

## RESOLUTION NO. 2294

### A RESOLUTION CONTINUING WORKERS' COMPENSATION COVERAGE OF VOLUNTEERS TO THE CITY OF TROUTDALE FOR FISCAL YEAR 2015-2016.

#### THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. The City of Troutdale elects pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers as reported on the periodic payroll schedules, and subject to CityCounty Insurance Services (CIS) policy terms and conditions.
2. An aggregate assumed annual wage of \$2,500 will be used per volunteer board, commission and/or council for the performance of administrative duties;
3. An assumed monthly wage of \$800 per month will be used for public officials for the performance of manual labor above and beyond the administrative duties covered by finding 2 above;
4. Non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code listed on the CIS Payroll Schedule for the type of work being performed using Oregon minimum wage;
5. Court-mandated community service workers/inmates on work release who are sentenced by the City of Troutdale's Municipal Court will keep track of their hours and have their assumed payroll reported in Class Code 7720V using Oregon minimum wage;
6. A roster of active volunteers will be kept monthly for reporting purposes. It is acknowledged that CIS may request copies of these rosters during year-end audit; and
7. Unanticipated volunteer projects or exposure not addressed herein will be added onto City of Troutdale's coverage agreement (1) by endorsement, (2) with advance notice to CIS, and (3) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.
8. The City of Troutdale elects to provide workers' compensation coverage to the following classes of volunteers: Public officials on unpaid boards, commissions, committees and councils (Code 8742V), Public officials performing manual labor (Code 8742V), Court-Mandated Community Service Workers/Inmates (Code 7720V), and All other volunteers (Codes: 5506V, 7520V, 7580V, 8810V, 9015V, 9061V, 9063V, 9079V, 9102V, 9402V, & 9403V).

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE:**

Section 1. The City of Troutdale does hereby provide for workers' compensation insurance coverage as indicated above.

Section 2. The signature dates below notwithstanding, the effective date of coverage shall be July 1, 2015 and shall remain in effect until coverage is canceled or otherwise rescinded.

Section 3. City Manager, Craig Ward, and or the City Risk Manager and Finance Director, Erich Mueller, are each hereby authorized to execute on behalf of the City any further documents that may be needed as necessary, or appropriate to give full force and effect to the terms and intent of this resolution, and the execution thereof by either shall be conclusive as to such determination.

Section 4. Resolution No. 2169 which provided for workers' compensation insurance coverage with CIS effective July 1, 2012, is hereby rescinded effective July 1, 2015.


Section 5. Upon adoption, this Resolution shall be effective as of July 1, 2015.

**YEAS: 6  
NAYS: 0  
ABSTAINED: 0**



**Doug Daoust, Mayor**

Date 6/25/15



**Debbie Stickney, City Recorder**  
**Adopted: June 23, 2015**