

December 19, 1962

The Planning Commission for the City of Canby met in regular session at the City Hall. Members present were Ralph Hulbert, Elsie Cutsforth, Earl Gipe, Richard McCarter, ex officio members Mayor Oliver, City Superintendent Lee Cox and Mr. Ed Eilers from the Municipal Research.

The minutes of the last meeting were read and approved.

A letter from Mr. Cox was read asking that there be a vacation of a portion of S.W. 5th Avenue, letter quoted in part as follows: "Canby High School owns property on both North and South boundaries of that portion of S.W. 5th Avenue in question. To further develop the property for the school's operational use the Canby Union School Board is asking that the City of Canby vacate that portion of S.W. 5th Avenue as described in the attached legal description and map".

Earl Gipe moved that the above subject be approved and this was seconded by Elsie Cutsforth. Motion was carried unanimously. The drawing was signed by the President of the Planning Commission and referred back to the City Council for action.

A Plat of the Free Evangelical Church was presented to the Planning Commission for approval of building on the property and any recommendations. There were four representatives from the church present. The representatives desired to know the grade level in relation to the adjoining property. The overall plan met the approval of the Commission but no final action was taken.

An inventory of Utility Extension Needs pertaining to water and sewer departments, with a cover letter from the Bureau of Municipal Research was distributed to members of the Planning Commission by Mr. Eilers.

The 1st Proposed draft of the Minor Street Plan Map was displayed by Mr. Eilers. The Commission discussed the draft and made a number of recommendations for additions and variations.

Mayor Oliver suggested that the secretary call roll call each month and note in the minutes who was absent; also a copy of the minutes of the previous meeting be mailed to each member prior to the approaching meeting and the members present thought the telephone calls should be continued. The Commission agreed that after three absences from regular meetings the member's right to serve should be reviewed.

The meeting was adjourned at 10:30 P.M.

Respectfully submitted,

Lois A. Eilers
Secretary to Planning Commission