

**MINUTES**  
**Troutdale City Council – Regular Meeting**  
**Troutdale City Hall – Council Chambers**  
**219 E. Historic Columbia River Hwy.**  
**Troutdale, OR 97060-2078**

**Tuesday, February 12, 2013**

**1. PLEDGE OF ALLEGIANCE: Lead by Boy Scout Troop 174.**

Mayor Daoust called the meeting to order at 7:00pm.

Boy Scout Alex Derbyshire led the Pledge of Allegiance.

Troop 174 Scout Master Kevin Leonard, Troop 174 Assistant Scout Master Jerilee Dale, and Troop 174 Boy Scouts introduced themselves.

Pack 717 Committee Chair Tami Arnald, Pack 717 Assistant Den Leader and Activities Coordinator Cindy, and Pack 717 Cub Scouts introduced themselves.

**2. ROLL CALL and AGENDA UPDATE:**

**PRESENT:** Mayor Daoust, Councilor Ripma, Councilor Thomas, Councilor Allen, and Councilor Wilson.

**ABSENT:** Councilor Anderson (excused), and Councilor White (excused).

**STAFF:** Craig Ward, City Manager; Debbie Stickney, City Recorder; David Ross, City Attorney; and Erich Mueller, Finance Director.

**GUESTS:** See Attached.

Mayor Daoust asked are there any updates to the agenda?

Craig Ward replied with the Council's permission I would suggest moving Item #11 up on the agenda to follow after public comment (Item #7).

No objection voiced by Council.

**3. OATH OF OFFICE: Reserve Officer Kristoff Decker.**

Mayor Daoust administered the Oath of Office to Kristoff Decker.

Chief Scott Anderson stated this is an exciting time for us. When someone volunteers to come onboard and help us as Kristoff has, it means a lot to our community. He recently completed the Academy which involves 280 hours of training, which is time he had to spend away from his wife and time he devoted to his duties. He did extremely well. Kristoff has a Bachelor of Arts Degree from Whitworth College in Spokane in communications. That is a huge plus for us because there is very little that police officers do where communication isn't critical. He is going to be an asset to us from that standpoint. Kristoff has done security work, he was also a gymnastics coach and he has been a construction assistant. I am proud of this young man. He set a goal for himself and he did everything that he could do to accomplish that goal. I am really looking forward to working with you.

**4. PROCLAMATION:** Proclaiming February 2013 as Scout Month.

Mayor Daoust read the Proclamation.

**5. RECOGNITION:** The City would like to recognize and thank the International Brotherhood of Electrical Workers (IBEW) and the Oregon Columbia Chapter of the National Association of Electrical Contractors (NECA) for installing permanent lighting on the City of Troutdale's Centennial Arch.

Mayor Daoust stated I thought it would be appropriate to once more recognize the work that has been done by IBEW and NECA to light the Arch. It makes the Arch a special entryway into the City's center. (Mayor Daoust showed a photo of the Arch at night when it is lit, and of the plaque that was placed on the base of the Arch dedicated to IBEW and NECA in appreciation of their donation of the lighting.) I wanted the Council to again give you recognition and to thank you for your work on the Arch.

**6. CONSENT AGENDA:**

**6.1 ACCEPT OF MINUTES:** December 11, 2012 Regular Meeting, January 8, 2013 Regular Meeting, and January 22, 2013 Regular Meeting.

**6.2 RESOLUTION:** A resolution accepting and implementing the award of the State Arbitrator in the Interest Arbitration of the Collective Bargaining Agreement with Employees represented by the Troutdale Police Officers Association.

Councilor Thomas read the consent agenda.

**MOTION:** Councilor Thomas moved to adopt the consent agenda. Seconded by Councilor Ripma. Motion Passed Unanimously.

**7. PUBLIC COMMENT:** Please restrict comments to non-agenda items at this time.

Spencer Arnald stated I am a Cub Scout with Pack 717. Our Pack serves the communities of Fairview, Gresham, Troutdale and Wood Village. Once a year we celebrate the anniversary of Scouting in America. We call this celebration Blue and Gold. 2013 marks the 103rd Anniversary of Boy Scouting in America and the 13th

Anniversary of our Pack. The purpose of Scouting is to develop a boys character, train him to be a good citizen and encourage him to become more fit physically, mentally and morally. On behalf of Pack 717 I would like to invite you to attend our upcoming Blue and Gold Celebration as our honored guests. The event is Saturday, February 23rd at 5pm at Woodland Elementary. The confirmation of your attendance is requested. We hope to see you there.

David Eatwell, Executive Director West Columbia Gorge Chamber of Commerce, stated I am here tonight to ask for a letter of support for a grant that the Consortium is applying for. It is a Regional Transportation Options Grant. The total amount of the grant project is a little over \$100,000; we are requesting grant funds in the amount of \$59,600. This is a multi-faceted program to provide transportation services to the local industrial business community and residential. The whole idea is to combine the resources of a few non-profits in the area, the Chamber, the Consortium and some others, along with the business community to increase the efficiency of the service level of our transportation infrastructure. Mr. Eatwell explained the five basic elements of the program.

Mayor Daoust stated this is an RTO Transportation grant. Was this brought up at the East Multnomah County Transportation Committee (EMCTC) meeting?

David Eatwell replied yes.

Mayor Daoust asked what is the process for that committee compared to what you are asking us to do?

David Eatwell replied at that time they choose to not make a decision because of a competing grant from the Gresham Chamber. They asked us to meet with them to see if we could combine our grants. They are two extremely different animals. They are asking for a bicycle program that covers all of East County, but it duplicates what is already being done in our tourism program. Karen and I will be meeting with the Gresham Chamber folks to look for ways to see what we can do together.

Mayor Daoust stated I will have to talk with Councilor Allen who attended that EMCTC meeting to see how we should handle this.

Councilor Allen stated I just want to clarify that you are looking for the East Multnomah County RTO grant and not the regional competitive \$1.4 million grant.

David Eatwell replied there are two chances to get funded. There is \$57,000 that has already been earmarked for EMCTC, but there is another \$1.4 million that is competitive city-wide. The reality is if we don't get a letter of support from the local municipalities our chances of being competitive in that are very difficult. I am guessing that EMCTC will probably support the Gresham application.

Councilor Thomas asked what is the timeframe for applying?

David Eatwell replied the application is due on February 22nd.

Mayor Daoust stated I am sure it is a good grant, I will just need to talk with Councilor Allen and see what we can do.

**11. RESOLUTION:** A resolution authorizing the City Manager to execute an Intergovernmental Agreement (IGA) with Portland State University to conduct a Study of Fire Services.

Craig Ward, City Manager, stated we have a contract for fire and emergency services with the City of Gresham that expires July, 1, 2015. We need to begin preparing ourselves for the inevitable negotiations with the City of Gresham. We are spending about \$1.5 million per year and that number will continue to grow according to the existing contract. This IGA is designed to provide us with the factual information about the service and the cost of the current contract, and to evaluate some alternative options that the Council may want to explore in more depth or potentially activate in lieu of that contract with the City of Gresham. It would be a lengthy process if we were to not go with the City of Gresham in 2015. While two years is an unusual amount of lead time for a negotiation process, I think it is exactly the right time to engage the services, knowledge and skill of the Portland State University (PSU) Center for Public Service. Phil Keisling is here this evening who is the director of that service if you have any questions. Mr. Keisling, I and Bill Peterson from Wood Village have been negotiating this IGA for your consideration for several months now. Unfortunately we lost the partnership of the City of Fairview as this process matured and PSU was able to modify the contract costs and scope to adjust to the fact that one of the three cities would not be participating. This has been budgeted for in the current budget. My recommendation is for the Council to endorse this IGA.

Mayor Daoust stated I assume that since the City of Fairview decided not to financially contribute to the study that they would still be considered a partner in the study by providing staff input or detailed information from Fairview.

Craig Ward stated they are not a partner in this study in any form. They will benefit from this study because they are one of the three cities in East County who contract with the City of Gresham. Whatever works for us will work for them, but the governance model at this point really doesn't address their role in this. It is really a Troutdale and Wood Village contract with PSU. I am sure at some point we will inform the City of Fairview of our findings, but I don't expect them to help drive any decision making that goes into the design or consideration of alternatives.

Mayor Daoust stated that makes sense but I can't help but think they would be brought in at the end and be a part of the discussion since it would make sense to include them in any of the alternatives.

Craig Ward stated we will certainly consider how we can engage them in the process. The reports will all be public so there certainly isn't a desire on our part to exclude them.

If they really want to be part of the partnership they need to ante up and they haven't done that at this point.

Councilor Allen stated Mayor I support your line of thought there. My experience with PSU in the past has been positive. They have a fine program, so I do support this.

Councilor Ripma asked is this being done by PSU as a public service or an educational exercise?

Phil Keisling, Director of the Center for Public Service at PSU, stated the Center for Public Service is a self-support unit. We have a purpose of connecting the assets of the University with some of the real world needs in the public service sector. The way this project will get delivered is there will be a faculty member that does oversight, an adjunct faculty member and graduate students who are overseen by the faculty. The cost of this will help pay for the time, particularly of the graduate students involved. This is a model in which the calendar is driven by what the client needs and when the client needs it; it is not a class project. We think what you are doing with this has some real interesting and important implications to many other jurisdictions; the challenge of how do you deliver services in the most cost effective way will be of great interest. I believe that with the investment that you make in this you will get a very good return. The people that will be working on this project are very dedicated and you will receive very good information and data back to help inform you on a very major decision you will be making.

Councilor Ripma stated I want to follow-up on what the Mayor was saying regarding Fairview. My view of it was that Fairview didn't want to consider doing this. They are either happy with Gresham or tied too much to Gresham, or something. It worries me that we are thinking that this study is thinking of including Fairview if that wasn't really the plan. Troutdale and Wood Village together is a more compact entity. To me that makes a difference in how fire service might be provided and how much it would cost. Were you thinking of studying it with the idea of Fairview being included in the entity that is providing the fire service or not?

Phil Keisling replied in the original discussions we thought that Fairview might be part of this. As Mr. Ward mentioned we re-scoped the study when it became clear to us that it was only going to be Troutdale and Wood Village included in the study. That is what we will concentrate on. We will go in depth with the data for Troutdale and Wood Village. It may have implications for how Fairview thinks about it, but I dare say that is beyond my own expertise to know how they will react.

Councilor Ripma stated to me that makes sense. We are not excluding Fairview if later they see that we are ending up with a good deal we could consider having a study done that includes Fairview, but this study I think should look at an entity of Troutdale and Wood Village.

Mayor Daoust stated I talked to Mayor Weatherby today just to confirm that they don't want to be a part of this study. The words he used led me to believe that their council just didn't want to spend the money on this; they were making a cost cutting decision to not be a part of this. He kind of alluded to the fact that they would provide staff assistance if any information was needed from Fairview. I know that the study is just Troutdale and Wood Village. I can't help but believe that they will be drawn in at the end if we have some very valid alternatives to consider.

Councilor Thomas stated I was part of the committee that looked into this several years ago. I like the idea of having Troutdale and Wood Village together; it is a tight compact area. I am interested to see how the study comes out. When we looked at it in the past it seemed to fit where you could actually accomplish a fire district with just the two cities without necessarily having Fairview involved.

**MOTION: Councilor Thomas moved to adopt a resolution authorizing the City Manager to execute an IGA with Portland State University to conduct a Study of Fire Services. Seconded by Councilor Allen.**

**VOTE: Councilor Thomas – Yes; Mayor Daoust – Yes; Councilor Allen – Yes; Councilor Wilson – Yes; Councilor Ripma – Yes.**

**Motion Passed 5 – 0.**

**8. MOTION: A motion accepting the Selection Committee's recommendation for appointments to the Parks Advisory Committee, Citizens Advisory Committee, Budget Committee, Planning Commission, Public Safety Advisory Committee and Historic Landmarks Commission.**

**MOTION: Councilor Ripma moved to make the following appointments:**  
**Parks Advisory Committee:** Pos. #1 - Charles Foss; Pos. #2 - Gary Kennedy; Pos. #3 - Daniel Peterson.  
**Citizens Advisory Committee:** Pos. #1 - Charles Foss; Pos. #9 Nancy Nicols; Pos. #10 - Cynthia Walston; and Pos. #11 Victoria Rizzo.  
**Budget Committee:** Pos. #2 - Josh Moriarty; Pos. #3 - Carol Hasler; Pos. #6 - Victoria Rizzo; Pos. #7 - Brian Sheets; and Alternate - Charles Foss.  
**Planning Commission:** Pos. #1 - Brian Sheets; and Pos. #3 - Frank Grande.  
**Public Safety Advisory Committee:** Pos. #1 - Jerry Stitzel; Alternate #1 - Carol Hasler, and Alternate #2 - Daniel Peterson.  
**Historic Landmarks Commission:** Pos. #3 - Sharon Nesbit; Alternate #1 - Cynthia Walston; and Alternate #2 - LeAnn Stephan.

**Seconded by Councilor Thomas.**

**VOTE: Councilor Thomas – Yes; Mayor Daoust – Yes; Councilor Allen – Yes; Councilor Wilson – Yes; and Councilor Ripma – Yes.**

**Motion Passed 5 – 0.**

**9. RESOLUTION:** A resolution providing for current FY 2012-13 Budget Transfers and Appropriation Changes.

Erich Mueller, Finance Director, stated a number of the issues addressed in this budget transfer were discussed during the recent budget committee work session. They are primarily driven by cost changes associated with the implementation of the collective bargaining agreements related to health insurance costs and cost of living adjustment (COLA) increases. There are also transfers associated with prior year expenditures that were budgeted that did not occur, which are detailed in my staff report.

Councilor Wilson asked on the police car equipment installation, I realize that the car was probably in the process and didn't get finished until we were in our new fiscal year, but don't we have funds available in any of the other police funds that have been under-spent that would bring this amount down so that we wouldn't have to transfer the full \$14,000?

Erich Mueller replied the car was ordered and there was a significant delay from the manufacturer so it arrived well after the end of the last fiscal year, but it was purchased under the State contract so I was able to book the cost of the car itself last year. This is the cost associated with transferring the equipment that is transferrable from the old vehicle into the new vehicle, as well as the new components that are required for the new vehicle. Funds to accomplish that were in last year's budget; there was approximately \$15,500 that was unspent that was budgeted for this line item. There is money budgeted in this line item for this year, but it is for vehicles that will be purchased in this fiscal year. To answer your question of whether there is going to be budget under-spending this year in the police department, I wouldn't be able to guess at this stage. We are having some challenges with the forecast of the cost associated with utilities for the new police facility. The short answer is I don't know.

Mayor Daoust asked was our total contingency fund \$768,000?

Erich Mueller replied for the General Fund that is correct.

Mayor Daoust asked and the total amount that we are moving from contingency is \$546,500?

Erich Mueller replied that is true; that is across all of the funds. Not all of that is coming out of the \$768,000. The \$768,000 is just associated with the General Fund.

Mayor Daoust asked how will it show up and how will it roll over in the next fiscal years budget? Will the ending fund balance be less because of this?

Erich Mueller replied the budgeted ending fund balance doesn't change as far as this transaction. What will change is in the proposed budget for the upcoming fiscal year we list what the prior years adopted budget is. This makes a change to that adopted budget. So the line item for contingency will change, but the budgeted ending fund balance line item won't change, and the line items for the different departments in the General Fund will increase to what this revised budget column is (shown in the staff report). That is what will show up in the adopted budget column for this current fiscal year, and the manager's proposed budgets for the coming year will be in the next column.

**MOTION: Councilor Ripma moved to adopt a resolution providing for current Fiscal Year 2012-2013 Budget Transfers and Appropriation Changes. Seconded by Councilor Wilson.**

**VOTE: Councilor Thomas – Yes; Mayor Daoust – Yes; Councilor Allen – Yes; Councilor Wilson – Yes; and Councilor Ripma – Yes.**

**Motion Passed 5 – 0.**

**10. RESOLUTIONS:** Resolutions approving City Financial Statements and receiving the Annual Audit Report.

**10.1** A resolution approving the City's Financial Statements and Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ended June 30, 2012.

**10.2** A resolution accepting the Report of Independent Certified Public Accountants on the audited financial statements of the City for the Fiscal Year ended June 30, 2012, the Management Letters (SAS No. 115 and SAS No. 114), and the OAR 162.10.000 required communication.

**Item 10.1**

Erich Mueller stated everything except for the two pages that are flagged (pages 1 and 100) in the Comprehensive Annual Financial Report (CAFR) that was provided to you in your packet are considered the financial statements of the City and are prepared by staff and management. The two pages that are flagged, which will be addressed under Item #10.2, belong to the auditors. The first resolution (Item #10.1) you are approving the financial statements as they have been prepared and presented so that when you receive the audit report it is on the approved financial statements.

Mayor Daoust stated it is noted in the staff report that the City has successfully obtained the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the past 22 consecutive years. And with this report now in review by GFOA we anticipate a 23rd successful year. Of the 38,000 municipal governments across the country, Troutdale is among the only 3,500 which obtain the



Certificate of Achievement for Excellence in Financial Reporting. I just want to acknowledge that and thank Erich for his great work.

Erich Mueller stated there were many people here long before I that set the good example.

**MOTION: Councilor Thomas moved to adopt a resolution approving the City's Financial Statements and Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ended June 30, 2012. Seconded by Councilor Allen.**

**VOTE: Councilor Thomas – Yes; Mayor Daoust – Yes; Councilor Allen – Yes; Councilor Wilson – Yes; and Councilor Ripma – Yes.**

**Motion Passed 5 – 0.**

### **Item 10.2**

Erich Mueller stated this resolution is associated with the four different communications that come from the auditors. Page 1 of the CAFR (Item #10.1) is referred to the Opinion page. This is where the auditors express their opinion. The purpose of the audit, from their standpoint, is to obtain reasonable assurance about whether the financial statements are free of material misstatement. They go to some length to point out that it doesn't provide absolute assurance. They audit and they test things; they don't look at one-hundred percent of every single transaction. They examine things on a test basis and look at the supporting documentation. At the end of the second paragraph on page 1 of the CAFR, they have stated that they believe that their audit process, or their scope, provides a reasonable basis for their opinions, which are stated in the third paragraph and in particular they state that the basic financial statements referred to above present fairly, in all material respects, the financial position of the City of Troutdale as of June 30, 2012, and they are in conformity with accounting principles generally accepted in the United States of America. That is what is referred to as a "clean opinion". They are not indicating that they see variances from that.

Erich Mueller stated the second item that I would draw your attention to is what the Auditors refer to as the Statement of Auditing Standards (SAS) 115, which is attached as Exhibit A to the staff report called the Management Letter. This letter outlines the activities that they undertook, and reports on internal control related matters as identified in the audit. There are three categories of deficiencies that they report on: the least significant is referred to as *Not Significant Deficiencies*, the intermediate level is *Significant Deficiencies* and the most serious is referred to as *Material Weaknesses*. At the bottom of page 1 of the SAS 115 they list three items in the intermediate level: **1).** Documentation on bank reconciliations. I had signed off on the bank reconciliations but I had not dated when I had done so and from their standpoint that didn't provide them sufficient information to determination the timeliness in which they had been reviewed. I have no objection to improve my audit trail documentation. **2).** Testing associated with two entire months of purchase card transactions. It is important to note that while there

were some receipts that we were unable to find there was no indication from the transactions, documentation in the general ledger or the statement from the P-cards that there were any inappropriate type of expenditures, or that the expenditures weren't signed off on, nor that there was any loss experienced. Some of the receipts have subsequently been found which were misfiled. **3)** This item is related to the sign-off of adjustments and voids that occur at the cashier window or in particular what they ran across was adjustments associated with utility accounts. There is a process and procedure in place where voids, credits or adjustments are signed off by me with the documentation. During their sampling they found six instances where it was all documented other than I hadn't signed off on them. Again, there wasn't any indication that there was anything inappropriate, anything other than a routine transaction and it is important to note that there was no fraud or losses experienced by the City.

Councilor Allen stated when I look at how busy we were with the police facility, I'm impressed.

Erich Mueller stated the top of page 3 of my staff report responds to the Auditors two items that they put in the lowest category of *Not Significant Deficiencies*. The first item is just a comment that they have made for years that we are so leanly staffed that it is hard to provide enough cross-training, back-up and separation of duties. That is the nature of the circumstance that we are in but they want to go on record as having observed it. The second item is a repeat item that is related to a fund that we have yet to dissolve that is associated with the redevelopment of the sewer treatment plant and it may become relevant depending on how things proceed with the urban renewal area.

Exhibit B of my staff report is the SAS 114 letter - The Auditor's Communication with those charged with Governance. This is another regulatory requirement that is placed upon the Auditors. The SAS 114 requires the auditors to communicate openly, candidly, and specifically with those charged with corporate governance, significant issues related to the audit. This is where they recap what the rest of their communications were. They make mention of the fact that there was a "clean" audit opinion issued, that the State minimum standards were addressed, and that there was a separate SAS 115 Management Letter that was communicated to you. In the SAS 114 letter they go into a great deal of detail which I won't review other than to point out that the Auditors reported having no issues with the following areas: *Qualitative Aspects of Accounting Practices, Difficulties Encountered in Performing the Audit, Corrected and Uncorrected Misstatements, Disagreements with Management, Management Representations, Management Consultations with Other Independent Accountants, Other Audit Findings or Issues, Supplementary Information within Documents Containing Audited Financial Statements, Other Information in Documents Containing Audited Financial Statements.*

Erich Mueller stated the very last part of the SAS 114 letter is that they refer to future auditing issues. They indicate a number of GASB requirements that are going to be coming online that will affect the City to one degree or another and that they impact the auditing cost as well as the workload for finance in order to comply.

The last part of my staff report addresses page 100 of the CAFR which is the Independent Auditors' Report on the Required Oregon State Regulations. This is

required of the Auditors to comply with not only all of their AICPA requirements, but the additional requirements that the State of Oregon places on them. There are a whole series of items that they look at from indebtedness levels, budget compliance, schedule of accountability of elected officials, and purchasing. In any case their conclusion is: "In connection with our testing nothing came to our attention that caused us to believe the City of Troutdale was not in substantial compliance with the certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the minimum standards for audit of Oregon Municipal Corporations."

The resolution for your consideration is to accept the reports from the auditors, essentially these four different letters and reports. They are their professional opinions so it really isn't a situation where you either approve or disapprove them.

Mayor Daoust stated so we ended up with a clean opinion?

Erich Mueller replied yes.

**MOTION: Councilor Thomas moved to adopt a resolution accepting the report of Independent Certified Public Accountants on the Audited Financial Statements of the City for the Fiscal Year ended June 30, 2012, and the Management Letters (SAS 115 & SAS 114), and the OAR 162.10.000 Required Communication. Seconded by Councilor Wilson.**

**VOTE: Councilor Thomas – Yes; Mayor Daoust – Yes; Councilor Allen – Yes; Councilor Wilson – Yes; and Councilor Ripma – Yes.**

**Motion Passed 5 – 0.**

**11. RESOLUTION:** A resolution authorizing the City Manager to execute an IGA with Portland State University to conduct a Study of Fire Services.

This item was moved up on the agenda and discussed after Item #7.

## **12. STAFF COMMUNICATIONS**

Craig Ward updated the Council on the following:

- Monday, February 18th City offices will be closed in observance of Presidents Day.
- We have another work session scheduled for Tuesday, February 19th.
- Saturday, February 23rd at 9am at the Police Facility the Citizens Corp and our Emergency Preparedness Consortium is holding a program for the public called "Are You Ready" which deals with preparation for emergencies.
- Our schedule for March includes a work session on Council Goals on March 19th.

Craig Ward asked the Council if they would like to cancel the March 26th meeting as we understand that is spring break. ***Council agreed that the meeting could be cancelled.***

### **13. COUNCIL COMMUNICATIONS**

Councilor Thomas stated earlier tonight David Eatwell asked for a letter of support from the City for the grant that the Consortium is applying for.

Mayor Daoust stated I wasn't at the EMCTC meeting but that same grant was discussed. My question was on the process of David coming to the Council asking for us to write a letter of support when maybe it should be in the hands of EMCTC. I think where we left it was some further discussion was needed.

Mayor Daoust stated February 27th is City Day at the Capital. This is a day where councilors and mayors are invited to Salem. I plan on attending as does Craig Ward. We have a meeting set up with Representative Gorsek and Senator Laure Monnes Anderson. If any of you want to go the cost is \$15 and the registration is due tomorrow so the City can pay for it and we can reimburse the City.

Councilor Allen expressed interest in going.

Mayor Daoust stated new climbing boulders have been installed at Imagination Station. Last Thursday was the ribbon cutting at the grand opening of the Infusion Gallery. The event was well attended. Some of us attended the Troutdale Energy Center's (TEC) public hearing on air and water quality permitting process that was held on January 30. Shortly after that there was an article in the Oregonian leaving some level of confusion as to whether TEC was still in the running or not for one of PGE's plants. It has been clarified since that they are still on the short list for the base load plant.

We received a letter from Jeff Cogan, Multnomah County Chair, requesting nomination for volunteers to participate on the Regional Disaster Preparedness Organization Policy Committee. The nomination deadline is February 27th. If anyone has an interest in serving on this committee you should let Craig and I know.

Councilor Thomas expressed interest in being on this committee.

Councilor Allen stated I am looking for confirmation of what I believe I know. If we were to develop the vacant lands as they are zoned, do we already have the infrastructure in place or are we going to have to do capital investment? I am only looking for order of magnitude and not exact dollars. I am primarily talking about residential land.

Craig Ward stated I will be happy to prepare that. To make sure that we are answering the question that you have I will get back to you and we can run some numbers for you.

**14. ADJOURNMENT:**

**MOTION: Councilor Ripma moved to adjourn. Seconded by Councilor Thomas.  
Motion passed unanimously.**

Meeting adjourned at 8:43pm.

**Doug Daoust, Mayor**

**Approved March 12, 2013**

**ATTEST:**

**Debbie Stickney, City Recorder**