

## **ORDINANCE NO. 809**

### **AN ORDINANCE AMENDING THE TROUTDALE MUNICIPAL CODE CHAPTER 2.20 COMMITTEES AND COMMISSIONS IN FULFILLMENT OF TASK 5 OF THE CITY'S PERIODIC REVIEW WORK PROGRAM.**

#### **THE TROUTDALE CITY COUNCIL FINDS AS FOLLOWS:**

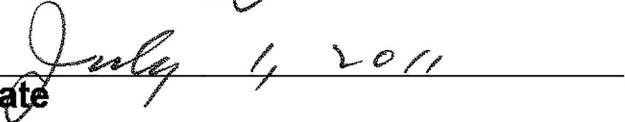
1. The City has been in periodic review since the initial notification from the Oregon Department of Land Conservation and Development (DLCD) on May 20, 2008. The City submitted its proposed periodic review work program to DLCD on November 14, 2008. DLCD approved the work program with modification on April 15, 2010. Task 5 of the approved Periodic Review work program pertains to historic preservation. These amendments partially fulfill Task 5.
2. The Troutdale City Council met on December 14, 2010 in this matter and directed staff to draft amendments to Chapter 2.20 of the Troutdale Municipal Code to create a committee to be called the Historic Landmarks Commission. The establishment of the Historic Landmarks Commission is also required in order to apply to a nationwide financial and technical assistance program called Certified Local Government (CLG), as also directed by Council on December 14. The Historic Landmarks Commission will oversee the historic preservation standards and the Certified Local Government program when it is established. The creation of the Historic Landmarks Commission improves the City's historic preservation procedures and will enable the city to apply for the CLG program.
3. The Citizens Advisory Committee met on February 2, 2011 in this matter and recommended the proposed amendments to the Planning Commission.
4. The Planning Commission met on April 27, 2011 in this matter and recommended adoption of the proposed amendments to the City Council.
5. The first reading of the Ordinance before the City Council was on May 10, 2011.
6. The second reading of the Ordinance before the City Council was opened on May 24, 2011 and continued to June 28, 2011 to give time to consider the proposed authority and qualifications of the Historic Landmarks Commission members.
7. On June 28, 2011, the second reading was concluded.


**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROUTDALE**

Section 1. The Troutdale Municipal Code Chapter 2.20 Committees and Commissions is hereby amended as shown in Attachment A.

**YEAS: 7  
NAYS: 0  
ABSTAINED: 0**

  
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**Mayor Jim Kight**

  
\_\_\_\_\_  
**Date**

  
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**Sarah Skroch, Deputy City Recorder**  
**Adopted: June 28, 2011**

**Chapter 2.20 - COMMITTEES AND COMMISSIONS**

**Sections:**

- 2.20.010 - Committees – General.
- 2.20.020 - Committees – Selection of members.
- 2.20.030 - Committees – Officers and duties.
- 2.20.040 - Committees – Meetings.
- 2.20.050 - Committees – Vacancies.
- 2.20.060 - Committees – Relationship to city council, staff and others.
- 2.20.080 - Budget committee.
- 2.20.090 - Citizens advisory committee.
- 2.20.095 - Historic Landmarks Commission
- 2.20.100 - Parks advisory committee.
- 2.20.110 - Planning commission.
- 2.20.120 - Public safety advisory committee.

**2.20.010 - Committees—General.**

- A. The following are the presently constituted committees of the city with the number of members, appointment process, term and authority for each committee:

1. Budget Committee:	
Membership	6 councilors, the mayor and 7 electors of the city.
Appointment	Appointed by the city council. Recommended by selection committee of the city council and the highest ranking officer of the budget committee.
Term	3 years – staggered terms.
Authority	ORS 294.336; Section 2.20.080 of this chapter.
2. Citizens Advisory Committee:	
Membership	11 residents and electors of the city or Troutdale business owners.
Appointment	Appointed by the city council. Recommended by selection committee of the city council and the highest

	ranking officer of the citizens advisory committee.
Term	3 years—staggered terms.
Authority	LCDC Goals 1 and 2; Section 2.20.090 of this chapter.
<b>3. Historic Landmarks Commission</b>	
Membership	7 residents and electors of the city or Troutdale business owners.
Appointment	Appointed by the city council. Recommended by the Historic Landmarks Commission selection committee of the city council and the highest ranking officer of the landmarks commission
Term	4 years – staggered terms
Authority	Troutdale Comprehensive Land Use Plan Goal 5 and Section 2.20.095 of this chapter
<b>4. Parks Advisory Committee:</b>	
Membership	9 residents and electors of the city or Troutdale business owners.
Appointment	Appointed by the city council. Recommended by selection committee of the city council and the highest ranking officer of the parks advisory committee.
Term	3 years – staggered terms.
Authority	Section 2.20.100 of this chapter.
<b>5. Planning Commission</b>	
Membership	7 residents and electors of the city.
Appointment	Appointed by the city council. Recommended by the selection committee of the city council and the highest ranking officer of the planning commission.
Term	4 years – staggered terms.
Authority	ORS 227.090; Section 2.20.110 of this chapter.
<b>6. Public Safety Advisory Committee:</b>	
Membership	9 residents and electors of the city one from the business community, one employee from Reynolds

	School District, one from the faith community, one from multifamily housing, four residents at large plus one high school or college student.
Appointment	Appointed by the city council. Recommended by the selection committee of the city council and the highest ranking officer of the public safety advisory committee.
Term	4 years, staggered terms with the exception of the high school or college student which will have a two-year term.
Authority	Section 2.20.120 of this chapter.

*[There are no revisions between 2.20.010 and the new section 2.20.095 Historic Landmarks Commission.]*

**TMC 2.20.095 – Historic Landmarks Commission**

- A. The Historic Landmarks Commission is created and charged with duties as specified in Troutdale Development Code chapter 4.200 Historic Landmark Protection. The Historic Landmarks Commission assists the City Council in promoting historic preservation in the city. The Historic Landmarks Commission acts regarding major alterations, demolition or relocation of historic landmarks, the designation of historic landmarks, the maintenance of the historic resource inventory, and makes recommendations to the Planning Commission pertaining to conditional use requests within designated historic landmarks. The Historic Landmarks Commission may make studies, hold hearings and prepare reports and recommendations on its own initiative or at the request of the Council.
- B. The City Council shall consider individuals for the Historic Landmarks Commission that have demonstrated an interest in historic preservation and ideally have experience, training, special expertise or knowledge in the field of historic preservation, local history and culture, archaeology, architecture, the arts, or other related fields. A member of the Planning Commission may serve as an ex-officio member of the Historic Landmarks Commission.
- C. The Historic Landmarks Commission shall meet whenever there is a historic resource matter that requires their review.

- D. No member of the Historic Landmarks Commission may be removed by the City Council unless a hearing is provided and misconduct or non-performance of duty is shown. Non-performance includes absence from three consecutive meetings of the Historic Landmarks Commission.
- E. A Historic Landmarks Commission member shall not participate in any Historic Landmarks Commission proceeding or action in which any of the following has a direct or substantial financial interest:
  - 1. The member or the spouse/domestic partner, brother, sister, child, parent, father-in-law, mother in-law of the member;
  - 2. Any business in which the member is then serving or has served within the previous two years;
  - 3. Any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment.

*[There are no revisions following section 2.20.095 until section 2.20.110 Planning Commission part E].*

2.20.110 - Planning Commission.

- E. A planning commission member shall not participate in any planning commission proceeding or action in which any of the following has a direct or substantial financial interest:
  - 1. The member or the spouse/domestic partner, brother, sister, child, parent, father-in-law, mother-in-law of the member;

*[There are no revisions following section 2.20.110E(1)]*