

MINUTES
CANBY PLANNING COMMISSION
Regular Meeting
August 9, 1999
7:00 PM

ROLL CALL

Present: Vice-Chairman Jim Brown, Commissioners Derek Bliss, Teresa Blackwell, Geoff Manley, and Craig Harper, Jason Kruckeberg, Planning Director,

Absent: Chairman Keith Stewart

MINUTES

February 22, 1999 Mr. Bliss made a motion to approve the minutes with conditions.
Seconded by Mr. Harper. Motion passed 5-0.

May 10, 1999 Mr. Bliss made a motion to approve the minutes with amendments.
Seconded by Ms. Blackwell. Motion passed 5-0

May 24, 1999 Mr. Bliss made a motion to approve the minutes as written
Seconded by Mr. Manley. Motion passed 5-0.

FINDINGS:

DR 99-04 Canby Skate Park

Mr. Brown questioned if a precedent had been set by Canby Builders Supply, regarding the width of landscape islands being 2 parking spaces wide. After discussion it was agreed by the Commissioners that landscape islands of 8' 6" would be adequate for the skate park. Mr. Bliss asked if it would be appropriate to tell Canby Builders that 8' 6" is acceptable, but the consensus was that their application was done and they were satisfied. It was stated by Mr. Brown that Periodic Review was coming up, that would be the time to come to a conclusion as to what to do with landscape island widths.

Mr. Brown asked for clarification as to when the applicant would be required to install irrigation. It was explained that as they were constructing Phase 2 the irrigation for both Phase 1 and Phase 2 would be installed. Mr. Brown asked that the wording be changed on condition 10 to during Phase 2 instead of following Phase 2.

Mr. Manley proposed modifying condition 12 to read that trash receptacles be provided on site, and placed at the discretion of the Parks Department.

Mr. Harper moved to accept the findings of DR 99-04 as amended. Seconded by Mr. Bliss. Motion approved 5-0.

DR 99-05 Chase Optometry

Mr. Bliss would like the word "discussed" added to page 2 where it refers to parking on site and the size of spaces, he asked if there were to be an appeal or a court hearing would it be the written word, documented tape or video that would be used. Jason answered that the written word would enforceable, if there was a question as to what the intent was then the tapes would be used for clarification.

Jason then clarified the function of the findings document. The Criteria and Standards are basic, Discussion Items are major highlights of topics discussed and the Findings and Reasons are the issues the Commission brought up that were contrary to the Staff Report. If the Commission made some points that the staff didn't make or that are contradictory to what the staff recommended these will be listed as Findings and Reasons.

Mr. Bliss moved to approved Findings and Conclusions for DR 99-05 as amended. Seconded by Mr. Manley. Motion approved 5- 0.

PUBLIC HEARINGS

SUB 99-01 Asset Development Group

Mr. Brown stated that the sub-division application has been continued by Planning Staff until the August 23, 1999 Planning Commission Meeting.

NEW BUSINESS

NONE

COMMUNICATIONS / DIRECTORS REPORT

Jason handed out drafts of the TSP to the Commissioners, stating that on August 23rd there will be a workshop. He also stated that the TSP has been held up for awhile to allow for the Access Management Plan for Hwy 99E to be included when it is forwarded to ODOT. There will be a consultant from W&H Pacific at the meeting and a notice will be put in the paper, for any citizen comments. The workshop is on the 23rd then the September 13th meeting would be the official night to pass on a recommendation to the City Council. Jason also stated the most important part of the TSP are chapters 4, 5 and 6 because that's where the changes have occurred.

Mr. Brown stated that there were selected Bike Lane locations already in the TSP, and said that he had watched a meeting where the Mayor was taking recommendations from the Bike and Pedestrian Committee regarding the bike lane test case on Grant St. The Mayor was trying to understand whether bike lane legislation was a suggestion or a mandate. Mr. Brown asked if there was a conclusion on that issue. Jason responded that there was a disagreement between Staff's interpretation and the Council's interpretation, the City's Attorney is looking into what the letter of the law is, and there has been no closure on that issue yet.

Mr. Brown asked what type of public involvement there has been so far in the TSP. Jason stated that there is a Technical Advisory Committee, but there hasn't been as much involvement in the TSP as there has been in the Access Management Plan. Jason added that because the subject matter is fairly dry it typically does not receive a lot of public interest, but there will be at least three Public Meetings and information will be provided in the newspaper.

Mr. Brown stated that as they get into the Periodic Review process he feels that it would be worthwhile for members of the public to know where the new Collector Streets are going to be, if they live on one or how it's going to be developed in the future. The TSP is a key part of the infrastructure of the Master Plan for the city. People should contact Jason Kruckeberg at the Planning Dept. and get a copy of the plan if interested. Mr. Brown stated that the Planning Commission has an opportunity to get things right the first time with the TSP and not have to rework it 20 years in the future and hopefully people will get involved with that.

Mr. Manley asked if the TSP include planning for neighborhoods that are not yet incorporated. Jason stated it does not list out local streets in these areas. Typically TSP's don't go that far. Jason also added that it was a topic of interest to him and to the planning staff. There are certainly some areas that could use neighborhood street

planning, but it is not included in the TSP.

Mr. Brown questioned what the status was on the Downtown Plan Grant. Jason responded that the Transportation Growth Management Program was delayed because the legislature held up the budget. There was an E-Mail from ODOT stating that they would be doing their allocations in mid-August. ODOT had stated that to get the funding there has to be an transportation element in the project, which Canbys' plan does. Mr. Brown questioned Jason in regards to the City Council's work with the Tri-Met issue and asked if an inter-Canby bus system is worked into this plan. Jason responded that the idea is mentioned in an indirect way, that the city is interested in pursuing other avenues for transit service.

Jason handed out a draft of the Buildable Lands Analysis (an important piece of the Pre-Periodic Review work). an analysis of residential, commercial and Industrial lands within the Urban Growth Boundary and how they could be developed. There will be a presentation before the Canby City Council on the 18th of August, and urged interested Commissioners to attend.

Mr. Brown questioned if a 3.4% population growth estimate was not on the low side. Jason responded that the group looked at that in length and what has been viewed by our consultant as the most accurate way of projecting growth which is shift share (Canby receives a share of Clackamas County's total growth). The consultant combined shift share with historic growth fluctuation in Canby and came up with the estimate.

Jason mentioned that the city has received a Code Audit Grant, to work with a consultant to look through the development code to find out-dated, antiquated codes and provide recommendations to create more efficient and effective development.

Jason informed the Commission that verification of the Planning Commissioner Training would be available at the next meeting, he reported that the City Council had approved the annexation at Territorial and Redwood and had denied the application further south on Redwood which is what the Commission had recommended, and that there would be two annexations on the November ballot. Mr. Harper asked if any other annexations could come up for the November vote, Jason responded that the deadline has passed, and explained the lengthy process in getting items on the ballot.

ADJOURNMENT