

ORDINANCE NO. 654

AN ORDINANCE AMENDING SECTIONS 2.24.230 AND 2.24.240 OF THE TROUTDALE MUNICIPAL CODE TO ALLOW CERTAIN PERSONAL SERVICE CONTRACTS TO BE AWARDED THROUGH AN INFORMAL PROCESS

WHEREAS, Chapter 2.24 of the Troutdale Municipal Code generally requires personal service contracts to be awarded through a formal section process; and

WHEREAS, Section 2.24.240 of the Troutdale Municipal Code currently exempts certain personal service agreements from the formal selection process and allows them to be awarded informally; and

WHEREAS, there are certain personal services contracts associated with the preparation and issuance of bonds for which, due to the limited pool of contractors and the City's past experiences with these contractors, awarding these contracts through the informal selection process would further the public interest and result in cost savings to the City.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TROUTDALE

Section 1. Section 2.24.230A is amended to read:

A. Except as provided in TMC 2.24.240, this procedure shall be used whenever the estimated fee to the contractor exceeds \$25,000.

Section 2. Section 2.24.240A is amended to read:

A. A personal service contract may be awarded using an informal selection process when the estimated fee to the consultant does not exceed \$25,000 or, at the discretion of the City Administrator, when the project consists of work which has been substantially described, planned, or otherwise previously studied or rendered in an earlier City contract, if the original selection procedure used for the project was a formal procedure. Except as provided in TMC 2.24.240B, this procedure shall not be used when the estimated fee to a consultant exceeds \$25,000 except by approval of the council.

Section 3. Section 2.24.240B is redesignated as Section 2.24.240C and amended to read:

C. Selection. The City Administrator shall contact a minimum of three prospective contractors with which the City or other jurisdictions in the Portland metropolitan area have had previous successful experience. The City Administrator may contact fewer than three prospective

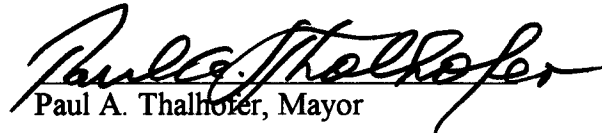
contractors if, in the City Administrator's judgment, there are fewer than three qualified contractors to perform the work.

Section 4. Section 2.24.240B is added to read:

B. In the following cases a personal services contract may be awarded using an informal selection process when the estimated fee of the consultant exceeds \$25,000:

1. Contracts with bond underwriters.
2. Contracts with financial advisors providing expert opinions for the purpose of obtaining negotiated bond sales.

YEAS:	<u>7</u>
NAYS:	<u>0</u>
ABSTAINED:	<u>0</u>


Paul A. Thalhofer, Mayor

Dated: AUGUST 13, 1997


George Martinez, City Recorder

Adopted: AUGUST 12, 1997