

REGULAR MEETING OF THE CANBY CITY COUNCIL

September 4, 1973

The meeting was called to order at 7:30 p.m. by Mayor Roth, followed by the traditional flag salute.

Roll Call: Present - Mayor Roth, Councilmen Gerber, Giger, Kariker, Tate, Wagner and Westcott.

Absent - None.

Others Present - Publisher Weston, City Treasurer St. Amant, Foreman Atwood and Auditor Douglass.

Councilman Gerber made a motion, seconded by Tate, to approve the minutes as printed and distributed of the August 20, 1973 meeting.

A letter from Oregon State Highway Division pertaining to proposed crossing projects at Elm and Grant Streets, was explained by Administrator Wyman. Decision was set aside until later in the meeting.

Administrator Wyman directed attention to a letter from the Department of Commerce advising of the passage of Senate Bill #73 regarding a 1% surcharge fee to be charged to all building contractors. These fees will be submitted to the State on a quarterly basis.

After due consideration to a letter from the State of Oregon, Department of Commerce (House Bill #2766) regarding plumbing codes and standards, Councilman Westcott moved, Giger seconded that as stated in this letter dated August 24, 1973 that we adopt Option 2. Motion carried unanimously.

Deputy City Attorney, Wade Bettis, Jr., read a copy of Resolution No. 163, "Duties of the City Treasurer" Councilman Giger moved, Gerber seconded, to adopt Resolution No. 163. Motion carried unanimously.

Communication from the Public Utility Commissioner of Oregon regarding application of Southern Pacific Transportation Company to construct a Rail Road Crossing on N. W. Third Avenue was discussed at length. The matter was tabled for further study.

The change in payment schedule from 7.9% to 9.1% approved retirement system for the uniformed employees as presented by the Equitable Life Assurance Society was explained by Mr. Wyman. It was also suggested that the non-uniformed employees be covered under the same agreement. Councilman Tate moved that we authorize Mr. Wyman to enter into an agreement at 9.1% as designated by Pacific Mutual Life Insurance Company and also 5.9% for non-uniformed employees. Councilman Westcott seconded the motion. After some discussion, the motion carried unanimously.

Mr. Wyman read a letter from the "Friends of the Library." Their feeling is one of disfavor for the combination of the Library and the High School facilities. Councilman Kariker suggested that a letter of clarification be written so that there were no misunderstandings.

The Supplemental Budget for Revenue Sharing Funds as recommended by the Administrator and staff were presented for approval. Councilman Tate made a motion, seconded by Giger to accept the recommended Revenue Sharing Supplemental Budget. Councilman Wagner moved to amend the motion to reduce the land acquisition allocation by \$1,000, the \$1,000 to be spent for social services. Motion carried with the Mayor casting the tie breaking vote.

Councilman Westcott moved, and Wagner seconded, that the special hearing for the Supplemental Budget be held on September 17, 1973 at 8:00 p.m. Carried unanimously. (A copy of the proposed Supplemental Budget is attached to, and becomes a part of the file copy of these minutes).

Administrator Wyman requested a call for bids on various items of equipment. Closing and opening date for said bids to be September 27, 1973 at 2:00 p.m. Bids to be approved or rejected October 1, 1973.

Councilman Kariker moved to authorize the Administrator to call for bids for the requested equipment; with advertising in the Canby Herald on September 12, 1973. Seconded by Wagner.

Councilman Giger moved, and Westcott seconded, to accept the State's proposal and advise them that the City is agreeable to cover the excess costs of approximately \$10,000 for the crossing project on Grant and Elm Streets. Motion carried.

Administrator Wyman also requested permission to hire one full time Building Inspector and one full time secretary for the business office. Councilman Giger so moved, Kariker seconded. Motion carried.

A requisition in the amount of \$862.52 for storm drainage materials was presented by Administrator Wyman for approval. Councilman Giger so moved, Westcott seconded. Motion carried.

Councilman Westcott moved and Wagner seconded, that Administrator Wyman be authorized to pursue the completion of a contract with Clackamas County to reduce our dog license fee from 80% to 20%. Motion carried.

Councilman Gerber moved that Mr. Carl Bramer be hired immediately as dog control officer. Wagner seconded. Carried.

Payment of the following items to be paid by the City as recommended by Administrator Wyman.

- Cage and Catch All
- Sign for Car
- Citations and Badge
- Related Expenses and Mileage for Car

Councilman Westcott reported that minutes of Canby Utility Board meetings as being more than necessary and biased in opinion.

Councilman Westcott also advised that we have need of enforcing procedures in regards to business licenses. Out of zone business license applications such as "Home Occupation," should be heard before the Planning Commission and issued a "conditional use license."

Administrator Wyman and Auditor Douglass explained the procedure for authorization of payment of Purchase Order's. All Purchase Order's invoiced for under \$100.00 are not subject for percentage limits. All Purchase Order's invoiced for \$100.00 to \$250.00 may not be paid without special approval if they exceed the Purchase Order amount by more than 25%; \$250.00 to \$400.00 within 20%; \$400.00 to \$600.00 within 15%; and from \$600.00 to \$750.00 within 10% if the Purchase Order encumbrance. All Purchase Order's and invoices over \$750.00 are subject to special Council approval.

Councilman Westcott moved, seconded by Giger that we adopt the procedures as outlined. Motion carried.

Councilman Giger moved, Gerber seconded, that claims against the City as presented be allowed for payment and checks drawn in payment thereof. Motion carried by roll call vote.

Mayor Roth announced that during his absence the week of September 17-21, Councilman Giger would assume the duties of Mayor.

Councilman Tate announced that an important meeting of CRAG would be held Tuesday, September 11, 1973 at 8:00 p.m. in the Clackamas County Courthouse.

There being no further business, the meeting was adjourned at 10:31 p.m.

Paul N. Roth  
Mayor

Shirley J. Vick  
Recorder Pro-tem

September 4, 1973