

## **RESOLUTION NO. 2063**

**A RESOLUTION TO AUTHORIZE THE MAYOR TO EXTEND AN OFFER TO APPOINT CRAIG WARD AS TROUTDALE CITY ADMINISTRATOR, TO APPROVE PAY AND RELOCATION PARAMETERS AND TO AUTHORIZE THE MAYOR TO SUBSEQUENTLY SIGN AN EMPLOYMENT AGREEMENT ESTABLISHING THE TERMS AND CONDITIONS OF HIS EMPLOYMENT.**

### **THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:**

1. On July 9<sup>th</sup> the City Council conducted interviews with the three finalists for the City Administrator position.
2. The Council, in executive session, reached consensus to offer Craig Ward the position of City Administrator, subject to the negotiation of an employment agreement with mutually acceptable terms and conditions.
3. The Council has determined that a relocation reimbursement up to \$12,000 (with appropriate receipts/documentation required) and a \$3,000 housing allowance, to assist with temporary housing.
4. The Council had previously established a salary range for the City Administrator position of \$100,000 - \$120,000.
5. The Council is desirous of having a new City Administrator start on August 9<sup>th</sup>, to provide for overlap with the Interim City Administrator.
6. The Council is not scheduled to meet again until August 24<sup>th</sup>, so there will not be another opportunity for Council to approve an employment agreement prior to August 9<sup>th</sup>.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:**


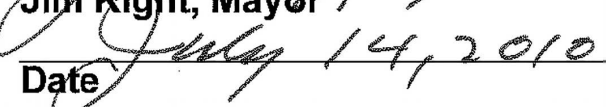
Section 1. The Mayor is authorized to extend an offer to appoint Craig Ward as Troutdale City Administrator.


Section 2. That City Council approves an annual salary of \$120,000, a relocation reimbursement up to \$12,000 (with appropriate receipts/documentation required) and a \$3,000 housing allowance.

Section 3. The Mayor is authorized to sign an Employment Agreement with Mr. Ward which is in substantial conformity with the Employment Agreement attached as an exhibit to the staff report and which incorporates the terms of Section 2 herein.

Section 3. This Resolution shall be effective upon adoption.

**YEAS: 5**  
**NAYS: 0**  
**ABSTAINED: 0**

  
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Jim Kight, Mayor  
  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Debbie Stickney, City Recorder  
Adopted: July 13, 2010

**The Employment Agreement  
for Craig Ward, City  
Administrator, can be found in  
file #10-16-4-16**