

RESOLUTION NO. 1396

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN METRO REGIONAL GOVERNMENT AND THE CITY OF TROUTDALE FOR FUNDING OF THE YEAR NINE ANNUAL WASTE REDUCTION PROGRAM

WHEREAS, Metro has been designated by the State of Oregon as the agency responsible for meeting recycling level mandates within the Metro region; and

WHEREAS, Metro has adopted a Regional Solid Waste Management Plan for the Metro Region that requires each local jurisdiction to prepare and implement an Annual Waste Reduction Plan, while Metro provides each jurisdiction with funding for their program; and

WHEREAS, the City of Troutdale's Year 9 Annual Waste Reduction Plan has been approved by Metro and the City of Troutdale.


NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE

That the City of Troutdale hereby approves the attached Intergovernmental Agreement with Metro.

YEAS: 7
NAYS: 0
ABSTAINED: 0


Paul Thalhofer, Mayor

Dated: 8-17-98


George Martinez, City Recorder

Adopted: 8-11-98

INTERGOVERNMENTAL AGREEMENT

THIS AGREEMENT, entered into under the provisions of ORS Chapter 190, is between Metro, a metropolitan service district organized under the laws of the State of Oregon and the 1992 Metro Charter, located at 600 NE Grand Avenue, Portland, OR 97232-2736, and the CITY OF TROUTDALE, whose address is 104 SE Kibling, Troutdale, OR 97060.

In exchange for the promises and other valuable consideration set forth below, the parties agree as follows:

1. Purpose. The purpose of this Agreement is to establish the responsibilities of the parties in implementing the 1998-99 Annual Waste Reduction Program.
2. Term. This Agreement shall be effective July 1, 1998, and shall remain in effect through June 30, 1999 unless terminated earlier in conformance with this Agreement.
3. Service Provided by. The City of Troutdale and Metro shall perform the services described in the attached Scope of Work, which is made part of this Agreement by reference, and otherwise fully comply with the provisions in the attached Scope of Work.
4. Payment for Services. Metro shall pay the City of Troutdale for services performed and materials delivered in the maximum sum of SIX THOUSAND, TWO HUNDRED SEVENTY-THREE AND NO/100 DOLLARS (\$6,273.00) in the manner and at the time designated in the Scope of Work, "Project Budget/Terms of Payment."
5. Insurance. The City of Troutdale agrees to maintain insurance levels, or self-insurance in accordance with ORS 30.282, for the duration of this Agreement to levels necessary to protect against public body liability as specified in ORS 30.270. The City of Troutdale also agrees to maintain for the duration of this Agreement Workers' Compensation Insurance coverage for all its employees as a self-insured employer, as provided by ORS chapter 656, or disability coverage under its Disability, Retirement and Death Benefits Plan.

6. Indemnification. To the extent permitted by law, the City of Troutdale shall hold harmless Metro, its officers and employees from any claims or damages to property or injury to persons or for any penalties or fines, which may be occasioned in whole or in part by the City of Troutdale's performance of this Agreement.

7. Termination. This Agreement may be terminated by either party without cause upon giving 90 days written notice of intent to terminate. This Agreement may be terminated with less than 90 days notice if a party is in default of the terms of this Agreement. In the case of a default, the party alleging the default shall give the other party at least 30 days written notice of the alleged default, with opportunity to cure the default within the 30 day period.

8. State Law Constraints. Both parties shall comply with the public contracting provisions of ORS chapter 279, and to the extent those provisions apply, they are incorporated into this Agreement by reference. Specifically, it is a condition of this Contract that all employers working under this Agreement are subject employers that will comply with ORS 656.017.

9. Notices. Legal notice provided under this Agreement shall be delivered personally or by certified mail to the following individuals:

For the City of Troutdale:

Christa Morrow
City of Troutdale
104 SE Kibling Avenue
Troutdale, OR 97060

For Metro:

Office Of General Counsel
Metro
600 NE Grand Avenue
Portland, OR 97232-2736

Informal coordination of this Agreement will be conducted by the following designated Project Managers:

For the City of Troutdale:

Christa Morrow
City of Troutdale
104 SE Kibling Avenue
Troutdale, OR 97060
(503) 665-5175
FAX (503) 667-6403

For Metro:

Jennifer Erickson
Metro
600 NE Grand Ave.
Portland, OR 97232
(503) 797-1647
FAX (503) 797-1795

The City of Troutdale may change the above- designated Project Manager by written notice to Metro. Metro may change the above-designated Project Manager by written notice to the City of Troutdale.

10. Attorney Fees. In the event of any litigation concerning the interpretation or enforcement of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs, including fees and costs on appeal to an appellate court.

11. Assignment. This Agreement is binding on each party, its successors, assigns, and legal representatives and may not, under any condition, be assigned or transferred by either party without prior written approval by the other party.

12. Integration. This writing contains the entire Agreement between the parties, and may only be amended by written instrument, signed by both parties.

13. Severability. If any portion of this Agreement is found to be illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken.

This Agreement is dated as of the last signature date below, but otherwise effective according to the provisions of Section 2.

CITY OF TROUTDALE

METRO

By: 

By: 

Paul Thalhofer, Mayor
Print name and title

Mike Barton, Exec Off
Print name and title

8-17-98
Date

8-25-98
Date

ATTACHMENT A

SCOPE OF WORK

Project: Funding for Year 9 of the Annual Waste Reduction Program for Local Government, hereinafter referred to as "the Program".

Contractor: City of Troutdale

Project Term: July 1, 1998 to June 30, 1999

Contractor's responsibilities:

The City Project Manager shall:

1. Ensure that by June 30, 1999, the minimum activities specified in the City of Troutdale's "Year Nine Annual Waste Reduction Plan" have been completed. This work plan (Attachment B) is incorporated into the scope of work by reference.
2. Provide to Metro a copy of the City Resolution/Ordinance approving the 1998-99 Annual Waste Reduction Program and corresponding Intergovernmental Agreement.
1. Submit an annual report which details a) accomplishments of the City's Waste Reduction and recycling efforts; b) completion of the activities set forth in the ninth year program; and c) compliance with state legislation. The Year 9 summary is due to the Metro Project Manager on or before August 1, 1999. Note: Year 10 annual plan is due to the Metro Project Manager on or before June 1, 1999.

Metro Project Manager's Responsibilities:

The Metro Project Manager or designated staff shall:

1. Provide technical assistance to the City Project Manager as necessary to develop, execute, monitor, and evaluate the project.
2. Provide assistance to the City Project Manager on promotional and educational activities.
3. Monitor the general project progress and review as necessary the Contractor's accounting records relating to project expenditures.

Project budget and Terms of Payment:

The following allocation will be paid to the City of Troutdale:

TOTAL \$6,273

A payment of \$6,273 will be paid to the City of Troutdale in one lump sum on or before June 30, 1999.

clk
S:\share\WR&O\mchall\Year 99899\trou.iga

RESOLUTION NO. 1378

A RESOLUTION ADOPTING THE CITY OF TROUTDALE'S ANNUAL WASTE REDUCTION PLAN FOR YEAR NINE (1998-99)

WHEREAS, Metro has been designated by the State of Oregon as the agency responsible for meeting recycling level mandates within the Metro region; and

WHEREAS, Metro has adopted a Regional Solid Waste Management Plan for the Metro Region; and

WHEREAS, the Regional Plan requires each local jurisdiction to prepare and implement an Annual Waste Reduction Plan.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF TROUTDALE

That the City of Troutdale hereby adopts the attached Year Nine Annual Waste Reduction Plan.

YEAS: 6
NAYS: 0
ABSTAINED: 0


Paul Thalhofer, Mayor

Dated: 6-15-98


George Martinez, City Recorder

Adopted: 6-9-98

CITY OF TROUTDALE YEAR NINE ANNUAL WASTE REDUCTION PLAN FISCAL YEAR 1998-1999

INTRODUCTION

The Year Nine Waste Reduction Plan will serve as a work plan for the 98/99 fiscal year. Troutdale will actively work to meet individual local government goals and cooperatively assist Metro, other local governments, and Troutdale's local franchised hauler, Waste Management, throughout the year to meet regional goals and comply with state law.

I. RESIDENTIAL WASTE PREVENTION PRACTICES

1. Education and Information for Waste Prevention

- a) Troutdale will continue to emphasize waste prevention in local public education programs throughout the year. This is accomplished by educating our residents about waste prevention through the City's newsletter which is mailed out to all Troutdale residents about every 6 weeks. Troutdale will also include waste prevention messages in other public education materials and brochures including "The Troutdale Spring Recycler", which is devoted strictly to waste prevention and recycling and will be mailed to all Troutdale residents, including multi-family, in the spring of 1999. Waste prevention will also be emphasized at events such as Recycling Awareness Week/America Recycles Day and Earth Day. Additionally, Troutdale will include information about waste prevention in educational presentations given to students in Troutdale's summer recreation camps and throughout the school year (summer 1998 and ongoing throughout the year).
- b) Troutdale will assist Metro with the design and implementation of annual regional media campaigns focused on waste prevention.
- c) Troutdale will assist Metro with "Earth-Wise" purchasing and waste prevention programs focused on households (evaluate in July 1998).
- d) Troutdale will assist Metro in continuing to provide educational and promotional resources and materials to encourage the purchase of recycled products.

2. Expand Home Composting

- a) Troutdale will continue to promote home composting and Metro's home composting workshops. This will be accomplished by including articles about home composting and Metro's home composting workshops in the City's newsletter that is mailed to all Troutdale residents. Troutdale will also include composting messages in various public education pieces mailed to all residents throughout the year including "The Troutdale Spring Recycler". Home composting information will also be included in educational presentations given by Troutdale's Environmental Specialist in Troutdale's summer camps and throughout the school year. The City continually advertises and administers the residential yard debris program, which allows approved home composters to currently save \$2.30 a month on their garbage bill. The City also distributes home composting brochures to residents at the front desk of City Hall and during yard debris exemption inspections throughout the year.
- b) Troutdale will continue to assist Metro in providing home composting workshops in the Spring and Fall.
- c) Troutdale will assist Metro with developing demonstration sites to serve all areas of the region

3. Expand and Increase Participation in Existing Residential Curbside Programs

- a) Troutdale will continue to provide weekly curbside collection of yard debris, scrap paper, newspaper, magazines, empty aerosol cans, cardboard, motor oil, steel (tin) cans, aluminum, glass bottles & jars, plastic bottles and jugs, and scrap metal to residential customers. Troutdale will continually work with our franchised hauler and other local governments to expand and increase participation in existing residential recycling programs annually. Once data from the Year 8 low participation neighborhood project is finalized and reviewed, Troutdale will use this data to identify outreach strategies that may increase participation in the existing residential recycling program. These strategies will then be implemented and another assessment will be conducted to determine their effectiveness. Additionally, Troutdale will investigate the possibility of adding aseptic recycling (milk cartons and drink boxes) to the existing residential curbside program. Troutdale will also continue investigating the possibility of using a commingled preparation and collection system for curbside recyclables but will not shift toward this system until it has proven to be effective in other jurisdictions which are planning to implement the program in the near future, such as Portland.
- b) Troutdale will work with our franchised hauler, Waste Management of Oregon, to assess scrap paper curbside collection efforts in December 1998. Troutdale will work

with Waste Management to determine the cost of this service, the marketability of the scrap paper, the recovery rate, and the participation of residents in recycling this product. This information will be prepared in a report to be submitted to Metro.

- c) Troutdale will work with Waste Management to identify sources of yard debris in drop box rentals and develop strategies to target these sources. It is probable that much of the debris in drop box rentals is coming from construction sites. However, the City cannot regulate construction and demolition loads because they are not included in our franchise with Waste Management. Troutdale will work to develop new educational information for the construction industry that includes information to target the reduction of yard debris in drop box rentals. Program design 1998-99, implement 1999-00.
- d) Troutdale will ensure the placement of containers at all multi-family buildings for at least four materials. Currently, multi-family complexes with five or more units have containers for at least four or more recyclables. All new complexes are also provided with this same level of service or better. Troutdale's Environmental Specialist is involved in the plan review process for multi-family complexes to ensure that each complex provides containers for four or more recyclables (Ongoing throughout the year). Troutdale will continue to update and distribute educational materials through brochure mailings and the City newsletter throughout the year. Troutdale will continue to provide information to Metro in order to update database as needed. A multi-family survey will be sent to all multi-family complexes in Troutdale in June of 1998 to better understand the challenges in recycling at these complexes. The results from the survey will be compiled and evaluated in August/September of 1998 to determine what type of outreach strategies could help to improve the recycling at multi-family complexes. The City will then potentially implement some of these strategies in the fall/winter of 1998 and evaluate their effectiveness in spring of 1999.
- e) Troutdale will participate in regional education and promotion campaigns to support single and multifamily curbside recycling that pertain to the City of Troutdale recycling program. This will be in addition to all local education and promotion efforts that Troutdale participates in.
- f) Troutdale will assist Metro with the development of programs that target the reduction of yard debris in self-haul loads at disposal facilities. Program design 1998-99, implement 1998-99
- g) Troutdale will assist Metro with regional education and promotion campaigns to support single and multifamily curbside recycling.
- h) Troutdale will assist Metro with assessing scrap paper collection efforts in December of 1998.

4. Develop New Collection Technologies

- a) Troutdale will continue to investigate and examine new opportunities in collection technology (e.g., co-collection, alternative schedules, selective commingling, weight-based rates). The City will continue to examine collection technologies such as commingling and will work with Waste Management to investigate the benefits and costs of implementing a commingled collection system within the City of Troutdale. The City would support such a project if there is sufficient reason to believe that collection rates charged to customers would remain the same or decrease. The City would potentially administer such a program if the other commingling programs that are beginning in the near future prove to be effective over the next year.
- b) Troutdale will assist Metro with researching the strength of markets and market capacity for materials that might be added to curbside programs.

II. BUSINESS WASTE REDUCTION PRACTICES

1. Waste Prevention and Recycling Education, Information and Market Development

- a) Troutdale will continue to conduct waste prevention, diversion and procurement evaluations over the next few years with a goal of reaching 80% of targeted businesses by the year 2000. The City has prepared a list of the targeted businesses in Troutdale and is currently working to provide on-site waste evaluations to these businesses by the year 2000. Troutdale expects to meet or come close to meeting the interim goal of reaching 50% of targeted businesses by July 1998. This program will be assessed in July of 1998 to monitor the City's progress and an update will be provided in the City's Year End Report to Metro.
- b) Troutdale will continue to assist Metro with regional media campaign design and development. Any messages that will be conveyed in the regional media campaign will also be included in local outreach materials such as the Chamber of Commerce newsletter that is sent to all businesses within the City and other local commercial recycling and waste prevention brochures, which will be mailed to all commercial businesses in the fall of 1998 and in the spring of 1999.
- c) Troutdale will assist Metro with the development of model waste prevention programs for different types of businesses. This will be done by updating existing materials and considering adding additional business sectors. 45% of targets by July 2000.

- d) Troutdale will assist Metro with regional media campaigns emphasizing waste prevention and will lead all local efforts emphasizing waste prevention. This will be accomplished by including waste prevention messages in the Troutdale Chamber of Commerce Newsletter, brochures, Troutdale's Commercial Recycling Kit, and in on-site waste evaluations conducted by City staff.

2. Expand Source Separated Recycling

- a) Troutdale's franchised hauler, Waste Management of Oregon, will continue to provide recycling collection for the following materials: paper (newspaper, corrugated cardboard, high-grade office paper, telephone books, scrap paper, magazines), containers (glass, steel, aluminum, PET & HDPE), scrap metal, wood scrap, tires, and yard debris from businesses. If Waste Management would not provide recycling service for a certain recyclable material, then in accordance with the City's franchise agreement, the City retains the right to contract with others to supply that service. Additionally, the franchise agreement also includes a provision that requires Waste Management to provide the opportunity to recycle to everyone within the City (residential, commercial, construction) in accordance with ORS 459A. If at any time a commercial business was not offered these services, this would be a violation of the franchise agreement and the franchise would be subject to possible termination. Troutdale's collection rates are structured to encourage businesses to practice waste prevention and recycling. As on-site waste evaluations are conducted, City staff does ensure that each business is aware of the recycling services offered and that they are receiving proper service.
- b) Troutdale's franchised hauler will continue to provide appropriate recycling containers to small businesses interested in recycling. Waste Management provides a wide selection of various recycling containers that each business can choose from. City staff ensures that businesses are receiving these containers during on-site waste evaluations performed at each business (100% by January 2000).
- c) Troutdale will continue to provide the business recycling recognition programs (i.e., BRAG program) to all of Troutdale's businesses. The BRAG program will be advertised through Troutdale's Commercial Recycling Kit, on-site waste evaluations, local brochures, and in the Troutdale Chamber of Commerce newsletter.
- d) Troutdale will continue to report to Metro on the percent of customers who recycle through their regulated solid waste hauler. This will be accomplished by including the appropriate information in the Year End Report. This report will include the percentage of customers recycling through their regulated solid waste hauler, any findings related to success or failure, any proposed changes to the current approach, and whether the City achieved its goals of increasing the number of businesses recycling in Troutdale through their regulated solid waste hauler to about 64% by the

end of the 1997/98 fiscal year and to about 70% by the end of the 1999 year.

- e) Troutdale will assist Metro in coordinating strategy to integrate waste evaluations, targeted generator studies and business organic processing efforts in order to accomplish the highest level of waste reduction.

3. Collection and Off-Site Recovery of Source Separated Food and Non-Recyclable Paper

- a) Troutdale has already begun to prepare a listing of businesses in the City that could benefit from the collection of organics. Implementation of such a program is contingent upon development of regional processing capacity. However, Troutdale will work with Waste Management to discuss the issues involved in the collection of organics, such as collection efficiencies, routes, and the rate structure so we will be somewhat prepared to administer such a program if the regional processing capacity was developed.
- b) Troutdale will assist Metro with developing strategies to encourage siting of processing facilities for organic waste. Phase II of organic waste processing pilot project 1998-99.
- c) Troutdale will assist Metro with increasing efforts in the area of waste prevention, donation, and community partnerships for organic waste generators.

III. BUILDING INDUSTRIES WASTE REDUCTION PRACTICES

1. Develop Targeted Technical and Educational Programs

- a) The City of Troutdale Public Works Department will work with the City's Planning Division to identify construction and demolition sites within the City that would be appropriate for conducting on-site audits designed to increase waste prevention and recycling. A survey will be sent to all contractors working in Troutdale in June of 1998 to obtain more information about their recycling habits and what kind of information would help them in the future. The returned surveys will then be compiled and evaluated in August of 1998 to develop a list of contractors that do not recycle or know much about recycling. These construction sites will then be targeted for waste evaluations along with the list of construction sites obtained from the Planning Division. Troutdale will also create a brochure that will be sent to all contractors working in Troutdale, as well as being distributed in the Planning Division at City Hall,

that will promote the availability of these on-site waste reduction audits.

- b) Troutdale will assist Metro in using the existing building industry associations and networks including "Earth Wise Building Alliance", to provide technical assistance and train builders about salvage, waste reduction, recycling, buy-recycled and other environmental building practices.
- c) Troutdale will assist Metro with conducting on-site audits at construction and demolition sites to promote waste prevention.

2. On-Site Source Separation of Recyclables at Construction and Demolition Sites

- a) Waste Management will continue to provide recycling containers for a variety of construction waste such as land-clearing debris, metal, wood, cardboard, concrete, and drywall. However, construction and demolition sites are not regulated through the City's franchise agreement. Therefore, the City can't assure the availability of on-site services for two or more materials or ensure that generators requesting hauling services for construction and demolition sites are offered these services from haulers not franchised within the City.
- b) Troutdale will continue to promote and educate contractors about on-site recycling collection services. This will be accomplished through a brochure that will be sent out to all contractors in the summer/fall of 1998, through an informative construction and demolition card distributed in the City's Planning Division, and by distributing Metro's 1998 Construction Site Recycling Guide in the Planning Division.
- c) Troutdale will assist Metro in developing educational materials that target new recoverable materials for source separation when markets are available. Materials to be developed by July 1999, implement FY 99-00 contingent upon favorable markets.

3. Develop Markets to Support Reuse and Recycling rather than Energy Recovery

- a) Troutdale will assist Metro in supporting salvage practices and markets for reused building materials. (Monitor private sector progress in the use of salvaged building materials).
- b) Troutdale will assist Metro in supporting the development of industries using recycled construction and demolition materials.

VI. SOLID WASTE FACILITIES AND SERVICES:
HOUSEHOLD HAZARDOUS WASTE MANAGEMENT

1. Continue to Provide Hazardous Waste Collection, Recycling and Disposal

- a) Troutdale will continue to promote household hazardous waste prevention and reduction through adult and school education programs. Information about household hazardous waste prevention and reduction will be included in the City's newsletter, "The Troutdale Spring Recycler", and in other local mailings throughout the year. Information on household hazardous wastes will also be provided to students during educational presentations given by Troutdale's Environmental Specialist in the City's summer camps and throughout the school year. This information will also be included in additional events such as Earth Day and Recycling Awareness Week/America Recycles Day.
- b) Troutdale will continue to promote the use of Metro's two permanent household hazardous waste collection facilities. This will be accomplished by including information in the City's newsletter, "The Troutdale Spring Recycler", and in local brochures where appropriate. Troutdale will also advertise Metro's mobile household collection event for East Multnomah County in the previously mentioned publications. Metro flyers publicizing these events will be distributed at the front desk of Troutdale City Hall.
- c) Troutdale will assist Metro in the siting and staffing of household hazardous waste mobile collection events in our jurisdiction.
- d) Troutdale will assist Metro in promoting household hazardous waste prevention and reduction through adult and school education programs.
- e) Troutdale will assist Metro in providing service to outlying areas not conveniently served by permanent household hazardous waste collection facilities. Troutdale will assist in identifying areas of need, staffing, and siting of mobile collection events.

VII. ADDITIONAL OR ONGOING LOCAL GOVERNMENT PROGRAMS OR TASKS

Ongoing or Existing Local Government Programs and Tasks			
Program/Task	1998-99 with no changes (✓)	1998-99 with change (✓)	Explanation of program/task change during 1998-99.
Implement and promote Oregon Green Schools program to Troutdale schools.		X	This is a new program being offered within the City of Troutdale
Implement and promote Troutdale's School Recycling and Waste Reduction Incentives Program that is offered by the City of Troutdale to Troutdale schools.		X	This is a new grant program administered by the City of Troutdale to offer grant funding for innovative school recycling and waste reduction programs.
Comply with all Oregon State Laws.	X		
Conduct the City of Troutdale's Annual Spring Cleanup yard debris collection event.	X		
Continue to offer the City's Yard Debris Exemption Program to all Troutdale residents.	X		
Low participation neighborhood project – implement outreach strategies and evaluate their effectiveness	X		



METRO

June 18, 1998

Ms. Christa Morrow
City of Troutdale
104 SE Kibling
Troutdale, OR 97060

Dear Christa:

This letter is to inform you that your Year 9 Annual Waste Reduction Plan has been reviewed and evaluated by Metro staff. We find the plan to be well written and complete, and therefore have conditionally approved Troutdale's program. Because of your Plan's high quality and completeness, the review team does not feel the need to meet with you to discuss it further.

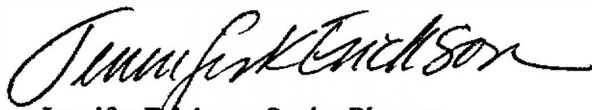
The review team had a few minor questions and clarifications regarding your plan which are listed below. Once we have received your satisfactory written response to the questions, your Year 9 Plan will be approved and a draft Intergovernmental Agreement will be sent to you for review.

1. What percent of Troutdale's residents are exempt from the curbside yard debris collection program? Has this increased or decreased in recent years?
2. Is there a target date for the completion of the Low Participation Study?
3. During waste evaluations, does Troutdale include examination of any hazardous waste streams that the business may generate? If so, what assistance or advice is given? [Metro has materials available to the City to assist small businesses or Conditionally Exempt Generators (CEG) with appropriate management of hazardous wastes.]
4. Although Troutdale does not regulate C&D sites through its franchise agreement, does the City have any idea regarding the status of service provision for recycling at these sites? Is the City considering hosting a satellite household hazardous waste event or household hazardous waste collection at the Annual Cleanup?

I would like to take this opportunity to thank you for your hard work and dedication to this program. Your willingness to actively participate in meetings, planning sessions and the time spent in the development of Troutdale's plan is greatly appreciated.

Please feel free to call me if you have any questions.

Sincerely,



Jennifer Erickson, Senior Planner

JE:gbc

cc: Bryce Jacobson, Associate Planner
John Houser, Council Analyst



CITY OF Troutdale

July 13, 1998

RECEIVED

JUL 17 1998

METRO REGIONAL
ENVIRONMENTAL MANAGEMENT

Jennifer Erickson, Senior Planner
METRO
600 NE Grand Avenue
Portland, OR 97323-2736

Dear Jennifer:

Thank you for your letter informing the City that our Year 9 Annual Waste Reduction Plan has been conditionally approved by Metro staff. As requested, the following responses should clarify the questions you asked regarding the City's Year 9 Annual Waste Reduction Plan.

Question 1 ~ What percent of Troutdale's residents are exempt from the curbside yard debris collection program? Has this increased or decreased in recent years?

Response ~ Troutdale currently has about 373 households that are involved in the City's yard debris exemption program. This amounts to about 11% of Troutdale's households being involved in the curbside yard debris exemption program. Over the past few years this number has increased. In 1996, the City had about 260 households involved in the yard debris exemption program, which amounted to about 8.5% of Troutdale's households involved in the program. In 1997, this number rose dramatically to include 354 households, which amounted to about 10.8% of Troutdale's households involved in the program. The City continually promotes the exemption program and its benefits to Troutdale residents through the City newsletter and periodic mailings and will continue this effort in the future.

Question 2 ~ Is there a target date for the completion of the Low Participation Study?

Response 2 ~ The low-participation neighborhood project is anticipated to be completed by the beginning of August 1998. Each jurisdiction has implemented their outreach strategies and has completed the second round of recycling field observations to gather data to determine if the amount of material being recycled or the number of recycling setouts has increased after the outreach strategies were implemented. This data has been sent to the Portland State University statistics class, who will compile and analyze the second set of data and compare it with the data we gathered prior to implementing outreach strategies. The PSU statistics class is expected to complete their statistical analysis by July 31st, 1998. A report on the project will then be put together by the jurisdictions involved.

104 SE Kibling • Troutdale, OR 97060-2099 • (503) 665-5175 • FAX (503) 667-6403
TTD/TEX Telephone Only (503) 666-7470

Question 3 ~ During waste evaluations, does Troutdale include examination of any hazardous waste streams that the business may generate? If so, what assistance or advice is given? [Metro has materials available to the City to assist small businesses or Conditionally Exempt Generators (CEG) with appropriate management of hazardous wastes.]

Response 3 ~ When waste evaluations are conducted, the City has been including a hazardous waste analysis as part of the evaluation process. The City's evaluator has been asking each business if they generate any hazardous waste and if so, what kind and how it is managed. This information is recorded on each waste evaluation questionnaire. If they do generate hazardous waste, then a packet on Metro's CEG program is explained to the business and included in their Commercial Recycling Kit. The City obtained the hazardous waste packets last year from Metro to include as part of the waste evaluation program.

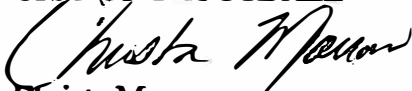
Question 4 ~ Although Troutdale does not regulate C&D sites through its franchise agreement, does the City have any idea regarding the status of service provision for recycling at these sites? Is the City considering hosting a satellite household hazardous waste event or household hazardous waste collection at the Annual Cleanup?

Response 4 ~ At this time, Troutdale is working to obtain the status of service provision for recycling at construction and demolition sites. The City has recently sent out a survey to all contractors working in the City to find out if they do recycle, what materials, where they take their recyclables or who picks them up, and the barriers to construction site recycling. For contractors who do not respond to the survey, the City will attempt to conduct on-site construction site recycling evaluations throughout the year. The results of the survey should be compiled in August to obtain more information about the status of service provision for recycling at these sites. The City has no plans at this time to host a satellite household hazardous waste event or household hazardous waste collection at the Annual Cleanup. This is due to the fact that each year there is a household hazardous waste event conducted at the Multnomah Greyhound Track in conjunction with the City's Annual Cleanup in the spring, and then another conducted in the fall. If at some time either of these events were canceled, then the City would work to replace these events with a satellite household hazardous waste event or a household hazardous waste collection event at the Annual Cleanup. However, at this time, it appears that it would not be efficient or sensible to host an additional event when two events are currently conducted right outside of Troutdale.

Please feel free to contact me at 665-5175 if you have any additional questions or comments.

Sincerely,

CITY OF TROUTDALE



Christa Morrow

Public Works Environmental Specialist

cc: Jim Galloway



METRO

July 20, 1998

Ms. Christa Morrow
City of Troutdale
104 SE Kibling
Troutdale, OR 97060

Dear Christa:

This letter is to inform you that your Year 9 Annual Waste Reduction Program has been approved. Enclosed is a draft copy of the Intergovernmental Agreement for the revenue-sharing portion of the program. Please review the IGA and call Bryce Jacobson at 797-1633 to let him know if you have changes or if the draft is approved as presented.

I would like to take this opportunity to thank you for all of your hard work and conscientious attention to the planning process. Your enthusiasm and active involvement is appreciated.

Please feel free to give me a call if you have any questions.

Sincerely,

A handwritten signature in cursive script, reading "Jennifer Erickson". The signature is written in dark ink and is positioned above the printed name and title.

Jennifer Erickson
Senior Planner

Enclosure

cc: Bryce Jacobson, Associate Solid Waste Planner

JE:hs
S:ASHAREJERICLETTERS\MORR0720.LTR.doc