

RESOLUTION NO. 1785

A RESOLUTION ESTABLISHING THE AD HOC DOWNTOWN REDEVELOPMENT COMMITTEE

THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:

1. The City has adopted a vision plan for redevelopment of the old sewage treatment plant (STP site).
2. The full vision plan for the STP site includes public infrastructure improvements that the City will have to fund if they are going to be built.
3. One of the financing tools that is available to the City to fund public improvements on the STP site is tax increment financing, which is only available if an urban renewal plan is adopted.
4. It is in the City's interests to establish an ad hoc committee that will adopt a recommendation regarding an urban renewal plan. The committee will also evaluate the boundaries of an urban renewal district, the public improvements that will be funded and the duration of tax increment financing.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1.

A. The Ad Hoc Downtown Redevelopment Committee ("Committee") is hereby established and shall be comprised of eleven members.


B. The eleven Committee members are selected as follows: Five (5) members shall be members of the Chamber of Commerce; one (1) member shall be a Parks Advisory Committee member; two (2) members shall be Citizens Advisory Committee members; one (1) member shall be a Planning Commission member; one (1) member shall be a Budget Committee member; and one (1) member shall be Troutdale citizen. If a position becomes vacant the City will attempt to fill the vacancy by maintaining the same mix of representation from the organizations listed above.

C. The Committee is directed to work with City staff and consultants in developing a recommended Troutdale Urban Renewal Plan. The committee recommendation shall address the boundaries of an urban renewal district, the individual improvement projects that will be funded with tax increment financing and the duration of the tax increment financing.

D. The Committee shall perform its obligations in accordance with the parameters set out in Attachment A. The Committee will have completed its responsibilities and will cease to exist the day after the City Council adopts a decision regarding the recommended Urban Renewal Plan.


Section 2. This Resolution shall take effect immediately upon adoption.

YEAS: 7
NAYS: 0
ABSTAINED: 0



Paul Thalhofer, Mayor
November 9, 2005

Date



Debbie Stickney, City Recorder
Adopted: November 8, 2005

TROUTDALE AD HOC DOWNTOWN REDEVELOPMENT COMMITTEE

Committee Charge:

The Ad Hoc Downtown Redevelopment Committee will meet biweekly from November 2005 through December 2005. The Committee will work with the City's consultant, Jeff Tashman of Tashman Johnson LLC, to develop a recommended Urban Renewal Plan for the redevelopment of the former sewage treatment plant (STP) site. The draft proposal should address the Council recommended boundaries of the urban renewal district, the individual improvement projects and the duration of the tax increment financing district. The Committee's first draft should be completed in time for the first of a series of three to four neighborhood meetings commencing in December 2005. The purpose of the neighborhood meetings is to refine the Plan in response to citizen comments. The Plan would then be presented to the Troutdale Citizens Advisory Committee (CAC) at their regular January 2006 meeting. Ad Hoc Committee members will share the responsibility of attending the neighborhood meetings, the CAC meeting and then the more formal meetings of the Troutdale Planning Commission and City Council beginning in January and February of 2006.

Committee Authorization:

The Committee will be created and authorized by resolution of the City Council. The normal standing committee authorization is by council ordinance, however this is an ad hoc committee and therefore need not have the same level of authorization.

Committee Make-up:

The Committee membership will focus on stakeholder groups such as downtown merchants, citizens interested in parks and others. The recommended eleven (11) member Committee would consist of five (5) Chamber of Commerce members; one (1) Parks Advisory Committee member; two (2) Citizens Advisory Committee members; one (1) Planning Commission member; one (1) shall be a member of the Budget Committee; and one (1) citizen at large. The selection of volunteer committee members is on a tight timeline and, therefore, staff will work with the Chamber of Commerce and the advisory committee Chairs to fill the positions as soon as possible.

Staff Support:

The Committee will be staffed by the Community Development Director with the assistance of the City Administrator and our contract Economic Development Specialist. The staff will work closely with the consultant, Jeff Tashman, in providing necessary support to the Committee so that it can complete its work in a timely fashion. Meeting agendas and minutes will be mailed prior to each meeting.

Recording of Committee Action:

Committee meetings will be tape recorded so that meeting minutes can be prepared from the tapes. The minutes will be of sufficient detail so that they can be effectively used by the committee members.

Meeting Notices (schedule):

The first meeting of the Committee will be held by November 10, 2005 and will constitute the Committee's organizational meeting. The Committee will establish a regular meeting schedule, which will be officially noticed to comply with the open meeting law requirements. The Committee shall select a chair and vice chair at their organizational meeting.

Committee Member Responsibilities:

Committee members will be expected to attend at least three-quarters of the scheduled meetings. A committee member who misses two meetings unexcused shall be subject to replacement. Committee members will be expected to come to their meetings fully prepared to participate in the discussion and drafting of the Urban Renewal Plan.