

Canby City Council
Regular Meeting
October 7, 1974

The meeting was called to order by the mayor at 7:30 p.m. followed by the traditional flag salute.

Roll Call

Present: Mayor Roth, Councilmen Gerber, Giger, Tate & Westcott

Councilman Kariker arrived at 7:45 p.m.

Absent: Councilman Wagner

Others Present: Administrator Wyman, Treasurer St. Amant,
Deputy Attorney Raymond Reif, Supt. Whiteside &
Fire Chief Buttolph

Minutes of the previous meetings of September 16 and 23 were distributed for council approval or comments. There being no comments or corrections a motion was made by Councilman Gerber, seconded by Giger and carried approving said minutes as distributed.

Administrator Wyman presented Ordinance #587 regulating street excavation but the council had not had the opportunity to review said ordinance. Upon the mayor's request, it was set for first reading on October 21.

Ordinance #577; AN ORDINANCE ESTABLISHING A NEW CITY PLANNING COMMISSION IN COMPLIANCE WITH THE PROVISIONS OF CHAPTER 227, OREGON REVISED STATUTES, AS AMENDED BY CHAPTER 739 OF THE 1973 REGULAR SESSION OF THE OREGON LEGISLATIVE ASSEMBLY; PRESCRIBING THE POWERS AND DUTIES OF THE NEW CITY PLANNING COMMISSION; AND REPEALING ORDINANCE #383 was read on final reading by Attorney Reif by title only. A motion was made by Councilman Giger, seconded by Gerber and carried unanimously by roll call vote that Ordinance #577 be adopted on final reading and thereby become a part of the laws of Canby.

Resolution CLXXXI; A RESOLUTION AUTHORIZING ACCEPTANCE AND EXECUTION OF OPTION AGREEMENTS TO PURCHASE REAL PROPERTY FOR PUBLIC PARK PURPOSES was read by Attorney Reif. After a period of discussion a motion was made by Councilman Giger, seconded by Tate and carried unanimously by roll call vote that said resolution be adopted.

A letter from Bettis & Reif was read regarding the status of the court case of Ronal Von Walters vs City of Canby over wage disputes. A copy of said letter is hereby attached to and becomes a part of the file copy of these minutes.

Letters from the Chamber of Commerce and United Canby Merchants were read and considered with reference to traffic safety. After a short period of discussion the council requested that the subject be carried forward on the agenda of the meeting of October 21 for further consideration.

Supt. Whiteside presented a letter from Southern Pacific Company with proposals for traffic safety on a projected railroad crossing on N.W. 3rd Avenue. After a period of discussion a motion was made by Councilman Gerber, and seconded by Giger to accept the proposal of Southern Pacific Company in regard to installation of lights and signs to enhance traffic safety on said proposed crossing. The motion was then amended by Councilman Tate, seconded by Gerber and carried unanimously that the crossing safety provisions as contained in the letter from Southern Pacific not be considered as permanent arrangements and that if the provisions prove unsatisfactory in the future, the safety precautions could be reopened for negotiations at that time. Then the motion as amended was carried. A copy of said letter is attached to the file copy of these minutes and becomes a part thereof.

The council considered recommendations made by Attorney Bettis regarding clearing of titles on S.W. 5th Avenue and more particularly known as the Zeek property. After a short period of discussion it was recommended by Councilman Giger and directed by Mayor Roth that the matter be held over for discussion when Attorney Bettis Sr. was present due to prior research and reports made by him.

A delegation approached the council to continue discussion regarding the proposed parking lot improvement on railroad property in Canby with reference to a letter from Bettis & Reif regarding the legality of using fees from and increasing business license fees to finance parking lot construction. After a detailed discussion and several recommendations being presented a motion was made by Councilman Westcott, seconded by Gerber and carried by a vote of 3 yes and 2 no that the committee seek necessary funds from private finance sources and report their success before further considering city financing from cemetery perpetual funds, sewer reserve funds or business license fees.

A letter from the Canby Utility Board was presented before the council which contained information regarding the unauthorized use of city water and tampering with fire plugs. A copy of the letter is attached to and becomes a part of the file copy of these minutes. The council and department heads discussed the matter and Supt. Whiteside referred the council to authority contained in Ordinance #577 which if enforced would suffice. The council recommended that Utility Board Manager Cox be invited to come to the council workshop on October 28 to discuss the matter in detail.

The council discussed the Utility Board's recommendation that the charge for billing sewer department rental for the city be increased from 10¢ to 15¢ per billing. The matter was discussed in detail and it was recommended that Administrator Wyman initiate a letter to Manager Cox revealing the council's feelings that the cost of billing as stated in the Utility Board's letter included a portion of the postage which was not previously considered and that the presentation was made at the wrong time of the year due to lack of provisions for such increase in the current budget but that the council members were in sympathy with the Utility Board and would give the matter some consideration at budget time for the coming year.

The council considered a letter from Everhart & Kent Funeral Homes requesting permission to place a raised tombstone in Zion Memorial Park in a section where a few erect stones were present prior to the enactment of the grass-flat resolution. After a period of discussion a motion was made by Councilman Kariker, seconded by Giger and carried authorizing the city attorney to prepare an amendment to the existing resolution authorizing the council to approve variations where erect stones had already been installed. The council directed that a letter be written to Mr. Wellman of Everhart & Kent advising him that the amendment would be on the agenda October 21.

Letters from CRAG and the Clackamas County Director of Public Works were read which announced a meeting to be held at the courthouse in Oregon City on October 9 regarding the state highway bonding program and other matters relating to the proposed Oregon City highway by-pass. It was recommended by the council that Duane Weeks and Gerald Duerksen be advised of the meeting date and time.

The committee on union negotiations reported to the council that there were matters to be negotiated or authorized by the council before the final agreement with Local Union #189 could be realized. Council members told the committee that they were given authority to negotiate, but the committee members insisted that there were certain items that the council should be aware of and have opportunity to voice their opinions on. After a period of discussion a motion was made by Councilman Tate, seconded by Westcott and carried that the union officials be advised by letter that this matter will be discussed at the council workshop on October 28.

The members of the council reviewed the purchase order print-outs and after a period of discussion a motion was made by Councilman Giger, seconded by Westcott and carried by roll call vote that claims in the amount of \$19,968.50 be approved for payment and warrants drawn on the treasurer in payment thereof.

Fire Chief Buttolph requested permission to order 1,500 feet of fire hose from Goodyear Rubber & Supply Co. at approximately \$2,450. After a period of discussion a motion was made by Councilman Gerber, seconded by Giger and carried by a vote of 4 yes and 1 no approving the purchase request.

The mayor requested that the council approve the attendance of himself and Councilman Kariker to the Intergovernmental Conference in Corvallis on October 17 and 18 and to approve the expenditures incidental thereto. After a period of discussion a motion was made by Councilman Giger, seconded by Tate and carried that the mayor and councilman be authorized to attend the conference with expenses incident to registration, meals and lodging, mileage and allied expenditures being underwritten by the city.

A proposal was made by Chairman Kariker that the city underwrite the cost of a dinner at Charbonneau for chairmen of the advisory committees, councilmen, consultants and others October 14 at 5:30 p.m. After a period of discussion a motion was made by Councilman Giger, seconded by Kariker and carried by a vote of 3 yes and 2 no that these individuals and their wives, if they so chose, be invited to the dinner prior to a public meeting to convene at 7:30 p.m.

Supt. Whiteside reported on the status of the street improvement contracts for N. Cedar Street from 5th Avenue to Dahlia Park. He said that American Underground had signed the contract and were apparently ready to install the storm sewer and that Parker-Northwest had not yet signed the contract for curbing and paving but it was understood that they contemplated action in the near future.

It was revealed before the council that the garage property adjacent to City Hall was available for purchase but that Bert's Automotive had an 8-year lease on the property. After a short period of discussion the mayor appointed a committee consisting of Administrator Wyman as chairman, Councilman Giger, Planning Commission Chairman Ross, Utility Board Chairman Newton, Attorney Bettis Sr., and himself to a committee to make further investigation concerning the availability of the property and to report back to the council.

The mayor declared that the matter of new rates for property and services at Zion Memorial Cemetery be given thorough consideration at the October 23 workshop.

Councilman Tate reported that there was a Citizen's Oregon Land Use Guidebook available from CRAG and that several copies should be available in the city. After a period of discussion a motion was made by Councilman Westcott, seconded by Tate and carried that ten copies of said book be purchased by the city at \$2.25 per copy.

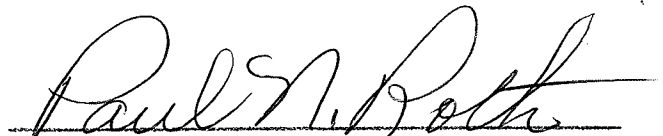
Supt. Whiteside reported on the success of the public auction held at the sewage treatment plant on October 5. He said that the gross sale amounted to \$4,614.50 and that all obsolete and/or excess city property had been disposed of at the sale.

There was a discussson regarding the county's five-year levy which would be on the November ballot which, if passed, would make \$2,500,000 available for county library construction and improvement. Councilman Tatenand Adm. Wyman stated they planned to attend a meeting Thursday, October 10, at 7:30 p.m. to discuss the county library construction proposal.

The meeting was adjourned at 10:10 p.m.



J. R. Richardson, City Recorder



Paul N. Roth, Mayor

WADE P. BETTIS
RAYMOND R. REIF
WADE P. BETTIS, JR.

BETTIS & REIF
ATTORNEYS AT LAW
160 N.W. THIRD AVENUE
CANBY, OREGON 97013

TELEPHONES
266.1113
655.1674
AREA CODE 503

September 25, 1974

Honorable Paul N. Roth, Mayor, and
Members of the City Council
City of Canby
P. O. Box D
Canby, Oregon 97013

Re: Ronal Von Walter vs. City of Canby

Gentlemen:

C
O
P
Y
I am pleased to report that the Court of Appeals of the State of Oregon has affirmed the prior favorable decision of the Honorable Howard J. Blanding of the Clackamas County Circuit Court. The Court of Appeals' decision was filed with the State Court Administrator on September 23, 1974, and I am enclosing the opinion and decision of Chief Judge Schwab and Judges Langtry and Thornton before whom the matter was argued by my son, Wade P. Bettis, Jr., on August 22, 1974.

My son handled this entire matter as I am sure you know, but he did have capable assistance from our law clerk, Mr. Roger Reif, who is also my partner's son.

This case was not only an extremely important one for the City of Canby but it involved the first interpretation in Oregon by an Appellant Court on the provisions of Oregon Revised Statutes 279.340 which relate to overtime pay for police personnel. The issues raised and presented by this case were of such interest to others that Briefs Amici Curiae were filed on behalf of the Portland Police Association and the Oregon Council of Police Associations and also on behalf of the City of Portland. This fact is noted on the cover page of the enclosed decision.

There is of course a possibility of an appeal by the plaintiff to the Supreme Court of the State of Oregon, and I will notify you promptly if that occurs.

Since I am sending a copy of the Appeals Court's decision to Mayor Roth only, he may prefer to have it duplicated for distribution to all Councilmen for their study. Those who receive and read the opinion will note the complete and comprehensive coverage which my son gave to this entire matter, and he was sustained by the Appeals Court on all points and issues, and the Court's decision makes this a case of first

Honorable Paul N. Roth, Mayor, and
Members of the City Council
City of Canby
9/25/74
Page 2

impression with a decision greatly anticipated and much needed
by all municipalities in our State.

Sincerely,

BETTIS & REIF

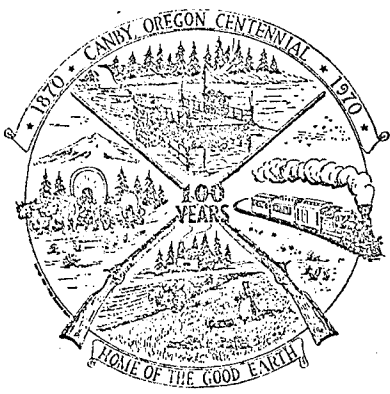
/s/ Wade P. Bettis

Wade P. Bettis

WPB:EN

Encl. to Mayor

cc: Harold A. Wyman, City Administrator ✓
J. R. Richardson, City Recorder



*our letter
turned over
to Traffic
Safety Comm.*

Chamber of Commerce

P.O. Box 35
Canby, Oregon 97013

PHONE 266-4600

Sept. 24, 1974

Hon. Paul N. Roth, Mayor
and City Council Members
PO Box D
Canby, Oregon 97013

Gentlemen:

In the public interest, these two requests are being made by the September-organized Board of Directors of Canby Chamber of Commerce:

1. Immediate removal of the No Left Turn sign for northbound N.Ivy Street travelers. This would again allow left turning into N.W. 1st Avenue.

In unanimous action by the seven directors present on Sept. 18, the board noted that accidents were rare at that intersection during the many years that left-turning into N.W. 1st Avenue was legal. None could recall a serious accident there during those years.

The Stop sign for southbound vehicles on N.Ivy Street should be retained. This will enable northbound traffic to negotiate the left turn into N.W. 1st Avenue without bottlenecking the railroad crossing. This was a smooth-moving system in effect for many years before an earlier Council elected "to try" the present control.

(You will recall that a previous Chamber board made a similar request to allow full use of N.W. 1st Avenue last spring.)

2. The City's cooperation in improving vehicular parking lots, as rapidly as possible, on Southern Pacific land north of the railroad tracks is also invited.

Directors urging these two matters, as a benefit to the public, are: Donald L. Peterson, DeWayne Hansen, Derald Magnuson, Cy Shannon, George Vanderzanden, Tom Kotzian and Walter R. Daniels. (Absent: Mal Evans and Wade P. Bettis Jr.)

Sincerely,

Walter R. Daniels

WALTER R. DANIELS, President

P.S. We will appreciate being advised if this matter is to come up at the Oct. 7 meeting, or at another time. Please call 266-4600.

UNITED CANBY MERCHANTS
CANBY, OREGON

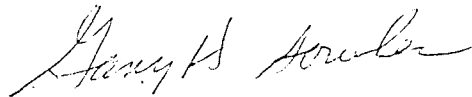
9-30-74

Canby City Council:

The Board of Directors of the United Canby Merchants have voted in favor of asking the Canby City Council to change the traffic pattern on N.W. 1st Avenue and N. Ivy.

The Board specifically requests the "No Left Turn" sign be removed, allowing left-turning onto N.W. 1st Avenue from Ivy Street. Also, retention of the "Stop" sign for southbound vehicles on N. Ivy Street is recommended so that north-bound traffic can negotiate the left turn without bottlenecking the railroad crossing. This is the system that was in effect for many years before the present system was installed.

The Board believes this action will allow N.W. 1st Avenue to become a normal-use thoroughfare again.



GARY H. SOWLES
President, Canby United Merchants

Southern Pacific Transportation Company

800 PACIFIC BUILDING, PORTLAND, OREGON 97204

LAW DEPARTMENT

September 23, 1974

Hon. Richard W. Sabin
Public Utility Commissioner
Public Service Building
Salem, Oregon 97310

Re: SXF-652: In the matter of the application
of Southern Pacific Transportation Company,
for the authority, pursuant to ORS 763.020,
to construct a crossing of Third Street
with the tracks of Southern Pacific
Transportation Company, in Canby, Clackamas
County, Oregon

Dear Commissioner Sabin:

Southern Pacific Transportation Company and the city
of Canby are discussing, in detail, improvements to the pro-
posed crossing. Agreement is near but not yet realized.

Southern Pacific Transportation Company respectfully
requests an additional 20 days in which to respond to the
city's most recent letter. If granted, Southern Pacific
Transportation Company would appear on or before October 20,
1974.

Very truly yours,

DEZENDORF, SPEARS, LUBERSKY & CAMPBELL

By /s/ John Wiley Gould

Encls (3 copies of letter)

cc: City of Canby
John C. McIntyre
Canby Industrial Park
Jack L. Sollis, Esq.

Southern Pacific Transportation Company

Room 251-N Union Station • 800 Northwest Sixth Avenue • Portland, Oregon 97209

September 25, 1974

IN REPLY PLEASE REFER TO
911518/323-3

C. T. BABERS
SUPERINTENDENT
W. F. CURRIER, JR.
ASSISTANT SUPERINTENDENT
J. W. FERGUSON
DIVISION ENGINEER

City of Canby
City Hall
Canby, Oregon 97013

RECEIVED
SEP 26 1975

Attention: Mr. John Whiteside

Gentlemen:

This letter is to confirm certain points of a recent meeting in your office with Mr. R. L. Johnston of our Engineering Department and attended also by your Mr. Harold Wyman, concerning our application to the Oregon PUC for a spur track to cross 3rd Avenue to serve Globe-Union, Inc.

1. We intend to install train stop signs on each side of the crossing. Therefore, trains will stop before proceeding over the crossing.
2. Our company would be willing to pay for installation of an overhead light to illuminate the crossing if the City will maintain it after installation. We will need an estimate of cost of installation for submission to our management.
3. It was mutually agreed that sight distances could be improved by removal of some of the brush south of 3rd Ave. to the east and west.
4. The City felt it would also like to install vehicle stop signs both sides of the crossing for greater protection and possibly the access road exit from Globe-Union. It was pointed out that we would expect the City to pay for installation and maintenance of the stop signs. We are attaching one print of our Oregon Division Drawing D-1518 for you to mark the proposed vehicle stop locations on and then return to us so they may be incorporated into our application.

We have asked our attorneys to request a 20-day extension in which to appear before the PUC. This will provide you with sufficient time to take this matter up with your City Council on October 7, and if our compromise meets with their approval, you can then inform the PUC of same.

Yours truly,

Chas. T. Babers

Attch.

October 10, 1974

Southern Pacific Transportation Company
251-N Union Station
800 N.W. 6th Avenue
Portland, OR 97209

Attn: Mr. C. T. Babers


Gentlemen:

Your letter of September 25, 1974, concerning the proposed Third Avenue railroad crossing was reviewed by the Canby City Council at their regular meeting, October 7. It was moved to accept the proposals, as stipulated in your letter of September 25, with the provision that the City of Canby reserves the right to reopen negotiations, should the arrangements stated prove unsatisfactory or become a safety hazard. In accordance with item two in your letter, concerning the area light, Mr. Lee Cox, of the Canby Utility Board, stated an estimated cost of approximately \$300.00 for the light. I have also enclosed herewith the map you had previously sent, showing the anticipated location of the vehicle stop signs.

If I can be of further assistance, please feel free to contact me.

Sincerely,

Harold Wyman
City Administrator


By: John L. Whiteside
Supt. of Public Works

HW/ULW/mjd

Enclosure

cc: D. Astle, Oregon Public Utilities Commission
J. Richardson, City Recorder
H. Wyman, City Administrator

CANBY UTILITY BOARD

P.O. BOX U • 465 S.E. 1ST AVE.

CANBY, OREGON 97013

PHONE 266-1156



BOARD MEMBERS

GENE NEWTON	CHAIRMAN
CHARLES SANDSNESS	MEMBER
S.W. DRESEN	MEMBER
LEE COX	MANAGER
SHIRLEY SARTY	SECRETARY
JUDITH HOFMANN	BOOKKEEPER

September 27, 1974

Mr. Harold Wyman
City Administrator
City of Canby
182 N. Holly Street
Canby, Oregon 97013

Dear Harold:

Subject: Fire Hydrants

There seems to be a continuing increase in the tampering with fire hydrants and unauthorized persons obtaining water from hydrants without permission.

Since these circumstances are becoming very prevalent the Canby Utility Board would like to request that the City Council have the City Attorney draw up an ordinance providing for regulations and penalties pertaining to fire hydrants. I might suggest that in the designing of such an ordinance, in part it should read as follows:

Any unauthorized person or persons tampering with or obtaining water from a fire hydrant within the City Limits of the City of Canby, Oregon, will be subject to a penalty of \$500.00 or thirty (30) days in Jail.

I have checked with other cities in regard to this matter and the amount of the penalty as I have suggested seems to be in order. To some this may seem to be in excess for a penalty of this nature. However, like many other things, tampering with a fire hydrant by unauthorized persons, there is a possibility of even doing minor damage that may cost several hundreds of dollars to get at and make the necessary repairs. Also, the obtaining of water without permission is an important matter at this time since water is at a premium and does not come freely.

I recall some years previous I believe the City had an ordinance dealing with this matter. However, if my memory is correct, the penalty was very minimal, at least during my tenure with the City.

Another thing in regard to this matter, we do not have decals on each fire hydrant with such statements on them as I have outlined above regarding penalties. All other cities and persons I have talked to about this matter seem to think the decal with a similar, as above stated, statement regarding penalties and so forth is very influential and in some respects necessary regarding the enforcement of this type of ordinance.

Mr. Harold Wyman

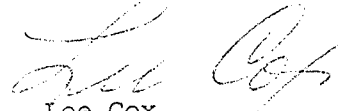
- 2 -

September 27, 1974

We would appreciate the opportunity to attend your meeting in regard to this matter should you wish to persue the matter further.

Yours very truly,

CANBY UTILITY BOARD


Lee Cox
Manager

LC:sss

cc: Mayor Paul Roth
City Attorney Wade Bettis, Sr.

Everhart & Kent Funeral Homes

MOLALLA CHAPEL
220 E. MAIN ST.
P. O. Box 186
PHONE 829-2379

CANBY CHAPEL
160 S. GRANT ST.
PHONE 266-1144

September 27, 1974
Canby, Oregon

Canby City Council,

I, Ray Wellman of the Everhart & Kent Funeral Home, am submitting this request on behalf of Mr. J. Erle Beckett of Canby.

Mr. Beckett wants to order a headstone other than a flat ground level. He wants what is called a Hickey, When a hickey is set properly the front edge is 4 inches high and the back edge is 6 inches high. It is in an area where there are many other stones other than the customary flat ones. His mother is 3 grave spaces over with this Hickey marker and his brother and wife have this type stone in the very next grave to him. This is the reason Mr. Beckett wants this type of stone, to match the other members of his family.

If you would please act on this at your next Council Meeting I would appreciate it. I will let Mr. Beckett know the answer.

*Resolution
for
Council*

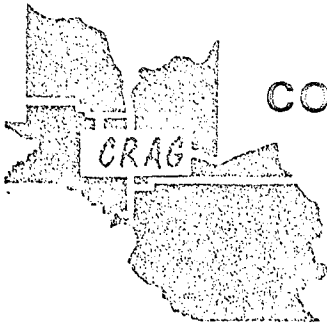
Sincerely,

Ray Wellman

Everhart & Kent Funeral Home

160 S. Grant St.

Canby, Oregon 97013



COLUMBIA REGION ASSOCIATION of GOVERNMENTS

6400 S.W. CANYON COURT
PORTLAND, OREGON 97221

(503) 297-3726

NOTICE OF PUBLIC MEETING

CLACKAMAS COUNTY

Canby
Gladstone
Happy Valley
Lake Oswego
Milwaukie
Oregon City
Sandy
West Linn
Wilsonville

CLARK COUNTY

Camas
Vancouver
Washougal

COLUMBIA COUNTY

Clatskanie
Columbia City
Prescott
Rainier
Scappoose
St. Helens
Vernonia

MULTNOMAH COUNTY

Fairview
Gresham
Portland
Troutdale
Wood Village

WASHINGTON COUNTY

Beaverton
Cornelius
Durham
Forest Grove
Hillsboro
North Plains
Sherwood
Tigard
Tualatin

THE COLUMBIA REGION ASSOCIATION OF GOVERNMENTS (CRAG) WILL HOLD A PUBLIC MEETING ON OCTOBER 9, 1974, AT 7:30 P.M., IN ROOM 201, CLACKAMAS COUNTY COURT HOUSE, OREGON CITY. THE PURPOSE OF THE MEETING IS TO RECEIVE PUBLIC COMMENT AND OPINION ON THE PROGRAM OF STATE HIGHWAY PROJECTS TO BE FINANCED UNDER THE BONDING AUTHORITY OF THE STATE TRANSPORTATION COMMISSION. THIS AUTHORITY WAS GRANTED IN CHAPTER 698, LAWS OF 1973. CRAG HAS BEEN REQUESTED TO PREPARE A PROGRAM OF IMPROVEMENTS FOR THE COMMISSION'S APPROVAL.

THE PROJECTS ON THE STATE HIGHWAY SYSTEM WHICH HAVE BEEN PROPOSED BY LOCAL GOVERNMENTS FOR FUNDING WILL BE DESCRIBED AND PUBLIC COMMENT ON THEIR NECESSITY AND PRIORITY WILL BE RECEIVED BY CRAG. PRESENTATIONS WILL BE CONFINED TO THOSE PROJECTS ACTUALLY LOCATED IN CLACKAMAS COUNTY AND ITS CITIES, BUT DISCUSSION WILL BE OPEN ON ANY PROJECT IN THE REGION.

A SECOND ITEM FOR DISCUSSION, AS TIME PERMITS, WILL BE PUBLIC COMMENT ON THE TRANSPORTATION NEEDS AND PROBLEMS OF THE REGION. CRAG MUST PREPARE A TRANSPORTATION IMPROVEMENT PROGRAM OF HIGHWAY, TRANSIT, AND AVIATION PROJECTS WHICH WILL REQUIRE FEDERAL ASSISTANCE. PUBLIC COMMENT AT THIS TIME WILL ASSIST IN THE DEVELOPMENT OF SUCH A PROGRAM.

JOHN C. MCINTYRE
DIRECTOR

October 3, 1974

WINSTON W. KURTH
County Engineer

DAVID J. ABRAHAM
Utilities Director

RICHARD L. DOPP
Development
Services
Administrator

City of Canby
Canby City Hall
Canby, Oregon 97013

ATTENTION: Harold Wyman

The Columbia Region Association of Governments will be conducting a public meeting on the State Highway Bond Program on Wednesday, October 9, 1974 at 7:30 o'clock p.m., in Room 201 of the Clackamas County Courthouse, Oregon City, Oregon.

As you are aware, the Oregon City Highway By-Pass is the top priority project of Clackamas County. Your support and concern regarding this project enabled Clackamas County to have it recognized as being of regional significance.

It is essential that our local agencies and citizenry let CRAG know that this is a high priority project in our County. Therefore, your testimony and support of this proposed facility is needed at this public hearing. It is requested that a representative of your firm or agency be present at this hearing to present comments and support for the Oregon City By-Pass.

JOHN C. MCINTYRE Director of Public Works

BY

Winston W. Kurth

WINSTON W. KURTH - County Engineer

/fh

*CALL CALLED JAA
WEEKS 2711
DIANSON 2051*

CANBY UTILITY BOARD

P.O. BOX U • 465 S.E. 1ST AVE.

CANBY, OREGON 97013

PHONE 266-1156



BOARD MEMBERS

GENE NEWTON • CHAIRMAN
CHARLES SANDSNESS • MEMBER
S.W. DRESEN • MEMBER
LEE COX • MANAGER
SHIRLEY SARTY • SECRETARY
JUDITH HOFMANN • BOOKKEEPER

October 2, 1974

Mr. Harold Wyman
City Administrator
City of Canby
182 N. Holly Street
Canby, Oregon 97013

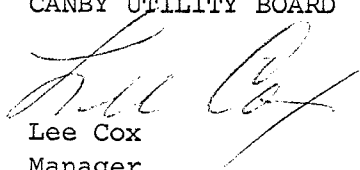
Dear Harold:

Subject: Sewer Billing

In compliance with your request for an estimate of sewer billing costs during 1972-73, we have, to the best of our ability, worked up the attached schedule of costs which amount to .1119.

Yours very truly,

CANBY UTILITY BOARD


Lee Cox
Manager

LC:sss

Enclosures (2)

JANBY UTILITY BOARD

Cost per Customer

SEWER BILLING

1973

I. Direct Expense:

Add Punch Transactions	.0023	
Machine Generated Transactions	.0048	
Billing Correction Time	.0168	
Bookkeeping Time	<u>.0026</u>	
		.0265

.0034
.0049
.0180
.0028
.0291

II. Indirect Expenses:

Monthly Flat Charge	.0137	
Statements and Activity	.0157	
Aging	.0032	
Customer Sales & Revenue Data	.0037	
Minimum Edit Run	.0012	
Postage	.0220	
Supplies	.0051	
Collection Time	.0115	
Statement Check	<u>.0093</u>	
		<u>.0854</u>

TOTAL COST PER SEWER CUSTOMER

.1119

Monthly flat ch.	.0127	
Statements	.0150	
Aging	.0030	
Customer Sales	.0035	
Delinq. Aging		.0016
Delinquent Notices		.0021
Minimum Edit Run	.0011	
Postage	.0278	
Supplies	.0054	
Collection Expense		.0020
Collection time	.0120	
Statement check	.0101	
	<u>.0286</u>	
	<u>.0291</u>	
	<u>.1197</u>	
	<u>.51</u>	
	<u>.1254</u>	
		<u>.0057</u>

ANBY UTILITY BOARD

Cost per Customer

SEWER BILLING

1973

I. Direct Expense:

Add Punch Transactions	.0023	
Machine Generated Transactions	.0048	
Billing Correction Time	.0168	
Bookkeeping Time	<u>.0026</u>	
		.0265

II. Indirect Expenses:

Monthly Flat Charge	.0137	
Statements and Activity	.0157	
Aging	.0032	
Customer Sales & Revenue Data	.0037	
Minimum Edit Run	.0012	
Postage	.0220	
Supplies	.0051	
Collection Time	.0115	
Statement Check	<u>.0093</u>	
		<u>.0854</u>

TOTAL COST PER SEWER CUSTOMER

.1119

CANBY UTILITY BOARD

P.O. BOX U • 465 S.E. 1ST AVE.

CANBY, OREGON 97013

PHONE 266-1156



W. Richardson

BOARD MEMBERS

GENE NEWTON • CHAIRMAN
CHARLES SANDSNESS • MEMBER
S.W. DRESEN • MEMBER
LEE COX • MANAGER
SHIRLEY SARTY • SECRETARY
JUDITH HOFMANN • BOOKKEEPER

September 11, 1974

City of Canby
182 N. Holly Street
Canby, Oregon 97013

Attention : City Administrator Harold Wyman
Honorable Mayor Paul Roth
City Recorder Jarrel Richardson

Gentlemen:

Subject: Sewer Billing.

The Canby Utility Board has run an extensive check on our cost of sewer billing charges. You will recall that our charge to the City for this service is ten cents per customer.

The recent survey indicates that this service is costing us .1254¢ per customer. This estimate, too, is as accurate, actual cost estimate that we could come up with. This does not take into account we have special problems with customers and so forth.

We would like your consideration of the recommended 15¢ per customer to be charged for this service.

Thank you for your consideration of this matter.

Yours truly,

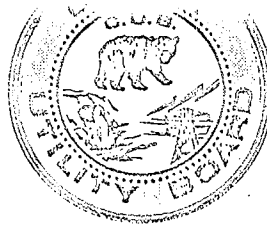
CANBY UTILITY BOARD

Lee Cox
Lee Cox
Manager

LC:sss

SERVING THE CANBY AREA COMMUNITY

CANBY UTILITY BOARD
P.O. BOX U • 465 S.E. 1ST AVE.
CANBY, OREGON 97013
PHONE 266-1156



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September 10, 1974

SEWER BILLING COSTS

Cost per Customer:

I. Direct Expenses:

Add Punch Transactions	.0034
Machine Generated Transactions	.0049
Billing - Correction Time	.0180
Bookkeeping Time	.0028
	<hr/>
	.0291

II. Indirect Expenses:

Monthly Flat Charge	.0127
Statements and Activity	.0150
Aging	.0030
Customer Sales and Revenue Data	.0035
✓ Delinquent Aging	.0016
Delinquent Notices	.0021
Minimum Edit Run	.0011
Postage	.0278
Supplies	.0054
Collection Expenses	.0020
Collection Time	.0120
Statement Check	.0101
	<hr/>
	.0963
	<hr/>
TOTAL COST PER SEWER CUSTOMER	.1254

✓ - should not be
shw .0974

Current Billing Charge: \$.10 per customer

RECOMMENDATION: \$.15 per customer