

RESOLUTION NO. 2360

A RESOLUTION APPROVING THE PROCEDURES FOR THE RECRUITMENT AND SELECTION OF THE CITY MANAGER IN COMPLIANCE WITH ORS 192.660(7)(d).

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. That the City Manager has informed the City Council that it is his intention to retire at the end of 2016.
2. That the Council has begun the necessary and desirable process to recruit a successor City Manager.
3. That the Council intends by this Resolution to adopt hiring standards, criteria, policy directives, and a timeline in connection with such recruitment and hiring in compliance with the requirements of ORS 192.660(7)(d) and ORS 192.660(2)(a).
4. That on October 25, 2016 the City Council conducted a public hearing and provided the public an opportunity to comment on the procedures set out in this resolution for the recruiting process of the City Manager and the proposed hiring standards, criteria, policy directives, and timeline.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:

Section 1. The standards, criteria, and policy directives the City will use as a guideline in recruiting and considering City Manager candidates during the selection process will be in substantially conformity to the following Exhibits of the Staff Report: Exhibit A. City Manager Recruitment and Selection Procedures, Exhibit B. City Manager Position Profile, Exhibit C. City Manager Salary Survey and Recruitment Range, Exhibit D. Prothman Timetable, and Exhibit E. City Manager Job Description.

Section 2. When the Council is engaged in the steps that involve the discussion and selection for further consideration of individual candidates and the interviewing of candidates, the Council may elect to conduct the discussions and interviews in executive session, subject to the provisions of the Oregon Open Meetings Law. However, the final action on hiring a City Manager will be taken in an open meeting.

Section 3. The City Attorney, Ed Trompke, and Finance Director and City Personnel Officer, Erich Mueller, (each a "City Official") are designated to act jointly and cooperatively, on behalf of and in the best interest of the City consistent with the direction of the City Council, and without further action by the City Council, the City Officials are hereby, authorized, empowered and directed to implement the recruitment process on behalf of the City, and to take any other action as may be advisable, convenient, necessary, or appropriate to give full force and effect to the terms and intent of the resolution, and the execution thereof by any such City Official shall be conclusive as to such determination.

Section 4. The Finance Director is authorized to disburse funds, as necessary to fulfill the terms and conditions of the agreement, and is further directed to implement all such actions necessary to ensure budgetary compliance.

Section 5. This Resolution shall take effect immediately upon adoption.

YEAS: 6
NAYS: 0
ABSTAINED: 0



Doug Daoust, Mayor

Date 10/28/16



Sarah Skroch, City Recorder
Adopted: October 25, 2016