

Regular meeting of August 17th, 1959.

The meeting was called to order by Mayor Irwin at 8 pm. Roll call- present- Mayor Irwin, Councilmen Anderson, Eversole, H. Giger, V. Giger, Oliver and Stefani. Also present were Att. Bettis, Supt Dunn and Recorder Lawrence.

The minutes of the previous meeting was read and approved.

Communications: One State Board of Health regarding receipt of Carl Greens report- Trailer permit for Jack Hart and Western Lane Taxpayers Assn.

Bids were opened for new police car and pick up truck- Sams Garage, Pickup \$1825.00, police car \$1500.00- Holman-Williams Motor Co for \$1348.78 for police car. Present police car to be turned in in both cases.

V. Giger moved that the bids be accepted for Sams Garage for pickup for \$1825.00 and Holman-Williams Motor Co for police car at \$1348.78 with turn in of present police car. Anderson 2nd and motion was carried.

Wm Haworth appeared and asked councils authority to write up renewal on city liability insurance and possible bond for State Highway Dept.

Eversole moved the council take advice of Mr. Haworth on the insurance and that he look into bond. H. Giger 2nd and motion was carried.

The council then conferred with Carl Green. It was pointed out to him that the tables he used for water consumed were for week-ends and not daily consumption. After considerable discussion on extent of program and rate structure, the council agreed that the rates as set forth in Mr. Greens report would be effective at a \$2.50 minimum schedule for Ordinance # 427. Mr Green is to work up a suitable wording on rates for ordinance and have then returned in time for a recessed meeting on Friday August 21st.

Oliver stated that he had conferred with SR Smith & Co and then presented a letter which was read, asking for a 4" water main for their proposed new location between Berg Ave and the Molalla River.

Mayor Irwin then read the Wage & Hour Committee recommendation in regards to changing duties in the City Hall personnel. (see attached)

Anderson moved that the Wage & Hour Committee recommendation be adopted, 2nd by Oliver and motion was carried.

Mayor Irwin then stated that Oliver would replace Eversole on the Water Committee.

V. Giger moved that the 6 months extension of trailer permit for Jack Hart be granted. 2nd by H. Giger and motion was carried.

Att. Bettis read 1st reading of Ordinance # 426(relating to salary of councilmen) H. Giger moved that council accept Ordinance # 426 on 1st reading and that it be posted in three conspicuous places for the required period of time. Anderson 2nd and motion was carried.

H. Giger moved that the meeting be recessed until 8 pm Friday, August 21st. V. Giger 2nd and motion was carried.

Meeting recessed at 11.10 pm.


George W. Irwin, Mayor


F.G. Lawrence, City Recorder

The Honorable Mayor and
Members of the Canby City Council
City Hall
Canby, Oregon

In re: Report of Wage and Hour Committee

Gentlemen:

The Wage and Hour Committee of the Canby City Council held a special meeting on August 14th, 1959 at 7:00 o'clock P.M. to consider various matters and particularly complaints and problems reported to the Committee and concerning the office force at the City Hall. The members of the Committee individually as Councilmen and collectively as members of this Committee have been aware for some time that there is a certain amount of friction and dissension in the administrative staff at the City Hall. We have not made a detailed study of the entire matter, and are not prepared to report or say as to the source or cause of the trouble or how serious or widespread that it might be. We are convinced however, that problems are not of an insignificant nature and that steps should be taken to relieve the tension, preserve harmony, and insure the efficient operation of the City's business office at the City Hall. We are fully aware that there are two sides to every problem, and we have not attempted, nor do we intend, to try and fix the blame for any of the problems that do exist, and we are also of the opinion that any acts of omission or overt acts by any City official or employee which may have contributed to such problems were entirely unintentional and not wilfully committed and can be averted in the future by closer cooperation between all parties concerned, and including the Council and this Committee.

It is the unanimous recommendation of this Committee that City Recorder F. G. Lawrence be relieved immediately of any supervisory responsibilities so far as the rest of the City Hall office staff is concerned and that Mrs. Fouts be placed in charge of the front office and responsible for all money collected for light, water, sewer and tax money. That Mrs. Fouts be made solely responsible for the records books and files of the City's business office. That Recorder Lawrence continue as the City Recorder, but his responsibilities shall be limited to that of presiding over the Recorder's Court, attending Council meetings and recording the minutes, and collecting monies that are normally paid in to the Recorder's Office, such as fines, payments on bonded indebtedness, application fees for special permits required under City Ordinances, etc.

We further recommend that a definite working schedule be prescribed by the Council, and that the same shall be forty hours per week for each person employed in the City Hall and that they be permitted to schedule between themselves periods of time off during the week and to the extent that each employee is permitted a half day off during the week and a half day off on Saturday. Such a schedule should provide that there is at least one employee on duty in the City Hall from 8:00 o'clock Monday morning until 5:00 o'clock each day, Monday through Friday, and from 8:00 o'clock until noon on Saturdays.

These recommendations will not, in our opinion, impose any greater responsibilities or duties on the employees at the City Hall or justify at this time any wage increase, but it should provide for a clearer understanding as to the responsibilities of each person and their work periods.

Respectfully submitted:

A. B. Eversole Chairman
Harward. Riggs
C. D. Liger