

# RESOLUTION NO. 1950

## A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING RECOGNIZING THE COLUMBIA-CASCADE RIVER DISTRICT AND THE ONGOING FUNCTIONING OF A STEERING COMMITTEE

### THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. In 2002 the East Metro Economic Alliance (EMEA) conducted a study of the economic development and urban design opportunities for the East Columbia Corridor. The product document of the study was the "Columbia-Cascade River District (CCRD) Vision".
2. On November 18, 2003 the Troutdale City Council accepted the Columbia-Cascade River District Vision as the preferred guide for future development of this area. A CCRD Vision Steering Committee has been working to promote this area for development.
3. In March 2006 the City of Troutdale, on behalf of the Vision Steering Committee, received a \$70,000 state grant to prepare an Economic Development Master Plan for the River District. Completed in May 2007, this Plan was undertaken as a collaborative venture by Troutdale, Fairview, Wood Village, Gresham and the Port of Portland.
4. With completion of the CCRD Economic Development Master Plan, the five jurisdictions desire to continue working together as partners in planning and promoting the River District.
5. A collaborative relationship among the five parties can be achieved through a Memorandum of Understanding that formally creates the Columbia-Cascade River District Steering Committee and establishes its structure and function as an on-going committee to deal with issues of joint concern within the River District.

### NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1. The Mayor is authorized to sign the attached Memorandum of Understanding on behalf of the City of Troutdale (Attachment A).

Section 2. This resolution shall take effect immediately upon adoption.


**YEAS: 5**

**NAYS: 1** Councilor Canfield

**ABSTAINED: 0**

  
\_\_\_\_\_  
**Paul Thalhofer, Mayor**

June 11, 2008  
**Date**

  
\_\_\_\_\_  
**Debbie Stickney, City Recorder**  
**Adopted: June 10, 2008**

## MEMORANDUM OF UNDERSTANDING

**WHEREAS**, the Columbia-Cascade River District is a geographic area, not an administrative agency, lying north of Interstate 84, south of the Columbia River and extending from the western boundary of the City of Gresham to the Sandy River; and

**WHEREAS**, economic development in the Columbia-Cascade River District is important to the prosperity and on-going viability of: the cities of Fairview, Gresham, Troutdale and Wood Village; the Port of Portland; and Multnomah County (collectively the Parties); and

**WHEREAS**, the coordinated and collaborative development of the Columbia-Cascade River District is likely to produce greater benefits, more efficiencies and reduced costs than independent efforts by the Parties; and

**WHEREAS**, such coordination and collaboration has already resulted in significant fiscal and community benefits to the Parties; and

**WHEREAS**, the complete development of the Columbia-Cascade River District will require many years of cooperation to accomplish; and

**WHEREAS**, the Parties have cooperatively prepared a series of development principles for the mutually beneficial development of the Columbia-Cascade River District; and

**WHEREAS**, the Parties acknowledge the need to reach agreement for the on-going functioning of a Steering Committee to deal with issues of joint concern within the Columbia-Cascade River District.

**NOW, THEREFORE**, the Parties agree that:

1. A Columbia-Cascade River District Steering Committee (the Committee) is hereby created; and
2. The Committee is composed of a single voting primary representative from each of the Parties, formally appointed to the Committee by their particular City Council, County Commission or Port Executive Director; and
3. Each Party will also appoint an alternate to serve on the Committee for those times when the primary representative is not available; and
4. A staff person from each Party shall be assigned by the Party to provide technical assistance services to the Committee; provided for purposes of this Memorandum of Understanding "technical assistance services" shall mean only clerical, research and support services as directed by the Party's representative; except that the appointed staff person may also serve as an alternate to the to the primary representative as described in Section 3 above; and

5. The Committee will work cooperatively with the East Metro Economic Alliance to advocate for the Columbia-Cascade River District, retaining existing businesses and recruiting new businesses; and
6. When functioning in the roles described in Section 5 the Committee will have in addition to the Parties, representatives of the West Columbia Gorge Chamber of Commerce and such Columbia-Cascade River District businesses as the Committee selects which shall have voting rights for the issues identified in 5 above; Provided that any vote of the Committee shall not be deemed to be binding on any individual Party; and
7. The Committee shall function as an inter-governmental coordination body when dealing with infrastructure development, regulatory concerns, grant management or other issues dealing with public policies or public funds; provided for purposes of this Memorandum of Understanding, "inter-governmental coordination body" means the Committee shall inform and coordinate economic development issues for the benefit of the Parties with respect to the Columbia-Cascade River District geographic area; and
8. When the Committee is functioning as an inter-governmental coordination body the only voting members shall be the representatives of each Party; and
9. The Committee shall select annually from the representatives of the Parties one person to Chair and one to Vice-Chair, who shall be jointly responsible for sending out agendas, facilitating the meetings and assuring that minutes are kept of the meetings; and
10. The position of Chair shall rotate among the Parties on a schedule established by the Committee.
11. To the extent the Committee is "a governing body" as defined at ORS 192.610 (3) the Committee shall conduct its affairs in full compliance with the Oregon Public Meetings Law, ORS 192.610 through ORS 192.690

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding as of the date of the last signature below.

City of Fairview

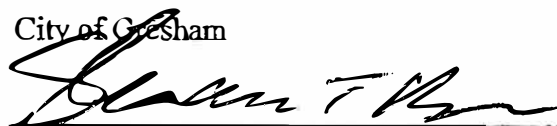
Date



July 17, 2008

City of Gresham

Date



9/3/08

City of Troutdale

Date

*Paul Strothofer*

6-11-08

City of Wood Village

Date

*Paul Strothofer*

6/11/08

Multnomah County

Date

*WJ*

01-08-09

Port of Portland

Date

*Don Ryan*

10-17-08

APPROVED AS TO LEGAL SUFFICIENCY  
FOR THE PORT

By: *Eric A. Smith* 10/14/08  
Counsel for the Port of Portland