

RESOLUTION No. 212

A RESOLUTION DECLARING THE NEED FOR AND ESTABLISHING A SYSTEM FOR THE MANAGEMENT OF CITY RECORDS:

WHEREAS, the City Recorder's Office has the duty for primary safekeeping of all City records and,

WHEREAS, City ordinances and resolutions cannot completely delineate the administrative rules which will be used to manage the safekeeping of City records and,

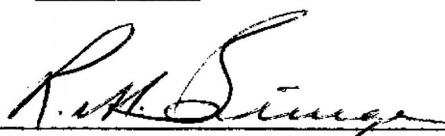
WHEREAS, a records management system needs to be designed to keep pace with the City's increasing population and responsibilities;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF TROUTDALE that the City Recorder is to design a comprehensive records management system for the City of Troutdale. That system is to be approved by the City Administrator, then implemented and maintained by the City Recorder.

PASSED BY THE COMMON COUNCIL OF THE City of Troutdale this 12th DAY OF December, 1978.

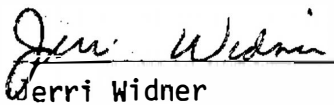
YEAS: 6

NAYS: 0



R. M. Sturges, Mayor

ATTEST:



Jerri Widner
Finance Director/City Recorder