

AGENDA

CANBY CITY COUNCIL REGULAR MEETING

April 1, 2009

7:30 PM

Council Chambers

155 NW 2nd Avenue

Mayor Melody Thompson

Council President Walt Daniels

Councilor Robert Bitter

Councilor Tony Helbling

Councilor John Henri

Councilor Wayne Oliver

Councilor Jason Padden

WORK SESSION

6:30 P.M.

City Hall Conference Room

182 N Holly

This Work Session will be attended by the Mayor and City Council to discuss a request that the City Council authorize social gaming for the City of Canby.

CITY COUNCIL REGULAR MEETING

1. CALL TO ORDER

A. Pledge of Allegiance and Moment of Silence

B. Kiwanis One Day Proclamation

Pg. 1

2. COMMUNICATIONS

3. CITIZEN INPUT & COMMUNITY ANNOUNCEMENTS

(This is an opportunity for visitors to address the City Council on items not on the agenda. It is also the time to address items that are on the agenda but not scheduled for a public hearing. Each citizen will be given 3 minutes to give testimony. Citizens are first required to fill out a testimony/comment card prior to speaking and hand it to the City Recorder. These forms are available by the sign-in podium. Staff and the City Council will make every effort to respond to questions raised during citizens input before tonight's meeting ends or as quickly as possible thereafter.)

4. MAYOR'S BUSINESS

5. COUNCILOR COMMENTS & LIAISON REPORTS

6. CONSENT AGENDA

(This section allows the City Council to consider routine items that require no discussion and can be approved in one comprehensive motion. An item may be discussed if it is pulled from the consent agenda to New Business.)

A. Approval of Minutes of the March 11, 2009 City Council Work Session

B. Approval of Minutes of the March 18, 2009 City Council Regular Meeting

7. RESOLUTIONS & ORDINANCES

- A. Res. 1022, Authorizing Urban Renewal Agency to Publicly Bid, Award and Enter into Construction Contract for Redevelopment of NE 2nd Avenue from Its Intersection with N. Ivy Street, East Approx. 750', and Including Public Parking Lot Improvements Entitled "NE 2nd Avenue Reconstruction & Parking Lot Improvements Project" Located in the City of Canby Pg. 2
- B. Ord. 1305, Authorizing Canby Urban Renewal Agency to Execute a Contract for NE 2nd Avenue Reconstruction and Parking Lot Improvements; and Authorizing City to Reimburse the Urban Renewal Agency for a Portion of the Project Costs for Public Street Improvements on SE 2nd Avenue (Bid Opening 3/31/09) Pg. 5

8. NEW BUSINESS

- A. Awarding of Community Improvement Mini-Grants Pg. 8
- B. Discussion Regarding Measures 3-336 and 3-337 Pg. 63

9. CITY ADMINISTRATOR'S BUSINESS & STAFF REPORTS

- A. Update of Logging Road Paving

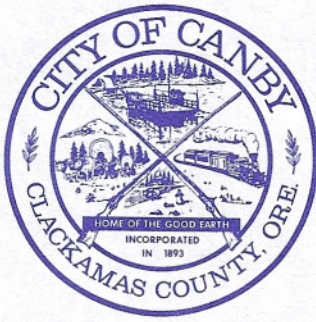
10. CITIZEN INPUT

11. ACTION REVIEW

12. EXECUTIVE SESSION: ORS 192.660(2)(e) Real Property and ORS 192.660(2)(h) Pending Litigation

13. ADJOURN

*The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Scheafer at 503.266.4021 ext. 233. A copy of this Agenda can be found on the City's web page at www.ci.canby.or.us. City Council and Planning Commission Meetings are broadcast live and can be viewed on OCTS Channel 5. For a schedule of the playback times, please call 503.263.6287.



Office of the Mayor

Proclamation

KIWANIS ONE DAY

WHEREAS, Canby Kiwanis has been a positive force for the children and community members in Canby since it was chartered in 1938; and

WHEREAS, The mission of Kiwanis is to change the world one child and one community at a time; and

WHEREAS, Kiwanis One Day was created to unite the Kiwanis family and their communities in the spirit of service and camaraderie to make an immediate and measurable impact on communities around the world; and

WHEREAS, This special day of service is an annual event that will seek to secure participation from the 600,000 Kiwanis family members involved in Kiwanis, Circle K, Key Club, Builder's Club, Aktion Club, K-Kids and Kiwanis Junior in more than 90 countries around the world; and

WHEREAS, Kiwanis members in communities around the world will identify local community service projects that are relevant to their area and local needs; and

WHEREAS, The service project for Canby will be taking place at Arneson Gardens in Canby.

NOW THEREFORE, I, Melody Thompson, by virtue of the authority vested in me as the Mayor of the City of Canby, do hereby proclaim April 4, 2009 as

KIWANIS ONE DAY

and do encourage citizens to volunteer their time to assist in service projects in their communities.

Given unto my hand this 1st day of April 2009 in the City of Canby, Oregon.



MEMORANDUM

TO: *Honorable Mayor Thompson and City Council*
FROM: *Catherine Comer, Economic Development Manager*
THROUGH: *Mark C. Adcock, City Administrator*
DATE: *March 23, 2009 for Council Meeting April 1, 2009*

Issue: City Council Resolution 1022
Authorizing the Urban Renewal Agency to use funds for NE 2nd Avenue and Public Parking Lot Project.

This copy is informational only as bids will be opened on March 31, 2009 and contract awarded on April 1, 2009. Actual resolution will be presented to Council at April 1st meeting. We will know at that time, the amount of URD funds to be used for this project.

Summary

Staff is bringing this resolution forward at the advice of URA and City legal counsel because of the large amount of funds to be awarded in this contract. The attached resolution authorizes the Urban Renewal Agency to enter into a contract for construction of NE 2nd Avenue Street Improvements and Public Parking Lot.

Recommendation

Staff recommends that the Council approve Resolution 1022

Recommended motion *"I MOVE TO APPROVE RESOLUTION 1022, A RESOLUTION AUTHORIZING THE CANBY URBAN RENEWAL AGENCY BOARD TO PUBLICLY BID, AWARD AND ENTER INTO A CONSTRUCTION CONTRACT FOR THE REDEVELOPMENT OF NE 2ND AVENUE FROM ITS INTERSECTION WITH N. IVY STREET, EAST APPROXIMATELY 750 FEET, AND INCLUDING PUBLIC PARKING LOT IMPROVEMENTS ENTITLED "NE 2ND AVENUE RECONSTRUCTION AND PARKING LOT IMPROVEMENTS PROJECT" LOCATED IN THE CITY OF CANBY, OREGON*

Rationale

The Council has previously authorized the Canby Urban Renewal Agency to act on its behalf for this project.

Background

The City's Economic Development Department has worked for three years in planning development of an 8-plex theater to be located on 2nd Ave in downtown Canby. It has been determined that a theater will prove to be an important economic stimulus for downtown and other related Canby businesses. Parking requirements and traffic access are critical in planning for the 812 seat theater. The Urban Renewal Agency has approved this development to include a 154 stall parking lot to serve the downtown business community and redevelopment/streetscape of NE 2nd Avenue.

Attached

Resolution 1022

RESOLUTION NO. 1022

A RESOLUTION AUTHORIZING THE CANBY URBAN RENEWAL AGENCY BOARD TO PUBLICLY BID, AWARD AND ENTER INTO A CONSTRUCTION CONTRACT FOR THE REDEVELOPMENT OF NE 2ND AVENUE FROM ITS INTERSECTION WITH N. IVY STREET, EAST APPROXIMATELY 750 FEET, AND INCLUDING PUBLIC PARKING LOT IMPROVEMENTS ENTITLED “NE 2ND AVENUE RECONSTRUCTION AND PARKING LOT IMPROVEMENTS PROJECT” LOCATED IN THE CITY OF CANBY, OREGON

WHEREAS, the Canby City Council established an Urban Renewal Agency to function within the City pursuant to Ordinance 1032 passed October 6, 1999; and

WHEREAS, pursuant to the CMC 2.68.030 the City Council shall exercise all powers, duties rights granted to the Urban Renewal Agency, unless specifically granted by the City Council to the Agency to perform; and

WHEREAS, the Urban Renewal Agency is seeking to redevelop NE 2nd Avenue in Canby in conjunction with the building of a new movie theater at that location in the City of Canby, Oregon. The improvements are to be made on NE 2nd Avenue beginning at its intersection with N. Ivy Street east 750 feet to a location of public parking lots to be constructed to serve the movie theater. This project is referred to as the “**NE 2nd Avenue Reconstruction and Parking Lot Improvements Project**”, and

WHEREAS, the URA Board wishes to publicly bid, award and enter into a construction contract for the completion of the “**NE 2nd Avenue Reconstruction and Parking Lot Improvements Project**” and is requesting that the City Council authorize the Agency to complete the process and execute a contract for the construction of the project, and

WHEREAS, City Council finds that it is in the City’s best interest to complete the proposed redevelopment project:

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Canby, as follows:

1. The City of Canby Urban Renewal Agency Board is hereby authorized to enter publicly bid, award and enter into a construction contract to complete the “**NE 2nd Avenue Reconstruction and Parking Lot Improvements Project**” located on NE 2nd Avenue in the City of Canby. The City Administrator of the City of Canby is further

authorized and directed to sign a construction contract on behalf of the Urban Renewal Agency Board and carry out all necessary actions to complete the construction of the project.

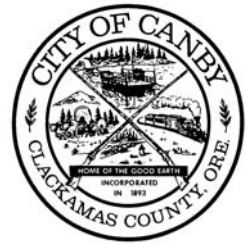
This Resolution shall take effect on April 1, 2009.

ADOPTED this 1st day of April, 2009, by the Canby City Council.

Melody Thompson
Mayor

ATTEST:

Kimberly Scheafer, CMC
City Recorder, Pro-Tem



MEMORANDUM

TO: *Honorable Mayor Thompson and City Council*
FROM: *Catherine Comer, Economic Development Manager*
THROUGH: *Mark C. Adcock, City Administrator*
DATE: *March 23, 2009 for Council Meeting April 1, 2009*

Issue: City Council Ordinance 1305
Contract Award for NE 2nd Avenue and Public Parking Lot

This copy is informational only as bids will be opened on March 31, 2009 and contract awarded on April 1, 2009. Actual ordinance will be presented to Council at April 1st meeting.

Summary

The attached ordinance authorizes the Urban Renewal Agency to enter into a contract for construction of NE 2nd Avenue Street Improvements and Public Parking Lot and for the City to reimburse the Agency for eligible street improvements.

Recommendation

Staff recommends that the Council approve Ordinance 1305

Recommended motion *"I MOVE TO APPROVE ORDINANCE NO. 1305 AUTHORIZING THE CANBY URBAN RENEWAL AGENCY TO EXECUTE A CONTRACT WITH _____ FOR NE 2ND AVENUE RECONSTRUCTION AND PARKING LOT IMPROVEMENTS; AND AUTHORIZING THE CITY TO REIMBURSE THE URBAN RENEWAL AGENCY FOR A PORTION OF THE PROJECT COSTS FOR PUBLIC STREET IMPROVEMENTS ON SE 2ND AVENUE; AND DECLARING AN EMERGENCY.*

Rationale

The Council and Urban Renewal Agency have previously approved \$1,750,000 for this project. Street Funds will be used for added storm water management and street enhancements.

Background

The City's Economic Development Department has worked for three years in planning development of an 8-plex theater to be located on 2nd Ave in downtown Canby. It has been determined that a theater will prove to be an important economic stimulus for downtown and other related Canby businesses. Parking requirements and traffic access are critical in planning for the 812 seat theater. The Urban Renewal Agency has approved this development to include a 154 stall parking lot to serve the downtown business community and redevelopment/streetscape of NE 2nd Avenue.

Attached

Ordinance 1305

ORDINANCE NO. 1305

AN ORDINANCE AUTHORIZING THE CANBY URBAN RENEWAL AGENCY TO EXECUTE A CONTRACT WITH _____ FOR NE 2nd AVENUE RECONSTRUCTION AND PARKING LOT IMPROVEMENTS; AND AUTHORIZING THE CITY TO REIMBURSE THE URBAN RENEWAL AGENCY FOR A PORTION OF THE PROJECT COSTS FOR PUBLIC STREET IMPROVEMENTS ON SE 2ND AVENUE; AND DECLARING AN EMERGENCY.

WHEREAS, the Canby Urban Renewal Agency has heretofore advertised and received bids for the NE 2nd Avenue Reconstruction and Parking Lot improvement project; and

WHEREAS, the notice of call for bids was duly and regularly published in the Oregon Daily Journal of Commerce on March 12th, 2009; and

WHEREAS, bids were received and opened on March 31, 2009 at 2:00 pm in Canby City Planning Department and the following bids were read aloud:

WHEREAS, the Canby City Council, acting as the City's Contract Review Board, met on Wednesday, April 1, 2009, and considered the bids and reports and recommendations of the City staff, including the staff recommendation that the low responsive bid be selected; and

WHEREAS, the Canby City Council determined that the low responsive bid was that of _____; and

WHEREAS, the City of Canby has committed to contribute a portion of the project costs to pay for public street improvements on NE 2nd Avenue; now therefore

THE CITY OF CANBY ORDAINS AS FOLLOWS:

Section 1. The Canby Urban Renewal Agency is hereby authorized and directed to make, execute, and declare in the name of the City of Canby and on its behalf, an appropriate contract with _____ for NE 2nd Avenue Reconstruction and Parking Lot Improvements, for the bid amount of \$_____. A copy of the contract with _____ is attached hereto and marked as Exhibit “A” and by this reference incorporated herein.

Section 2. The City of Canby will reimburse the Canby Urban Renewal Agency the cost of eligible street improvements estimated to be in the amount of \$_____ from the Street Capital Reserve account.

Section 3. Inasmuch as it is in the best interest of the citizens of Canby, Oregon, to complete this project as soon as possible, an emergency is hereby declared to exist and this ordinance shall therefore take effect immediately upon its enactment after final reading.

SUBMITTED to the Canby City Council and read the first time at a regular meeting therefore on Wednesday, April 1, 2009; ordered posted as required by the Canby City Charter and scheduled for second reading on Wednesday, April 15th, 2009, after the hour of 7:30 pm at the Council Chambers located at 155 NW 2nd Avenue, Canby, Oregon.

Kimberley Scheafer, CMC, City Recorder Pro Tem

PASSED on second and final reading by the Canby City Council at a regular meeting thereof on the 15th day of April, 2009, by the following vote:

YEAS _____

NAYS _____

Melody Thompson, Mayor

ATTEST:

Kimberly Scheafer, CMC, City Recorder Pro Tem



MEMORANDUM

TO: *Honorable Mayor Thompson and City Council*
FROM: *Kim Scheafer, CMC, City Recorder Pro-Tem*
DATE: *April 1, 2009*
THROUGH: *Mark C. Adcock, City Administrator*

Issue: In the 2008-2009 fiscal year budget, \$3,000 was budgeted to provide mini-grants to community organizations. In the fall of 2008, the City Council approved the Community Improvement Mini-Grant application process and forms. The first deadline set for the mini grants was March 15, 2009. *In future years, half the funds (\$1,500.00) will be awarded in the fall cycle and the other half in the spring.*

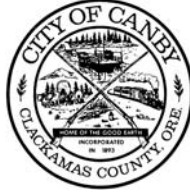
Synopsis: Six mini-grant applications were received for the March 15 deadline. All have submitted the required paperwork.

- \$350 – Historical Society - Interactive wheel grinder for grinding corn into flour.
- \$600 – Historical Society - Brakeman & Railroad Engineer figure cut-outs.
- \$800 – Historical Society - Acquisition of photo equipment.
- \$1,000 – Vietnam Era Memorial Committee – Reimbursement toward utility costs during construction which would allow other available funds to be used toward match for the State Park grant for which they have applied.
- \$1,000 - Canby Jr. Baseball – Bleachers for Baker Prairie Middle School.
- \$1,000 – Canby Community Preschool – Enhance play area at Canby United Methodist Church.

Amount Budgeted for Mini-Grant Program: \$3,000.00

Total Amount of Grant Applications Submitted: \$4,750.00

The mini-grant program requires that the applicant must be able to complete the proposed project within a one year period and then submit a follow-up report to the City. Projects funded through this process cannot be used for on-going operational costs. Funding is limited to only those projects or programs within the Canby City limits.



CITY OF CANBY COMMUNITY IMPROVEMENT MINI-GRANTS

The Mayor and Council have approved \$3,000 for the 2008-2009 fiscal year to provide for mini-grants to community organizations. Grant amounts will range from \$250 to \$1,000, although the Mayor and Council reserve the right to award larger amounts should they deem it to be in the best interests of the community. Grants will be awarded in November and April. Eligibility requirements are as follows:

- Applicants must either have a non-profit status with the IRS, be a government agency or recognized Neighborhood Association, or for those applying for less than \$500 applicants may be individuals and need only provide character references and/or other evidence that show they will be able to carry out the purpose of the grant.
- Applicants must conduct their activities within the Canby city limits.
- Applicants must provide a 10% match of either cash or in-kind services.

APPLICATION PROCESS:

Grant applications are due by October 15, 2008 and March 15, 2009. Normally the largest grant amount will be \$1,000.00; however the Mayor and Council may choose to award higher amounts at times to serve the best interests of the community.

Approximately half of the grant funds will be awarded at each cycle, although this split is at the discretion of the Mayor and Council and may be adjusted depending upon proposed project merits and community needs.

An application form is attached, and may also be found on the City's website.

CRITERIA FOR AWARD:

- The applicant must meet the eligibility requirements above.
- The applicant must submit a complete application.
- The applicant must be able to provide the minimum match. Those applicants that can provide a higher match will be given extra consideration.
- The project must benefit the Canby community in one or more ways, such as:
 - Enhancing services and opportunities for children, seniors, and/or underserved populations within the community
 - Enhancing community health and fitness
 - Improving facilities that serve children
 - Enhancing opportunities to make neighborhoods more livable
 - Improving Canby's image as "the Garden Spot"
 - Providing activities that encourage tourism/economic development
 - Enhancing community communication
 - Enhancing educational and lifelong learning opportunities for all ages
 - Providing opportunities for all ages to participate in community improvement and cleanup projects
- The applicant must be able to complete the proposed project within a one year period and then submit a follow up report on the City form that is also attached and available on the City website.
- Projects Not Eligible for Funding – Projects funded through this process shall not be used for on-going operational costs. Funding is limited to only those projects or programs within the Canby City limits.
- Application forms should be submitted to: Kim Scheafer, CMC, City Recorder, PO Box 930, 182 N Holly, Canby, Oregon 97013.

C A N B Y



HISTORICAL SOCIETY

888 NE 4th Ave. (PO Box 160)
Canby, OR 97013
Phone: 503-266-6712
E-mail: depotmuseum@canby.com

March 1, 2009

Honorable Melody Thompson, Mayor and City Council
Canby City Hall
182 N. Holly St.
Canby, OR 97013

Dear Mayor Thompson and City Council:

On behalf of Canby Historical Society, I am enclosing three City Grant Applications for your review and consideration. We believe these Grant requests fulfill the criteria set out by the City, and feel all three will serve the public interest.

Thank you for providing this opportunity for our Organization to participate in this Grant process and we will await your decision.

Sincerely,

CANBY HISTORICAL SOCIETY


Sue Carson, President

Encl.

RECEIVED
MAR 02 2009
CITY OF CANBY

**CITY OF CANBY
COMMUNITY IMPROVEMENT MINI-GRANT
APPLICATION FORM**

		Amount Requested \$ <u>800.00</u>
		March 1, 2009
<hr/>		
CANBY HISTORICAL SOCIETY		
Organization Name	Date	
<hr/>		
P. O. BOX 160, CANBY OR 97013		
<hr/>		
Address		
<hr/>		
SUE CARSON		
Contact Person		
<hr/>		
503-266-5024	503-266-2949	scarson@canby.com
Phone	Fax	Email
<hr/>		
23-7020094		
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Federal Tax Identification Number		

1. Project description:
 Acquisition of photo equipment including: video camcorder with microphone and tri-pod. Estimated cost: \$400.00
 Acquisition of photo equipment including: Photo-picture frame with memory media. Estimated cost: \$400.00
 2. Applicant match or in-kind amount:
 Canby Historical Society budget will guarantee up to \$100.00 of funding for this equipment.
 3. Who will benefit from this project?
 The public in general including visitors to the Depot Museum as well as those interested in preservation of history. See separate addendum for specific uses of equipment.
 4. How does this project meet the criteria on page 2 of the mini-grant packet?
 See separate addendum for criteria.
 5. How will you measure the success of your project?
 We very much look forward to the opportunities this equipment will provide to Canby Historical Society and the equipment will be integrated into regular use.
- Please provide the following as attachments:
- Non-profit status or other documentation demonstrating eligibility to apply
 - Current year goals and objectives for applicant
 - Letters of endorsement
 - Any other documentation of successful projects completed in the past
 - Depending on the nature of the project, you may also be required to provide liability insurance prior to the start of your project

Addendum to No. 3: Who will benefit from this project?

We will use the video camcorder in connection with interviews of people and in our oral history project. We will also be able to record speakers at our monthly program meetings as well as some of our special events.

We will use the photo-picture frame by displaying the same at the Depot Museum. We will copy our collection of more than 3000 photographs onto memory media to play through the photo-picture frame, for the benefit and enjoyment of all patrons to the Depot Museum, as well as students for educational research.

Addendum to No. 4: How does this project meet the criteria on page 2 of the mini-grant packet?

The requested photo equipment will serve the public in general - from our more than 300 Third Grade students who visit the museum each spring to the many seniors and those in between who also visit. Our Depot Museum is a treasure of resources for those interested in the history of our community, for those seeking information about their family history and genealogy, and those interested in the development of our community from a place called "Baker Prairie" to the city we today call "Canby".

Address any reply to: 319 SW. Pine St., Portland, Ore. 97204

US Treasury Department

District Director

Internal Revenue Service

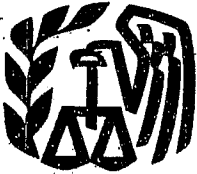
Date:

April 18, 1969

In reply refer to:

L-178, Code 414 :JVS

PORT:EO:69-68



► Canby Historical Society
P. O. Box 1
Canby, Oregon 97013

Gentlemen:

Purpose: Educational
Address Inquiries and File Returns with District
Director of Internal Revenue: Portland, Oregon
Form 990-A Required: ☒ Yes ☐ No
Accounting Period Ending: December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

A. G. Erickson

District Director Council Packet Page 14 of 64

Current year goals and objectives:

Canby Historical Society's biggest goal this year is to break away from "Canby's best kept secret" status. Hopefully with enough funds this year we will be able to make our Depot Museum more appealing to its membership, and the community in general. We want to generate enough interest to increase membership, thereby increasing revenue. With more revenue, we can envision following through on projects we've only been able to talk about, such as more hands-on, educational and interpretive activities for children. We feel that, with this Grant request, we can spur interest, and increase Museum visits.

“Saving the past in a concrete way”
Canby Historical Society and Railroad Depot Museum

Mayor and Council I request that you look favorably on Canby Historical Societies request for Min-Grants.

The Mission statement of the Canby Historical Society; “Is to Preserve Our Rich Heritage and Inspire an Appreciation and Understanding of Canby Area History.”

The Canby Historical Society not only owns and operates the Depot Museum, the oldest railroad depot remaining in Oregon, but is keeper of the city’s heritage dating back to 1870.

The Depot Museum is a depository of historical records and photos that are accessible to the general public. Materials are cataloged, duplicated copies of photos made and preserved.

The society supports the museum and educational research programs. Each Canby area 3rd grade Elementary School students have a field trip to the depot where they are given info on the history of Canby along with hands-on exhibits.

Step into pioneer history, explore rural agricultural, journey through 140 years of changes in culture, economy and lifestyles at the Canby Historical Society Depot Museum. Collections feature interpretive labeling, artifacts, railroad equipment, farm equipment, tools clothing, toys and memorabilia which belonged to the city’s early settlers.

The Historical Society is supported by membership, grants, flea markets, sale of historical calendars, July 4th pancake feed, sale of photos and documents, and newspaper to local nurseries

Being a liaison to the Historical Society I have come to appreciate the work the society has done and would recommend the council support the min-grant request.

Walt Daniels

Walt

CERTIFICATION STATEMENT

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct.

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Improvement Grant funding to the City of Canby.

Sue Carson
Signature of Authorized Applicant

March 1, 2009
Date

Sue Carson, President
Canby Historical Society

Printed Name of Authorized applicant

CANBY CITY COUNCIL

Amount Approved \$ _____

Mayor's Signature

Date

**CITY OF CANBY
COMMUNITY IMPROVEMENT MINI-GRANT
APPLICATION FORM**

CANBY HISTORICAL SOCIETY	Amount Requested \$ <u>600.00</u> March 1, 2009
Organization Name P. O. Box 160, Canby, OR 97013	Date
Address Sue Carson, President	
Contact Person 503-266-5024	503-266-2949
Phone 23-7020094	Email scarson@canby.com
Federal Tax Identification Number	

1. **Project description:**
Brakeman and Railroad Engineer figure cut-outs professionally painted on sign boards. See separate addendum for description.

2. **Applicant match or in-kind amount:**
Canby Historical Society budget will guarantee up to \$100.00 of funding for this project.

3. **Who will benefit from this project?**
This will appeal to the public in general, specifically children, and to our school tours. Visitors will enjoy posing with their own cameras, wanting a memory of their family while visiting the Depot Museum. The emblem of the caboose will be visible behind the cutouts.

4. **How does this project meet the criteria on page 2 of the mini-grant packet?**
See separate addendum for criteria.

5. **How will you measure the success of your project?**
We believe word of mouth and increased visits to the Museum will benefit our goal of better communication with the public.

Please provide the following as attachments:

- *Non-profit status or other documentation demonstrating eligibility to apply*
- *Current year goals and objectives for applicant*
- *Letters of endorsement*
- *Any other documentation of successful projects completed in the past*
- *Depending on the nature of the project, you may also be required to provide liability insurance prior to the start of your project*

Addendum to No. 1: Project description:

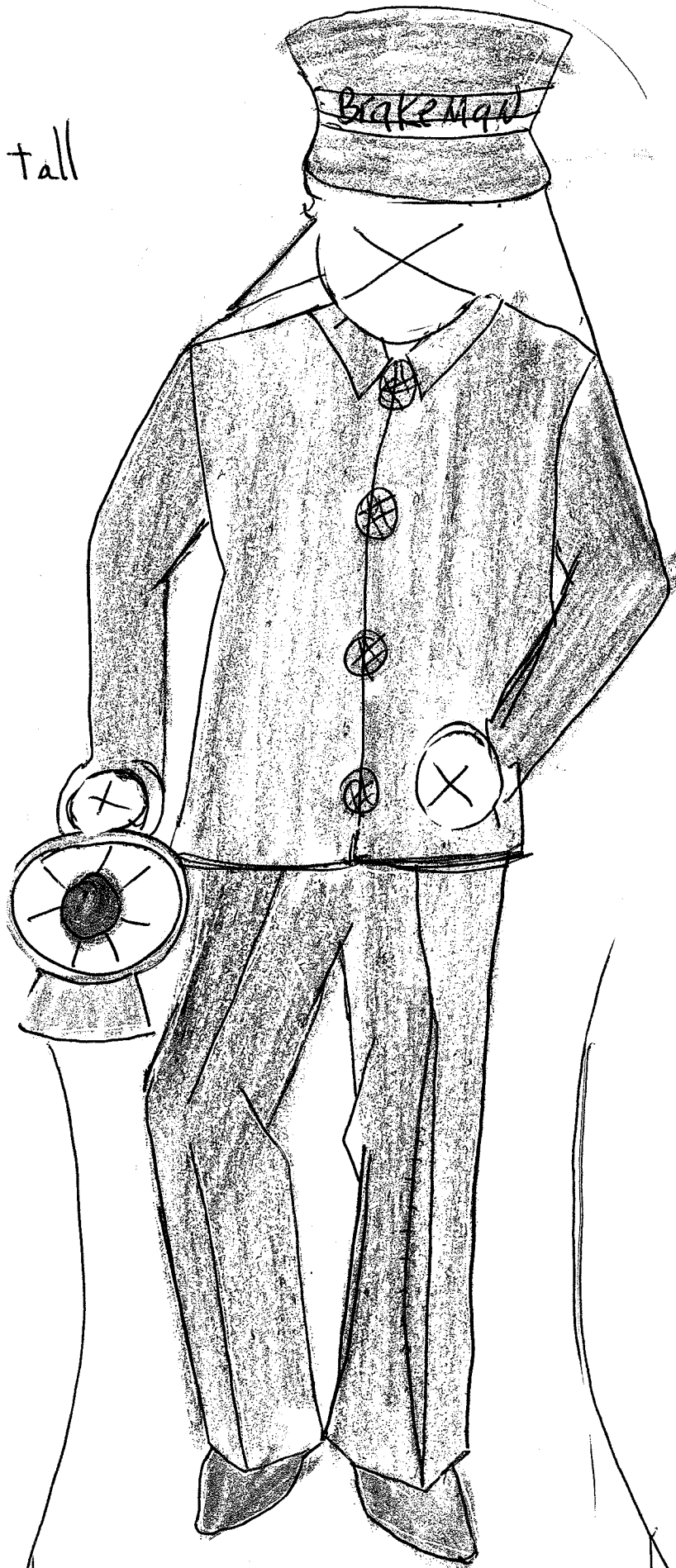
Two plywood painted upright figures with cutouts for face and hands. The 5½' tall Brakeman will have a uniform painted to match the one we have at the museum. The 4' Engineer is riding on a toy Locomotive. (See attached pictures and price quote from Canby Builders Supply)

Young children up through adults and seniors can pose for photos behind these painted figures of two heights. Signs will be mounted upright on the front of two 8' 4"x4" treated posts in the ground with one step behind the sign to allow people of different heights to use them by either kneeling to be shorter or standing on the step. These cutouts will be installed between the Depot Museum and the Caboose. These figures will not be visible from the road, but only as you approach the front door walking from the parking lot. These signs will be visible from inside by the attendant in the Museum.

Addendum to No. 4: How does this project meet the criteria on page 2 of the mini-grant packet?

The Grant request will enhance services and opportunities for children, seniors and underserved populations within the community. It will improve the Depot Museum in providing an activity for children. It will provide an activity that encourages tourism and economic development; enhance community communication, provide education and lifelong learning opportunities for all ages. This project will appeal to our Third Grade School Tours, as well as other children of all ages and seniors who visit our Museum. They can pose for a picture to provide their family with a memory of visiting our Museum. The emblem of the Caboose will be visible behind the signs and included in the photo.

5' $\frac{1}{2}$ tall



Cut out
hands &
face

4' tall





CANBY BUILDERS SUPPLY

102 S. Pine St., Canby OR. 97013-4520
Telephone: 503-266-2244 Fax: 503-266-8037
Website: www.canbybuilderssupply.com
Email: sales@canbybuilderssupply.com



Quotation

Quote No **405725**
Quote Date **1/23/2009 12:42 pm**
Customer **C1**
Customer Ref
Delivery **On 01/23/2009**
Created By **Ken G**

Invoice Address
Cash Sale 1
Cash

Delivery Address
Cash

Page 1 of 1

Special Instructions			Notes				
Line	Product Code	Description	Qty/Footage	Price	Per	Total	
1	448PT	4X4-8 Pt Ca-B 2-Btr Fence Post	4.0000 ea	8.53	ea	34.12	
2	385CB	3/8 X 5 Carriage Bolt Nc	8.0000 ea	0.95	ea	7.60	
3	38HN	3/8 Hex Nut	8.0000 ea	0.17	ea	1.36	
4	38W	3/8 Flat Washer	8.0000 ea	0.17	ea	1.36	
5	688D	6X8-08 #2&Btr S-Grn D/F	1.0000 ea	22.88	ea	22.88	
							posts + step for signs

Not for Loading Purposes

Total Amount	\$67.32
Sales Tax	\$0.00
Quotation Total	\$67.32
labor	600.00
Engineer + broken Signs	667.32

The prices contained on this document are good through Friday. Prices listed are for quantities/grades shown on this document. Purchaser is responsible for accuracy of list.

Buyer

Date

Date

Subject to our terms and conditions of sale. Further copies available on request.

Council Packet Page 22 of 64

Address any reply to: 319 SW. Pine St., Portland, Oreg. 97204

US Treasury Department

District Director

Internal Revenue Service

Date:

April 18, 1969

In reply refer to:

L-178, Code 414 :JVS

PORT:EO:69-68



▷ Canby Historical Society
P. O. Box 1
Canby, Oregon 97013

Gentlemen:

Purpose: Educational

Address Inquiries and File Returns with District

Director of Internal Revenue: Portland, Oregon

Form 990-A Required: ☒ Yes ☐ No

Accounting Period Ending: December 31

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

A. G. Erickson

District Director Council Packet Page 23 of 64

Current year goals and objectives:

Canby Historical Society's biggest goal this year is to break away from "Canby's best kept secret" status. Hopefully with enough funds this year we will be able to make our Depot Museum more appealing to its membership, and the community in general. We want to generate enough interest to increase membership, thereby increasing revenue. With more revenue, we can envision following through on projects we've only been able to talk about, such as more hands-on, educational and interpretive activities for children. We feel that, with this Grant request, we can spur interest, and increase Museum visits.

“Saving the past in a concrete way”
Canby Historical Society and Railroad Depot Museum

Mayor and Council I request that you look favorably on Canby Historical Societies request for Min-Grants.

The Mission statement of the Canby Historical Society; “Is to Preserve Our Rich Heritage and Inspire an Appreciation and Understanding of Canby Area History.”

The Canby Historical Society not only owns and operates the Depot Museum, the oldest railroad depot remaining in Oregon, but is keeper of the city’s heritage dating back to 1870.

The Depot Museum is a depository of historical records and photos that are accessible to the general public. Materials are cataloged, duplicated copies of photos made and preserved.

The society supports the museum and educational research programs. Each Canby area 3rd grade Elementary School students have a field trip to the depot where they are given info on the history of Canby along with hands-on exhibits.

Step into pioneer history, explore rural agricultural, journey through 140 years of changes in culture, economy and lifestyles at the Canby Historical Society Depot Museum. Collections feature interpretive labeling, artifacts, railroad equipment, farm equipment, tools clothing, toys and memorabilia which belonged to the city’s early settlers.

The Historical Society is supported by membership, grants, flea markets, sale of historical calendars, July 4th pancake feed, sale of photos and documents, and newspaper to local nurseries

Being a liaison to the Historical Society I have come to appreciate the work the society has done and would recommend the council support the min-grant request.

Walt Daniels

Walt

CERTIFICATION STATEMENT

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct.

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Improvement Grant funding to the City of Canby.



Signature of Authorized Applicant

March 1, 2009

Date

Sue Carson, President
Canby Historical Society

Printed Name of Authorized applicant

CANBY CITY COUNCIL

Amount Approved \$ _____

Mayor's Signature

Date

**CITY OF CANBY
COMMUNITY IMPROVEMENT MINI-GRANT
APPLICATION FORM**

CANBY HISTORICAL SOCIETY	Amount Requested \$ <u>350.00</u> March 1, 2009	
Organization Name PO Box 160, Canby, Oregon 97013	Date	
Address Sue Carson, President		
Contact Person 503-266-5024	503-266-2949	scarson@canby.com
Phone 23-7020094	Fax	Email
Federal Tax Identification Number		

1. **Project description:**
Interactive - wheel grinder for grinding corn into flour.
See separate addendum for description.

2. **Applicant match or in-kind amount:**
Canby Historical Society budget will guarantee up to \$100.00 of funding for this project.

3. **Who will benefit from this project?**
This will appeal to the public in general, specifically children, and to our school tours. Seniors will also enjoy this interactive activity.

4. **How does this project meet the criteria on page 2 of the mini-grant packet?**
See separate addendum for criteria.

5. **How will you measure the success of your project?**
We believe word-of-mouth and increased visits to the Museum will benefit our goal of better communication with the public.

Please provide the following as attachments:

- *Non-profit status or other documentation demonstrating eligibility to apply*
- *Current year goals and objectives for applicant*
- *Letters of endorsement*
- *Any other documentation of successful projects completed in the past*
- *Depending on the nature of the project, you may also be required to provide liability insurance prior to the start of your project*

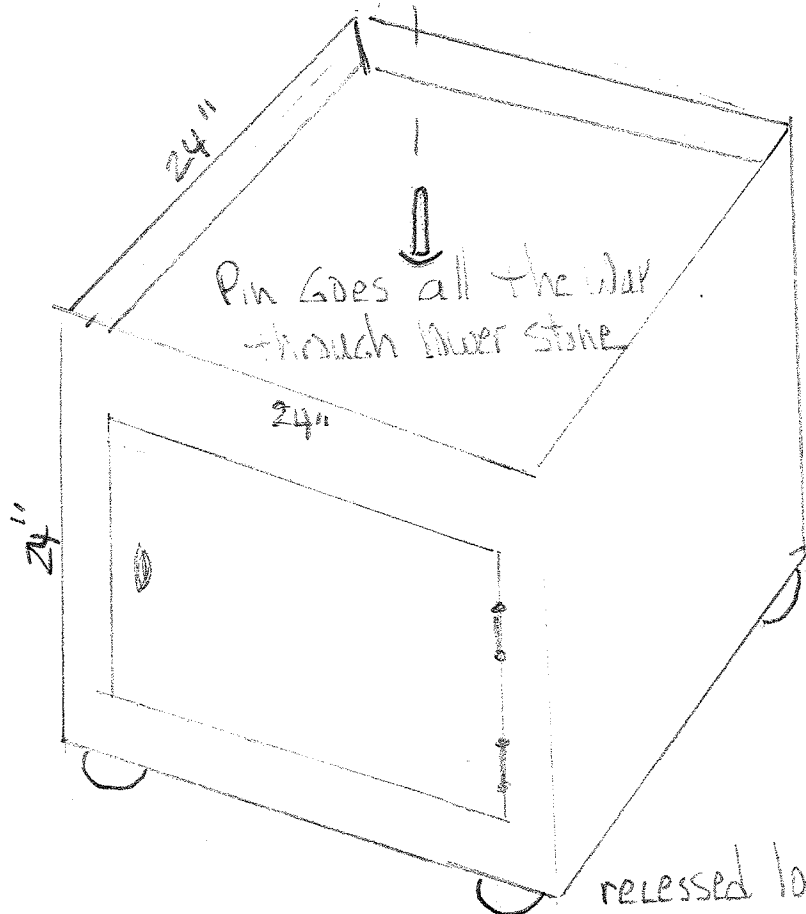
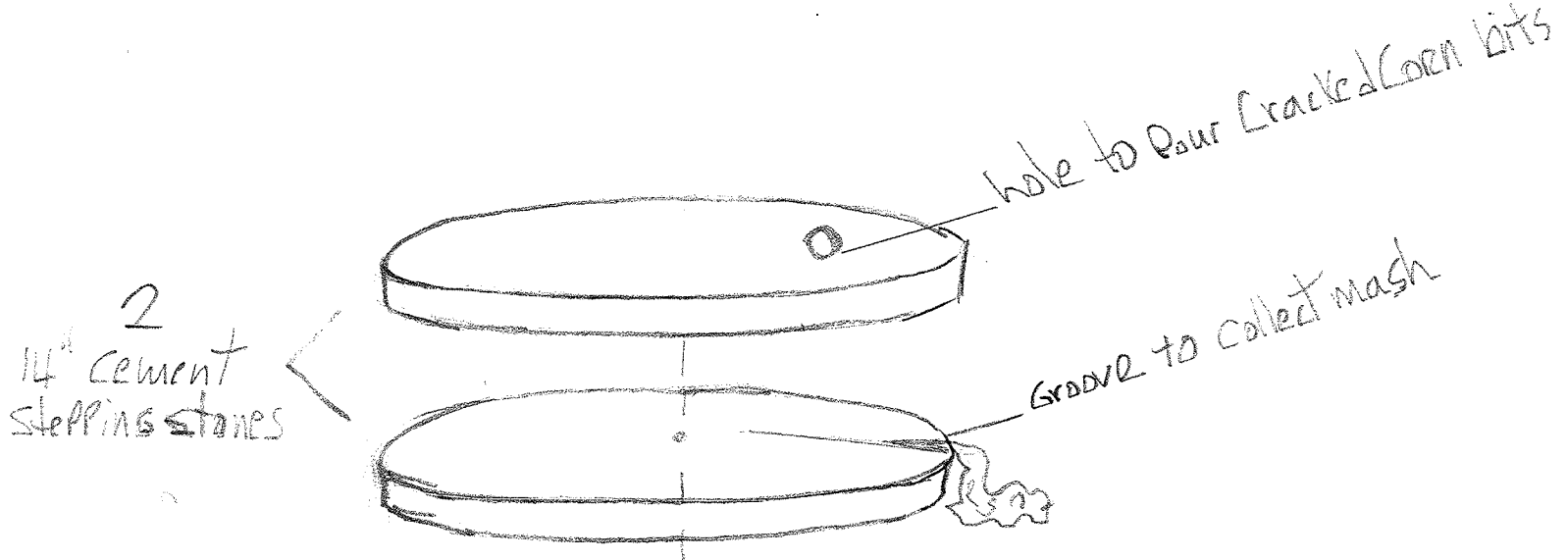
Addendum to No. 1: Project description:

This is a grinding wheel to grind corn into flour. It would be an interactive exhibit and display for children and people of all ages for the purpose of experiencing pioneer techniques.

See attached diagram. It would be a professionally constructed exhibit featuring faux stone grinding wheels mounted in a 24"x 24" x 24" cabinet. Grinding stones are actually 14" cement stepping stones that are 2" thick. The lower "stone" mounted in the top of the recessed cabinet will be stationary. The upper stone rests directly on the lower stone via a center pin. The upper stone will manually rotate and agitate against the lower stone. Cracked corn is dropped through a hole drilled through the surface of the upper wheel and when that wheel is manually rotated horizontally, the corn feeds through and is ground up between the two moving surfaces and collects in the groove cut on the lower surface. As the groove fills up it works its way out and drops off onto the table into a pile of a flour-like texture. There are no crevices that can catch or pinch any fingers.

Addendum to No. 4: How does this project meet the criteria on page 2 of the mini-grant packet?

The Grant request will enhance services and opportunities for children, seniors and underserved populations within the community. It will improve the Depot Museum in providing an activity for children. It will provide an activity that encourages tourism and economic development; enhance community communication, provide education and lifelong learning opportunities for all ages. This project will appeal to our Third Grade School Tours, as well as other children of all ages and seniors who visit our Museum.



lower Stone is
affixed to
recessed cabinet

top stone
turns freely

Childrens interactive Stone Grinding Wheel



CANBY BUILDERS SUPPLY

102 S. Pine St., Canby OR. 97013-4520
Telephone: 503-266-2244 Fax: 503-266-8037
Website: www.canbybuilderssupply.com
Email: sales@canbybuilderssupply.com



Quotation

Quote No **405720**
Quote Date **1/23/2009 12:41 pm**
Customer **C1**
Customer Ref **Grinding wheel**
Delivery **On 01/23/2009**
Created By **Ken G**

Invoice Address
Cash Sale 1
Cash

Delivery Address
Cash

Page 1 of 1

Special Instructions			Notes			
Line	Product Code	Description	Qty/Footage	Price	Per	Total
1	12RG	12" Round Gray Stepping Stone	2.0000 ea	2.59	ea	5.18
2	124HB	1/2 X 4 Hexbolt Nc	1.0000 ea	0.79	ea	0.79
3	12HN	1/2 Hex Nut	2.0000 ea	0.19	ea	0.38
4	120832	Masonry Bit 1/2"x6"	1.0000 ea	4.99	ea	4.99
5	760402	Masonry Blade 7"	1.0000 ea	6.59	ea	6.59
6	761957	2-1/2" Swivel Caster	4.0000 ea	7.29	ea	29.16
7	186767	148-171 30X1 1/2 P/Hinge	1.0000 ea	9.99	ea	9.99
8	BP1950H-26D	1-1/4" Brushed Chrome Knob	1.0000 ea	4.79	ea	4.79
9	104277	Liquid Nails 4oz Small Projects Clear Adhesive	1.0000 ea	2.79	ea	2.79
10	3448m	4X8-3/4 Prefin.Hardwood Plywood	2.0000 ea	39.99	ea	79.98
11	34SM,M49	1/4"x3/4" Hem Screenmould *M49*	32.0000 lf	0.24	lf	7.68
		4/8				

Grinding wheels

Not for Loading Purposes

Total Amount	\$152.32
Sales Tax	\$0.00
Quotation Total	\$152.32
<i>Cabinet labor</i>	<i>200.00</i>
	<i>352.32</i>

The prices contained on this document are good through Friday. Prices listed are for quantities/grades shown on this document. Purchaser is responsible for accuracy of list.

Buyer

Date

Date

Subject to our terms and conditions of sale. Further copies available on request.

Council Packet Page 30 of 64

Address any reply to:

319 SW. Pine St., Portland, Ore. 97204

US Treasury Department

District Director

Internal Revenue Service

Date:

April 18, 1969

In reply refer to:

L-178, Code 414 :JVS

PORT:EO:69-68



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Canby, Oregon 97013

Gentlemen:

Purpose: Educational
Address Inquiries and File Returns with District
Director of Internal Revenue: Portland, Oregon

Form 990-A Required: ☒ Yes ☐ No
Accounting Period Ending: December 31

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This is a determination letter.

Very truly yours,

A. G. Erickson

District Director

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Canby Historical Society and Railroad Depot Museum

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The Historical Society is supported by membership, grants, flea markets, sale of historical calendars, July 4th pancake feed, sale of photos and documents, and newspaper to local nurseries

Being a liaison to the Historical Society I have come to appreciate the work the society has done and would recommend the council support the min-grant request.

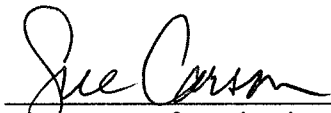
Walt Daniels

Walt

CERTIFICATION STATEMENT

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct.

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Improvement Grant funding to the City of Canby.



Signature of Authorized Applicant

March 1, 2009

Date

Sue Carson, President
Canby Historical Society

Printed Name of Authorized applicant

CANBY CITY COUNCIL

Amount Approved \$ _____

Mayor's Signature

Date

MAR 13 2009

CITY OF CANBY

**CITY OF CANBY
COMMUNITY IMPROVEMENT MINI-GRANT
APPLICATION FORM**

Amount Requested: **\$1,000**

Organization Name Vietnam Era Veterans Memorial Committee Date March 2, 2009
 Address 1000 NE 10th Avenue, Canby, OR 97013
 Contact Person Mike Breshears, President
 Phone 503.266.4527 Fax _____ Email memorial@canby.com
 Federal Tax Identification Number: 43-1979547

1. Project description: **The Vietnam Era Veterans Memorial Committee has labored for a decade to realize the dream of having a Huey helicopter as the centerpiece of a Vietnam Era Veterans Memorial along 99E in Canby. The entire community has been very supportive and the memorial is nearly finished, including having managed to obtain a helicopter on permanent loan from the Department of Defense! Now the committee is straining to fund the last, very important element of the memorial: a bronze statue called "A Hero's Prayer" depicting a soldier carrying a wounded buddy and accompanied by a Vietnamese child, all awaiting rescue from the descending helicopter. This statue finishes the memorial and represents its themes of honor, courage, healing, compassion, and recognition of the many people who were touched by the war. The Committee is applying for State Park grant funding for the statue, and in order to ensure that matching funds are available for the project, the Committee respectfully requests assistance through the City of Canby's mini-grant program. In particular, the Committee has spent about \$1,000 towards utility costs during construction, and if the City could reimburse that amount to the Committee, it will leave the other funds available to use toward the match for the state grant.**

2. Applicant match or in-kind amount: **The Committee would like to count the many volunteer hours spent so far to implement the memorial project, but in addition, the Committee already does have over \$9,000 in an account dedicated toward the statue. The goal is to have at least \$10,000 to make a 10% match for the state grant. In addition, the Committee has already managed to use volunteer resources and donations to complete 90% of the project, worth an estimated \$900,000.**

3. Who will benefit from this project? **We believe the entire community benefits, but in particular those citizens and veterans who were involved in the Vietnam Era and who can enjoy the memorial as a place of healing, remembrance, and meditation. The memorial also serves an educational purpose for local school children, and offers opportunities for involvement in its upkeep by the horticulture program as well. The memorial also attracts visitors to Canby and improves the view from the highway and thus Canby's image.**

4. How does this project meet the criteria on page 2 of the mini-grant packet? **As noted above, the project involves the whole community, encourages educational opportunities, and even helps promote the garden spot theme with its beautiful landscaping along the highway. It encourages tourism and community communication through activities that can be held at the memorial.**

5. How will you measure the success of your project? **Truly, success for the Committee will be the completion of this decade-long dream to have a Vietnam Era Veterans Memorial. In addition, we will consider it a success if at least one patriotic ceremony can be held on the property each year and at least one school involvement activity held on the property each year.**

Please provide the following as attachments:

- *Non-profit status or other documentation demonstrating eligibility to apply*
- *Current year goals and objectives for applicant*
- *Letters of endorsement*
- *Any other documentation of successful projects completed in the past*
- *Depending on the nature of the project, you may also be required to provide liability insurance prior to the start of your project*

CERTIFICATION STATEMENT

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct.

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Improvement Grant funding to the City of Canby.



Signature of Authorized Applicant

3-12-09
Date

Michael R. Breshears

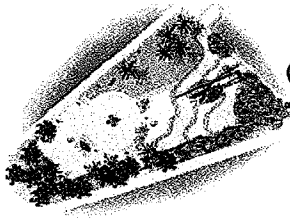
Printed Name of Authorized applicant

CANBY CITY COUNCIL

Amount Approved \$ _____

Mayor's Signature

Date



Canby Vietnam Era Veterans Memorial

1000 N.E. 10th Avenue, Canby, Oregon 97013

"To Honor All Veterans in the Military during the Vietnam Era"

March 13, 2009

The City of Canby
182 N. Holly
Canby, OR 97013

MEMORIAL GOALS:

We are thrilled with the opportunity to apply for grant help to complete our Vietnam Era Veterans Memorial project in Canby, Oregon.

The final piece of the vision is the installation of a bronze statue, "A Hero's Prayer". This seven foot statue depicts a soldier carrying a wounded buddy accompanied by a Vietnamese child as they await rescue from the medical helicopter descending to the site. This statue will complete the memorial by telling the story of how the war affected many people, both military and civilian, and showing the heroism, compassion, and humanity of the war experience. Our goal is to honor those attributes rather than war itself. The emphasis is on courage, compassion, and ultimately peace.

And with the rest of the memorial basically finished, it would be wonderful to have your help with this final, crowning project to be finished in the Fall of 2009. We hope you will look favorably on our request, and we are ready to present you with additional information or to answer any additional questions you may have.

We look forward to hearing from you.

Sincerely,

Michael R. Breshears, President
Canby Vietnam Era Veterans Memorial Committee

A non-profit organization, 501C-3 ID # 43-1979547, all donations are tax-deductible

Canby Vietnam Era Veterans Memorial Board of Directors And Memorial Advisors

Board Officers

President: Michael Breshears – Army 1967-68, Vietnam Bronze Star for valor and the Purple Heart, Past President of Vietnam Veterans of America, Past Post Commander of the VFW, American Legion, Founder of Living History Days at Ackerman Middle School, Milwaukie High School, Board of Director for the Oregon Vietnam Veterans "Living" Memorial in Portland. VFW, DAV, Past Clackamas County Veterans Advisory Committee member, Order of the Purple Heart, PVA

Vice President: George Pittelkau – Retired Air Force SMGT, Retired RA, DAR (Federal), Retired Columbia Helicopter, Inc., VFW, American Legion, Retired Sergeants Association

Treasurer: George Douglass – CPA, Past President of the Canby Kiwanis, Advisor to the Youth Adventures, Secretary to the Oregon City Evangelical Church, Past National Chairs to the Evangelical Free Church, Secretary and Committee Member to the Canby Adult Center

Secretary: Priscilla Weaver – Church Secretary & Civic Volunteer

Board Members

Barry Lucas – Army flight instructor, Vietnam War, Ft. Rucker, AL, Past Canby City Council Member, Liaison for the Holland, Inc., and the Memorial, American Legion, Chamber of Commerce

Geni Pittelkau – Only four star member of the National Garden Club of Oregon, 33 years with studies in Landscape Design, Environmental, Flower Show and Garden Show Degrees.

Bill Cassel – Army, Vietnam, Infantry 1st Cav., Decorated., Publisher of Eagle Newspaper Publishing, Inc., Canby City Advisor, American Legion, VFW, Kiwanis, Chamber of Commerce, Canby Christian Church Elder

Pat Harmon – Army, Vietnam 1967-68 Artillery, Decorated, Past Canby City Councilman, VFW, American Legion, VFW, Kiwanis, Chamber of Commerce

Irene Breshears – Spinal Cord Service Specialist, Palo Alto VA Hospital, past VFW President and current officer, American Legion, DAV, Military Order of the Purple Heart, VVA, City of Canby committees

Jack Weaver – Navy Vietnam Veteran 1967-69, Purple Heart, Army Commendation Medal, Vietnamese Cross of Gallantry, Game Wardens Association (veteran's organization), VFW, American Legion, VVA past vice president

Memorial Advisors

Matthew Madeira – Safeco Agent, President Canby Kids, Inc.

Pat O'Brien – O'Brien Construction Co. / Contractor

Wayne Oliver – Safeco Agent, Canby City Councilor

Martha Schrader – Clackamas County Commissioner

Ron Sellards – Z-Tech Engineering

Nick Wilson – Atlas Corp / Drafting & Design



OREGON MILITARY DEPARTMENT
JOINT FORCE HEADQUARTERS, OREGON NATIONAL GUARD
OFFICE OF THE ADJUTANT GENERAL
1776 MILITIA WAY
P.O. BOX 14350
SALEM, OREGON 97309-5047

March 12, 2009

Mr. Michael Breshears
Memorial President
Canby Vietnam Era Veterans Memorial
1000 NE 10th Ave
Canby, OR 97013

Dear Mr. Breshears,

I am writing you in support Canby Vietnam Veterans Memorial fundraising efforts to complete the last phase of the Memorial project. The Memorial committee has done an outstanding job of supporting and honoring the men and women who served in the Vietnam War.

As a Vietnam veteran and having been to several reunions of my command I feel strongly that these individuals who served, deserve recognition. They responded to their country's call in a very difficult domestic and international situation.

I appreciate your continued fundraising efforts to complete this project. I am proud to lend you my wholehearted support to honor our veterans.

Sincerely,

Raymond F. Rees
Major General
The Adjutant General



Oregon

Theodore R. Kulongoski, Governor

Oregon Department of Veterans' Affairs

Oregon Veterans' Building
700 Summer Street NE
Salem, OR 97301-1285

SERVING
OREGON VETERANS
SINCE 1945

March 5, 2009

To whom this may concern,

I am writing today in support of the Canby Vietnam Memorial and its board's request for grant funding for the memorial.

The group in Canby has worked very hard to bring this memorial to completion in honor of Vietnam veterans. As a Vietnam veteran and Director of the Oregon Department of Veterans' Affairs, I endorse their effort to build this memorial and encourage others to support this memorial effort as well.

Thank you for your consideration.

Sincerely,

Jim Wills
Director





BILL KENNEMER
STATE REPRESENTATIVE
DISTRICT 39

February 23, 2009

Mr. Pat Harmon
Vice President, Canby Vietnam Memorial Board
2325 E Madrona Lane
Canby, Oregon 97013

Re: Grants for the Canby Vietnam Memorial

Dear Pat:

It was great talking with you and also reviewing your Board's video. What an amazing job you and your Board have done!

Yes, I gladly will do whatever I can to support your efforts to find grants to help you finish the project! It is hard to believe how many thousands of volunteer hours you and local residents and veterans have donated to bring this project to the threshold of completion. I've heard nothing but positive comments, and the list of contributors and supporters is both a Who's Who of Canby and ordinary, not so involved, folk! Contagion and enthusiasm in our community is astounding. My, what a job you and your Board have done!

Cherie and I are glad to be supporters and contributors, and your list of supporters is alphabetical because we all are important and did what we could. Virtually every civic and community group, including all city officials, support the memorial, and the private citizens and practically all the local businesses have stepped to the plate. I've never seen such team work, and you're being debt free to this point is incredible and the product of huge and successful hard work. Thanks!

Your message is on point and local as well: a veteran memorial to ALL Vietnam Era vets and an effort to bring people together with the American and Vietnamese flags. The inscription in Vietnamese is so perfect: "Believe in Peace"!

I heartily endorse your effort to look for grant funding to raise the \$125,000 needed to pay for the bronze statue (manufacture, transport, and installation) and create a security and maintenance fund to keep it functioning in perpetuity!

Thanks for letting me lend my support and encouragement!

Sincerely,

Bill Kennemer,
State Representative, District 39 (Canby, Oregon City and surrounding areas)

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 17 2003**

CANBY VIETNAM ERA VETERANS
MEMORIAL
C/O LYNDA NEUMAN
3834 NE VIEW PL
GRESHAM, OR 97030-2123

Employer Identification Number:
43-1979547

DLN:

17053027003023

Contact Person:

GARY L BOTKINS

ID# 31463

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

January 31

Foundation Status Classification:

509(a)(1)

Advance Ruling Period Begins:

July 30, 2002

Advance Ruling Period Ends:

January 31, 2007

Addendum Applies:

No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and

Letter 1045 (DO/CG)

**CITY OF CANBY
COMMUNITY IMPROVEMENT MINI-GRANT
APPLICATION FORM**

Amount Requested \$ 1,000

Canby Community Preschool
Organization Name Date 3-13-09

* * P.O. Box 1132, Canby OR 97013
Address

Michelle Bighouse
Contact Person

503-266-4949 - michellebighouse@hotmail.com
Phone Fax Email

Federal Tax Identification Number

* * We are physically located at Canby United Methodist Church at
1. Project description: the corner of Holly & Territorial.

Please see attached pages

2. Applicant match or in-kind amount:
3. Who will benefit from this project?
4. How does this project meet the criteria on page 2 of the mini-grant packet?
5. How will you measure the success of your project?

Please provide the following as attachments:

- Non-profit status or other documentation demonstrating eligibility to apply
- Current year goals and objectives for applicant
- Letters of endorsement
- Any other documentation of successful projects completed in the past
- Depending on the nature of the project, you may also be required to provide liability insurance prior to the start of your project

RECEIVED

CERTIFICATION STATEMENT

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct.

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Improvement Grant funding to the City of Canby.

Michelle Bighouse
Signature of Authorized Applicant

3-13-09
Date

Michelle Bighouse, President
Printed Name of Authorized applicant

CANBY CITY COUNCIL

Amount Approved \$ _____

Mayor's Signature

Date

City of Canby Community Improvement Mini-Grant Application
Canby Community Preschool

1. Project description

Canby Community Preschool has an agreement with Canby United Methodist Church to use their classroom area and outdoor play area. As the primary users of the outdoor play area we would like to enhance the facilities to better serve the approximately seventy children in our school and the ten families of the Church. The play area, while located on private land, is not locked and is also used by the families in the neighborhood. Our estimate is that there are approximately one hundred fifty families in the surrounding neighborhood area.

Our proposal would enhance the play area to better serve children, add plants to enhance the look and add visual interest to the area, and also build some raised beds for gardening. Specifically we would like to:

1. Add a work/potting bench that children could use real tools at (such as hammers, screw drivers, wrenches, etc.) and pot plants.
2. Repair the existing wooden structure – there are some boards that are beginning to rot – and replace the existing slide with climbing ramp. The ramp will help children develop gross motor skills, hand/eye coordination and balance.
3. Build raised beds that will be used during the school year to grow cold weather crops such as peas, lettuce, beans.
4. Create a rain collection system using the roof of an existing picnic shelter and a rain barrel.
5. Add plants to enhance the look and feel of the area.

Attached are pictures showing examples of what would be purchased or constructed to meet the specific items described above and an estimate of the anticipated costs.

2. Applicant match or in-kind amount:

As a volunteer-run organization we have many people available to help with this project including a landscape architect, a general contractor and several handy-men by donating their time and expertise. The volunteer hours will be tracked to ensure meeting the in-kind match requirement of the mini-grant.

3. Who will benefit from this project?

The primary beneficiaries of this project will be the children who attend Canby Community Preschool. Each day that weather allows they play outside in the playground area. By enhancing it as we have described the children will opportunities for new experiences such as building and using real tools at the work bench, watching the life cycle of plants in the raised beds and learning about rain water collection and the water

cycle. They also will have opportunities to improve their motor skills and strength through the use of tools, digging in the dirt, and climbing up the ramp.

In addition to the preschool children, this play area is the property of Canby United Methodist Church so the children of the church will be able to use and enjoy the enhanced playground area. Since this playground is located in a neighborhood of family homes without a City of Canby Park nearby the families would also be able to enjoy and use the enhanced area.

Looking at the number of Canby members potentially impacted by these improvements there are:

70 Canby Community Preschool families directly impacted

10 Canby United Methodist Church families directly impacted

150 families in the surrounding neighborhoods that may use this play area

4. How does this project meet the criteria on page 2 or packet?

Enhancing the playground area located at Canby United Methodist Church would benefit the community of Canby by: 1) enhancing services and opportunities for children; 2) Improve facilities that serve children; and 3) improve Canby's image as "The Garden Spot."

5. How will you measure the success of your project?

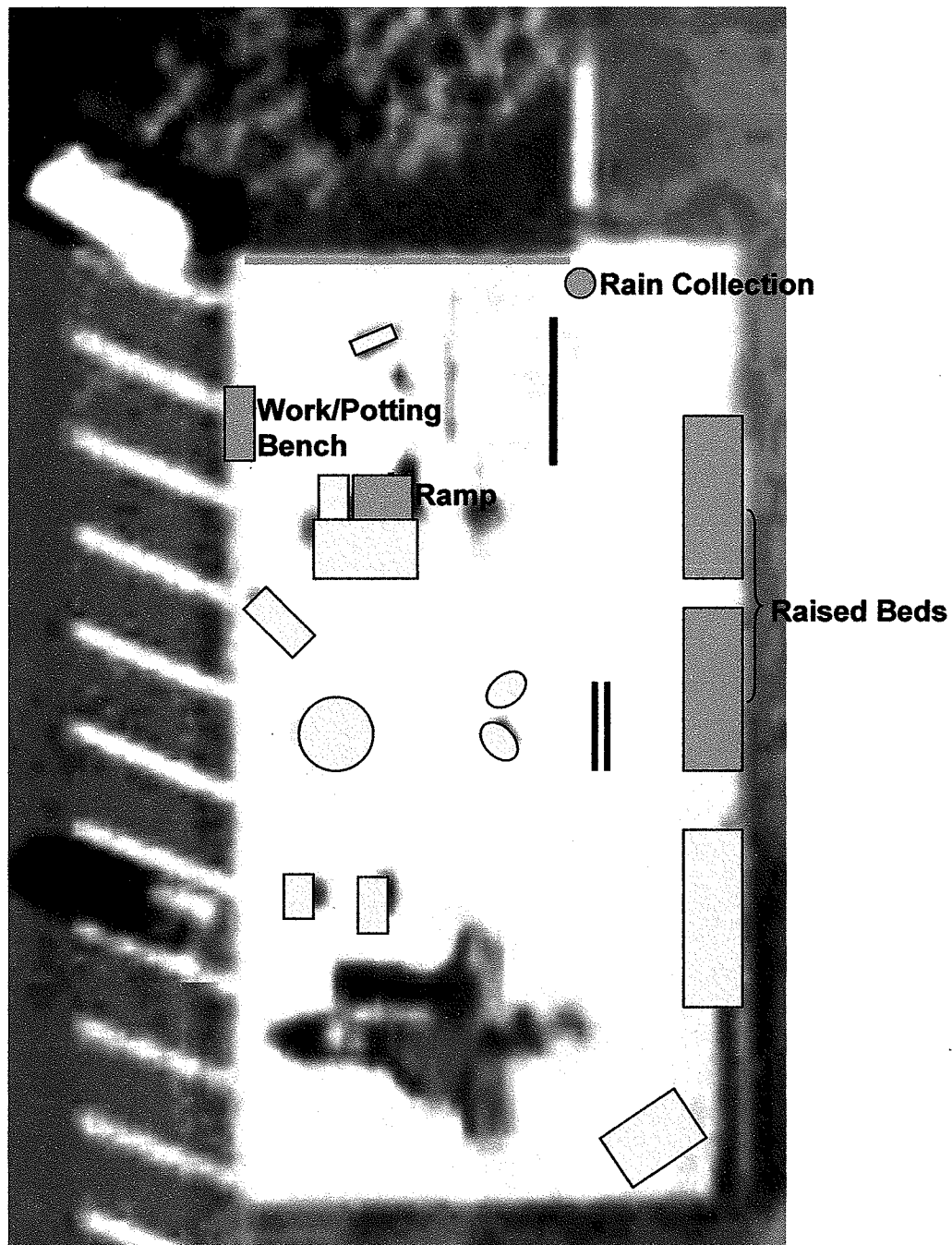
The success of this project will be measured by:



1. Completion
2. Effectively capturing rain water
3. Educational opportunities regarding plants, water collection, life cycles and habitats. This can be measured by the number of lessons that involve using the new equipment.

Playground Area at Canby United Methodist Church



Bird's Eye View of Playground Area at Canby United Methodist Church



-  Blue objects are existing structures
-  Green objects are proposed additions

Playground Enhancement Costs			
Item	Estimated Cost	Notes	
Work/potting bench	\$300	See example from www.pottingbenches.com	
Raised beds (4'x8'x10") - \$150 each	\$300	See plans and description from Sunset magazine	
Rain collection system		See example from Home Depot	
* Rain barrel	\$99		
* Gutter materials	\$75	Assume \$1/foot plus end caps and associated hardware	
* Stand to elevate barrel	\$20		
Repairs to existing structure	\$50		
Ramp		See example from Rainbow Play Structures	
* Wood	\$100	Made out of pressure treated wood	
* Rope	\$50		
Plants	\$150		
TOTAL	\$1,144		

**Parawood Wood Potting Bench**

Item# AQ005

List Price: \$379.99

Our Price: \$299.99

Save: \$80.00 (21%)

- Cedar construction is durable and sturdy
- Naturally insect- and rot-resistant
- Perfect for storing garden tools and pots
- Includes inset Rubbermaid bin
- Generous workspace
- Dimensions: 48L x 24W x 58H inches

\$10.00 Shipping!
([Offer Details](#))**Ships within 3 business days.**
Only ships in contiguous USA
[Estimate Delivery Date](#)[Email](#) [Print](#) [Add to Cart](#)**\$299.99**Availability:
In Stock[Add to Cart](#)[View Accessories \(4\) »](#)**Take 90 Days to Pay on orders over \$200.**☒ **Bill Me Later** subject to credit approval. [Details](#)

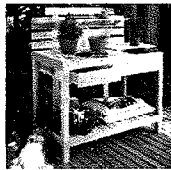
Mouse Over Main Image to Zoom In



Zoom View

You May Also Like

compare now

**Windsor Wood Potting Bench**

List Price: \$459.99

Sale Price: \$349.98**Sycamore Western Red Cedar Potting Bench**

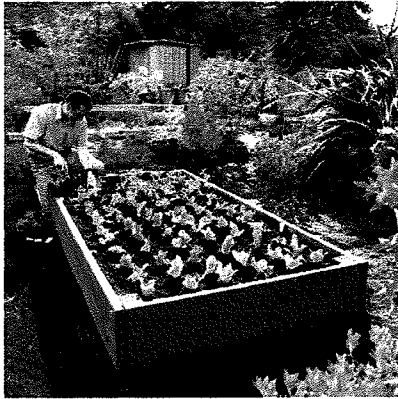
List Price: \$389.99

Our Price: \$319.99[See More Like This](#)**Help Us Improve This Page****Have an Idea?**[Use this form to provide ideas or feedback about our website.](#)

[MyHomeIdeas](#) & [MyRecipes](#) networks**Sunset**[« Return to The perfect raised bed](#)

The perfect raised bed

A nice, big planting box is just the thing for summer veggies, herbs, and flowers. See how to make it in five simple steps



Our raised bed of lettuce and parsley is about 8 feet long and 4 feet wide; the middle is easily reachable from either side.
Photo: Norm Plate



Step-by-step: How to build the ultimate raised bed
The perfect home for your summer garden

[more](#)

Raised beds make gardening easy. Filled with soil mix, they provide the excellent drainage needed to grow picture-perfect vegetables and flowers.

You can build the basic raised bed pictured above in a few hours, then add versatility by mounting PVC pipes inside to hold hoops that elevate bird netting or row covers over your crops. Orient your bed north-south for maximum sun exposure.

Use redwood or cedar — both are beautiful and rot-resistant. You'll need a table or power saw to cut the wood; after cutting, paint the wood on all sides with an oil-based sealer. An electric drill is helpful, though not required.

Our total cost: \$187.

DESIGN: David C. Becker

[Get our step-by-step instructions](#)

Materials

One 6-foot-long 4-by-4 (\$15)
Six 8-foot-long 2-by-6s (\$75)
One 10-foot-long 1-inch PVC pipe (\$3)
Two 10-foot-long ½-inch PVC pipes (\$6)
½ gallon semitransparent exterior oil stain (\$15)
32 3½-inch #14 wood screws and 16 ½-inch #8 wood screws (\$29)
One 4- by 10-foot roll of ¼-inch-mesh hardware cloth (\$15)
Eight 1-inch galvanized tube straps (semicircular brackets; \$3.60)
32 cubic feet (1 1/5 cu. yd.) planting mix (\$25 in bulk or \$100 in bags)
More backyard projects: 11 arbors and trellises

Jim McCausland

Printed from:

<http://www.sunset.com/garden/perfect-raised-bed-00400000039550/>

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You can do it. We can help.



[Zoom View](#) [More Views](#)

**Emsco 60 Gal. Deluxe Rain Barrel
with Gutter Diverter Water
Collection System, Hunter Green**
Model 2771-1

\$99.00/Each

Quantity: 1

[+ ADD TO CART](#)

Online Only

[Add to My List](#)

[Add to My Registry](#)

This item cannot be shipped to the following
state(s): AK, HI

<p>Be the first to write a review.</p>
--

Description

This RESCUE 60 Gallon Deluxe Rain Barrel Rainwater Collection System is earth-friendly and money-saving at the same time. By reducing dependency on the water from municipal sources, the energy demand for purifying the water used for yard and garden purposes is reduced. Collecting rainwater eliminates strain on wells and water systems during drought conditions, and you save real dollars by reducing your monthly water and sewer bills. Has a huge 60 gallon capacity; includes a downspout diverter kit that fits a 2 x 3 or 3 x 4 in. downspout that will fill a 60 gallon barrel in 2 to 2-1/2 hours during a moderate rainfall. Can be connected to a soaker hose for convenient automatic watering of nearby plants. Rain barrels include the following: 1 barrel, lid, downspout, diverter, 36 in. tubing, spigot, spigot nut and spigot gasket.

Easy to install / convenient to use

Durable, UV-stable 25% recycled resin

Linkable in groups of two or more

Lid can be removed for dipping large watering can

Soft, pure, chemical-free rainwater maintained at proper ambient temperature helps plants grow vigorously

For every inch of rainfall on a 1,000 sq. ft. roof you can collect approximately 600 gallons of water

Huge 60 gallon capacity

Gutter Diverter System easy to install in any downspout

When Rain Barrel is full, water is redirected back through downspout to gutter

EcoOption : Eco Options

MFG Brand Name : Emsco

MFG Model # : 2771-1

MFG Part # : 2771-1

Specifications

ADA Compliant : No

Adjustable Spray Pattern : No

Assembled Depth (in Inches) : 26 In.

Assembled Height (in Inches) : 33 In.

Assembled Weight (in LBS) : 16

Assembled Width (in Inches) : 28 In.

Energy Star Compliant : No

Hose Fitting Size : 5/8 In.

Length : 6ft.

Product Reviews



Review and Rate Products

Share your opinion about products you've purchased with others. Write reviews and rate products on a scale from 1 to 5. It's easy and takes only a few minutes.

Review Writing Guidelines:

Focus on the product features and your experience with them. Provide details about why you like or dislike the product.

Things to avoid:

Obscenities, discriminatory language, or other language



Clubhouse Ramp

March 16, 2009

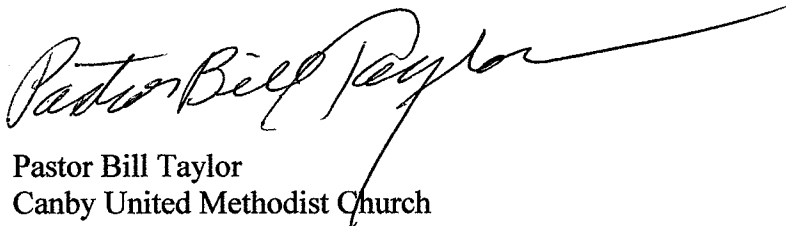
City of Canby Council Members
182 North Holly
Canby, Oregon 97013

Dear Council Members,

Canby United Methodist Church has had the privilege of working with Canby Community Preschool for four years. We allow them to use our classroom facilities during the week for their preschool program. In addition, they also use the playground on the Church grounds as often as the weather permits the children to play outside.

Canby Community Preschool approached the Church regarding the application for a City of Canby Mini Grant to enhance the playground area by adding a work bench, building raised gardening beds, creating a small rain collection system, and adding additional plantings to enhance the area. We approved their request to apply for the grant and the enhancements they have planned in concept. If the grant request is approved, the Preschool will submit final plans for approval by the Church, based on the amount of the actual grant. Enhancing the playground area will clearly benefit the Preschool children and will also benefit the Church and surrounding community. We would like to see this area enhanced to better serve both our communities.

Sincerely,



Pastor Bill Taylor
Canby United Methodist Church

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **APR 4 - 2007**

CANBY COMMUNITY PRESCHOOL
PO BOX 1132
CANBY, OR 97013

Employer Identification Number:

80-0016295

DLN:

17053076741057

Contact Person:

SHAWNDEA KREBS

ID# 31072

Contact Telephone Number:

(877) 829-5500

Public Charity Status:

170(b)(1)(A)(vi)

Dear Applicant:

Our letter dated June 2002, stated you would be exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code, and you would be treated as a public charity, rather than as a private foundation, during an advance ruling period.

Based on the information you submitted, you are classified as a public charity under the Code section listed in the heading of this letter. Since your exempt status was not under consideration, you continue to be classified as an organization exempt from Federal income tax under section 501(c)(3) of the Code.

Publication 557, Tax-Exempt Status for Your Organization, provides detailed information about your rights and responsibilities as an exempt organization. You may request a copy by calling the toll-free number for forms, (800) 829-3676. Information is also available on our Internet Web Site at www.irs.gov.

If you have general questions about exempt organizations, please call our toll-free number shown in the heading.

Please keep this letter in your permanent records.

Sincerely yours,



Lois G. Lerner
Director, Exempt Organizations
Rulings and Agreements

Letter 1050 (DO/CG)

**CITY OF CANBY
COMMUNITY IMPROVEMENT MINI-GRANT
APPLICATION FORM**

Organization Name Canby Jr. Baseball Amount Requested \$ 1000
Date 3-8-09

Address _____

Contact Person PO Box 631 Canby Or 97013

Don Perman

Phone 503-266-2033 Fax 503-263-7568 Email dperman@canby.or

Federal Tax Identification Number 93-0799089 (CANBY KIDS)

1. Project description: Bleachers for Baker Prairie Middle School

2. Applicant match or in-kind amount: \$1,000. Total project \$30,000
Yes Canby Jr. Baseball will match for bleachers & other finishing products

3. Who will benefit from this project?
Senior National & Senior American baseball players

4. How does this project meet the criteria on page 2 of the mini-grant packet?
Benefits the kids playing baseball
Helps improve the playing grounds of the school

5. How will you measure the success of your project?
By the number of baseball games + practices that will occur on a weekly basis for years to

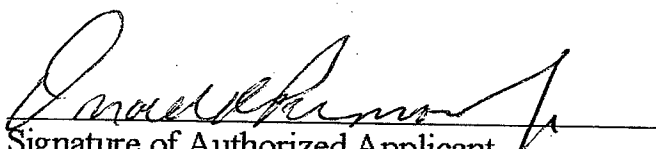
Please provide the following as attachments:

- Non-profit status or other documentation demonstrating eligibility to apply
 - Current year goals and objectives for applicant
 - Letters of endorsement
 - Any other documentation of successful projects completed in the past
 - Depending on the nature of the project, you may also be required to provide liability insurance prior to the start of your project
- Part of Canby Kids Inc.

CERTIFICATION STATEMENT

I hereby certify that all the facts, figures, and representations made in this application, including all attachments, are true and correct.

I agree to carry out this project as outlined within this application. Further, I understand that failure to do so will invalidate this agreement and necessitate the immediate return of all Community Improvement Grant funding to the City of Canby.


Signature of Authorized Applicant

3-11-09
Date

Donald D. Perman Jr.
Printed Name of Authorized applicant

CANBY CITY COUNCIL

Amount Approved \$ _____

Mayor's Signature

Date

March 12, 2009



Cougar Pride Baseball

Po Box 353

Canby Or 97013

503.266.2715

www.canbybaseball.com

To: city of Canby

Re: Grant for Canby Jr Baseball

This grant will pay for a small portion of the total cost of this project which was to make the baseball field a Baker Prairie Middle School playable this year. The drainage was very poor and was playable last season. It was a co-ordinated effort with the School Dist and Canby Jr Baseball.


















This field was very much needed and takes the load off Of Empey Field. It will be used by the 13 & 14 year old players.

Granting this project for \$1000 would be of great help to this youth program. .
Thank you for your consideration

Respectfully,

A handwritten signature in black ink, appearing to read "E. Wayne" followed by a stylized surname.

Cougar Pride Baseball
Board of Directors

<h1>CANBY KIDS Inc.</h1>	<table border="1"> <tr> <td data-bbox="399 132 545 231">  </td> <td data-bbox="545 132 675 231">  </td> <td data-bbox="675 132 805 231">  </td> <td data-bbox="805 132 935 231">  </td> <td data-bbox="935 132 1047 231">  </td> </tr> <tr> <td>Soccer</td> <td>Football</td> <td>Softball</td> <td>Baseball</td> <td>Lacrosse</td> </tr> </table>						Soccer	Football	Softball	Baseball	Lacrosse	
												
Soccer	Football	Softball	Baseball	Lacrosse								
<p>Current Information</p> <p>Contact Information</p> <p>Donate to our Cause</p> <p>Non-Canby Kids Sports</p> <p>Be a Canby Kids Supporter</p> <p>E-mail Canby Kids</p> <p>Bylaws</p> <p>Canby Kids Board</p> <p>Board Meeting Minutes</p> <p>Fields used by Canby Kids</p>	<p><i>Canby Kids, Inc. is an umbrella organization which houses and assists 5 sports.</i></p> <p><i>Each sport is run by their own board of directors.</i></p> <hr/> <p>Current Information</p> <ul style="list-style-type: none"> • New Office Hours starting January 30: Monday & Wednesday 8:00-9:30am & 2-4pm Tuesday & Thursday 12:00-4:00pm Friday 8:00-1:00pm It is a one person office and errands need to be done from time to time, so it is advised to call first to make sure Carol will be in the office. • <u>Canby Kids Executive Board meetings</u> are held every other even numbered month. (Subject to Change) • Due to the loss of our \$25,000 City Grant <u>we are in need of cash donations</u> in order to keep our office open. • Use a search engine? Use <u>Good Search</u> instead. Canby Kids receives a yearly payment for each time you use Good Search and log in with Canby Kids. <hr/> <p>Founded in 1975, Canby Kids Inc is a non-profit 501(3)(C) umbrella organization for sports who provide youth recreational and competitive teams sports opportunities for children in and around the Canby area on a year-round basis. Each sport has their own sport programs and affiliations, their own boards, their own financial accounts and play in leagues of their own choosing. The Canby Kids Board is an all volunteer board that consists of five members at large and representatives from each sport. The Members at Large supply the bulk of the volunteer work of Canby Kids. There is one part time employee that staffs the office. The Canby Kids office provides administrative services for all its sports by providing a 501(3)(C) tax status, tax reporting, office presence, managing field usage and turf maintenance, payroll reporting for sport field crews, and offering a means for all sports to work together in a cohesive fashion. Over 500 volunteer parents, coaches, and supporters work in partnership with the Canby School District, our business community, and local government to provide competition in six sports, including Canby Junior Baseball, Canby Wildcats Softball, Canby United Soccer Association, Canby Cougar Football, Canby Youth Lacrosse.</p> <p>Each sport hosts a variety of tournaments. An example is the Canby Fall Classic Recreational Soccer Tournament. This is one of the premier Recreational Youth Soccer tournaments in the State of Oregon. Over the tournament weekend, over 10,000 tourists will visit the city to enjoy the youth soccer event.</p> <p>The Canby Kids office is supported by all its member sports. Due to the loss in 2001 of our \$25,000 City Grant, the Canby Kids board has had to been resourceful to keep the office open. We have used a combination of fundraiser and per player fee of from all its member sports to replace the city grant funds. In 2002, we formed a fundraising committee who organized a Dinner/Dance/Raffle& Auction event in the hopes of reducing the per player fee. That fundraiser has had success, although it has not been able to replace the lost city grant. 100% of the proceeds from the Dinner/Auction will be used to reduce the sport fees for operation of Canby Kids. Currently, we have passed the cost of Canby Kids office on to the</p>											
<p>Number of Hits since March 8, 2005</p> <p></p>		<p>Photos Courtesy of:</p> <p>Madeira-Cooper Insurance T.N. Tolls Company Capacity Commercial Group</p>										

sports on a per player fee. We gladly accept any and all donations to the Canby Kids Scholarship Fund. This fund is used to assist those in financial need.

The philosophy of Canby Kids is to provide a fulfilling and enjoyable sports experience for each player, regardless of skill level, ability to play, or ability to pay. We are proud of our record within the community and very much treasure our ability to work as a community partner in Canby. We look forward to many more years of serving the youth in Canby.

**Canby Kids, Inc. is a designated 501(3)(C) organization.
All donations are tax deductible.**

Canby Kids Contact Information

Mailing Address: P.O. Box 631, Canby, OR 97013

Location: Graham Building, 181 N Grant Street, Suite 215

Phone# 503-266-KIDS (5437)

Fax# 503-263-6128

Email: canbykids@canby.com

Contact Information

- o Mailing Address: P.O. Box 631, Canby, OR 97013
- o Location: Graham Building, 181 N Grant Street, Suite 215 (Upstairs)
- o Phone# 503-266-KIDS (5437)
- o Fax# 503-263-6128
- o Email: canbykids@canby.com

Non-Canby Kids Sports

- o Ackerman Middle School (intramural sports): Call 503-266-2751
- o Baker Prairie Middle School (intramural sports): Call 503-263-7170
- o Canby High School Sports: Call 503-266-5811, Ext.1301
- o Canby Community Education (Sports): Call 503-266-0040
- o Canby Wrestling Club (High School Affiliated)
Jeremy Ensrud or Brad Tracy
- o Canby Ski and Snowboard Club: E-mail
tkirwan@wbcable.net
- o Canby Junior Basketball
- o Canby Swim Center: Call: 503-266-2761
- o Canby Gators Swim Club:
- o Continental Tae-Kwon-Do (Non-Canby Community School):

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www.wbs-ist.com

AN EVENING OUT !!!!!

Support Baker Prairie Middle School Baseball Field

With Canby Junior Baseball

TICKETS & MORE INFO !!!

Contact: Debbie Turrentine

Phone: 503-381-3549

Email: debbie@abetterdayevents.com

www.abetterdayevents.com (Upcoming Events page) - [PayPal](#)

Drawings

MUSIC

Traeger

PRIZES

FOOD

Games

FUN !!!

BEFORE



AFTER



Where: Willamette Valley Country Club, 900 Country Club Place, Canby, Oregon

When: Saturday, November 8th

Time: 7:00 pm – 11:00 pm

Cost: \$45 each or \$75 couple

Fundraising Options:

Table Sponsorship—have your name/
company name on a sign on a table:
\$100, \$200 & \$300 sponsorships

Field Sponsorships—have your name/
company name on a 3'x5' sign on the field
fence for an entire year:

Home Plate—\$300 sponsorship

Dugout—\$200 sponsorship

Bull Pen—\$100 sponsorship

A Member
of Canby
Kids, Inc.

Treat Yourself !!! Come and join us for a fun and entertaining evening out!!! This is a fundraiser intended to raise the funds necessary to make the baseball field at Baker Prairie playable for the entire community. This will be a night everyone will enjoy.

DRAWINGS: \$5.00 per ticket for some amazing prizes donated by very generous people, including a Traeger Grill.

PRIZES: For the top 10-20 winners. Council Packet Page 62 of 64
donated by very generous people, including Golf for 4 @ Arrowhead Golf Course, plus many more.





PROPOSED CHANGES TO THE CITY OF CANBY'S MUNICIPAL CHARTER MAY 19, 2009 SPECIAL ELECTION

The Canby City Charter is the governing document for the City. In 1984, the City of Canby electorate voted to approve a revised City Charter. Except for a few Amendments over the past 23 years, the 1984 Charter has been the governing document for the City of Canby.

In January, 2004, the League of Oregon Cities (LOC) distributed a "Model Charter for Oregon Cities" to those cities in Oregon seeking to revise and update their charters. In the past three years, several cities did adopt new charters using the LOC model as a reference.

The Canby City Council recently decided that it needed to revise and update its 1984 Charter and requested staff compare and contrast Canby's Charter with the LOC model Charter. Following several workshop sessions, the Council and staff revised the Canby Charter to reflect changes in the law and other streamlining that brought the 1984 Charter more in line with the LOC model. The City Council approved the proposed revisions following a public meeting on January 21, 2009. These changes must be submitted to City voters for approval.

Measure 3-336: Amends Charter Removing Term Limits for Canby Utility Board Members – Canby Utility Board members are appointed by the City Council. In Chapter X, section 4(a) of the current charter discussing organization and membership of the Canby Utility Board the following language appears: "No Board member may serve more than two successive terms." Each term is for a three year period. Removal of this restriction, if approved by the voters, would allow current Utility Board members to continue to serve as long as they are reappointed by the City Council, rather than requiring them to step down after two successive terms, or six years.

Measure 3-337: Amends Charter Removing City Treasurer and Recorder as Officers – In Chapter III and Chapter V of the current charter, the positions of City Treasurer and City Recorder are listed as officers of the City. As such, they are under the management of the City Council. The City Council feels these positions should be under the management of the City Administrator who normally oversees their work on a daily basis and is therefore, in a better position to evaluate and manage their work. In the revised charter, these positions would be management level director positions similar to existing director positions, such as the public works director and human resources director. The LOC Model Charter does not list the Recorder and Treasurer as officers. This change, if approved, would bring the City's charter more in line with the LOC Model Charter.

Measure 3-338: Amends Charter to Update Provisions Required by Oregon Law – Chapter VI, sections 1-8 of the current Charter would be revised by adopting recent changes in Oregon’s Election Law. Chapter IX, sections 1 would be revised by adopting current Oregon laws regarding condemnation of private property for public purposes. Chapter IX, section 4 would be revised to adopt current Oregon law and Canby Municipal code regarding public contracting for public projects. Chapter XI, section 1 would be revised to require Canby’s floating indebtedness to conform to current Oregon law setting debt limitations; and Chapter XI, section 2 would be revised to require Canby to conform to the current State of Oregon’s tort liability limitations.

Measure 3 –339: Amends Charter Revising Limit for Contract Approved by Ordinance – In Chapter XI, section 4 of the current charter, it provides that expenditures of sums not budgeted, or expenditures of budgeted funds in excess of \$15,000.00 shall be authorized by an Ordinance. The City Council, by a majority vote, must approve all ordinances involving the single purchase or contract in excess of \$15,000.00. It takes two separate Council meetings, at least a week apart, to approve an ordinance. The City Council is proposing to amend the Charter to raise the single purchase or contract amount for already budgeted funds from \$15,000.00 to \$50,000.00 before an ordinance is required for approval. This amendment, if approved, would allow the City staff to purchase already budgeted items up to \$50,000.00 without having to get approval by ordinance.

The current Charter and the proposed Charter with revisions are available to view in their entirety on the City’s web page located www.ci.canby.or.us.