

RESOLUTION NO. 772

A RESOLUTION ESTABLISHING AND REVISING SPECIFIC FEES AND CHARGES.

WHEREAS, the City Council has reviewed City program expenditures and the revenues to support those programs; and

WHEREAS, an evaluation has been conducted as to the unit costs of providing services compared to the revenues generated from supporting fees and charges; and

WHEREAS, certain current fees and charges are not adequate to recover the costs of providing the services, and

WHEREAS, the Troutdale City Council has found that adopting fees and charges by Resolution to be most cost, effective.

NOW, THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TROUTDALE THAT:

SECTION 1 - FINANCE DEPARTMENT

- 1.a. Lien Check Fee shall be 7.50 for each lien search.
- 1.b. Photocopies shall be charged at \$.25 per page for standard letter or legal sized copies and \$.50 per page for 11"x17" standard sized copies. These fees are to cover the photocopy and associated labor cost to the City. The fees for other non-standard copy requests shall be determined by the Finance Director, based on direct cost of material and labor plus standard City overhead charges of not less than 30%.
- 1.c. Document Copies shall be available at the following charges:

City Budget	\$ 15.00
Comprehensive Annual Financial Report	15.00
Comprehensive Plan	5.00
Comprehensive Plan Inventory	10.00
Development Code	10.00
Plan/Zoning Maps	1.00
Park Plan	5.00
Engineering Specifications	5.00
City Maps (ODOT)	1.00
- 1.d. NSF Check Fee shall be \$15.00 for each check returned to the City due to nonsufficient funds in the payor's account.
- 1.e. New Resident Lists shall be provided at a fee of \$5.00.

- 1.f. Water Service Connection Charge shall be \$15.00 for for new or reconnected accounts. Accounts disconnected more than two times per calendar year will be assessed \$25.00 for each subsequent reconnection of service.
- 1.g. Liquor License Application Fee shall be \$25.00 per application, either initial application or renewal of application.
- 1.h. Business License Application Fee shall be \$25.00 yearly. All professions, trades, occupations, commercial or industrial enterprises must possess a business license. New business licenses applied for after July 1st of each year shall be assessed one-half the yearly rate (\$12.50).
- 1.i. Peddlers License Application Fee shall be \$5.00 for each person employed as a canvasser/solicitor by the business in addition to the business license fee.
- 1.j. Temporary Streetside Sales Permit shall be \$10.00.

SECTION 2 - PUBLIC SAFETY DEPARTMENT

- 2.a. Police Reports Copy charge shall be \$5.00 for the first three pages and .25 each page thereafter.
- 2.b. Fingerprinting charge for fingerprinting a non-resident at their request shall be \$5.00 per set of fingerprints.
- 2.c. Police Officer Cost shall be \$115.00 for the minimum four hours and \$30.00 per hour for each additional hour that police security services are required as a condition of the Community Park Building rental or as requested by organizations for their activities.

SECTION 3 - ENGINEERING

- 3.a. Blue Line Copy Charge shall be \$.20 per square foot with a minimum charge of \$3.00 for standard blue line copies.
- 3.b. Orthophotoquad Photobase Map Copy charge shall be \$6.00 for the first orthophoto copy and \$2.00 for each additional copy of the same photobase.
- 3.c. Aerial Photo Use fee shall be \$25.00 for a single, non-recurring use of any original aerial photo; the fee for recurring use shall be negotiated by the Community Services Department.

SECTION 4 - COMMUNITY DEVELOPMENT - PLANNING

- 4.a. Tentative Plat Fee shall be: \$300.00 plus direct costs or \$300.00 plus \$10.00 for each lot. Engineering review costs will be charged separately in addition to the filing fee.
- 4.b. Final Plat Fee shall be one-half of the Tentative Plat Fee and be paid when the Final Plat is filed.
- 4.c. Project Development Inspection Fee shall be \$100.00 plus engineering and inspection costs. A deposit of \$50.00 per lot to cover inspection costs is required. Result will be \$100.00 filing fee plus all direct costs.
- 4.d. Zone Change Application Fee shall be: \$300.00 for less than six acres; \$50.00 per acre up to a maximum of \$2,000.00 for six or more acres. The fee shall be per zone requested.
- 4.e. Annexation Fee shall be 1% of the assessed value of land used for other than single family residence; \$15.00 per lot for single family residences.
- 4.f. Boundary Review Fee. Fees associated with filing an amendment to the Urban Growth Boundary shall be those filing fees established by the Metropolitan Service District, and/or Boundary Commission current fee schedule and direct expenses incurred by the City.
- 4.g. Comprehensive Plan Amendment: Applicants, unless the application is requested by a majority of the City Council during its annual Plan Amendment procedure, shall be charged a fee of \$500.00 and shall be governed by the Amendment Procedures of the Comprehensive Plan.
- 4.g. Vacation of Street, Rights-of-Way & Plat Application fee shall be \$300.00.
- 4.h. Minor Partition Fee shall be \$50.00 for partition of a parcel into two or three lots.
- 4.i. Major Partition Fee shall be \$150.00 for partition of a parcel into two or three lots and creation of a street.
- 4.j. Minor Variance Fee shall be \$50.00 for a variance not requiring a public hearing.
- 4.k. Major Variance Fee shall be \$150.00 for a variance requiring a public hearing.
- 4.l. Development Permit fee shall be \$10.00.

- 4.m. Temporary Use Permit Fee shall be \$100.00 for a temporary use permit.
- 4.n. Non-Conforming Use Change Fee shall be \$150.00 to recover the costs of planning review and any public hearings. The fee shall be collected prior to the issuance of any building permit required by the change.
- 4.o. Conditional Use Permit Fee shall be \$300.00.
- 4.p. Public Hearing Fee, for all items requiring a public hearing not specifically listed above, shall be \$150.00.
- 4.q. Design Review Charges for commercial and multi-family applications shall be a fee equal to 1/10 of 1% (.001) of the building value as determined by the Building Official per UBC guidelines and, further the fee shall be \$10.00 minimum and no more than \$2,000.00 maximum. Duplex design review, at staff level, shall be \$30.00 per duplex.
- 4.r. Appeals Charge - Planning Commission shall be \$100.00 for appeals from staff decisions to the Planning Commission.
- 4.s. Appeals Charge - City Council shall be \$100.00 for appeals from Planning Commission decisions to the Common Council.

SECTION 5 - COMMUNITY DEVELOPMENT - BUILDING

- 5.a. Building Permit Fee shall be computed from Table 3A of the current edition of the Uniform Building Code, as amended by the State of Oregon. Building valuation shall be determined by use of the July issue, current year, of ICBO Building Standards (Building Valuation Data Table).
- 5.b. Plan Checking and Examination Fee - Residential shall be a \$150.00 deposit at time of application which shall later be applied to or refunded from the fee based on Section 5.a. of this Ordinance and calculated at 65% of building permit fee.
- 5.c. Planning Checking and Examination Fee - Commercial and Industrial shall be paid in full when plans are submitted for review based on Section 5.a. of this Ordinance and calculated at 65% of the building permit fee.
- 5.d. Fire and Life Safety Fee - Commercial and Industrial

shall be paid in full when plans are submitted for review based on Section 5.a. of this Ordinance and calculated at 40% of the building permit fee.

- 5.e. Mechanical Permit fees shall be as set forth in Table 3A of the current edition of the Uniform Mechanical Code, as amended by the State of Oregon.
- 5.f. Plumbing Permit fees shall be as set forth in the attached Exhibit 5.F.
- 5.g. Electrical Permit fees shall be as set forth in the attached Exhibit 5.G.
- 5.h. Sign Permit fees shall be as set forth in Table 3A of the current edition of the Uniform Building Code, as amended by the State of Oregon.

SECTION 6 - PUBLIC WORKS - WATER

- 6.a. Street Cleaning Equipment Fee shall be \$20.00 per ERU. The fee is to be collected by the Building Division with all other applicable fees and charges at time of building permit issuance. The funds are collected for the capital expenses associated with the City's street cleaning equipment.
- 6.b. Standpipe Fee of \$50.00 shall be assessed per dwelling unit at time of building permit issuance. This fee includes the first 90 days of construction water usage. If construction continues beyond 90 days, an additional standpipe fee of \$50.00 shall be assessed for each additional 30 days.

SECTION 7 - PUBLIC WORKS - WASTEWATER

- 7.a. Sewer Inspection Connection Fee shall be \$20.00 and is assessed for all developments and/or buildings which require a tap into a sewer main line, a manhole or any other connection which does not have a sewer lateral extended to the property line.

SECTION 8 - COMMUNITY BUILDING RENTAL

- 8.a. Troutdale Public Service Groups (without alcoholic beverages) \$25 + \$25.
- 8.b. Troutdale Public Service Groups (with alcoholic beverages) \$50 + \$50.
- 8.c. Troutdale Resident (without alcoholic beverages) \$100.00 + \$25.00.
- 8.d. Troutdale Resident (with alcoholic beverages) \$100.00

+ \$50.00.

8.e. Nonresident (without alcoholic beverages) \$150.00 + \$25.00.

8.f. Nonresident (with alcoholic beverages) \$150.00 + \$50.00.

8.g. Police Officer Requirement - If alcoholic beverages are served a Troutdale City Police Officer is required. The fee is to offset related costs incurred by the use of the officer. Sponsorship and approval by the Mayor or City Councilor may waive this requirement.

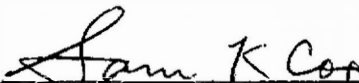
8.h. One-Half Day Use Rates shall be one-half of the regular listed rates if the total usage is less than 4 hours.

SECTION 9 - OTHER

Materials and/or Services not specifically addressed in the City's ordinances and resolutions may be provided upon the City Administrator's approval. The charge shall be based upon direct cost of labor and materials plus appropriate, but not less than 30%, City overhead charge. The City Administrator may waive the City overhead charge partially or in total upon determination of benefit to both parties.

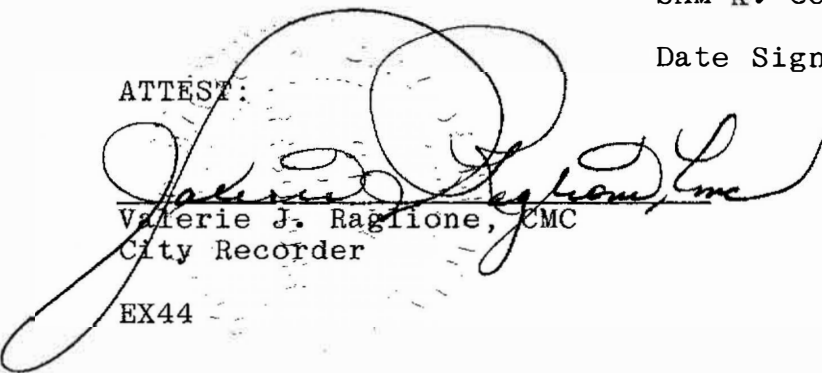
ADOPTED BY THE COMMON COUNCIL OF THE CITY OF TROUTDALE THIS 22ND DAY OF AUGUST, 1989.

YEAS 5
NAYS 0
ABSTENTION 0


SAM K. COX, Mayor

Date Signed: AUGUST 23, 1989

ATTEST:


Valerie J. Ragnione, CMC
City Recorder

EX44

TABLE NO. 3-A—BUILDING PERMIT FEES

TOTAL VALUATION	FEE
\$1.00 to \$500.00	\$10.00
\$501.00 to \$2,000.00	\$10.00 for the first \$500.00 plus \$1.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$32.50 for the first \$2,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$170.50 for the first \$25,000.00 plus \$4.50 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$283.00 for the first \$50,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 and up	\$433.00 for the first \$100,000.00 plus \$2.50 for each additional \$1,000.00 or fraction thereof
Other Inspections and Fees:	
1. Inspections outside of normal business hours	\$15.00 per hour (minimum charge—two hours)
2. Reinspection fee assessed under provisions of Section 305 (g)	\$15.00 each
3. Inspections for which no fee is specifically indicated	\$15.00 per hour (minimum charge—one-half hour)
4. Additional plan review required by changes, additions or revisions to approved plans	\$15.00 per hour (minimum charge—one-half hour)

code and for which a permit is required until approved by the building official.

(b) **Temporary Connections.** The building official may authorize temporary connection of the mechanical equipment to the source of energy fuel for the purpose of testing the equipment, or for use under a temporary certificate of occupancy.

TABLE NO. 3-A—MECHANICAL PERMIT FEES

Permit Issuance

- 1. For the issuance of each permit \$10.00
- 2. For issuing each supplemental permit 3.00

Unit Fee Schedule

- 1. For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 Btu/h 6.00
- 2. For the installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 Btu/h 7.50
- 3. For the installation or relocation of each floor furnace, including vent 6.00
- 4. For the installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater 6.00
- 5. For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit 3.00
- 6. For the repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including installation of controls regulated by this code 6.00
- 7. For the installation or relocation of each boiler or compressor to and including three horsepower, or each absorption system to and including 100,000 Btu/h 6.00
- 8. For the installation or relocation of each boiler or compressor over three horsepower to and including 15 horsepower, or each absorption system over 100,000 Btu/h and including 500,000 Btu/h 11.00
- 9. For the installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 Btu/h to and including 1,000,000 Btu/h 15.00
- 10. For the installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or for each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h 22.50
- 11. For the installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 Btu/h 37.50
- 12. For each air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto 4.50
Note: This fee shall not apply to an air-handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in this code.
- 13. For each air-handling unit over 10,000 cfm 7.50
- 14. For each evaporative cooler other than portable type 4.50
- 15. For each ventilation fan connected to a single duct 3.00

TABLE NO. 3-A—MECHANICAL PERMIT FEES—(Continued)

- 16. For each ventilation system which is not a portion of any heating or air-conditioning system authorized by a permit 4.50
- 17. For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood 4.50
- 18. For the installation or relocation of each domestic-type incinerator 7.50
- 19. For the installation or relocation of each commercial or industrial-type incinerator 30.00
- 20. For each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in this code 4.50
- 21. When Chapter 22 is applicable (see Section 103), permit fees for fuel-gas piping shall be as follows:
 For each gas-piping system of one to four outlets 2.00
 For each gas-piping system of five or more outlets, per outlet 0.50

Other Inspections and Fees:

- 1. Inspections outside of normal business hours \$15.00 per hour (minimum charge—two hours)
- 2. Reinspection fees assessed under provisions of Section 305 (f) \$15.00 each
- 3. Inspections for which no fee is specifically indicated \$15.00 per hour (minimum charge—one-half hour)
- 4. Additional plan review required by changes, additions or revisions to approved plans \$15.00 per hour (minimum charge—one-half hour)



CITY OF TROUTDALE

104 S.E. KIBLING
TROUTDALE, OREGON 97060-2099
PHONE: 665-5175

OFFICE USE ONLY

Permit No

P

Date Received

Date issued

Approved by

PLUMBING PERMIT APPLICATION

This form is to be completed by the permit applicant. Thoroughness will expedite the processing. Fees must accompany the application. Plans if required must accompany the application. Return all sheets. State value of all work upon request

OWNER INSTALLATION ONLY

(PRINT OWNER'S NAME)

The actual installation will be made by me or my regular employee on property I own described below which is not being constructed for sale, lease or rent.

(SIGNATURE)

Installation Address: Phone No.

CONTRACTOR INSTALLATION ONLY

Installation Address

Plumbing Contractor

Phone No.

Property Owner

Contractors License No.

Builders Board Reg. No.

Signature of Supervising Plumber

COMPLETE FEE SCHEDULE BELOW

ENTER APPROPRIATE AMOUNTS BELOW

NEW DWELLINGS

- 1. Each unit with one bathroom (complete fee) \$155.00
2. Each unit with two bathrooms (complete fee) \$205.00
3. Each unit over two bathrooms (complete fee) \$250.00

EXISTING DWELLINGS

- 1. Each unit fixture repair or replace.
a. First three fixtures \$ 35.00
b. Each fixture over three. No. of fixtures x \$ 8.00 =
2. Water, storm or sanitary sewer line installation, relocation or repair.
a. First ten feet of line \$ 35.00
b. Each additional foot of line No. of feet x \$ 0.20 =
c. Each manhole, drywell, sewer cap and vacuum breaker. No. x \$ 25.00
3. Requested inspection single family unit. \$ 50.00
4. Requested inspection multifamily unit.
a. First hour minimum payment \$ 60.00
b. Each additional hour will be billed after inspection, at \$40. per hour.

MOBILE HOMES

- 1. Mobile home park sewer collection and water distribution system per space. No. of spaces x \$ 30.00 =
2. Mobile home service connections per space No. of spaces \$ 25.00 =

COMMERCIAL/INDUSTRIAL/MULTI-FAMILY

- 1. Each unit fixture — new, repair or replacement.
a. First three fixtures \$ 50.00
b. Each fixture over three. No. of fixtures x \$ 10.00 =
2. Water, storm or sanitary sewer line installation, relocation or repair.
a. First 10 feet of line \$ 35.00
b. Each additional foot of line. No. of feet x \$ 0.20 =
c. Each manhole, drywell, sewer cap and vacuum breaker. No. x \$ 25.00 =

- A. Enter total of above permit fees
B. Enter 5% of above total
C. Enter 25% of A.

(WHEN PLANS ARE REQUIRED)

PAY SUM OF A, B, & C ABOVE

PLUMBING PLAN REVIEW REQUIRED:

- 1. A residential structure which has 40 fixtures or more.
2. All nonresidential structures of more than 30 water fixture units.
3. Nonresidential structures with more than 200 feet of developed length of water or sewer pipe.
4. When specifically requested by the Permit Office.

INSPECTORS USE ONLY DATE INSPECTOR

Table with 3 columns: INSPECTORS USE ONLY, DATE, INSPECTOR. Rows include Rough in, Cover, Specialty (write in), Final, and Remarks.

YOU ARE REQUIRED TO CALL 665-5175 BETWEEN 8:00 AM & 5:00PM WEEKDAYS.

PERMITS ARE NON TRANSFERABLE AND EXPIRE IF WORK IS NOT COMMENCED WITHIN 180 DAYS OF ISSUANCE OR IF WORK IS SUSPENDED FOR 180 DAYS.

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