

OK

## PLANNING COMMISSION WORKSHOP

AUGUST 25, 1998

**ATTENDANTS:** Keith Stewart, Vern Keller, Jean Tallman, Jason Kruckeberg, Terry Prince, Jim Brown and Dixie Harms

This was an informal meeting to discuss items of concern regarding communication between the Planning Commission and the City Council.

Terry Prince addressed the meeting asking for clarification regarding the ordinance that allowed the City Administrator to pull a legislative action from the Planning Commission Agenda. He also stated that he agreed with the need for an improved intersection at S. Pine St.

Vern Keller addressed the meeting discussing what he perceives as a communication problem with the City Council. He felt it was important to have face to face meetings with the City Council and to get things out on the table and he would like to schedule another meeting to try again.

Commissioner Prince stated that direct informative feedback from the City Council regarding decisions the Commission had made would be more helpful than hearing broad general statements.

Mr. Stewart asked if there had been an agreement with the Council that if a decision was overturned the Planning Commission would be informed of the specific reasons why it was overturned. Mr. Keller stated that was to be the Liaison function. Commissioner Tallman stated that was her understanding, if the Commission is making decisions that are illegal then the Commission needs to know (citing the Berg Parkway extension). She felt that some of the problems started with Pacific Rock decision, and would like to see the City Council and the Commissioners discuss it.

Commissioner Stewart stated that he has considered sending a letter to ODOT stating the four or five issues the Commission feels need to be addressed to made the intersection at S. Pine St. and Hwy 99E safer.

The Commissioners discussed the possibility having one person having standing with the City Council. What would the legal aspects be? How would it work?

Commissioner Brown stated that municipalities get personalities, and that Canby is seen as not being very progressive. Stated that the real estate deal with Cutsforth's Thriftway and Canby Builders was seen as "Small Town Politics".

There was discussion on whether having two applications on one property was proper procedure. For example the applicant submitted a Conditional Use while the owner had put in an application for a Zone Change and a Design Review. Commissioner Brown stated that some of the development codes are seen as anti-growth and some ordinances in Canby are considered lax.

There was a discussion regarding what the definition of "on the record" is. Is it just the Staff Report, tapes and minutes, does it include items that are referred to in discussion or items that are on the wall in plain view? Commissioner Keller stated that "on the record" items should be included in the Commissioners packets, otherwise they do not have all the information. Jason stated that a major concern the council had was with the Thriftway project and a letter that had been received from ODOT. The letter was mentioned, it's in the file but it wasn't discussed so does that put the letter in the record?

Jason's definition of on the record is: any information that was presented to the Planning Commission during the meeting including applications, narratives, letters of concern, Staff Reports and testimony. That information is the only information that can be considered when making a decision as opposed to De Novo meetings where any information can be considered when making a decision. After a lengthy discussion the Commissioners agreed that "on the record" would serve the needs of the Planning Commission.

Workshop was adjourned.