

**MINUTES**  
**CANBY PLANNING COMMISSION**  
Regular Meeting  
June 30, 1997  
7:30 P.M.

---

**I. ROLL CALL**

**Present:** Vice-Chair Stewart, Commissioners O'Shea, Dillon, Tallman and Keller.

**Staff:** James Wheeler, Planning Director, and Joyce Faltus, Secretary

**Others Present:** None

**II. MINUTES**

None

**III. CITIZEN INPUT ON NON-AGENDA ITEMS**

None

**IV. FINDINGS**

None

**V. PUBLIC HEARINGS**

None

**VI. COMMUNICATIONS**

None

## VII. OLD BUSINESS

None

## VIII. COMMISSION DISCUSSION OF PLANNING ISSUES

The Commission discussed revisions to the Land Development and Planning Ordinance proposed by staff. Discussion included:

1. application submittal requirements, including a tie-in of the review time to the Oregon Revised Statutes provisions for the 120-day rule;
2. changing some of the wording and criteria with regard to cell tower siting;
3. adding voter annexation application requirements; amending Section 16.08.110, Fences, specifically with regard to arbors;
4. amending Sections 16.16.030(F)(2) and 16.18.030(F)(2) and 16.20.030(F)(2) and 16.22.030(F)(3) to exempt mechanical units that are used for heating and/or cooling of residential units from interior and/or rear yard setback requirements;
5. amending Sections 16.28.030(C)(1) and 16.30.030(C)(1) and 16.32.030(C)(1) to exclude gas station canopies from the 20' setback requirements;
6. amending Section 16.49.030(2) to read that temporary commercial tent/canopy structures, that meet the Uniform Building or Fire Code to be removed within 30 days of placement;
7. amending Section 16.88.020(C) to require that the City Planner promptly review any application to determine whether it is complete or incomplete and specifying that the applicant be notified, all in an attempt to meet the 180 day requirements.
8. amending Section 16.88.020(D) to ensure that the Commission take action on every properly filed application within 60 days of receipt in order to meet the 120 day State requirements.
9. amending the requirements for information and number of copies that must be submitted in the commercial, industrial and multiple-family residential development projects;
10. requirements for site and design review applications;
11. requirements for conditional use applications;
12. application requirements for applications for an expansion of a nonconforming structure or change of nonconforming use;
13. application requirements for lot line adjustment applications;
14. application requirements for minor land partition applications;
15. application requirements for subdivision applications;
16. application requirements for annexation applications;
17. Section 16.88.140(B), appeals to council, specifically stating that the reasons the appellant is aggrieved shall be provided in regards to the criteria and standards.

18. application requirements for variances,
19. adding definitions to Chapter 16.04 with regard to cell towers,
20. Etc.

**VIII. DIRECTOR'S REPORT**

None

**IX. ADJOURNMENT**

The meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Joyce A. Faltus