

AGENDA

CANBY CITY COUNCIL MEETING

March 15, 2006, 7:30 P.M.

Council Chambers

155 NW 2nd Avenue

Mayor Melody Thompson

Council President Teresa Blackwell

Councilor Randy Carson

Councilor Walt Daniels

Councilor Roger Harris

Councilor Wayne Oliver

WORK SESSION

6:00 P.M.

City Hall Conference Room

182 N Holly

The City Council will be meeting in a work session to receive an update on financial projections and discuss current employee vacancies.

CITY COUNCIL MEETING

1. CALL TO ORDER

A. Pledge of Allegiance and Moment of Silence

B. Employee of the Month Presentation – February

Pg. 1

2. COMMUNICATIONS

3. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

(This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Each citizen will be given 3 minutes to give testimony. Citizens are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.)

4. MAYOR'S BUSINESS

5. COUNCILOR COMMENTS & LIAISON REPORTS

6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)

A. Approval of Accounts Payable \$420,724.78

B. Approval of Minutes of the February 15, 2006 City Council Work Session and Regular Meeting

C. Approval of Minutes of the February 18, 2006 City Council Work Session

D. Approval of Minutes of the March 1, 2006 City Work Session and Regular Meeting

7. RESOLUTIONS & ORDINANCES

- A. Ord. 1205, Authorizing Contract with G.R. Morgan Construction Company of Portland, Oregon for the Installation of Play Equipment for Legacy Park (2nd Reading) Pg. 2

8. NEW BUSINESS

- A. Appointment of New City Councilor

9. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS

- A. Discussion Regarding Basketball Hoops in Public Right-of-Way Pg. 4
B. Update on Cost of Growth Study
C. Update of Expanded CAT Service to Woodburn Pg. 12

10. CITIZEN INPUT

11. ACTION REVIEW

12. EXECUTIVE SESSION: ORS 192.660(2)(h) Pending Litigation and ORS 192.660(3) Labor Negotiations

13. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer at 503.266.4021 ext. 233. A copy of this Agenda can be found on the City's web page at www.ci.canby.or.us. City Council and Planning Commission Meetings are broadcast live and can be viewed on OCTS Channel 5. For a schedule of the playback times, please call 503.263.6287.

**City of Canby
Employee of the Month
Nomination Form**

Name of Nominee: Daniel Fraijo

Date: 2-14-06

Department: Streets

Nominated By: Roy Hester

Which of these criteria describes the reason for your nomination of this person?

- ☒ Improved quality
- ☒ Timely completion of a project
- ☐ Demonstrates exemplary leadership and integrity
- ☐ Excellent customer service (demonstrating exceptional customer service, an on-going commitment to customers, or innovation or creativity in customer service)
- ☐ Overcame adverse obstacles or worked under unusual conditions
- ☐ Increased program effectiveness or efficiency
- ☐ Saves the City time/money
- ☐ Improved levels of cooperation
- ☒ Exceeds performance expectations

Can you please explain in 3 or 4 more detailed sentences, why you think this person should be nominated for "Employee of the Month", especially as it relates to the items(s) you checked above. Please attach an additional sheet if necessary.

Daniel has showed a willingness start and finish projects in a timely manner, when most people would feel reluctant to do these tasks. The budget restraints our department faces yearly, Daniel finds ways to cut the costs of our daily City maintenance. He has exemplary people skills and it shows with the work he's accomplished for the Streets Department.

Please return this form to the Department Director of the nominee.



Department Director's Signature

2/14/2006
Date

2/14/2006

1

ORDINANCE NO. 1205

AN ORDINANCE AUTHORIZING THE MAYOR AND CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH G.R. MORGAN CONSTRUCTION COMPANY OF PORTLAND, OREGON FOR THE INSTALLATION OF PLAY EQUIPMENT FOR LEGACY PARK; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Canby wishes to install play equipment that has been purchased for Legacy Park; and

WHEREAS, the City has prepared a solicitation including BOLI wage rate provisions and a timeline that is required for the successful installation that will meet all liability and professional installation requirements; and

WHEREAS, this solicitation was sent to those companies that install this type of equipment with the following results:

- | | |
|---|-------------|
| 1. G.R. Morgan Construction Company, Portland, OR | \$34,034 |
| 2. Ro-Lyn Construction, Vancouver, WA | no response |
| 3. Precision Commercial Contractors, Portland, OR | \$49,227 |

WHEREAS, the City of Canby Park Department has reviewed this quote and believes it to be in the best interest of the City of Canby to accept the low bid from G.R. Morgan Construction Company of Portland, Oregon, now therefore

THE CITY OF CANBY ORDAINS AS FOLLOWS:

Section 1. The Mayor and City Administrator are hereby authorized and directed to make, execute and declare in the name of the City of Canby and on its behalf, an appropriate contract with G.R. Morgan Construction Company of Portland, Oregon for installation of play equipment for Legacy Park for the quoted amount of \$34,034.

Section 2. Emergency Declared.

It being necessary for the health, safety and general welfare of the citizens of Canby, that these public improvements be completed as soon as possible, an emergency is hereby declared to exist and this ordinance shall take effect immediately upon its enactment after final reading.

SUBMITTED to the Canby City Council and read the first time at a regular meeting thereof on Wednesday, March 1, 2006 and ordered posted in three (3) public and conspicuous places in the City of Canby as specified in the Canby City Charter and to come before the City Council for final reading and action at a regular meeting thereof on Wednesday, March 15, 2006

commencing at the hour of 7:30 P.M. in the Council Meeting Chambers at Canby City Hall in Canby, Oregon.

Kimberly Scheafer
City Recorder Pro-Tem

PASSED on second and final reading by the Canby City Council at a regular meeting thereof on the 15th day of March, 2006, by the following vote:

YEAS _____ NAYS _____

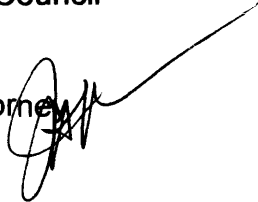
Melody Thompson, Mayor

ATTEST:

Kimberly Scheafer
City Recorder Pro-Tem

Memo to: Mayor and City Council

From: John Kelley, City Attorney



Date: March 7, 2006

Re: Complaint about portable basketball hoops on sidewalks.

On February 15, 2006, the city received a letter from Rick Myers complaining about portable basketball hoops that are being placed on public sidewalks forcing people to walk into the street or the homeowner's yard to go around them. Mr. Myers states that he feels it is a safety hazard, particularly with small children that may be forced into the street/traffic and points out that there are neighborhoods in Canby where these hoops are located as close as every 3-4 houses.

Mr. Adcock and I did a drive around in the Tofte Farms subdivision and noticed there truly is a proliferation of these portable hoops, both blocking sidewalks and some even permanently installed into concrete along the planter strip of the public right of way. The basketball court for these hoops is the public street, not a private driveway. Some courts have actually been painted onto the asphalt street.

You asked me to give you some background on this problem and I do remember one prior complaint, probably ten years or so ago, where a hoop was installed at the end of a cul-de-sac under a street light. The kids would play all times of the day and night and a neighbor complained about the noise created, especially the noise at night. The council at that time decided not to require the property owner that installed the hoop to take it down, but cautioned him to control the noise. There was no further complaint, but I believe the offended neighbor ultimately moved. The Council didn't want to stop the basketball playing and consequently, the word around the code enforcement office was to leave the hoops alone. Keep in mind, the number of basketball hoops at that time were attached to poles in the ground and were not nearly the same number as today. I'm not sure the portable hoops of today even existed then.

I sampled some local jurisdictions about the problem and received interesting replies. For instance, the City of Woodburn says its official position is that the street/sidewalks are public rights of way and not are intended for basketball playing. However, enforcement is a huge problem and not a priority, so they ignore the issue.

Canby City Council

RECEIVED

February 15, 2006

FEB 15 2006

Mayor and Council,

CITY OF CANBY

I am writing this letter in hopes that you will address the issue of the basketball hoops that are placed on the public sidewalks, forcing pedestrians to walk in the street rather than the sidewalks. I have noticed and had concerns for several years regarding this issue but had felt that the city would enforce their current ordinance regarding obstruction of city sidewalks. It appears that they are becoming so prevalent that in some areas they are every 3-4 homes apart.

It was the other days near tragedy that prompted this request. I have three children a 10 year old an 8 year old and a 4 year old, they were walking home from a friends house 5-6 houses down the street, I was in the front yard watching for them and doing some weeding, that is when I heard the screech of tires and saw my 4 year old and my 10 year old close to a car that had stopped abruptly. I questioned the kids later to find out what had happened and found out that they were in the street because of the basketball hoops and the 4 year old decided to wonder into the road more than she should have at the same time a car came by thus resulting in the poor woman driver feeling panic and stopping abruptly. It is my belief that this practice has many levels of concerns

- 1) Violation of Canby city ordinance.
- 2) Violation of the Federal Americans with Disabilities Act
- 3) An accident or tragedy waiting to happen

As I was growing up in another area of the metro area we placed our hoop above the garage or in our driveway. Just for your general knowledge.

Thank you for taking the time to read this letter of concern. I will sign my name but I wish my name to be kept silent if you decide to read this on the air. I am sure this is not going to be a popular issue to deal with in lieu of the amount of people that now own these hoops.

Sincerely,

Rick Myers

6

Milwaukie Municipal Code[Up](#) [<< Previous](#) [Next >>](#) [* Main](#) [- Collapse](#) [? Search](#) [# Print](#)

Title 12 STREETS, SIDEWALKS AND PUBLIC

Chapter 12.28 BASKETBALL HOOPS IN PUBLIC RIGHTS-OF-WAY**12.28.010 Use regulations.**

The city feels that it is important to regulate uses which may protrude into the public right-of-way. Use of basketball hoops in the public right-of-way is allowed under the following conditions and guidelines:

- A. Playing hours shall be limited to nine-thirty a.m. to nine-thirty p.m.
- B. Hoop structure shall be placed in that portion of the right-of-way actually maintained by the installer of the hoop.
- C. Hoop structure shall not be placed on any public utility pole.
- D. The central post supporting the hoop structure shall not be closer than twenty feet from the adjacent property owner's line, with the exception of an installation where consent has been obtained from the adjacent property owner.
- E. Hoops shall not be placed within seventy-five feet from the near side of the traffic lane of the cross street at intersections.
- F. No hoops shall be placed on through streets longer than one-quarter mile long, with the exception of streets that are not through streets.
- G. Any exceptions requested or proposed by a potential hoop installer shall be reviewed by the traffic safety commission.
- H. All players utilizing the hoops shall yield to the flow of traffic. (Ord. 1405 § 1, 1978)

12.28.020 Abatement by city.

If a hoop is installed in violation of this chapter, the city may proceed with summary abatement by having the hoop removed at the expense of the installer of the hoop. (Ord. 1405 § 2, 1978)

12.28.030 Violation—Deemed public nuisance.

Violation of this chapter shall constitute a public nuisance, and may be abated as such. (Ord. 1405 § 3, 1978)

12.28.040 Violation—Penalty.

Any person violating any provision of this chapter shall be subject to a fine not to exceed two hundred fifty dollars. (Ord. 1503 § 1 (part), 1981; Ord. 1405 § 4, 1978)

12.28.050 Violation—Deemed separate.

- A. Each day of a violation of a provision of this chapter constitutes a separate offense.
- B. The abatement of a nuisance is not a penalty for violating this chapter, but is an additional

remedy. Imposition of a penalty does not relieve the person of the duty to abate the nuisance. (Ord. 1405 § 5, 1978)

Beaverton Hoop Ordinance

9.01.200 Short Title. BC 9.01.200 - .235 shall be known and may be cited as the "Basketball Hoop and Backboard Ordinance" and may be referred to herein as "this ordinance." [BC 9.01.200, amended by Ordinance No. 3814, 6/15/92]

9.01.205 Purpose and Scope. This ordinance is intended to regulate the duties and responsibilities associated with affixing a fixture consisting of a basketball backboard, hoop, net and supporting apparatus to the public right-of-way. [BC 9.01.205, amended by Ordinance No. 3814, 6/15/92]

9.01.210 Definitions. For the purpose of this ordinance, the following mean:

Basketball fixture - Any part of a basketball backboard, hoop, net or supporting apparatus.

Pedestrian - Any person afoot or confined in a wheelchair.

Public roadway - The improved portion of the public right-of-way designed for vehicular travel. The term is not intended to refer to off-street bicycle paths.

Sidewalk - The improved portion of the public right-of-way designed for preferential or exclusive use by pedestrians.

Supporting apparatus - The post, pole or similar object that is affixed into the ground and that supports the basketball backboard, hoop and net. [BC 9.01.210, amended by Ordinance No. 3814, 6/15/92]

9.01.215 Permissible Locations. The place where the supporting apparatus of a basketball fixture is affixed to the public right-of-way must be:

A. Zoned for residential use;

B. Apart from any sidewalk or public roadway;

C. Abutting a public roadway designated in the Functional Classification Plan of the Beaverton Area Comprehensive Plan as a residential local road, class L-2 or L-3, where vehicular traffic is limited to a maximum speed of 25 miles-per-hour or less;

D. At least 150 feet from the nearest lateral curb line or boundary line of any intersection of two or more public roadways; however, this subsection shall not apply to an L-shaped intersection of two public roadways, class L-2 or L-3, provided that all other requirements of this section are met;

E. At least one foot back from the nearest curb line or boundary line of a public roadway; and

F. Outside of the sight clearance area required by Beaverton Ordinance 2050, section 60.60.50, if calculated without regard to driveways or other private access ways. [BC 9.01.215, amended by Ordinance No. 3814, 6/15/92; Ordinance No. 4059, 9/15/99]

9.01.220 Abutting Landowner's Duties and Liabilities.

A. Any person owning, possessing, occupying or having control of property that abuts the public right-of-way where a basketball fixture is affixed shall properly, safely and responsibly construct, maintain, inspect, repair, use and supervised the use of the fixture.

B. A person who is injured or otherwise damaged by reason of any violation of this section shall have a cause of action for the actual damages sustained and, when appropriate, punitive damages. [BC 9.01.220, amended by Ordinance No. 3814, 6/15/92]

9.01.225 City Immunity from Liability.

A. No recourse whatsoever shall be had against the City, its Council, Mayor, employees or agents for damage or loss to person or property arising out of the negligent or otherwise wrongful construction, maintenance, inspection, repair, use or supervision of use of any basketball fixture affixed to the public right-of-way or for any act or omission in violation of this ordinance.

B. In consideration for the City allowing a person owning, possessing, occupying or having control of property that abuts the public right-of-way to construct, maintain, inspect, repair, use or supervise the use of a basketball fixture affixed to the public right-of-way, such person shall indemnify, defend and hold the City, its Council, Mayor, employees and agents harmless against any claim, suit or action made against the City, its Council, Mayor, employees and agents as a result of any person's failure to satisfy any obligation imposed by this ordinance. [BC 9.01.225, amended by Ordinance No. 3814, 6/15/92]

9.01.230 Removal of Fixtures. Any person owning, possessing, occupying or having control of property that abuts the public right-of-way where a basketball fixture is affixed in violation of this ordinance shall remove the fixture. [BC 9.01.230, amended by Ordinance No. 3814, 6/15/92]

9.01.235 Penalty.

A. Violation of any provision of this ordinance constitutes a class 2 civil infraction and shall be processed in accordance with the provisions of BC 2.10.010 - .050.

B. Each day that a violation exists constitutes a separate infraction.

C. The penalties imposed by this ordinance are in addition to and not in lieu of any other lawful remedies available to the City. [BC 9.01.235, amended by Ordinance No. 3814, 6/15/92]

(Reserved)

PLACEMENT OF SIDEWALK BENCHES, TRANSIT SHELTERS NEWSRACKS AND OTHER FACILITIES

9.01.300 Placement Permit.

A. The uncontrolled placement of sidewalk benches, transit shelters, newsracks and other similar facilities in the public rights of way presents an inconvenience, aesthetic annoyance and danger to the safety and welfare of the public.

B. Sidewalk benches, transit shelters, newsracks and other similar facilities so located as to cause an inconvenience or danger to persons using public rights of way, and unsightly sidewalk benches, transit shelters, newsracks and other similar facilities constitute public nuisances.

C. BC 9.01.300-.330 are intended to provide a procedure for application and issuance of permits for placement of sidewalk benches, transit shelters, newsracks and other similar facilities in public rights of way pursuant to BC 5.05.115, subsection E 11. [BC 9.01.300, amended by Ordinance No. 3373, 6/5/84; amended by Ordinance No. 3520, 6/16/86]

\$150 fine 32
2.10.045

Canby City Council

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February 15, 2006

FEB 15 2006

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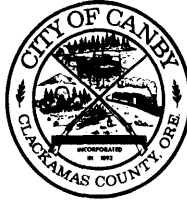
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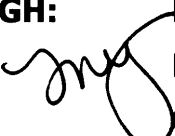
Sincerely,

Rick Myers

11



MEMORANDUM

DATE: MARCH 8, 2006
TO: MAYOR THOMPSON & CITY COUNCILORS
THROUGH: MARK ADCOCK, CITY ADMINSTRATOR
FROM:  MARGARET YOCHER
RE: CANBY – WOODBURN ROUTE

ISSUE:

FYIA potential new transit route from Canby - Woodburn

SUMMARY:

Canby Area Transit is looking to improve public transportation services that it provides. Canby has been given the opportunity to apply for "JARC" (Job Access Reverse Commute) funds to begin a service route to Woodburn, through Aurora and Hubbard. We are proposing the attached scope of work that will provide nine commuter round trips daily between Canby and Woodburn. A primary destination for this commuter service would be the park and ride lot that is being planned near the I-5 interchange. Funding has not been fully determined at this time but a major component would be the JARC funds. JARC funds must be used for new service only and require a 50% local match that Aurora, Hubbard and Woodburn are potentially willing to match (negotiations ongoing). We are looking at this as a test program and at this time there appears to be JARC funds available for two years of service. Woodburn will be receiving significant additional federal section 5311 small city and rural operating assistance next fiscal year and plans for this funding will be discussed during their the budget process. Woodburn will be looking at the potential for using a part of this additional grant funding to match the JARC grant.

I have also attached a short survey that was done prior to the start up of conversations with Woodburn. It is not our intent to use any employer based payroll tax that Canby employer's pay into, however it is our intent to strive to meet the needs of our riders.

If everything falls into place we would like to start this route July 3, 2006.

I will continue to keep you informed and of course if you have any questions, don't hesitate to call me.

March 8, 2006

**Canby-Woodburn-Canby
Proposed Route Schedule**

141

Canby to Woodburn								
	Connections	Canby Transit Station	Barlow Rd	Aurora	Hubbard 1	Hubbard 2	North Park Plaza	Woodburn Park and Ride
Commuter	From OC-Canby to Woodburn @ 6:00	6:00	6:05	6:09	6:15	6:19	6:22	6:32
Commuter	From OC, Canby or SMART to Woodburn @7:30	7:30	7:35	7:39	7:45	7:49	7:52	8:02
	Connections	Canby Transit Station	Barlow Rd	Aurora	Hubbard 1	Hubbard 2	North Park Plaza	Woodburn Park and Ride
Clinics, Shopping	From OC, Canby to Woodburn @9a	9:00	9:05	9:09	9:15	9:19	9:22	9:32
Clinics, Shopping	From OC, Canby or SMART to Woodburn @10:30	10:30	10:35	10:39	10:45	10:49	10:52	11:02
Clinics, Shopping	From OC, Canby to Woodburn @12:00	12:00	12:05	12:09	12:15	12:19	12:22	12:32
Clinics, Shopping	From OC, Canby or SMART to Woodburn @1:30p	13:30	13:35	13:39	13:45	13:49	13:52	14:02
	Connections	Canby Transit Station	Barlow Rd	Aurora	Hubbard 1	Hubbard 2	North Park Plaza	Woodburn Park and Ride
Commuter	From OC, Canby to Woodburn@ 3p	15:00	15:05	15:09	15:15	15:19	15:22	15:32
Commuter	From OC or SMART to Woodburn or Salem	16:30	16:35	16:39	16:45	16:49	16:52	17:02
Commuter	From OC and Canby to Woodburn	18:00	18:05	18:09	18:15	18:19	18:22	18:32

**Canby-Woodburn-Canby
Proposed Route Schedule**

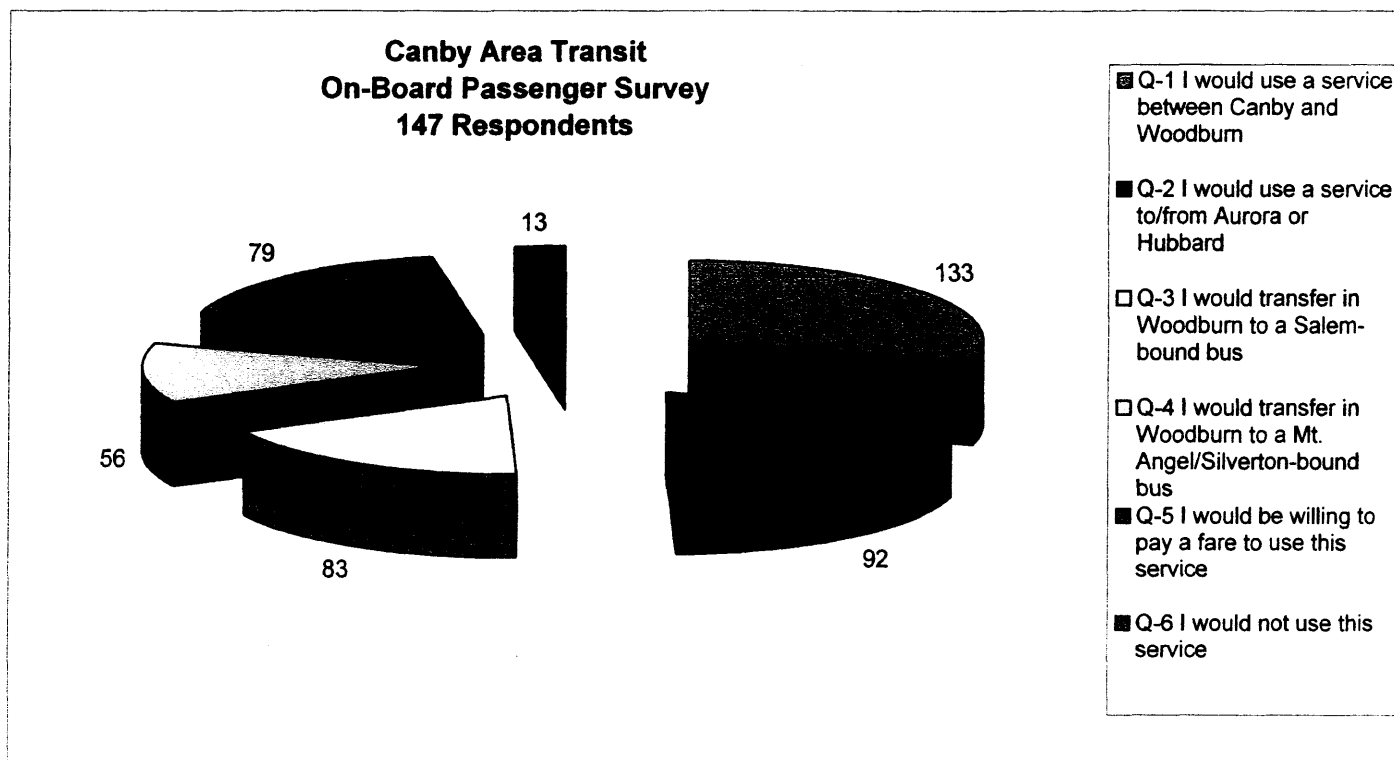
51

Woodburn To Canby									
Woodburn Transit	Young and 99E	Roths	Safeway	Hubbard 2	Hubbard 1	Aurora	Barlow	Canby Transit Station Arrive	Connections
6:38	6:42	6:45	6:47	6:53	6:55	7:03	7:08	7:15	Woodburn to OC, Wilsonville or N.Canby
8:08	8:12	8:15	8:17	8:23	8:25	8:33	8:38	8:45	Woodburn to OC or S. Canby
BiMart and Shop N Kart		Roths	Safeway	Hubbard 2	Hubbard 1	Aurora	Barlow	Canby Transit Station Arrive	Connections
9:38		9:45	9:47	9:53	9:55	10:03	10:08	10:15	Woodburn to OC, Wilsonville or N.Canby
11:08		11:15	11:17	11:23	11:25	11:33	11:38	11:45	Woodburn to OC or S. Canby
12:38		12:45	12:47	12:53	12:55	13:03	13:08	13:15	Woodburn to OC or S. Canby
14:08		14:15	14:17	14:23	14:25	14:33	14:38	14:45	Woodburn to OC or S. Canby
Woodburn Transit	Young and 99E	Roths	Safeway	Hubbard 2	Hubbard 1	Aurora	Barlow	Canby Transit Station Arrive	Connections
15:38	15:42	15:45	15:47	15:53	15:55	16:03	16:08	16:15	From Woodburn to OC, Wilsonville or N Canby
17:08	17:12	17:15	17:17	17:23	17:25	17:33	17:38	17:45	Woodburn to OC or S Canby
18:38	18:42	18:45	18:47	18:53	18:55	19:03	19:08	19:15	Canby North or South

Canby Area Transit Passenger Survey

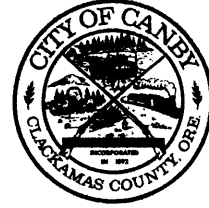
16

#	Survey Question	Check Marked		Not Check Marked	
Q-1	I would use a service between Canby and Woodburn	133	90%	14	10%
Q-2	I would use a service to/from Aurora or Hubbard	92	63%	55	37%
Q-3	I would transfer in Woodburn to a Salem-bound bus	83	56%	64	44%
Q-4	I would transfer in Woodburn to a Mt. Angel/Silverton-bound bus	56	38%	91	62%
Q-5	I would be willing to pay a fare to use this service	79	54%	68	46%
Q-6	I would not use this service	13	9%	134	91%



City of Canby Monthly Report

Department: Administration



For Months of: January & February 2006

Date: March 6, 2006

Prepared by: Kim Scheafer, Executive Assistant/City Recorder Pro Tem

Through: Mark Adcock, City Administrator

- 1. Business Licenses** – Twenty-five new business licenses were issued for the months of January and February 2006. One Hundred Forty renewals were sent out.
- 2. Complaints/Inquiries** – Sixty-one complaints/inquiries were received for January and February. Forty-seven of those have been resolved and 12 were resolved within 24 hours. Nine of the unresolved complaints are due to backordered street light bulbs which should be received around March 20.
- 3. Annual Liquor License Renewals** – City Hall staff was busy during the months of January and February corresponding and collecting the annual liquor license fees from 33 businesses in the city limits that have liquor licenses.

Meetings that were attended by Kim Scheafer:

January 10, 2006 – EOC Meeting at Fire Dept.

January 17, 2006 – City Safety Committee Meeting

February 1, 2006 – City Supervisors Meeting

February 2, 2006 - Melissa York and I attended Campaign Finance Training in Hillsboro.

February 3, 2006 – EOC Meeting at Fire Dept. in preparation of wind storm

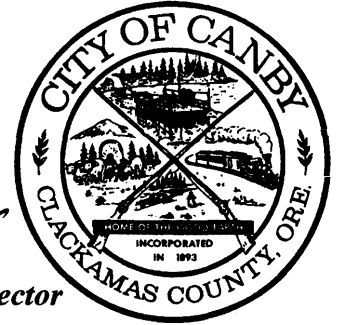
February 14, 2006 – EOC Meeting at Fire Dept.

February 15, 2006 – Attended CIS Safety Committee Training with five other members of the City's Safety Committee.

February 21, 2006 – City Safety Committee Meeting

COMMUNITY DEVELOPMENT

MONTHLY REPORT



TO: *Honorable Mayor Thompson and City Council*
FROM: *John Williams, Community Development & Planning Director*
DATE: *March 8, 2006*
THROUGH: *Mark C. Adcock, City Administrator*
RE: *Community Development project status*

Following is the status of major Community Development projects as of March 8. Please call me or the appropriate staff if you have any questions. At the end of this report you will also find a list of new land use applications.

Items shown with a * are completed and will be deleted from next month's report; items underlined are new additions.

Street Projects

- 1. SE 2nd Avenue CDBG project.** We are hoping to receive approval from the CTA board early this month allowing this project to move forward. The Council has approved an IGA with Clackamas County and an engineering contract with Curran-McLeod, so there is a lot of work underway at this time. *Background:* This project will realign 2nd Avenue through the Canby Telephone parking lot, vacate a section of the existing 2nd Avenue, and improve the rest of 2nd from Juniper east with sidewalks. The Community Development Block Grant program is federal money to fund projects benefiting low-income areas. The project utilizes \$260,000 of CDBG funds with a \$95,000 City match.
- 2. Street maintenance funding.** Staff has been having problems receiving some final pieces of information from our contractor, EIS, Inc. of Salem. We are working to find a new contractor to finish this project off. With some final pieces of information in hand, the Street Maintenance Task Force may be close to sending a recommendation to the City Council. *Background:* The City Council has agreed to move forward with a process on street maintenance funding. The Task Force will be making recommendations to the Council on funding methodologies, amounts, and equity issues.
- 3. 99E/Territorial intersection.** *Ongoing.* Right-of-way has been secured and ODOT is finalizing detailed engineering. ODOT expects Territorial Road to be closed for 104 days beginning mid-July. *Background:* ODOT's \$2.97 million project will fully signalize this intersection. The interim alignment is intended to increase safety until the full project is complete, and was funded by ODOT.
- 4. N. Ivy Street.*** Work is largely complete on the recent project sections. One remaining task is striping of bicycle lanes from 10th to Territorial. *Background:* The continued improvements to N. Ivy Street are being funded by federal gas tax revenues. The 6th to 10th section is budgeted at \$175,000.
- 5. S. Berg Parkway.** We have been working with neighborhood representatives to finalize

traffic calming and safety plans for SW 13th Avenue. A follow-up neighborhood meeting will be held to report back to the larger group. We have been working on right-of-way acquisition as well. *Background:* ODOT has approved \$1.23 million for our Berg Parkway connection project. Combined with a 10% local match this means we have the funds to move forward with the project. This project will connect S. Berg Parkway near Highway 99E with SW 13th Avenue. The local match will come from either URD or SDC funds (to be determined by the Council/Agency at an upcoming meeting).

6. **Traffic calming.** Matilda held four public meetings in late October and early November on the traffic calming project, with notice mailed to all city residents and businesses. This was followed up by a field trip to other cities with citizens to view solutions on the ground. She is looking for a couple of good demonstration projects that we can fund and install with Council and neighborhood support. *Background:* This project will look at a variety of ways to calm traffic on Canby streets. Matilda and a group of interested citizens will be looking at ways to slow traffic and increase pedestrian safety. Lessons learned here will also be applied to new streets. Matilda will also be working with a technical committee of local experts, including Public Works, engineering, Canby Fire District, and First Student.
7. **2006-2008 CDBG applications.** Clackamas County has awarded Canby \$200,000 to build sidewalks in downtown areas that currently have none. This project will be funded in 2008.
8. **99E/Ivy Intersection.** *Ongoing.* I have been working with ODOT to add this project to the 2008-2011 Statewide Transportation Improvement Program (STIP). ODOT has been supportive to date, but they are warning us that funds will be very hard to come by. *Background:* ODOT has estimated costs on this project at \$1.5 million +. Costs include building improvements, underground tank removal, relocating signal poles, new sidewalks and crossings, and other activities.
9. **N. Pine/4th Avenue intersection.** I have been working with property owners to see if there's any way to improve alignments at this troublesome intersection (by the Depot Museum). We will need a lot of cooperation because there is very little room to maneuver in this area.
10. **N. Cedar/NW 3rd Avenue intersection.** This intersection has alignment problems and vision clearance issues. We are drawing up a plan to realign the intersection and improve traffic flow and safety, which will be even more important as traffic flows increase from the new subdivision.

Please see Roy Hester's monthly report for additional information on Public Works activities.

Wastewater Treatment Plant & sewer collections

11. **SDC study.** Darwin, Curt McLeod, and Ray Bartlett have begun work on the Sanitary Sewer SDC update. This will be brought to the Council when ready.
12. **Hazel Dell Way pump station.** The Council has approved a contract with Curran-McLeod to engineer the Hazel Dell/First Avenue pumping station to provide sanitary sewer service in this area. We will be returning to the Council for approval of a construction contract following bid preparation and advertising. The work is expected to be conducted this summer.

Please see Darwin Tramel's monthly report for additional information on WWTP activities.

Cemetery

13. **Cemetery rates.** We continue to provide quarterly reports to the Council regarding sales activity following the fee increases in fall 2005.
14. **Cemetery fencing.** Following the road project on SE 4th Avenue Ken Robinson has become concerned about security at the cemetery shops. Joyce Peters has been pricing fencing and staff will be updating the Council on this project soon.

Planning

15. **Measure 37.** The Oregon Supreme Court has overturned a lower court decision, putting M37 back in play. Staff is monitoring applications in surrounding areas of Clackamas County and will report to the Council on any applications that appear to affect Canby. No applications have been received by the City to date. *Background:* The City Council has approved Ordinance 1156 establishing a process for Measure 37 claims. Measure 37 will affect property owners who can demonstrate that a land use regulations adopted since they or their family acquired a piece of property reduced the value of their property. If this can be shown, such owners can ask the city to either waive the regulations or pay the property owner the difference in value.
16. **Annexation priority system.** *No change.* Staff is working to reconsider our approach to this project in light of the passage of Measure 37. We will probably be asking the Planning Commission and Council what the city's direction should be in terms of adopting new regulations. *Background:* The Planning Commission and staff are working on a matrix idea focused on providing better information to voters about annexation proposals.
17. **Public facilities and services element of the Comprehensive Plan.** A joint work session with the Commission and Council was completed in January, and staff was directed to move forward with adoption. Planning Commission hearings have been scheduled for May. *Background:* We have received a \$15,000 grant from the state to complete this and a couple of other small elements of our periodic review work plan.
18. **Neighborhood Associations.** *No change – ongoing.* Matilda has been talking to the Neighborhood Associations about a S. Canby group, and is waiting to hear from them to move forward. *Background:* the Council has officially recognized two new neighborhood associations: Riverside and Northeast Canby. Staff will continue to work with these groups to provide information and training.
19. **Historic Review Board.** *No change.* The HRB is in need of new volunteers to keep the group energized. There are currently no regularly scheduled meetings of the HRB.
20. **Community Park projects.** *No change – ongoing work.* Matilda will be continuing work there in the future.
21. **Northwoods subdivision.** We've received an application for a four-phase subdivision containing 110 lots and the Planning Commission will hold a public hearing on the issue on March 13. *Background:* Northwoods applied to amend the City's Urban Growth Boundary to include approximately 30 acres of land north of Knight's Bridge Road and rezone it from

Agricultural to low density residential. After a lengthy process in court and at LUBA, this application has been approved and the property can be developed at urban densities.

22. **NE Canby Master Plan.** *No change.* Adoption of the concept plan is on hold pending completion of the City's TSP update. ODOT will not approve the plan as written (even though they funded it) because of future traffic problems at Canby's 99E intersections. These will need to be addressed by capital project scheduling in the TSP. *Background:* This \$75,000 grant project created a master plan addressing land use, design, parks/open space provision, and infrastructure issues for the area bounded by Highway 99E, SE 1st Avenue, Haines Road, and NE Territorial. The TGM program has allowed us to add several "peripheral" elements to this grant, including the development of a traffic model for Canby and an analysis of traffic projects needed to develop the Canby Pioneer Industrial Park.
23. **N. Redwood Street master plan.** Matilda has completed a wetlands inventory and mapping project and will be going back to area residents for more meetings to discuss infrastructure locations, park design, and other relevant issues. *Background:* This project will produce a comprehensive land use, parks, and infrastructure plan for the area between N. Redwood Street and OR 99E.
24. **Stormwater planning.** *No change – ongoing work.* Planning staff is working with Roy Hester, Darvin Tramel, Jeff Crowther, and Curt McLeod to address new DEQ/EPA requirements regarding stormwater disposal. We are working to develop a long-range vision for stormwater disposal and a maintenance/financing plan.
25. **Quality of Life survey.** Matilda has sent out a follow-up survey to ask more detailed questions about park utilization. Reminder cards have been sent to maximize response rates. *Background:* The City Council has authorized staff to issue a statistically valid survey of Canby citizens to identify issues, shared values, and goals. This will be used as departments and the Council move forward.
26. **Traffic modeling.** Metro staff have finished initial model runs, which are being quality control checked by our consultant team prior to moving forward with project assignment. We will be reporting to the Planning Commission and Council soon on the first findings from the new traffic model. This will assist with planning a variety of projects, including Berg Parkway, Arndt Road extension, and the signalization of Township and Ivy. *Background:* I have been working with Andy Mortenson at the Transpo Group to create a new traffic model for the City. This will assist us with traffic studies and planning efforts, and will make all of our work more accurate in the future. This effort is being funded partially by the Council's commitment of additional funds for the planning department in 2004-2005, and partially by grants from the State of Oregon and Metro.
27. **Planning/Building customer service survey.** The Council has reviewed the 2004 results, and we are sending out a new survey to review 2005 results.
28. **Subdivision design standards.** *Ongoing.* Planning staff is beginning work on a look at how subdivisions get designed and built. We would like them to be better and more compatible with their surroundings. We are going to be looking at big issues – from stormwater provision, street design, and parks locations – and small issues, like pedestrian pathway design and fencing. This will lead to work with the Planning Commission and neighborhood groups on this topic and eventually to text amendments if agreement can be reached. We

hope to avoid Measure 37 implications on this work by ensuring everyone's property values are increased by our work.

Urban Renewal

- 29. Business Development Plan. *Ongoing.*** Catherine Comer and Matilda are leading the work on this program, which was approved for funding in FY 05-06 by the Agency. *Background:* The Business Development Plan will contain a city-wide business inventory, trends survey, and target business list, and a retention, expansion, and recruitment plan.
- 30. Development of ED Web Site. *No change – ongoing.*** The site (www.canbybusiness.com) is up and running, and Joyce Peters continues to add and update content as time allows. *Background:* We hope to have a very user-friendly economic development web site to serve as a home for our industrial and commercial recruitment efforts. This work became a priority as we've learned that many site selectors now do their initial research entirely on the internet and screen out communities that don't have easily accessible information.
- 31. S. Sequoia/4th Avenue (stage 3).** Remaining work includes some utility details and street trees. *Background:* This construction project was funded by the Agency, using right-of-way dedicated at no cost by neighboring property owners.
- 32. Hazeldell Way.** This project will be completed very soon. Following completion, we will be moving forward with the creation of a Local Improvement District to backfill the funding of this project after final costs are known, probably in fall 2005. In addition, this Council has approved a transfer of jurisdiction for SE 1st Avenue, which will enable us to install traffic control at 1st/Hazel Dell and open up this intersection. *Background:* Hazeldell Way will serve as a connection between SE 1st Avenue and Sequoia Parkway (this will take on increased importance when the 1st/Sequoia intersection becomes right-in/right-out only). The project is expected to cost approximately \$1,160,000 including right-of-way acquisition.
- 33. Urban Renewal Advisory Committee.** The Urban Renewal Advisory Committee met January 10 and February 7 to discuss the 2006-2007 budget in more detail. The March meeting should result in a budget recommendation to the Agency.
- 34. Job creation/SDC waiver program.** The Agency has approved a final version of this program following a legal opinion from Harvey Rogers. *Background:* The Agency has set aside \$100,000 in the FY 05-06 budget for a program to incentivize new construction and job creation within the URD.
- 35. Site certification.** We are going to have to start work on "recertifying" the CPIP as each certification only lasts for two years. *Background:* A 163-acre section of the Pioneer Industrial Park has been designated as a "certified opportunity site" by the State of Oregon, greatly increasing its marketability. Obtaining this certification was very time-consuming and we are hoping that the recertification process will be simpler.
- 36. Downtown Redevelopment Grants.** Catherine Comer and I have awarded all four grant opportunities and are moving forward with design services and meetings with property owners. There is real progress being made and we are excited about sharing this with the URA and URDAC as soon as there is a solid product to show you. *Background:* The Urban Renewal Agency approved this program to provide some incentive for property owners to construct mixed-use developments within Canby's commercial districts. The program offers a 1:1 match of up to \$3,000 towards architectural and financial studies of such projects.

Funding for four projects was approved by the Agency.

37. **Façade improvement program.** CBRD's Commercial Focus Committee has reviewed and approved two projects to move forward at this time, one for the Canby *Herald* building and one for the Oliver Insurance building. Staff is also working to finalize an approach for reviewing and funding the construction loans; we are working with local banks on this.
Background: The URD has approved the use of funds for up to five grants for façade design work and no-interest loans for construction work.
38. **Downtown housing needs study.** The Agency has approved the use of funds for this project, which is a basic requirement in order to take advantage of state grants and loans for mixed-use projects downtown. Matilda has awarded a contract to Marketek and we hope to see the project completed soon.
39. **Economic Analysis.*** The ECONorthwest/Group MacKenzie team presented their results on December 5 to the Agency as well as a variety of our economic development partners.
Background: The Urban Renewal Agency allocated funding for a review of Canby's industrial and commercial recruitment efforts. The study will focus on placing Canby within the Portland Metro Region and recommending specific programs that can enhance our desirability as a place to do business.
40. **Storm Water Planning.** Staff met several times with the project team on the Burden properties in order to investigate the feasibility of a coordinated storm water collection system for the industrial park. At this point it appears that the property owners will move forward with on-site disposal rather than a piped system.
41. **Infrastructure Planning.** Following up on one of the recommendations from the Economic Analysis report, staff is developing a more detailed road system plan including street cross-sections and improvement costs for the CPIP. We expect this to be ready by the end of March.
42. **Intersection of Sequoia and SE 1st Avenue.** Access control has long been planned for this intersection and now that we have jurisdiction, it will probably be undertaken sometime soon, perhaps along with the Willamette Falls project. It appears that we will only be allowing a "right-in" movement from Sequoia onto SE 1st. All other turning movements here will be disallowed.
43. **Movie Theater.** Catherine Comer, Bev Doolittle, and I have been spending a lot of time on this project. The focus of activity is on finding a way to make the theater work downtown (at the east end of NE 2nd Avenue). We are working very closely with surrounding property owners and hope to bring the Council a proposal soon. There has also been interest by Mr. Gordon Root (see below) in placing the theater on Hazel Dell Way if the downtown location is not feasible.
44. **Activity in Canby Pioneer Industrial Park.** Following is the status of the projects that have moved into the public realm. We continue to work on a variety of other leads and projects that remain confidential at this point.
 - a. **Willamette Falls Hospital urgent care (6 acres – Sequoia/First Avenue).**
Preapplication meetings have been held leading towards a Site & Design Review submittal to the Planning Commission.

- b. **Pioneer Pump/VATA (4 acres – Sequoia Parkway):** Has received initial approval from the Planning Commission and a preconstruction meeting has been held. Next step is building permit applications.
- c. **WW Grigg (2 acres -4th Avenue):** Construction is underway.
- d. **Trend Business Center (4 acres – Sequoia Parkway):** The first building is complete and the building permit for a second building is ready for pickup. The owner has plans to construct more buildings if market demand shows a need.
- e. **Bowco project (3.44 acres – Hazel Dell Way):** A design review application has been filed for a 29,700 square foot industrial manufacturing building on lot B2-8 off Hazel Dell Way.
- f. **Root Holdings (9 to 13 acres – Hazel Dell Way):** Gordon Root, an investor from West Linn, has acquired most of the remaining property between Hazel Dell Way and SE First Avenue. He met in a work session with the Planning Commission on February 27 and we will be working with him on a Comprehensive Plan Amendment to rezone this area to commercial. Our goal is to ensure the project does not conflict or compete with the downtown core, so Mr. Root is focusing on users that would not fit downtown – such as a hotel and a large daycare provider.

NEW LAND USE APPLICATIONS, January & February 2006

SUB 06-01 (Willow Creek) Phase two of Postlewait Estates on N. Redwood Street. PC hearing on March 27.

DR 06-01 (Bowen). A 29,700 s.f. industrial building on Hazel Dell Way.

MLP 06-02 and 06-03. Partitions of the Burden commercial property on Highway 99E (by Canby Farm Garden & Pet).

Canby Development

Monthly Report

February 28, 2006

BUILDING PERMIT DATA		
PERMIT TYPE	PERMITS ISSUED	VALUATION
<i>BUILDING PERMITS SFR</i>	<i>34</i>	<i>\$4,919,326.00</i>
<i>BUILDING PERMITS MULTIFAMILY</i>	<i>0</i>	
<i>MECHANICAL</i>	<i>36</i>	<i>\$0.00</i>
<i>ADDITIONS NON-RESIDENTIAL</i>	<i>2</i>	<i>\$22,000.00</i>
<i>ADDITIONS RESIDENTIAL</i>	<i>0</i>	<i>\$0.00</i>
<i>OTHER</i>	<i>2</i>	<i>\$20,000.00</i>
<u>MONTH</u>	<u>74</u>	<u>\$4,961,326.00</u>
YEAR	74	\$4,961,326.00

SDC FEES AND CHARGES UPDATE		
	MONTH	YEAR
<i>Stormwater Fees</i>	<i>\$2,320</i>	<i>\$4,295</i>
<i>Sewer SDC Fees</i>	<i>\$61,103</i>	<i>\$107,369</i>
<i>Construction Excise Tax</i>	<i>\$22,911</i>	<i>\$42,390</i>
<i>Parks SDC Fees</i>	<i>\$137,025</i>	<i>\$214,957</i>
<i>Transportation Improvement</i>	<i>\$52,481</i>	<i>\$107,714</i>
<i>Planning Department Fees</i>	<i>\$1,465</i>	<i>\$2,611</i>
<i>Advanced Financing</i>	<i>\$2,128</i>	<i>\$5,756</i>
<i>Business License</i>	<i>\$0</i>	<i>\$0</i>
<i>Building Department Fees</i>	<i>\$17,818</i>	<i>\$36,679</i>

INSPECTIONS	
MONTH	<i>394</i>
YEAR	<i>788</i>

CITY OF CANBY DEVELOPMENT DENSITY BY HOUSING TYPE 1988-2005

As of February 2006

Year	Development	Size	# of Units	Density	1998 Plan	1984 Plan
Year	Development	Size	# of Units	Density	1998 Plan	1984 Plan
1985	Fairgrounds Park	13.35	84	6.3	6.3	6.3
1985	Township Village, Phase I	4.71	76	16.1	14.0	14.0
1989	Twelfth & Pine Addition	1.52	7	4.6	14.0	14.0
1995	Rebecca Estates	7.81	56	7.2	8.0	8.0
1989	Township Village, Phase II	3.83	21	5.5	5.5	5.5
1990	Township Village, Phase III	0.80	6	10.0	14.0	14.0
1990	Cedar Ridge	2.40	22	9.2	5.5	5.5
1990	Lillian's Meadow, Phase I	8.18	40	4.9	5.5	5.5
1990	Harvest Oak Estates No. 2	1.00	6	7236.8	6.0	6.0
1991	Willow Creek, Phase I	2.81	12	10200.3	4.3	5.5
1991	Willow Creek, Phase II	2.24	10	9757.4	4.5	5.5
1991	North Pine Addition No. 2	2.87	13	9616.7	4.5	5.5
1992	Township Village, Phase IV	1.51	8	8222.0	5.3	5.5
1992	Lillian's Meadow, Phase II	5.70	31	8009.4	5.4	8.0
1992	Redwood Meadows	7.90	41	8393.3	5.2	5.5
1992	North Woods Addition	1.51	8	8222.0	5.3	5.5
1992	Rebecca Estates	5.70	31	8009.4	5.4	8.0
1992	Heritage Park	7.90	41	8393.3	5.2	5.5
1992	Redwood Meadows	3.55	21	7263.7	5.4	8.0
1992	Township Village, Phase V	1.54	6	11157.8	3.9	5.5
1992	Valley Farms, Phase I	10.55	36	8209.0	5.3	5.5
1992	Valley Farms, Phase II	7.51	42	7788.9	5.6	5.5
1992	South Redwood Estates	4.34	25	7562.0	5.8	5.5
1993	Valley Farms, Phase III	6.11	32	8318.8	5.2	5.5
1993	Noble Addition (Evergreen)	3.33	14	10361.1	4.2	5.5
1994	Vila Nova Estates (Pizzuti)	7.82	43	7921.8	5.5	5.5
1994	Township Village, Phase VI	7.24	42	7510.3	5.8	5.5
1994	Township Village, Phase VII	2.85	20	8376.9	5.2	5.5
1995	Canby Garden Estates	3.96	19	9078.8	4.2	5.5
1995	Township Village, Phase VIII	24.90	133	5.3	5.5	5.5
1995	Wiederholki Village	4.17	21	8649.8	5.0	5.5
1996	Leura Meadows	0.64	3	9346.7	4.7	5.5
1996	Tofte Farms I	11.34	49	7828.0	4.3	5.5
1997	Blair Commons	7.34	37	8641.4	5.0	5.5
1997	Erka Acres	1.39	38	1036.43	5.3	5.5
1997	Tofte Farms II	4.2	24	10	4.5	5.5
1997	Vine Meadows	0.21	21	100	6.0	6.0
1997	Heritage Park	4.37	37	100	8.00	6.5
1998	Conner's Corner	0.21	21	100	7.94	5.1
1998	Fast Addition I	0.28	28	100	7.42	3.9
1999	Fast Addition II	0.27	27	100	7.24	3.9
1999	Township Corner	0.64	0.04	0.00	0.7	14.0
2000	Fast Addition III	0.25	25	100	7.56	2.2
2000	Tofte Farms III	4.46	38	855	28.5	29
2000	Katie Acres	1.4	3	100	6.09	4.0
2001	Fast Addition IV	0.26	26	100	7.62	0.0
2001	Longhorn Estates	1.6	5	100	11.59	0.0
2001	Tofte Farms IV	0.41	41	100	7.87	2.9
2001	Territorial Estates	0.45	43	96	7.35	8.4
2001	Redwood Park	0.17	17	100	7.12	29
2002	Dupont Estates	1.11	11	100	8.51	6.4
2002	Fast Addition V	0.24	24	100	8.30	5.0
2003	Ivy Gardens (SFR - Complete)	0.2	2	100	7.01	5.0
2003	Serous Place (SFR)	0.12	12	100	6.02	1.0
2004	Walnut Crossing	11	4	38	8632.80	2.8
2004	Burbank Estates	0.20	9	45	7230.96	4.0
2004	Apollo Homes (Darcy's Country)	0.72	22	31	8778.60	Pending
2004	Township Trail	0.5	5	100	3.33	28
2004	Portwest Estates - Phase One	0.31	31	100	8.24	25
2004	Paul and Susan Dupont	1.30	4	17	16709.62	12.85
2004	Auburn Farms I (Smitth)	0.26	24	92	7840.80	5.90
2004	Auburn Farms II (Smitth)	0.53	0	0	8778.60	Pending
2005	Kroll Place	0	4	0	9638.00	0
2005	Tofte V	0	4	3	75	63815.40
2005	Total	12	1311	1364	10.46	7396.18

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2000	Katie Acres	1.4	3	100	6.09	4.0
2001	Fast Addition IV	0.26	26	100	7.62	0.0
2001	Longhorn Estates	1.6	5	100	11.59	0.0
2001	Tofte Farms IV	0.41	41	100	7.87	2.9
2001	Territorial Estates	0.45	43	96	7.35	8.4
2001	Redwood Park	0.17	17	100	7.12	29
2002	Dupont Estates	1.11	11	100	8.51	6.4
2002	Fast Addition V	0.24	24	100	8.30	5.0
2003	Ivy Gardens (SFR - Complete)	0.2	2	100	7.01	5.0
2003	Serous Place (SFR)	0.12	12	100	6.02	1.0
2004	Walnut Crossing	11	4	38	8632.80	2.8
2004	Burbank Estates	0.20	9	45	7230.96	4.0
2004	Apollo Homes (Darcy's Country)	0.72	22	31	8778.60	Pending
2004	Township Trail	0.5	5	100	3.33	28
2004	Portwest Estates - Phase One	0.31	31	100	8.24	25
2004	Paul and Susan Dupont	1.30	4	17	16709.62	12.85
2004	Auburn Farms I (Smitth)	0.26	24	92	7840.80	5.90
2004	Auburn Farms II (Smitth)	0.53	0	0	8778.60	Pending
2005	Kroll Place	0	4	0	9638.00	0
2005	Tofte V	0	4	3	75	63815.40
2005	Total	12	1311	1364	10.46	7396.18

Multifamily																								
Year	Development	Size	# of Units	Density	1998 Plan	1984 Plan	1998 Plan	1984 Plan	1998 Plan	1984 Plan	1998 Plan	1984 Plan	1998 Plan	1984 Plan	1998 Plan	1984 Plan	1998 Plan	1984 Plan	1998 Plan	1984 Plan	1998 Plan	1984 Plan		
1985	N. Knott Apartments	0	10	100	0.71	0.71	0.71	0.00	0%		14.1	14.0	14.0					9.9	9.9					
1990	Maple Terrace Apartments	0	28	100	1.89						17.1	14.0	14.0											
1992	Redwood Terrace Apartments	0	57	57	3.73	3.73	5.05	3.33	0.72	18%	17.1	14.0	14.0											
1994	Marion South Apartments	0	92	92	6.03	6.03	4.75	3.73	0.02	0%	16.1	14.0	14.0					40.6	40.6					
1995	Pine Terrace Apartments	0	40	40	100	2.92	2.97	2.92	0.05	2%	13.7	14.0	14.0					40.9	65.9					
1995	Canby Apartments	0	76	76	100	2.91	5.07	4.71	0.36	7%	16.1	14.0	14.0											
1997	West West Apartments	0	8	8	100	0.66	0.66	0.66	0.00	0%	15.6	14.0	14.0											
1999	Casa Verde Apartments	0	26	26	100	1.57	1.57	1.57	0.00	0%	16.6	14.0	14.0					22.0	22.0					
2000	Meyer	12	12	0	100	1.00	1.00	1.00	0.00	0%	15.0	14.0	14.0					14.0	14.0					
2001	Canby Grove Apartments	0	86	86	100	4.47	4.47	4.47	0.02	2%	19.2	14.0	14.0					62.6	62.6					
2003	My Gardens (IMP - Complete)	0	2	2	100	0.18	0.18	0.18	0.00	0%	10.9	10.9	5.5					10.9	10.9					
	Subtotal	0	311	311	100%	19.95	26.25	25.03	1.22	5%	15.6	15.7	13.7					342.2	342.2					

HOUSING UNITS WITH BUILDING PERMITS -

As of December 2005

YEAR	SFR*	MH*	MFR*	TOTAL*
1977	205	0	160	365
1978	157	0	22	179
1979	64	0	12	76
1980	49	0	5	54
1981	29	0	24	53
1982	12	0	38	50
1983	7	0	0	7
1984	21	0	0	21
1985	21	20	0	41
1986	22	46	0	68
1987	37	34	0	71
1988	40	10	1	51
1989	47	6	37	90
1990	85	6	42	133
1991	84	21	10	115
1992	69	8	9	86
1993	108	32	59	199
1994	150	38	34	222
1995	51	54	58	163
1996	71	53	104	228
1997	89	25	189	303
1998	77	4	24	105
1999	139	3	62	204
2000	96	3	17	116
2001	122	0	13	135
2002	131	2	104	237
2003	85	1	72	158
2004	61	0	52	113
2005	123	2	4	244
2006	50	0.0%	0	
TOTAL	SFR	MH	MFR	TOTAL
1977-2005	2252	368	1152	3772
% of Total	59.7%	9.8%	30.5%	

2006				
YEAR	SFR*	MH*	MFR*	TOTAL*
Jan	16	0	0	16
Feb	34	0	0	50
Mar	0	0	0	50
Apr	0	0	0	50
May	0	0	0	50
Jun	0	0	0	50
Jul	0	0	0	50
Aug	0	0	0	50
Sep	0	0	0	50
Oct	0	0	0	50
Nov	0	0	0	50
Dec	0	0	0	50
Total	50	0	0	50
% of Total	100.0%	0.0%	0.0%	

* Totals do not include demolitions or replacements.

* Duplexes are included as MFR.

SFR = Single Family Residential

MH = Manufactured Housing

MFR = Multi-Family Residential

TOTAL	SFR	MH	MFR	TOTAL
1990 - 1999	1019	247	608	1874
2000 - 2003	495	6	258	759
% of Total	54.4%	13.2%	32.4%	

* Totals do not include demolitions or replacements; identifies total number of new dwelling units not new permits.

City of Canby Monthly Report

Department: Court Department

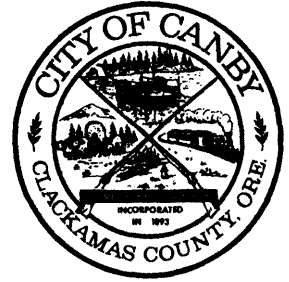
For Months of: January and February, 2006
Date prepared: March 3, 2006
From: Chaunee Seifried, Finance and Court Services Director
Through: Mark Adcock, City Administrator
Prepared by: Kathy Mashek, Court Supervisor

- 49 attended the seatbelt class for the months of January and February. This generated \$735.00 towards the purchase of helmets.
- Court trials for the months of January and February were held for 44 defendants. This required 11 officers, at various times, to come to testify.
- 785 cases were filed and 903 cases were concluded during the month.
- Revenue for the both months was \$129,303.69. Out of this amount, Oregon Department of Revenue received checks totaling \$9,464.64, Oregon Judicial Department \$503.00 and Clackamas County received \$2,598.75.00.
- 68 defendants appeared with attorneys. With the defendants there were a total of 12 different attorneys present.

Cemetery Sales Review														
2003-2004	Jul-03	Aug-03	Sep-03	Oct-03	Nov-03	Dec-03	Jan-04	Feb-04	Mar-04	Apr-04	May-04	Jun-04	Total	
Cemetery Plot (preneed)	3	3	1	4	1	2	3	2	4	1		5	29	
Cemetery Plot (full size)		2	1		1	3	4		2	2	1		16	
Cemetery Plot (not full size)		1		2	3						4		10	
Mausoleum Space (preneed)										2			2	
Mausoleum Space					2	2		1					5	
Niche Space (preneed)	2				1				2	1	3	4	13	
Niche Space					1								1	
Grave Open & Close (full)		3	4	1	3	8	9	2	4	4	6	3	47	
Grave Open & Close (cremains)	1	2		2	1	3	1			2	1	2	15	
Maus Open & Close		1			1	1					1		4	
Niche Open & Close		3		1	1								5	
Liner			3	1	1	6	6	1	2	3	5	1	29	
Weekend		2				2			2		2		8	
2004-2005	Jul-04	Aug-04	Sep-04	Oct-04	Nov-04	Dec-04	Jan-05	Feb-05	Mar-05	Apr-05	May-05	Jun-05	Total	Change from prior year
Cemetery Plot (preneed)	2	2	2	6	2	1	9	1	2	6	2	5	40	11
Cemetery Plot (full size)		1	3	1		1	2	1			1	1	11	-5
Cemetery Plot (not full size)		1	1								1	1	4	-6
Mausoleum Space (preneed)												2	2	0
Mausoleum Space			2										2	-3
Niche Space (preneed)	2				1		1	2	3			3	12	-1
Niche Space					1		2		1	1		1	6	5
Grave Open & Close (full)	1	4	7	5	5	2	8	4	5	2	2	5	50	3
Grave Open & Close (cremains)	2	2	4	1	1	2	2	1	5	3		1	24	9
Maus Open & Close			2						3			1	6	2
Niche Open & Close	1		2		1		2	1	2	1		1	11	6
Liner	2	3	2	5	3	4	5	3	4			3	34	5
Weekend		3				1		1	2		2	2	11	3
2005-2006	Jul-05	Aug-05	Sep-05	Oct-05	Nov-05	Dec-05	Jan-06	Feb-06	Mar-06	Apr-06	May-06	Jun-06	Total	Change from prior year
<i>Price increases effective September 1, 2005</i>														
Cemetery Plot (preneed)	2	33			1		2	2					40	0
Cemetery Plot (full size)	1	2					2						5	-6
Cemetery Plot (not full size)		2						5					7	3
Mausoleum Space (preneed)						2							2	0
Mausoleum Space													0	-2
Niche Space (preneed)		4											4	-8
Niche Space		3	1										4	-2
Grave Open & Close (full)	2	5	1		4	1	5	3					21	-29
Grave Open & Close (cremains)	3	2			4	1	1	5					16	-8
Maus Open & Close													0	-6
Niche Open & Close	2	2	2	1	1			1					9	-2
Liner	2	3	1		3		3	1					13	-21
Weekend	3	1			3		1	1					9	-2

City of Canby Monthly Report

Department: Parks



For The Months of January-February

Date: March 1, 2006

Prepared by: Jeff Snyder, Park Maintenance Supervisor

Through: Mark Adcock, City Administrator

1. Issue/project: Park Renovation

The Parks department finished designing and building the garbage can screen for Legacy Park. The screen was delivered to the Park and looks great. The Legacy Park playground equipment was delivered to the City's Shop Complex in January. Shortly after the playground equipment hit the ground a request for quotes document was drafted and sent to three certified playground installers. The apparent successful quote is in the process of going before the City Council.

A concept restroom drawing was submitted to a local architect for review and cost estimates. The hope is we can take one standard design and utilize it at more than just one Park. With minimal design changes one could just add on rooms or covered areas without affecting the mechanics of the restroom building.

The Logging Rd. Bridge over 99E received 730 linear feet of thirty inch high chain link atop the existing bridge beam rail. This project puts us in compliance with the minimum seventy two inch ODOT crossing height. The fencing project has been in the works since last June. Town and Country Fence Co. of OR complied with Union Pacific, Oregon Pacific and ODOT contractor requirements.

2. Issue/Project: Park Maintenance

Storm debris cleanup dominated staff time in the Parks the last two months. The winds cause trees to fall or become unsafe at Community Park, Swim Center, Eco Park, 19th Loop Natural area, Arneson Gardens and the Molalla Forest Rd. walking Path. The Parks office was remodeled in January. The office received a fresh coat of paint and some new furniture, it is now very professional looking and functional.

The swing set at Maple St. Park in the North Playground was removed. The structure itself failed, a new sturdier set was ordered from Landscape Structures Inc. The new two bay, four seat swing set should be delivered in six to eight weeks.

The process of pressure washing the sidewalks at Wait Park has started. Wait Park has twenty four thousand square feet of concrete. We purchased a Power Sweep to attach to the pressure washer; this should speed up the process.

Graffiti at all the Parks has still been an issue for us, we just keep covering it up when weather permits.

Regular maintenance was performed at the 24 areas the parks department is responsible for, the Adult Center, Arneson Gardens Horticultural Park, Baker Prairie Cemetery, City Hall, Community Park (River), Eco Park natural area, Faist V property, Holly & Territorial welcome sign property, Hulbert's welcome sign property, Library, South Locust Street Park, Logging Road Trail and Fish Eddy/Log Boom property, Maple Street Park, Nineteenth Loop Natural area, Skate Park, Shop Ground, Swim Center, Legacy Park, Territorial Estates Future CLC Park, Transit Building, Transit Bus Stop, Triangle Park, Wait Park & Willow Creek Wetlands.

3. Issue/Project: City Facility Maintenance

Facilities maintenance request forms were received from City Hall (5), Finance (2), Adult Center (4), Transit (4) and the Police Department (3). It took 23.5 hrs to complete the eighteen request forms.

4. Issue/Project: Clackamas County Corrections Crews

C.C.C.C raked and picked up limbs and storm debris at Community Park and Arneson Gardens. CCCC performed approximately 480 hours of labor for the City of Canby in the months of January and February.

Meetings attended:

Beth and I meet with Chaunee to review the Parks 06-07 budget.

Caleb Hawkins attended the City of Canby Safety Committee Meetings and went to safety committee training.

The Parks, WWTP and Fleet Services departments held a Crew Safety Committee Meeting in January.

I met with Margaret to discuss projects that need to be completed at the Transit bus stop area.

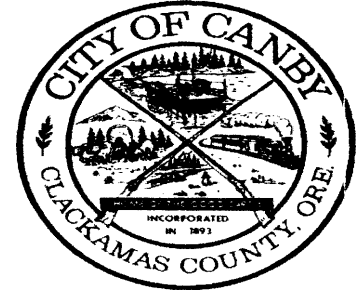
Ben Johnston and I had our annual performance evaluations in February.

Attach statistics or other information of interest.

The Parks Department is responsible for 180 acres of property.

Five 30 yard drop boxes of storm debris have been hauled out of Arneson Gardens in the last two months.

CANBY PUBLIC LIBRARY
BI-MONTHLY REPORT
January-February 2006



TO: Honorable Mayor Thompson
and City Council
FROM: Mark Adcock, City Administrator
Beth Saul, Library Director
PREPARED BY: Marty Moretty, Library Supervisor
DATE: March 6, 2006

Facility:

- *Implementing repairs and updates to come into compliance with the annual City Safety Committee inspection: new and more emergency diagrams posted; adult fiction shelving anchored to posts; and new 12v batteries installed in emergency lights.
- *New paper towel and toilet tissue dispensers installed in restrooms and staff break room. So far, so good.....at least it makes it very inconvenient to "borrow" rolls of t.p.
- *Moving forward with plan to change location of Friends donation sorting area. Meeting with bookstore workers proved very fruitful.
- *Starting the move of the seasonal materials, spare shelving parts, etc. to storage unit and building a new shelving unit for Friends for additional area of donation books awaiting a book sale.

Staff:

- *We said farewell to Joan Perinchief with a drop-in party at the Library with cake and punch on her last day Saturday, January 28th. She leaves us with a wealth of knowledge (which I told her she couldn't leave until she'd written everything down and trained someone to do it!) and loyal service to the Library for eight years. She'll be greatly missed and of course, we'll try to talk her into volunteering!

Programs:

- * The "Food for Fines" program kicked in for the month of February. It's an opportunity to gain back patrons who are willing to contribute canned goods in lieu of library fines and it all goes to the Oregon Food Bank – so it's a win-win. This is the 23rd year that we have been participating in the food collection.

- *In conjunction with AARP, we are opening our small conference room for free tax help on Wednesday evenings from the beginning of February through April 15th. It will be on a first come first serve basis so that staff involvement will be minimal. There are not many institutions that are open evenings so we were happy to provide a location for this much needed service. At least three extra Saturdays are being scheduled to accommodate seniors and others who can make it out easier during the daytime and weekends.
- *Mary Lou has set up a table of tax forms for the public. There are also two large 3-ring binders of template forms that can be photocopied. Traffic is always brisk the closer to the 15th we get.
- *Family Nites were held on the 4th Thursday of January and February. "Drums of Ghana" with drew an enthusiastic crowd of around 100. The program drew all ages from wee ones to seniors and everyone got to participate in drumming, dancing, and/or singing. We purchased two of his music cd's for our collection. The February Family Nite was held on the 24th and featured two sisters, Jen and Wendy Bernard singing "unhinged silliness" rich in high energy, vocal harmony, and lots of audience participation.
- *Library 2 Go is a new service provided by the Clackams County Library Network and the Oregon Digital Library Consortium. It allows you to download audio books onto your computer or MP3 player, or burn them to a CD. With your library card, a PC with Windows 9, Millennium, 2000, or XP operating system, you can "check out" a book by downloading – all from your home!
- * The Coffee Creek Correctional Facility once again has a quilt display here for the months of February and March. Koko Sutton, the program coordinator for the inmate quilting program, will give a talk on Thursday, March 23rd at 6:30 pm. Quilting provides a positive "hands on" program for the inmates to learn and practice a variety of life-enhancing skills, such as perseverance, patience and problem solving. On the successful completion of three quilts, the students have developed an "I can do it" attitude. This improved self-confidence and self-esteem will increase the students' opportunities for a better life upon release. Those who have heard her before will attest to the fascinating talk about the program and she gives ample opportunity for questions.
- *The rolling display stand of featuring books on a different theme is catching on and patrons are eagerly looking to see what the

subject is weekly. Recent themes have been "Humor", "All About Oregon", "Fun Things About the English Language", and "Trivia".

Volunteers:

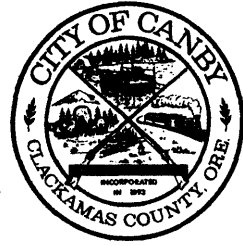
- *Contributed 326 hours for January and 362 hours for February assisting in shelving, sorting, pick lists, cataloging and processing, book mending, programs, shelf shifting, and cleaning, even outside litter patrol, cleaning and sweeping.

Friends of the Library:

- *Sorting and shelving donations three times a week.
- *February 16th was the annual Friends meeting and election of officers. Thank you for your tireless and dedicated service to Gary Field, President; Dale Liberty, Vice President; Loryn Moore, Secretary; Roberta Stutz, Treasurer, Suzanne VanAmburgh and Angela Blake, members at large.
- *Staff and bookstore workers met in a brainstorming session to think about revamping the work/sorting area for donations and the best way to communicate amongst ourselves since we all work different shifts. It was very productive and it's nice to have everyone involved on board. Angela Blake has offered to coordinate (and delegate) the running of the book store.
- *The book club reviewed "The Namesake" by Jhumpa Lahiri, a story of the immigrant experience in January and February's selection was "Bee Season" by Myla Goldberg about a girl who wins a spelling bee and how her success sends her off-kilter family into a tailspin.

City of Canby Monthly Report

Department: PUBLIC WORKS



For Months of: January & February 2006

Date: February 1, 2006

Prepared by: Roy Hester

January:

1. Streets:

- Fixed shoulder on N Pine at 11th with gravel.
- First lift of asphalt completed at Auburn Farms Phase II.
- Swept streets, 1-6-06.
- Filled pot holes around town with cold mix.
- Swept streets, including 99E, 1-10-06.
- Swept streets, 1-11-06.
- Swept streets, 1-13-06.
- Patched chuck holes around town with cold mix.
- Patched chuck holes on N Redwood.
- Swept streets, 1-20-06.
- Inspected paving job on NE 22nd, both lifts applied.
- Put up banner for Superbowl breakfast.
- Patched utility ditch across N Pine at Knotty Pine Place Subdivision.
- Closed street because of bomb threat at Canby High School.
- Swept streets, 1-27-06.
- Patched chuck holes with cold mix.
- Inspected driveway and sidewalk at S Fir and SW 3rd Streets.
- Swept streets, 1-31-06.
- Completed (30) locates for the month of January.
- Completed (29) complaints for the month of January.

2. Sewer, Erosion Control and Storm System:

- Cleaned sewer main on NE 22nd, the manhole was partially filled with rock from the road work being done.
- Did (3) erosion control permits.
- Cleaned catch basin on N Birch and Territorial.
- Inspected (1) sewer lateral.

- Inspected (3) sewer laterals.
- Helped the Sewer Plant clean their sewer line that was clogged by grease.
- Worked on shopping center lift station.
- Cleaned the grease from settling arch where we dump greasy, stinky sewage at the washout center located at the shop complex.
- Inspected (1) erosion sewer lateral.
- Did (1) excavation inspection.
- Installed new stainless steel cables on the new lift station pumps at the shopping center.
- Hauled equipment pumps guide rail, etc., to the contractors to install at the shopping center lift station.
- Sucked more grease out of the lift station with the Vactor Truck.
- Completed numerous erosion control inspections.
- Inspected (1) sewer lateral.
- Did (1) final erosion control inspection, did not pass.
- Used Vactor Truck to suck out the muck from the catch basin on NW 9th and N Grant and Hazeldell Way.
- Cleaned storm line NW 6th and N Grant to mid block.
- Steam cleaned old lift station pump and rails.
- Helped set new pumps at Safeway lift station.
- Washed storm line on NW 6th between N Holly and N Grant Streets.
- Inspected (1) sewer lateral.
- Inspected (3) erosion sites during heavy rain storms.
- Cleaned up area and brought barricades back to the shop complex from the sewer lift station rebuild.
- Did (4) erosion control inspections.
- Washed sewers, 1-17-06.
- Cleaned catch basins.
- Washed sewers.
- Inspected (1) sewer lateral.
- Did (3) erosion inspections.
- Washed sewers.
- Plugged sewer lateral at SW 13th, roots in the line.
- Inspected (3) sewer laterals.
- Inspected (1) sewer lateral.
- Finished sanitary lateral on SW 13th.
- Inspected (3) sewer laterals.
- Did (4) erosion control inspections.

- Unplugged catch basins.
 - Completed (4) erosion control inspections.
 - Washed and TV'd sewer mains on S Fir from SW 4th to SW 6th Streets.
 - Inspected (1) sewer lateral.
- 3. Street Sign/Trees/Lights:**
- Replaced broken stop sign post at S Pine & Township.
 - Trimmed trees on NW 6th and Baker Drive, limbs kept hitting the street sweeper.
 - Repaired "No Parking" signs on S Ivy Street.
 - Installed post and sign for "City Administrator Parking Only".
 - Cleaned (5) stop signs that had graffiti on them.
 - Replaced street name signs, which were either missing or damaged by the wind.
 - Fixed (22) street lights for the month of January.
- 4. Miscellaneous:**
- 1-3-06, worked at the Transit Center setting planters.
 - Dug a trench to relocate electric conduit at NW 3rd and N Cedar.
 - Helped a builder with their erosion control permits.
 - Filled out request ODOT forms for speed zone changes.
 - Worked at Transit Center setting up more forms for concrete pour, 1-17-06.
 - Fixed emergency lights in the paint, wood and metal shops.
 - Worked at Transit Center setting up drain system for storm occurrences.
 - Cleaned up cement tools.
 - Poured 10 yards of concrete at the Transit Center.
 - Cleaned up Transit Center after concrete pour, yesterday.
 - Called property owner back on complaint on street water flooding.

Meetings attended:

- Met with ICON Construction at Knights Bridge Estates subdivision about home roof drains.
- Met with Tony at Wilson Construction about vacating a strip of land they just purchased.
- Attended pre-application meeting for Bowen Building.
- Meeting with John Williams and the Public Works' crew about the state of the union for Canby.
- Met with Adam, ICON Construction at the Knights Bridge Estates Subdivision about home lot drainage.

- Curt McLeod and I met with ODOT in Portland about Berg Parkway improvements.

February:

1. Streets:

February was a month where the Public Works Department was challenged by strong windy weather, which was not welcome after a very wet January. We lost some trees around town and cleaned up tree debris for most of the month.

- Fixed chuck holes with cold mix around town.
- Cleaned up 10-yard dump truck.
- Painted curb yellow on NW 3rd for “No Parking Area”.
- Removed pipe rack and equipment from Unit 37 to Unit 30. Unit 37 was retired.
- Swept streets 2-3-06.
- Prepared equipment for high wind storm (forecasted).
- Patched chuck holes around town.
- Removed banner from bridge.
- Placed traffic counters on N Cedar at NW 5th Ave.
- Worked on pipe rack for Unit 30.
- Swept Shop Complex roadway littered with tree debris, 2-10-06.
- Picked up ladder from 1st and N Ivy.
- Picked up tree debris around town from wind storm.
- Swept NW 9th and N Birch Street 2-13-06.
- Picked up more tree debris around town.
- Patched chuck holes with cold mix.
- Swept streets, 2-14-06.
- Removed existing curb and sidewalk at N Holly and NE 5th Ave.
- Swept streets, 2-17-06.
- Removed downed tree debris around town.
- Swept streets SW, 2-21-06.
- Fixed sink hole in N Baker Drive.
- Hauled sweeper debris away.
- Started preparing ADA ramps and sidewalks for NW 5th and Holly St.
- Worked on sidewalk and ADA ramps on NW 5th and Holly St.
- Completed 21 locates for the month of February.
- Completed 15 complaints/requests for the month of February.

2. Sewer, Erosion Control and Storm System:

- Callout for sewer problem 12:00 to 2:00 am at 10th and N Lupine.
- Checked on sewer problem at 905 N Juniper St.
- Inspected all the lift stations around town to make sure they were functioning properly.
- Put rat bait in various manholes.
- Cleaned catch basins at NE 5th and Holly.
- Drove around town checking on contractors to ensure they were adhering to our erosion control regulations.
- Cleaned (3) catch basins.
- Inspected (22) sewer laterals for the month of February.
- Completed and inspected (27) erosion control permits.

3. Street Sign/Trees/Lights:

- Removed Maple trees on N Fir Street.
- Removed Fir trees on NW 3rd Ave.
- Picked up tree debris around town from wind storm.
- Fixed loose street light fixture on NE 2nd Street.
- Replaced (2) street signs.
- Removed (2) trees at the Shop Complex, one tree blown over by wind storm and the other was dead.
- Removed stump at N Holly and NW 5th Ave.
- Replaced weathered "No Parking" signs around town.
- Repaired (2) street signs and repaired (1) broken post.
- Replaced weathered stop sign.
- Repaired (2) street light that were damaged by paint ball and bb guns.
- Repaired (19) street lights for the month of February.

4. Miscellaneous:

- Took trenching shoring pump to Portland for repair.
- Poured 10-yards of concrete at Transit Center.
- Removed broken sidewalk at Transit Center.
- Poured last section of concrete at Transit Center.
- Checked on ADA ramp at NE 1st and N Cedar St.
- Washed pickup.
- Picked up barricades and fence from Transit Center.
- Assisted Fleet Service taking dump truck to Portland for repairs.
- Craig drove to Portland to pickup parts for broken backhoe.

- Installed (2) garbage cans and (2) bike racks at Transit Center and (1) bike rack at Transit office.

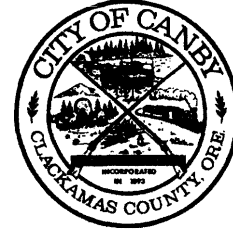
Meetings attended:

- Met with ICON Construction at Knights Bridge Estates to take care of a citizen's complaint.
- Attended EOC meeting for possible high winds.
- Met with Charles Burden, Terry Tolls and Craig about storm water issues on Hazeldell Way.
- Met with engineer on Territorial Road about Northwood Project.
- Daniel went to a safety training seminar in Silverton.
- Attended pre-application meeting for Willamette Falls Hospital.
- Dan, Craig, Daniel and Jerry went all day to ICS training.
- Attended pre-application meeting for Dinsmore Estates Subdivision.

City of Canby Monthly Report

Department: Police Department

To: Mark Adcock, City Administrator
From: Greg Kroeplin, Police Chief
For Months Of: January & February 2006



Covering the date from 1/3/2006 thru 02/28/06

Community Activities

- 1/14/2006 WVCC / Chamber Dinner & Auction, I.C. Kroeplin, (Retired Chief Pagano received the Chambers "Presidential Award".
- 1/26/2006 Knight Elementary School / Terrific Kids Awards / Kiwanis project, IC Kroeplin.
- 2/15/2006 OCTS / PD program on Traffic Safety, (Child safety seats / seatbelt awareness), Lt. Tro & Chief Kroeplin.

Department Activity

- 1/11/2006 Stolen Vehicle / Police Pursuit, Suspect was arrested for an outstanding warrant, UUMV, Reckless Driving, PCS, and DCS. Sgt. Kitzmiller saw this stolen vehicle in Canby. The suspect tried to elude him and was eventually arrested in Portland after he crashed the stolen
- 1/26/2006 Canby High School / Bomb Threat Investigation as a result of graffiti being found at Knight School. Detective Division arrested two
- 2/3/2006 The Departments tactical entry team (TET) and Detective Division served two narcotics search warrants in rural Marion County on February 3rd. About two pounds of methamphetamine and over \$20,000 in cash was seized.

Meetings

- 1/4/2006 Cutsforth Thriftway / Kiwanis meeting & lunch. Attended by Interim Chief Kroeplin & Interim Lt. Tro. (Officer Mead gave a presentation).
- 1/4/2006 Police Department / Weekly staff meeting, Interim Chief Kroeplin, Interim Lieutenant Tro, Sgt. Swanberg, Sgt. Sommer, and Sgt.
- 1/4/2006 City Administrators Office / Weekly Department Head meeting with Mr. Adcock, (Interim Chief Kroeplin).
- 1/4/2006 City Council meeting / Interim Chief Kroeplin & Lt. Tro.

- 1/5/2006 City Hall / Mr. Adcock's office, Directors meeting regarding City Council meeting, Interim Chief Kroeplin.
- 1/5/2006 PD Conference-Room / Meeting with Suzan from the Finance Department, (Processing PD Bills), Interim Lt. Jorge Tro.
- 1/6/2006 Canby Fire Department / EOC Agenda meeting with Darryl Krupicka. (Interim Chief Kroeplin & Interim Lt. Tro).
- 1/9/2006 Cutsforth Thriftway / Kiwanis Club meeting, Interim Chief Kroeplin.
- 1/9/2006 City Hall / Directors meeting with Mr. Adcock, (Council Agenda-18th), Interim Chief Kroeplin.
- 1/13/2006 Canby Chamber / Meeting with Bev & Dave Paul (District Attorney's Office) regarding "Meth in the Workplace". Discussion about setting up a panel to address this issue for business people.
- 1/16/2006 Cutsforth Thriftway / Kiwanis Service Club meeting, IC Kroeplin.
- 1/17/2006 Elmers Restaurant / Oregon City, Meeting with Mental Health, CCSO, (Discussion about grant funding for Underage Drinking Enforcement Program).
- 1/18/2006 City Hall / Weekly Department Head meeting with Mr. Adcock, IC Kroeplin & Beth Saul.
- 1/18/2006 Canby PD / Weekly staff meeting, I.C. Kroeplin, I.L. Tro &
- 1/19/2006 PSTC / Criminal Justice Training Council / I.L. Tro.
- 1/19/2006 City Hall / Post Council meeting with Mr. Adcock & Department Directors / I.C. Kroeplin.
- 1/19/2006 PSTC / Clackamas County Criminal Justice Council meeting in Clackamas. (I.C. Kroeplin).
- 1/23/2006 Cutsforth Thriftway / Kiwanis Club meeting, I.C. Kroeplin.
- 1/23/2006 City Hall / Council Agenda meeting & Budget discussion.
- 1/25/2006 City Hall / Weekly meeting with Mr. Adcock, (PD Operations). IC Kroeplin.
- 1/25/2006 CCOM / Clackamas C800 Radio Group meeting, (Board of Directors), IC Kroeplin.
- 1/27/2006 Canby High School / "De-Briefing" meeting with Detective Division & School Staff as a result of the Bomb Threat Investigation from 01-26-06. Attended by Detectives Floyd & Feters, Gang Enforcement Officer Di Cenzo, & IC Kroeplin.
- 1/30/2006 Cutsforth Thriftway / Kiwanis Club meeting, IC Kroeplin.
- 2/1/2006 CPD / Facility meeting, IC Kroeplin, IL Tro, Sergeant's, John Williams & Margaret.
- 2/1/2006 Tres Café / City Wide Supervisors meeting, IC Kroeplin, IL Tro,

Sergeant's.

- 2/1/2006 CPD / Budget meeting, IC Kroeplin, IL Tro, & Sergeant's.
- 2/1/2006 City Hall / Weekly Directors meeting with Mr. Adcock, IC Kroeplin.
- 2/2/2006 City Hall / Post Council Agenda meeting with Mr. Adcock, IC
- 2/6/2006 Cutsforth Thriftway / Kiwanis Club meeting, IC Kroeplin.
- 2/7/2006 Salem, Ore. / US Department of Homeland Defense (Briefing - Security Information System), IL Tro, & Sgt. Swanberg.
- 2/7/2006 Oregon City Elks Lodge / Monthly Chief's meeting with District Attorney & Sheriff, IC Kroeplin.
- 2/13/2006 Cutsforth Thriftway / Kiwanis meeting, IC Kroeplin.
- 2/13/2006 Police Department / meeting with Karen Hill & IL Tro regarding traffic safety program for channel-5 on 02/15/06.
- 2/14/2006 Canby Fire Department / EOC monthly meeting, Officer Mead, Don Hemstreet, & Chief Kroeplin.
- 2/15/2006 City Hall / Weekly Directors meeting with Mr. Adcock, Chief
- 2/15/2006 CPD / Weekly Staff meeting with Lieutenant & supervisors, Chief Kroeplin.
- 2/21/2006 Police Department / meeting with Bobbie Taylor of Clackamas Women's Services regarding Domestic Violence issues, Chief Kroeplin.
- 2/21/2006 City Hall / Council Agenda meeting, Chief Kroeplin.
- 2/22/2006 CCOM / Member Board meeting, Chief Kroeplin.
- 2/22/2006 Police Department / meeting with a private citizen regarding a public relations project involving the purchase of books for local students. Chief Kroeplin & IL Tro.
- 2/22/2006 CCOM / C-800 Radio Group meeting, Chief Kroeplin.
- 2/27/2006 CPD / meeting with Margaret & Joe to discuss motor-pool issues for the PD. Chief Kroeplin & IL Tro.
- 2/27/2006 Cutsforth Thriftway / Kiwanis Club meeting, Chief Kroeplin.
- 2/28/2006 City Hall / Review of City Council Goals, Directors meeting with Mr. Adcock, Chief Kroeplin & IL Tro.
- 2/28/2006 West Linn / Employment follow-up meeting with Lisa Panoff, Chief Kroeplin & IL Tro.

Monthly Stats

- 1/31/2006 January 2006 Monthly Stats
 - Calls for service / 1541
 - Juvenile Arrests / 15
 - Crime Reports / 81
 - Adult Arrests / 130
 - Injury Crashes / 3
 - Non-Injury Crashes / 9
 - Traffic Citations / 510

Front Counter Contacts with public / 146

2/28/2006 February 2006
Calls for service / 1449
Juvenile Arrests / 10
Adult Arrests / 67
Crime Reports / 71
Injury Crashes / 1
Non-Injury Crashes / 10
Traffic Citations / 501
Front Counter contacts / 89

Other Activities

1/3/2006 Cutsforth Thriftway / Chamber lunch - Mayor Thompson, State of the City. (Interim Chief Kroeplin & Interim Lieutenant Tro).
1/16/2006 Christ The Vine Lutheran Church, Hwy 212 Clackamas (American Criminal Justice Association / Installation Banquet), Clackamas Community College Students, IC Kroeplin, (Address Students).
1/18/2006 Willamette Falls Hospital / Tour of new Emergency-Room addition, I.C. Kroeplin & I.L. Tro.
1/19/2006 Stockpot Broiler Restaurant / Metro Law Enforcement Quarterly Dinner, I.C. Kroeplin & I.L. Tro.
1/23/2006 Canby Police Citizen's Academy / 6:30 PM - 9:20 PM,(01-23-06 - 04-03-06). K9 Officer Chris Mead, Coordinator.
1/23/2006 Canby City Shops / Citizen Police Academy, Opening Remarks - IC Kroeplin.
1/28/2006 Portland Airport Sheraton / Retirement Celebration for Chief Pagano, (CCSO - Covered the City so CPD staff could attend).
2/6/2006 City / 3-Flags Enforcement Blitz, seatbelt & car-seat violations, February 6th - 19th, 2006.
2/15/2006 Gladstone High School / Reserve Officers Graduation Ceremony, (Alex Stidham, Brett Ethington, Aaron Codino), Chief Kroeplin, Lt. Tro, Sgt. Sommer, Sgt. Kitzmiller, Officer Cunningham, Det. Feters, and Officer Spencer.
2/17/2006 Public Safety Training Center / Graduation Ceremony for Officer's Macom & Farmer who attended a week long training class on crisis intervention. Chief Kroeplin.
2/18/2006 Canby American Legion / High School Oratorical Program, (Participated as a Judge), Chief Kroeplin.
2/23/2006 City Hall / Refreshments for Officer Panoff to recognize her service as a police officer. Officer Panoff accepted another job with a School District in Clackamas.

Presentations

- 1/4/2006 Kiwanis Service Club / Officer Chris Mead gave a presentation on the Police Departments Citizen Police Academy Program.
- 1/18/2006 City Council Meeting / Officer Chris Scharmota was sworn in as a full-time officer, and received an award from I.C. Kroeplin (Chief's Medal of Merit), "Fire rescue" / Monmouth, Oregon.
- 1/24/2006 Canby Christian Church / Presentation on "Safety for Seniors", IC Kroeplin.
- 2/6/2006 Hope Village / "Neighborhood Security Meeting", 60 citizens attended, IC Kroeplin & Officer Britton.
- 2/9/2006 Knight School / Terrific Kids Awards with Kiwanis Club, Officer Larrison.
- 2/13/2006 Canby Fire Dept. / Gang awareness training for fire personnel, Feb. 13th, 14th, 15th, 2006.
- 2/15/2006 United Methodist Church / Traffic Safety & Crime Prevention presentation to church members, Officer's Cunningham & Deason.
- 2/22/2006 Club Fit / Crime prevention presentation, Officer Cunningham.
- 2/23/2006 Knight School / Terrific Kids Awards, (Kiwanis Project), Chief
- 2/23/2006 Manzana Restaurant / Lake Oswego, Recognition Dinner for Officer Panoff, presentation of plaque by Chief Kroeplin.

Training

- 1/9/2006 Con/Sim Instructor Course, (9th-11th) Officers DiCenzo & Spencer.
- 1/10/2006 Executive Leadership Training / I.C. Kroeplin, (10th-12th).
- 1/10/2006 Computer Forensic Training / Det. Floyd, (10th - 20th).
- 1/25/2006 Spanish for Law Enforcement / Officer Murphy, (25th - 27th).
- 1/26/2006 Tactical Officers Conference / Sgt. Kitzmiller & Sgt. Swanberg, (26th - 27th).
- 2/7/2006 OSP / Central Point, (Oregon Forensic Academy), Don Hemstreet, Feb. 7th - 10th.
- 2/9/2006 Tigard / Risk Management Conference, (02-09, 02-10), IC Kroeplin.
- 2/13/2006 PSTC / Crisis Intervention Training, Officers Farmer & Macom, 13th - 17th of February 2006.
- 2/16/2006 Canby Fire Department / Intro to Incident Command System, Lupita Robles.
- 2/20/2006 Tigard Water Dist. Building / Evidence Collection, Don Hemstreet.
- 2/25/2006 Canby Fire Dept. / Basic Fire Investigation, Det. Feters, 25th & 26th.
- 2/26/2006 Molalla PD / Public Safety Education, Officer Britton.

Monthly Report

From: Eric Laitinen, Aquatic Program Manager

Date: March 7, 2006

Re: January and February Report

January and February have been very busy at the Canby Swim Center. School lessons returned in January after their usual break during the holiday season. South Clackamas Christian School had lessons in January, and Carus elementary joined us for lessons in February. Both schools were very happy with the lessons, and South Clackamas Christian even signed up some of their older students for more dates. The pool has also been busy over the last couple of months with swimming meets. The Canby Swim Club held their Canby Open and Masters Animal Meet in January and their Valentines Invite in February. The Canby High school also finished up with a few home meets before going to districts and state.

The Canby High school teams did very well, finishing 2nd at districts in girls and 5th in boys. Then at state placing 8th in girls and 10th in boys. This was also a history making year with Canby High School's first state champion in swimming, Morgan Scroggy. Morgan won both the 100 and 200 freestyle at state. Jacob Keil also placed very well with a 3rd in the backstroke and a 5th in the fly. A Canby record 10 swimmers went on to high school state.

Numbers for month of January and February. Our attendance numbers are still a little down for the year, most of that is school lessons. Ackerman Middle school decided not to send their 7th and 8th grade students to us this winter. Which leaves us about 4,000 swims behind last year. Revenue is still down about \$1,900.00 for the year. January caught up about \$400.00 and February was about the same as last year.

We continue to add more sessions to programs that are working to make up for some of the schools absences in swimming. We added more penguin club sessions and more home school lessons throughout the school year. One door closing just leads to another opening.

FROM : ERIC LAITINEN, AQUATIC PROGRAM MANAGER
 SUBJECT: MONTHLY REPORT FOR JANUARY 2006
 DATE: MARCH 7, 2006

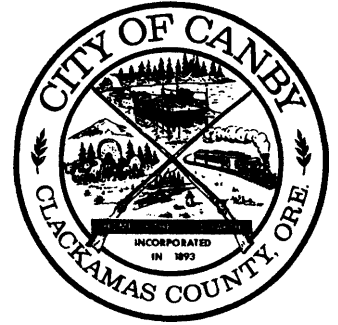
CANBY SWIM CENTER JANUARY 2006	ADMIT 2005	ADMIT 2006	PASS 2005	PASS 2006	TOTAL 2005	TOTAL 2006	YTD TOTAL O4-O5	YTD TOTAL O5-O6
MORNING LAP	29	42	270	295	299	337	2086	1780
ADULT RECREATION SWIM	69	76	371	479	440	555	3098	3227
MORNING WATER EXERCISE	235	227	0	0	235	227	1644	1427
PARENT/ CHILD	0	0	0	0	0	0	587	764
MORNING PUBLIC LESSONS	0	39	0	0	0	39	3735	3107
SCHOOL LESSONS	1214	102	0	0	1214	102	2491	1152
NOON LAP	53	111	217	195	270	306	1739	1598
FAMILY SWIM	13	11	0	0	13	11	63	30
AFTERNOON PUBLIC	100	92	5	3	105	95	2811	2568
PENGUIN CLUB	0	0	0	0	0	0	937	1054
CANBY H.S. SWIM TEAM	0	0	701	748	701	748	1826	2028
CANBY SWIM CLUB	0	0	919	1037	919	1037	5928	4883
HOME SCHOOL LESSONS	0	0	0	0	0	0	0	0
EVENING LESSONS	276	270	0	0	276	270	3589	3621
EVENING LAP SWIM	32	39	38	44	70	83	463	543
EVENING PUBLIC SWIM	392	338	17	38	409	376	3708	3421
EVENING WATER EXERCISE	173	139	0	0	173	139	857	827
ADULT LESSONS	0	0	0	0	0	0	0	16
GROUPS AND RENTALS	455	351	0	0	455	351	2431	2025
WATER POLO	0	0	0	0	0	0	0	0
OUTREACH SWIMMING	0	65	0	0	0	65	350	546
TOTAL ATTENDANCE	3,041	1,902	2,538	2,839	5,579	4,741	38343	34617

SUBJECT: MONTHLY REPORT FOR FEBRUARY 2006
 DATE: MARCH 7, 2006

CANBY SWIM CENTER FEBRUARY 2006	ADMIT 2005	ADMIT 2006	PASS 2005	PASS 2006	TOTAL 2005	TOTAL 2006	YTD TOTAL O4-O5	YTD TOTAL O5-O6
MORNING LAP	16	57	258	250	274	307	2360	2087
ADULT RECREATION SWIM	92	57	350	420	442	477	3540	3704
MORNING WATER EXERCISE	223	208	0	0	223	208	1867	1635
PARENT/ CHILD	54	76	0	0	54	76	641	840
MORNING PUBLIC LESSONS	0	280	0	0	0	280	3735	3387
SCHOOL LESSONS	1351	554	0	0	1351	554	3842	1706
NOON LAP	37	59	207	198	244	257	1983	1855
FAMILY SWIM	12	12	0	0	12	12	75	42
AFTERNOON PUBLIC	172	373	13	19	185	392	2996	2960
PENGUIN CLUB	0	0	0	0	0	0	937	1054
CANBY H.S. SWIM TEAM	0	0	242	316	242	316	2068	2344
CANBY SWIM CLUB	0	0	896	916	896	916	6824	5799
HOME SCHOOL LESSONS	0	0	0	0	0	0	0	0
EVENING LESSONS	453	671	0	0	453	671	4042	4292
EVENING LAP SWIM	25	56	29	30	54	86	517	629

EVENING PUBLIC SWIM	410	334	5	14	415	348	4123	3769
EVENING WATER EXERCISE	182	102	0	0	182	102	1039	929
ADULT LESSONS	0	0	0	0	0	0	0	16
GROUPS AND RENTALS	408	223	0	0	408	223	2839	2248
WATER POLO	0	0	0	0	0	0	0	0
OUTREACH SWIMMING	0	0	0	0	0	0	350	546
TOTAL ATTENDANCE	3,435	3,062	2,000	2,163	5,435	5,225	43778	39842

**TRANSIT & GENERAL SERVICES
BI-MONTHLY REPORT**



TO: Honorable Mayor Thompson and City Council
City Administrator Mark Adcock
FROM:  Margaret Yochem ~ Transit & General Services Director
DATE: March 6, 2006
RE: Department Status

The following is an update for Transit, Fleet Services, Tech Services, Facilities Maintenance and Future Facilities. Please call me if you have any questions 503-266-4022.

Transit

Funding Issues: It's that time of the year again and rural and small transit grants are in. As of this writing we have been awarded our rural public transit grant in the amount of \$213,000 for FY '06-'07.

Transit Capital Projects: We are nearing completion of the Transit Plaza. We still need to install two clock faces, signage, landscaping, a street light and the water feature to finish this phase.

Ridership: We continue to have good ridership providing a total of 32,651 for the last two months.

Meetings: Numerous budget meetings, normal and customary city staff meetings, Regional Transportation Committee, Oregon Transportation Association, Regional Transportation Coordination Committee.

Fleet Services

Purchases: None at this time.

Operations: Continued maintenance on the city's rolling stock.

Tech Services

Operations: Ongoing maintenance.

Future Facilities and Immediate Needs Assessment ~ Facilities Maintenance

Future Facilities: Ongoing research and assessment of land and new police facility.

Facilities Remodel: New windows have been ordered for city hall. In process of getting bids for the council chambers face lift.

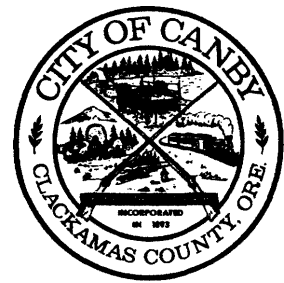
Facilities Maintenance: Work continues on city wide consolidation of janitorial supplies and services, HVAC & bug fumigation service agreements.

Attachments: Rider-ship numbers for January & February

DAY	WEEKDAY PASSENGER STATS											WEEKEND PASSENGER STATS					OTHER		Totals
	OCX 1 AM	OCX 2 AM	O/C #1	O/C #2	OCX 1 PM	S. Canby	N. Canby	Lift 1	Lift 2	Lift 3	Lift Extra	Sat. O/C	Sat. S Canby	Sat. N Canby	Sat. Lift	Sat. Lift Extra	Sassy Cab	Special Event	
1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3	21	13	157	147	21	157	119	18	22	0	0	0	0	0	0	0	2	0	677
4	24	18	132	178	18	167	128	21	32	16	1	0	0	0	0	0	6	0	741
5	21	11	144	129	20	142	96	20	23	7	0	0	0	0	0	0	0	0	613
6	22	11	130	140	19	105	99	21	20	23	1	0	0	0	0	0	0	0	591
7	0	0	0	0	0	0	0	0	0	0	0	94	63	81	14	0	0	0	252
8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9	25	9	216	174	18	186	144	19	14	15	0	0	0	0	0	0	0	0	820
10	25	12	180	168	17	174	145	28	45	4	0	0	0	0	0	0	2	0	800
11	20	16	159	157	15	172	163	24	20	9	0	0	0	0	0	0	2	0	757
12	20	14	158	175	9	191	142	24	22	3	0	0	0	0	0	0	0	0	758
13	25	13	199	166	16	190	150	44	24	17	3	0	0	0	0	0	0	0	847
14	0	0	0	0	0	0	0	0	0	0	0	158	78	76	15	2	0	0	329
15	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	14	3	116	148	4	107	97	21	14	0	0	0	0	0	0	0	0	0	524
17	25	10	169	192	18	154	114	42	30	0	0	0	0	0	0	0	0	0	754
18	28	14	173	174	25	198	144	18	18	14	0	0	0	0	0	0	0	0	806
19	23	16	143	175	16	150	130	16	29	43	0	0	0	0	0	0	0	0	741
20	22	11	175	134	15	128	138	14	23	6	0	0	0	0	0	0	0	0	666
21	0	0	0	0	0	0	0	0	0	0	0	150	56	72	8	4	0	0	290
22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23	24	13	212	201	16	183	134	26	18	0	0	0	0	0	0	0	0	0	827
24	19	13	158	161	24	147	111	20	23	10	0	0	0	0	0	0	0	0	686
25	29	19	185	139	16	168	130	24	15	21	1	0	0	0	0	0	0	0	747
26	29	12	169	167	14	152	126	21	7	11	0	0	0	0	0	0	0	0	708
27	19	9	160	176	24	123	116	16	9	49	0	0	0	0	0	0	0	0	701
28	0	0	0	0	0	0	0	0	0	0	0	125	87	75	12	11	0	0	310
29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30	16	13	143	148	9	148	133	20	16	10	0	0	0	0	0	0	0	0	656
31	19	14	151	164	20	171	131	22	31	5	4	0	0	0	0	0	0	0	732
Totals	470	264	3429	3413	354	3313	2690	479	455	263	10	527	284	304	49	17	12	0	16333

DAY	WEEKDAY PASSENGER STATS											WEEKEND PASSENGER STATS					OTHER		Totals
	OCX 1 AM	OCX 2 AM	O/C #1	O/C #2	OCX 1 PM	S. Canby	N. Canby	Lift 1	Lift 2	Lift 3	Lift Extra	Sat. O/C	Sat. S Canby	Sat. N Canby	Sat. Lift	Sat. Lift Extra	Sassy Cab	Special Event	
1	18	13	162	169	24	184	136	20	21	10	1	0	0	0	0	0	0	0	758
2	19	16	181	162	17	140	118	24	29	7	0	0	0	0	0	0	0	0	713
3	16	14	176	172	20	193	138	23	16	18	0	0	0	0	0	0	0	0	786
4	0	0	0	0	0	0	0	0	0	0	0	134	86	112	6	5	0	0	343
5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6	24	14	199	192	12	146	137	19	15	8	3	0	0	0	0	0	0	0	769
7	25	20	177	161	25	165	148	18	24	8	0	0	0	0	0	0	0	0	771
8	18	19	164	186	20	182	162	15	17	17	0	0	0	0	0	0	2	0	802
9	17	16	204	157	10	156	155	16	24	58	0	0	0	0	0	0	0	0	813
10	15	15	259	218	20	162	161	14	17	10	7	0	0	0	0	0	0	0	898
11	0	0	0	0	0	0	0	0	0	0	0	173	67	81	14	13	0	0	348
12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13	20	13	155	167	15	145	113	21	17	5	0	0	0	0	0	0	2	28	701
14	18	16	143	176	20	177	149	42	22	7	0	0	0	0	0	0	0	0	770
15	17	13	166	178	22	178	154	20	9	20	0	0	0	0	0	0	0	0	777
16	23	14	169	153	18	184	176	19	23	3	0	0	0	0	0	0	4	0	786
17	15	13	180	145	14	175	163	49	16	9	0	0	0	0	0	0	4	0	783
18	0	0	0	0	0	0	0	0	0	0	0	126	54	61	11	12	0	0	264
19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	11	6	130	136	13	110	97	10	14	0	2	0	0	0	0	0	0	0	529
21	12	17	148	185	20	177	123	25	25	20	0	0	0	0	0	0	0	0	752
22	27	14	161	160	14	162	156	17	24	12	2	0	0	0	0	0	0	0	749
23	22	12	153	157	17	142	138	31	21	22	0	0	0	0	0	0	0	0	715
24	19	9	154	175	12	162	138	13	10	15	0	0	0	0	0	0	0	0	707
25	0	0	0	0	0	0	0	0	0	0	0	218	91	126	11	7	0	0	453
26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
27	24	12	160	163	24	139	126	18	18	0	1	0	0	0	0	0	0	0	685
28	22	11	123	151	13	161	126	12	21	6	0	0	0	0	0	0	0	0	646
29	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals	382	277	3364	3363	350	3240	2814	426	383	255	16	651	298	380	42	37	12	28	16318

**WASTEWATER TREATMENT FACILITY
MONTHLY REPORT**



To: *Honorable Mayor Thompson, City Council*

From: *Mark Adcock*

Through: *John Williams*

Prepared by: *Darvin Tramel*

Subject: *January & February 2006 Wastewater Treatment Report*

Date: *March 6, 2006*

Facility Operations & Maintenance & Construction:

Facility operations and effluent quality at the wastewater treatment plant for the months of January and February of 2006 remained good, with no interruption of services or violations for either month. During the past two months staff worked on preparing the plant for the shutdown of one of our secondary clarifiers and working with contractors on operations during the painting of the clarifier equipment.

During January and February staff worked on preventive maintenance, and cyclone cleaned some solids transfer lines that were plugged with grease. Staff finished putting a recirculating pump back on line and replaced worn diaphragms in both the North and South waste activated sludge pumps. Also during the months of January and February staff replaced an old four inch valve in the RAS room, pulled an electrical motor in the blower building and replaced it with a new motor from Tri-Motor in Canby, ordered parts and rebuilt the Seepex biosolids transfer pump and managed to assist the construction crew with minor projects, when needed.

Construction activities for the month of January were based on prepping for the clarifier coating with HCI Industrial Coatings. HCI began the project in early February and finished on the 17th of February. Staff and I went to council on February 15th and asked that we move forward with a change order that would allow HCI to complete the second of three clarifiers for a coating system. Council agreed, and we will begin the second clarifier in the first week of March. I would like to say that HCI Industrial Coatings is an impressive contracting company that moves quickly, is very professional, and goes beyond our specifications for a quality job. I've used several contractors in the past fifteen years and they are by far the best to date.

<u>New Connections:</u>	30
<u>Total Connections:</u>	5448
<u>Average Flow:</u>	0.9499 mgd
<u>E. Coli</u> :	12

<u>Monthly Averages:</u>	
<u>Effluent BOD₅:</u>	6 mg/l
<u>Effluent CBOD₅:</u>	3 mg/l
<u>Effluent TSS:</u>	10 mg/l

Biosolids Program:

The City of Canby applied 180 cubic yards of dewatered cake to the Wilson and Hein Biosolids application sites. January and February had extreme amounts of rainfall and the biosolids fields were very muddy and tough to haul on. The biosolids crew worked diligently to avoid getting stuck in the mud and apply biosolids without destroying the farmer's fields. The biosolids conveyor belt had a broken drive pulley and two cracked belt rollers, and Dave Conner and the crew were able to weld them on site so we could finish our current field. In March we will take the conveyor out of service for one week and have it repaired. In January I worked on and completed the Biosolids Annual DEQ report and submitted it in February. We had no violations or problems associated with our biosolids program during the year 2005, and only one complaint from an adjoining land owner, which was resolved.

Pretreatment & Storm Water:

During the months of January and February we completed several inspections of new businesses and began an inspection process for grease haulers and restaurants. In February we worked on, and submitted the DEQ Pretreatment Annual report and there were no violations associated with any pretreatment activities during the year 2005. Jeff Crowther's and I continue to work on implementation actions from our 2005 Pretreatment Audit, which include a Mercury Reduction Plan, and updating our pretreatment Enforcement Response Plan. Other note worthy Industrial pretreatment activities includes, working on the required changes to pretreatment documents following the promulgation of the new EPA Streamlining regulations.

Meetings and Training Attended

I attended meetings with Oregon ACWA, and Curran & McLeod Engineering. Jeff attended meetings for stormwater and Dave Conner completed training for his limited electrical maintenance license.

Thank You
Happy New Year