

Canby City Council  
Regular Meeting  
September 16, 1974

The meeting was called to order by the mayor at 7:30 p.m. followed by the traditional flag salute.

Roll Call

Present: Mayor Roth, Councilmen Gerber, Kariker, Tate, Wagner & Westcott

Absent: Councilman Giger

Others Present: Attorney Bettis Sr., Treasurer St. Amant, Adm. Wyman,  
Supt. Whiteside, Fire Chief Buttolph, Police Chief Graziano &  
Foreman Atwood

Kim Larson, spokesman for the Canby FFA Chapter, approached the council to offer the services of the FFA chapter to the city. She said they had two tractors and adequate manpower to do any kind of clean-up work that the city might have. Mayor Roth commented on the FFA offer complimenting the young people who are anxious to do something constructive when much vandalism and destruction is in evidence elsewhere. Mayor Roth referred the offer to Supt. Whiteside who said the city could certainly use the help if they were adequately covered by industrial accident insurance, which he would investigate. Miss Larson said to contact the high school agriculture dept. for work scheduling.

Upon the mayor's call for comments concerning the minutes of the meeting of September 3 and there being none a motion was made by Councilman Gerber, seconded by Wagner and carried approving the minutes as distributed.

Administrator Wyman read a letter from Larry Whitman regarding increase of rates for taxicab service. Whitman also stated that the services in the future would be from 7:00 a.m. to 7:00 p.m. except in cases of dire emergency. The council discussed the matter and agreed to hold decisions at present and to request that Whitman keep a chronological log for at least two weeks to present to the council for study. The mayor scheduled further discussion for the October 7 meeting.

Administrator Wyman read a letter from the Department of Environmental Quality which stated that the State of Oregon's advance of \$48,392 to the city in November, 1971 was due and payable. Upon the advice of the city attorney a motion was made by Councilman Kariker, seconded by Tate and carried approving refunding of \$48,392 to the State of Oregon at the next maturity date of savings funds which is October 16.

The administrator read a letter from the Loaves & Fishes and signed by Shirley Tooley which stated that the Loaves & Fishes Organization needed \$2,000 to cover unforeseen costs in operation. The council discussed the matter and Mayor Roth asked that the matter be held for research in that the mayor was a member of the Loaves & Fishes Committee and he was not aware that the letter was being written.

Former Mayor Larry Housen presented a proposal for parking lot improvement and recommendations for financing which had previously been discussed at the workshop where only two councilmen were present. A copy of the suggested program is attached to and becomes a part of the file copy of these minutes. After lengthy discussion of the matter a motion was made by Councilman Westcott, seconded by Gerber and carried by a vote of three yes and two no to accept the

committee's proposal indicating intent and to proceed to revise ordinances and resolutions that might apply if the program was fully adopted. A number of financing proposals were made and the final agreement was to secure an acceptable lease agreement with the Southern Pacific Company before any further action was taken. A paper containing the signatures of thirty-nine people was presented with only one person indicating disfavor of the parking lot project. The mayor recommended that the standing parking lot committee work with the city staff to adopt further procedure.

Administrator Wyman presented a letter from the Canby Utility Board proposing that the charges per customer for billing sewer rental fees be increased from 10¢ to 15¢ per customer. After a short period of discussion members of the council agreed that the matter needed study and the mayor declared the request held over until the October 7 meeting.

Administrator Wyman read the resignation of Dale Liberty Sr. as municipal judge effective immediately. After a short period of discussion a motion was made by Councilman Tate, seconded by Westcott and carried to accept the resignation. Thereupon Mayor Roth suggested and recommended the name of Roger Warren of Aurora as Canby Municipal Judge at a salary of \$400 per month. After Attorney Bettis' recommendation a motion was made by Councilman Westcott, seconded by Tate and carried approving the employment of Roger Warren as municipal judge.

The administrator and superintendent reported that bids were opened on September 12 for a 1974 pick-up truck with the recommendation that all bids be rejected in that they were consistently \$1,000 higher than last year. After a period of discussion a motion was made by Councilman Tate, seconded by Gerber and carried to reject all bids and that the bidders be so advised.

Upon the report that checks were being held in escrow to cover the property owner's costs of improving N. Cedar St. a motion was made by Councilman Gerber, seconded by Kariker and carried that bids be awarded to Parker Northwest Paving and American Underground.

After the accounts payable had been reviewed a motion was made by Councilman Westcott, seconded by Tate and carried unanimously by roll call vote that accounts payable in the amount of \$21,871.24 be approved for payment and warrants drawn on the treasurer in payment thereof. Thereupon the Public Works Dept. announced that claims submitted by Eldon Edwards in the amount of \$2,535.82 had been approved by the Planning Commission and a motion was made by Councilman Gerber, seconded by Westcott and carried by a vote of four yes and one no approving said bills for payment.

Administrator Wyman requested authority to hire Merrie Dinteman as Public Works and Planning Commission secretary to replace Cindy Belleque who is returning to school. After a period of discussion a motion was made by Councilman Tate, seconded by Gerber and carried authorizing the employment of Merrie Dinteman subject to physical examination. Then the administrator requested permission to hire Steven Wood and Loyd Cannady as police officers for the city. After a short period of discussion a motion was made by Councilman Gerber, seconded by Tate and carried authorizing the hiring of these two police officers contingent on physical examinations.

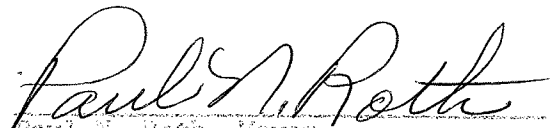
Mayor Roth announced that there would be a council workshop on September 23 and urged that councilmen attend in order to prevent the necessity of a workshop on the last Monday of the month. The mayor said he had received requests for appointment of representatives to the National Bicentennial Program in progress and that this subject would be discussed at the coming workshop.

The mayor announced a Land Conservation & Development Commission meeting in Salem in the afternoon and evening of September 18 and stated his intentions of attending said meetings. Mayor Roth urged that any other members of the council should plan to attend if free.

The meeting was adjourned at 10:13 p.m.



J. R. Richardson, City Recorder



Paul N. Roth, Mayor

# DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT

1175 COURT STREET N.E. • SALEM, OREGON • 97310 • Phone 378-4926

## M E M O R A N D U M

TO: All Local Officials Interested August 23, 1974  
in Land Use

FROM: Arnold Cogan, Director *AC*

SUBJECT: Round II Afternoon Meetings with Local Officials  
and Evening Workshops With the Public

Will you please note on the attached lists the time and date of two fall meetings in your area. We hope you will be able to reserve these times on your calendar:

- A 2:30 P.M. meeting for local officials to review the goal development material.
- A 7:30 P.M. workshop for the public and yourselves

The 2:30 meeting will be with County Commissioners, Mayors, Councilmen, Planning Commissioners, planning staff, city managers, legal counsel, extension service agents and other key administrative staff. We realize that many local officials, especially city officials, find it difficult to attend afternoon meetings due to their job schedules. However, we hope many of you will be able to meet with us to review and discuss the material related to the development of goals so we can relate them to your area and needs.

We will send the material that will be used at the afternoon discussion a week or so before we are to meet.

The 7:30 workshop will provide you with the opportunity to exchange ideas with the public before those ideas are passed on to the LCDC.

To help us get the word out, we have sent extra copies of the information about the meeting and workshop to your staff to pass along to your Council or Board and to your Planning Commission.

If you are aware of any major conflicts, please don't hesitate to contact Mel Lucas of my staff at 378-4926. In addition, this person will answer any questions that you may have.

(See afternoon meeting schedule on back side.)

AC:ltu

ROUND II WORKSHOPS  
FALL SCHEDULE

(All Workshops Scheduled for 7:30 p.m.)

September 16, 1974

Condon - Condon High School

Eugene - South Eugene High School Cafeteria

September 17, 1974

LaGrande - Armory

Albany - Corvallis - Linn-Benton Community College Commons  
(College Center Building, Upper Level)

September 18, 1974

Pendleton - Blue Mountain Community College (Pioneer Hall)

Salem - State Fairgrounds (Agriculture Building)

September 19, 1974

Redmond - Redmond High School

McMinnville - Memorial Elementary School Cafeteria, 14th & Yamhill

September 23, 1974

John Day - Canyon City - Grant Union High School (Library)

Hood River - Hood River Valley High School Cafeteria

September 24, 1974

Ontario - Ontario High School Cafeteria

Portland - Labor Center

September 25, 1974

Burns - Harney County Courthouse, Courtroom

Portland - Jackson High School

September 26, 1974

Klamath Falls - Ponderosa Elementary School

Gresham - Mt. Hood Community College Cafeteria

September 27, 1974

Lakeview - Lake County Courthouse (Memorial Hall)

September 30, 1974

Coos Bay - North Bend - North Bend High School Multi-Purpose Room

Clatskanie - Clatskanie Grade School Gymnasium

October 1, 1974

Astoria - Astoria High School

Gold Beach - Curry County Fairgrounds Auditorium

October 2, 1974

Tillamook - Tillamook High School Cafeteria

Roseburg - Douglas County Fairgrounds (Community Building)

October 3, 1974

Newport - Yaquina View Elementary School

Medford - (Central Point) - Scenic Jr. High School, Central Point,  
Cafeteria

October 7, 1974

Oregon City - Oregon City High School (Cafeteria)

Hillsboro - Hillsboro High School (Cafeteria)

ML:scl

8/21/74

September 10, 1974

To: members of the Canby City Council.

Re: resignation of Dale D. Liberty Sr.  
as municipal judge.

Gentleman:

Please accept my resignation as Canby  
Municipal judge.

Dale D. Liberty Sr.

Septem<sup>r</sup> 15, 1974

Honorable Mayor and Members  
of the City Council  
City of Canby

Franchise  
agreement

Gentlemen:

I am writing in regards to in-  
creasing my Taxi Cab rates once Again.

My request last time to increase  
my rates was not enough to keep  
up with the high inflation. Also  
with Tri-Met now running in this  
area my business has decreased  
considerably.

I would like to have your  
approval to increase my mileage  
rate from fifty cents (.50) to sixty  
cents (.60) a mile.

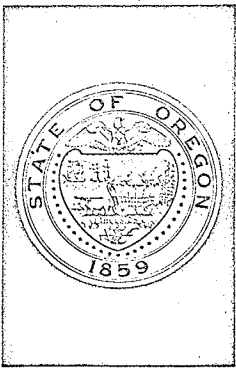
Also in looking over my franchise

there is no set time of hours to do business. I am now on call twenty four hours a day. At this time I would like to advise you I am going to run my hours from 7 A.M. to 7 P.M. instead of twenty four hours a day. Only exceptions to be on call after 7 P.M. to 7 A.M. would be strictly emergency runs. It would definitely have to be emergency.

Would you please advise me of my request?

Yours Very Truly  
Canby Taxi Cab

Larry Whitman



## DEPARTMENT OF ENVIRONMENTAL QUALITY

1234 S.W. MORRISON STREET • PORTLAND, ORE. 97205 • Telephone (503) 229-5333

September 3, 1974

TOM McCALL  
GOVERNOR

KESSLER R. CANNON  
Director

The Honorable Mayor  
City of Canby  
Box "D"  
Canby, Oregon 97013


Dear Sir:

Re: City of Canby  
WPC Ore 322-5

The Environmental Protection Agency (EPA) has accepted \$302,756 as the eligible project cost of referenced project. EPA has paid \$227,067 to the City of Canby which represents 75% of the total eligible project cost. Under the provisions of the State of Oregon's grant agreements with the City of Canby, page 5, first paragraph, the State matching grant of the amount received by City of Canby on November, 1971 in the amount of \$48,392 should now be returned to the Department of Environmental Quality so that the Federal and State funding will not exceed the stipulated 70% of the total project cost.

Sincerely,

KESSLER R. CANNON  
Director

  
R. G. Downen, Administrator  
Administrative Services

RGD:rp

Receipt #7012 dated 11-12-71 to State of Oregon \$48,392.00

Receipt #4847 dated 7-3-73 to, Treasurer of U.S. \$227,067.00

Contains  
Recycled  
Materials

Sept, 1974

Mr. Mayor, Councilmen, and Guests:

Mayor Roth appointed a Railroad Parking-lot committee, composed of Richard Morse, Earl Oliver, Larry Housen, Gordon Ross, Councilmen Bob Wescott and Joe Wagner, and City Administrator Harry Wyman, to study the feasibility and to make recommendations to the council for the improvement and paving of the leased railroad property. This committee is submitting the following information:

- 1.) A satisfactory rent-lease arrangement
- 2.) Actual construction costs
- 3.) Means to finance the parking area

1a.) Lease arrangement:

We have applied, and the City of Canby presently has, a new lease with the following agreement: 5 years at \$200.00 per month with and option of 5 years at \$300.00 per month.

2a.) Construction costs:

We have estimates of approximately \$25,000.00 to build the barrier required by the railroad, grade, pave, and stripe the parking area.

A. Grading and paving of Parking area	\$21,500.00 ✓
B. Fence barrier between lot and SP&S Track--estimate	2,500.00 ✓
C. Paint & labor for striping--estimate	500.00 ✓
	<u>\$24,500.00 ✓</u>

The City Engineer could oversee the entire construction.

3a.) Financing: \$25,000.00

Loan Options:

- A. City borrow from an existing sinking fund
- B. City borrow from a lending institution

Loan Repayment Income:

A. 62 Commercial C-1 Zone @ \$75.00 per year	\$4,650.00
B. 319 Commercial C-2, Non-Commercial, and Interant @ \$35.00 per year	<u>11,165.00</u>
	\$15,815.00

Expense:

A. 12 months rent @ \$200.00 per month	\$2,400.00
B. Interest the first year on \$25,000.00 @ 7%	\$1,750.00
C. City of Canby Business License 381 @ \$15.00	<u>\$5,715.00</u>
	\$9,865.00
	<u>9,865.00</u>

First Year Repayment of Loan \$5,950.00

Probable additional income not used in determing retirement of the loan:

1.) Reduction of simple interest payment on loan each year -- average	\$750.00
2.) Increase of business licenses (past records show approximately 10%)	1,580.00 ✓
3.) Sale of special parking permits	<u>3,000.00</u> ✓
	\$5,330.00

This additional income should be applied on the principal of  
the loan.

*ADD MAINTENANCE - WYMAN  
Spec PARKING PERMITS - WHO?  
CALL FOR BIDS? WAOE  
RESOLUTION*

(3)

Completion of loan repayment:

- 1.) C-1 area would revert to standard license fee
  - 2.) City would continue to receive \$15.00 per month for supervision
  - 3.) Balance of business licenses @ \$20.00 per year would pay lease and about \$4,000.00 maintenance per year
-

PLEASE INDICATE IF YOU ARE IN FAVOR OR NOT IN FAVOR OF  
THE REVISED PARKING LOT PROPOSAL AS PRESENTED TONIGHT:

NAME: + Company Represented	FAVORED	NOT FAVORED
Gene Newton      General	✓	
John L. Boer Centennial Realty	✓	
Bob Cole      Western Auto	✓	
Myrta Harrison	✓	
Nat Bush	✓	
J. H. [unclear]	✓	
Ayle L. Alred	✓	
Howard W. [unclear]	✓	
Evelyn J. [unclear]	✓	
John L. [unclear]      Power Shop	✓	
Chas. D. [unclear]      Herald	✓	
Mrs. E. K. [unclear]      Manager	✓	
Wm. D. [unclear]      Bingham Hen	✓	

PLEASE INDICATE IF YOU ARE IN FAVOR OR NOT IN FAVOR OF  
THE REVISED PARKING LOT PROPOSAL AS PRESENTED TONIGHT:

NAME: Company Represented.	FAVORED	NOT FAVORED
Burger Den - Richard F. Perry		✓
Jack Hum Canby Union Bk.	✓	
Bob Cottrell Quanta Bank	✓	
Elsie Cutsforth Thriftway	✓	
Eugene R Cole Canby Telephone	✓	
Alfred Thomas Estelle's	✓	
Glynis F. Cutsforth	✓	
Fred Kahut Canby Lumber Co.	✓	
H. F. Altenhofen Fashion Room	✓	
John Wagner - OK Tire	✓	
Thelma Hansen	✓	
Harry & Son's Grocery	✓	
Joe Seese's Farmers	✓	

PLEASE INDICATE IF YOU ARE IN FAVOR OR NOT IN FAVOR OF  
THE REVISED PARKING LOT PROPOSAL AS PRESENTED TONIGHT:

NAME: & Co Company Represented,	FAVORED	NOT FAVORED
Norwegian Hansen Hansinghuden	yes	
FRANCES ARUNDSON AUTO PARTS	yes	
George Vanderzanden Rabitor Purina Co	yes	
Douane Weber Canby Realty	yes	
Richard Morse Canby Builders Supply	yes	

PLEASE INDICATE IF YOU ARE IN FAVOR OR NOT IN FAVOR OF  
THE REVISED PARKING LOT PROPOSAL AS PRESENTED TONIGHT:

NAME: + Company Represented	FAVORED	NOT FAVORED
Don Peterson - Candy Phcy	X	
Wendy Electronics - Bob Wentzel	X	
Low Skull - Low Skull Const	X	
Jim Shivers - Candy Farm Store	X	
Wayne Oliver - Wayne Olive Inc	X	
Cy Shannon	X	
Ken Thompson	X	
Bob Hale	X	

39  
Signatures

# CANBY UTILITY BOARD

P.O. BOX U • 465 S.E. 1ST AVE.

CANBY, OREGON 97013

PHONE 266-1156



*Seiber*

## BOARD MEMBERS

GENE NEWTON • CHAIRMAN  
CHARLES SANDSNESS • MEMBER  
S.W. DRESEN • MEMBER  
LEE COX • MANAGER  
SHIRLEY SARTY • SECRETARY  
JUDITH HOFMANN • BOOKKEEPER

September 11, 1974

City of Canby  
182 N. Holly Street  
Canby, Oregon 97013

Attention : City Administrator Harold Wyman  
Honorable Mayor Paul Roth  
City Recorder Jarrel Richardson

Gentlemen:

Subject: Sewer Billing.

The Canby Utility Board has run an extensive check on our cost of sewer billing charges. You will recall that our charge to the City for this service is ten cents per customer.

The recent survey indicates that this service is costing us .1254¢ per customer. This estimate, too, is as accurate, actual cost estimate that we could come up with. This does not take into account we have special problems with customers and so forth.

We would like your consideration of the recommended 15¢ per customer to be charged for this service.

Thank you for your consideration of this matter.

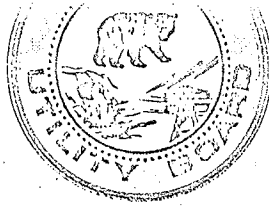
Yours truly,

CANBY UTILITY BOARD

*Lee Cox*  
Lee Cox  
Manager

LC:sss

P.O. BOX U • 465 S.E. 1ST AVE.  
CANBY, OREGON 97013  
PHONE 266-1156



CHARLES SANDSNESS • MEMBER	SHIRLEY SARTY • SECRETARY
S.W. DRESEN • MEMBER	JUDITH HOFMANN • BOOKKEEPER
LEE COX • MANAGER	

September 10, 1974

SEWER BILLING COSTS

Cost per Customer:

I. Direct Expenses:

Add Punch Transactions	.0034	
Machine Generated Transactions	.0049	
Billing - Correction Time	.0180	
Bookkeeping Time	.0028	
	<hr/>	.0291

II. Indirect Expenses:

Monthly Flat Charge	.0127	
Statements and Activity	.0150	
Aging	.0030	
Customer Sales and Revenue Data	.0035	
Delinquent Aging	.0016	
Delinquent Notices	.0021	
Minimum Edit Run	.0011	
Postage	.0278	
Supplies	.0054	
Collection Expenses	.0020	
Collection Time	.0120	
Statement Check	.0101	
	<hr/>	.0963
TOTAL COST PER SEWER CUSTOMER		<hr/> .1254

Current Billing Charge: \$.10 per customer

RECOMMENDATION: \$.15 per customer