with our 20% match?

Kristen Stallman replied I think if it is on private property ideally you would like that owner to donate it or sell it. If it was on public property and it stays on public property I don't think you can use that as your match. If you went out and purchased property for it you could use that as the match.

Councilor Thomas stated I think we should have a work session on this topic.

Mayor Kight stated there is a lot of excitement and synergy on the part of the City Council to go forward with this project if I heard the Council correctly.

Charlie Warren stated the presentation was wonderful and this is a great concept, which is why we invited them here. The issues that the Council and Budget Committee will

need to address are budgeting maintenance for the facility, and not only our local 20% match but the full cost as part of the budget because it is a reimbursable grant. There would also be a great deal of staff time involved because this is a big project. This warrants further discussion.

Mayor Kight asked the Council how they would like to proceed.

Councilor Ripma stated I think we are going to have to wait until next year's budget. The timeline is too aggressive. They are looking at needing to have something put together by February. I am in favor of the project; I just don't think we can make the February deadline.

Councilor Thomas stated I think we would want to move this forward to a work session to see what we can do to pull this together. There are still a number of things we don't know about the project.

Council agreed to schedule a work session to further discuss the idea of locating a kiosk in Troutdale.

#### **7. DISCUSSION: An update regarding the Tri-Met downtown bus stops.**

Travis Hultin, Chief Engineer, stated I am here to talk to you about the location of downtown bus stops. Travis Hultin reviewed the background information for this agenda item that is contained in his staff report (copy included in the packet).

It has been about three months since the agreed upon changes to the routes and bus stops were made. TriMet has collected ridership data on the bus stop located at SE Dora Avenue on E. Historic Columbia River Highway as requested by the Council. They have provided the Council with a letter (Exhibit A of staff report) indicating the results of the ridership surveys and their recommendation. The recommendation of TriMet, and City staff concurs with their recommendation, is to relocate the stop that is currently at Dora and Historic Columbia River Highway to the corner of Harlow and Columbia River Highway, which is about one block down (east) in front of the empty lot where the Marino building burned down. One of the advantages of that location is that there is no existing business there. Often we find that when we relocate a stop if it is in front of an existing business they quickly protest. We don't expect to get much of a protest when there is no one there, at least relative to where you have an existing business. It also does not have some of the safety concerns that some of the other locations that were considered have. Given the ridership that TriMet found at that stop, which is only 2 boardings and 4 deboardings on an average day with no wheelchair lifts, they would not restrict parking at this bus stop. There would be a signed bus stop and folks can get on and off, but there would not be any parking restrictions; all of the parking would remain. By moving the stop we would also recapture the parking that is currently restricted in front of the Vision Clinic. If you take today as your baseline that would be a net gain in parking in downtown, and in the opinion of TriMet planners and City staff it is a better location for that stop. It is still centrally located but it provides better spacing as well as some other advantages. I would recommend that you approve

that change to the bus stop locations and we will communicate that back to TriMet if that is your desire. If you have other ideas about the bus stop location we can discuss them.

Councilor Ripma stated I would approve.

Councilor Allen stated at the previous meeting I talked about the wind shelter for the bus stop that is near the railroad track to protect folks from the east wind.

Travis Hultin asked are you talking about the one across the street?

Councilor Allen replied it is the one on the way to the Outlet Mall (on 257<sup>th</sup>).

Travis Hultin stated I recall a discussion of a possible shelter on the Buxton stop, but I don't recall the discussion of a shelter at the 257<sup>th</sup> stop. I can certainly raise that issue with TriMet. One of the concerns at that location would be space; it is obviously very constrained. I don't know if it will be possible but I can explore that with them.

Councilor Anderson stated a concern about the ridership data is that with two daily ons and four daily offs, as I mentioned in the previous work session, how long are we going to have bus service. That is alarming to me. I think it is great that we are going to get our parking back. I would like to see the stop located at the nearside of Kibling in the motorcycle spot, which was the site that I recommended but I don't know if that has Council support or not. But with two daily ons and four daily offs it is not really creating that much of a problem to just roll down the highway. I would move for the River Trails motorcycle space on the nearside of Kibling.

Councilor Thomas stated that would be my preference, but I could live with it where they have proposed it for now.

Councilor Anderson stated based on the ridership data I am not going to create a stink over it because it really isn't that much.

Mayor Kight stated I think this is a great compromise and as Mr. Hultin pointed out there is a net increase in the parking. One of the major complaints that I hear about multiple times is that we don't have enough parking in our downtown, so this actually mitigates that issue by, A) the Vision Center now having parking in front of their business, and B) there is no net loss on the other end by Harlow. I think it is a win-win all around.

Mayor Kight asked what direction do we want to give to staff and TriMet?

Council consensus was to proceed with moving the stop as recommended by TriMet and staff.

**2.2 RESOLUTION:** A resolution declaring three hundred 2007 Troutdale Centennial Posters as surplus and authorizing disposal.



*This item was pulled off of the consent agenda and moved to the regular agenda for discussion by Councilor Thomas.*

Craig Ward, City Manager, stated it was always obvious to me that the Historical Society was a likely bidder, and that is the process that we have recommended here. We are essentially saying that we have 300 posters and the highest bidder will receive them. We will set a date to receive the bids. That is a pretty well-tested process that we have and it doesn't give the appearance of favoritism to anybody, and it brings in the most money to the city coffers that we could hope for. If you want to dedicate them to a particular source then we would like that direction and we would bring that back to you as a future consent agenda item rather than try to modify it on the spot tonight because we do have some issues in terms of process that we would need to consider.

Mayor Kight stated so it comes down to either dedicating it to a specific entity or declaring them as surplus and receive bids, which may be preferred because it doesn't show the preferential treatment towards any entity. Is that accurate?

Craig Ward replied that is my position.

David Ross stated we have in the past declared used police vehicles as surplus and donated them to the Gresham Police Department to use for emergency driver training. I recall that in that instance the staff report stated that the cars had no value. I don't know whether or not you would be able to make that finding in this situation. We do have an ordinance that directs how surplus property is to be disposed of, and that is what is on your agenda for tonight.

Councilor Anderson stated I am fine with the way that it is proposed. If the Historical Society wants a bite at the apple they can have a bite at the apple. It is fair and it is clean, and more importantly we have an existing ordinance that we need to follow on this and I don't want to tie up staff time for 300 posters.

Craig Ward stated I can imagine the Chamber of Commerce having an interest in this. From my prospective it is just a little more open and fair to just leave it and whoever wants to bid on them can and the highest price wins.

Councilor Thomas stated the reason I proposed the question is because they are historical in nature and that I thought the logical choice would be the Historical Society. I just wanted to have a discussion regarding this prior to voting on declaring the posters as surplus property. I am not sure how much value 300 posters have on the surplus market. I thought from an historic perspective, and what they represent, that they were the logical choice.

Councilor Anderson stated and if they want them they will have a chance to bid on them.

Mayor Kight stated concerning the traffic we have through the Chamber office they may have a better chance of liquidating the posters then the Historical Society.

Councilor Ripma stated I am President of the Troutdale Historical Society and I very much appreciate Councilor Thomas' idea and I am glad we discussed it; I didn't know anything about it before hand. I favor disposing of the posters the way the resolution was presented to us on the consent agenda.

**MOTION: Councilor Anderson moved to adopt the resolution (Item 2.2 of the Consent Agenda) as written. Seconded by Councilor Daoust. Motion Passed Unanimously.**

## **9. STAFF COMMUNICATIONS**

Craig Ward updated the Council on the following items:

- On September 15<sup>th</sup> there will be a hearing before Metro regarding the extension granted to us to consider Title 13. We will have staff there and Council representatives should we have the opportunity to testify or answer questions.
- Reynolds School District has approached me with an offer to include an insert in the Champion Newsletter, as they do with Fairview and Wood Village. They would pay for the insert and cover ½ of the postage. There is no increased cost to insert their newsletter. Effectively it will save us between \$3,000 and \$4,000 a year by allowing them to insert their newsletter. We have addressed questions of administration and the timing. It works fine with Fairview and Wood Village so I am pursuing that as a cost saving measure. To me it is a really good partnership opportunity with the School District and really benefits all of our residents.
- Sam Cox Building Kitchen Project: We had to break off and do the contract work ourselves in order to get some of the more complicated elements done at the end. We have a rental on the 28<sup>th</sup> of September. I won't say that the entire project will be done but all of the major elements will be in and there will be a Certificate of Occupancy and we will be operating again with rentals, however, there will still be some punch-list items to complete. Dick Bohlmann has worked very hard to bring that to completion and while it has taken a long time it has been done well.
- Craig Ward provided a copy of the flyer that Public Works prepared for the Beaver Creek Work Day. A church came to us and said they could have several hundred folks help us. There also had a group called SOLV that we have worked with for some time who was also interested in providing some support. We could have several hundred man-hours of free time. To get that it will cost us. It did cost us the effort to put together the flyer which describes the kinds of projects that we are focusing on. It was really a great effort by Public Works; a lot of leadership and coordination. This will take place on September 17<sup>th</sup>. They will assemble at Glenn Otto Park.

Mayor Kight stated that must be a major savings if we are going to have several hundred people volunteering. We really appreciate the LDS Church offering their services.

## 10. COUNCIL COMMUNICATIONS

Councilor Daoust stated as a member of the Oregon Invasive Species Council I appreciate the invasive species work that will be done in the Beaver Creek Canyon.

I would like clarification on our meeting schedule. October 18<sup>th</sup> on our meeting schedule does not have anything planned, but on my notes I show that we were going to have a work session on property maintenance codes and an Urban Renewal Agency meeting. Is that still scheduled?

Craig Ward responded both of those items are tentatively on the schedule.

Councilor Daoust stated so we will have a meeting on October 18<sup>th</sup>. I understand that the Multnomah County Health Department was at the Marino block looking for rats. Do we have a report from them?

Craig Ward replied I have not received a report from them.

Councilor Daoust asked has anyone heard anything about the results of that?

Councilor Thomas stated I was just given the phone number, I haven't talked to anybody.

Councilor Daoust stated the completion of the trees and grass in front of Reynolds High School looks pretty good. After all of the complaints of removing the existing trees, it actually looks good with the new trees. I am not sure it helped with the traffic congestion that comes out of Reynolds High School when school is let out.

Ken Prickett submitted some papers tonight regarding the Mayor's dwelling on his property. Here is a copy of the documents that he submitted (each member of the Council was provided a copy). He asked us to follow-up on this. I am proposing, with the approval of the Council, to have some kind of a session possibly in two weeks. I don't know whether it would be a work session or an executive session. I believe that we have time on September 27<sup>th</sup> to follow-up on what I am calling the Prickett report to determine what to do with it; follow-up actions or recommendations by the Council to follow through with this in some fashion. I don't know what that fashion would be, but we need to discuss it. If there is any input as to whether it is a work session or an executive session I guess that will have to come from the City Attorney at a later date, rather than putting him on the spot tonight. I am proposing that we schedule a meeting on the 27<sup>th</sup> and we will wait to hear from Mr. Ross as to what kind of session it will be.

Councilor Thomas asked would that be before or after the regular meeting?

Councilor Ripma stated I think it needs to be after otherwise we are constrained on time.

Councilor Daoust stated okay, after the regular meeting.

Council was in agreement with scheduling a meeting to discuss the Ken Prickett report on September 27<sup>th</sup> following the regular meeting.

Councilor Daoust stated I appreciate the updates that Craig Ward has been giving us.

Councilor Anderson stated I concur with Councilor Daoust on Craig's updates. They are very detailed and very welcomed. I am glad to hear that the Kitchen at the Sam Cox Building will be ready for the Reynolds Jr. Varsity Volleyball pancake feed in October.

Councilor White stated a new TV series loosely based on Brothers Grimm Fairy Tales by a local production company that also films the series Leverage, which is in its 5<sup>th</sup> season, was filming on the Troutdale Bridge last week. They were a very professional organization. They worked 4 to 5 days for 4 minutes of footage on the Troutdale Bridge. It was exciting to see. They loved the scenery that we all take for granted. Hopefully they will be back for some more footage.

Councilor Allen stated I have attended two East Multnomah County Transportation Committee meetings since our last council meeting. The information you have already received from various governing bodies, plus the presentation that Councilor Shirley Craddick gave us this evening was pretty encompassing. I am not sure how I would add to that.

## **11. ADJOURNMENT:**

**MOTION: Councilor Ripma moved to adjourn. Seconded by Councilor Anderson. Motion passed unanimously.**

Meeting adjourned at 9:50pm.

**Mayor Jim Kight**

**Approved September 27, 2011**

**ATTEST:**

**Debbie Stickney, City Recorder**

**Signed copy of the minutes with the Exhibits can be found in the Council Meeting Packet**