

## **RESOLUTION NO. 2370**

### **A RESOLUTION AUTHORIZING A CITY OFFICIAL TO NEGOTIATE A TENTATIVE EMPLOYMENT AGREEMENT AND EXTEND A CONDITIONAL OFFER OF EMPLOYMENT FOR THE CITY MANAGER POSITION.**

#### **THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:**

1. That to fill the anticipated 2016 year end City Manager vacancy, a request for proposal for professional recruitment services was issued in August 2016.
2. That the professional recruitment firm, the Prothman Company, was selected September 13, 2016 by Resolution No. 2353.
3. That on October 25, 2016 the City Council conducted a public hearing and provided the public an opportunity to comment on the procedures set out in this resolution for the recruiting process of the City Manager and the proposed hiring standards, criteria, policy directives, and timeline.
4. That the Council adopted hiring standards, criteria, policy directives, and a timeline for the City Manager recruitment and hiring in compliance with the requirements of ORS 192.660(7)(d) and ORS 192.660(2)(a), by Resolution 2360 on October 25, 2016.
5. That following the initial recruitment phase, Prothman presented semi-finalist candidates to the Council from which the Council selected candidates for final interview in executive session.
6. That on February 20, 2017 the Council interviewed, and evaluated the finalist candidates in executive session, and reached a consensus on the top candidate, directing staff to proceed with initial employment negotiations.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:**


Section 1. The consensus of the City Council reached in executive session shall guide the authorized City Officials, in consultation with employment law counsel, as to negotiated terms and conditions of the employment agreement and conditional offer of employment for the City Manager position.


Section 2. The City Attorney, Ed Trompke, and Finance Director and City Personnel Officer, Erich Mueller, (each a "City Official") are designated to act jointly and cooperatively, on behalf of and in the best interest of the City consistent with the consensus of the City Council, and without further action by the City Council, the City Officials are hereby, authorized, empowered and directed to negotiate the terms of an employment agreement and extend a conditional offer of employment on behalf of the City.

Section 3. Subsequent to negotiations and conditional acceptance of employment, the City Council, in accordance with the Oregon Open Meetings Law, shall approve the final action of appointing the City Manager and approving the employment agreement during an open public meeting.

Section 4. This Resolution shall take effect immediately upon adoption.

**YEAS: 7**  
**NAYS: 0**  
**ABSTAINED: 0**

  
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**Casey Ryan, Mayor**  
3/2/2017  
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**Date**

  
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**Sarah Skroch, City Recorder**  
**Adopted: February 28, 2017**