

RESOLUTION NO. 502-R

A RESOLUTION CLARIFYING PURCHASING PROCEDURES FOR THE CITY OF TROUTDALE

WHEREAS, Ordinance 361 establishes a procedure for purchasing goods and services valued at \$10,000 or over, and

WHEREAS, the City Council approves major purchases through the public budgeting process, and

WHEREAS, there is now established a Standard Operating Procedure for purchasing of goods and services by the City of Troutdale, and

WHEREAS, it is the Council's desire to further clarify the purchasing policy of the City.


NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TROUTDALE THAT:

1. The City Administrator, as Purchasing Agent, shall authorize purchases of all goods and services which have been approved through the budgeting process.
2. Purchases over \$5,000 not specifically approved in the City's budget but deemed necessary for the efficient operations of the City shall require cosignatures of the City Administrator and the Mayor.
3. Contractual authorization for grant applications, agreements between agencies and other matter binding the City to contractual commitments shall be cosigned by the Mayor and City Administrator.

PASSED BY THE COMMON COUNCIL OF THE CITY OF TROUTDALE THIS 28th DAY OF June, 1983.

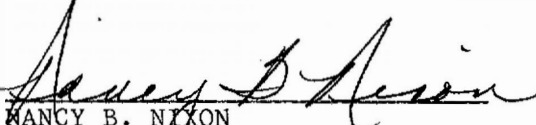
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SAM K. COX, MAYOR

DATE SIGNED: 6-30-83

ATTEST:

  
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NANCY B. NIXON

FINANCE DIRECTOR/CITY RECORDER